WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
NOVEMBER 3, 2026

The meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Vice Chairman Ed Wagoner, Commissioners Garrett Borton, Marty Ertman, and Vera Huber, and Clerk Amber Green were present. Commissioner Huber opened the meeting with a prayer, and Walter Sprague led the Pledge of Allegiance.

Vice Chairman Wagoner moved to approve the agenda as presented; seconded by Commissioner Ertman. During discussion, it was noted that the meeting would operate on a rolling basis, with some individuals providing comments during the voucher approvals due to the Town Hall meeting regarding Proposition 1 on the ballot and the fact that it was Election Day. Motion carried.

PUBLIC COMMENT
None.

ROAD AND BRIDGE
The Board discussed the potential use of Scoria from Ty Checketts at a pit just south of Weston County for work on Lynch Road. The proposal was presented as a way to reduce hauling distances by approximately 30 miles per round trip compared to hauling gravel from the Newcastle pit, resulting in potential fuel savings.
The Board discussed the cost of Scoria at $7.00 per ton compared to $8.00 per ton for gravel from the Newcastle pit. Concerns were raised regarding Scoria's durability, tendency to break down, sharp and flaky composition, and potential for increased tire damage and maintenance costs.
Following discussion, the Board expressed a preference for using J-Base rather than Scoria. The Board indicated that fuel costs associated with the additional hauling distance would need to be accommodated. Jim acknowledged the Board's direction to proceed with J-Base.

MINUTES OF OCTOBER 15, 2026
Vice Chairman Wagoner moved to approve the October 15, 2026, minutes as amended; seconded by Commissioner Huber. During discussion, the Board wanted to express its appreciation to Kolby for preparing the minutes. Motion carried.

PAYROLL AND PAYROLL VOUCHERS
Commissioner Ertman moved to approve Payroll and Payroll vouchers; seconded by Vice Chairman Wagoner. Motion carried.

MAINTENANCE UPDATE - FURNACES AND ELEVATOR
FURNACES
Maintenance Coordinator Adam Halvorson reported that the two furnaces in the Public Health Building were not functioning properly. Powder River evaluated the furnace on the Public Health side and determined that, due to its age, replacement would be more cost-effective than repairs. A replacement estimate was later provided by Mr. Halvorson in the amount of approximately $4,000 to $5,000. Pye-Barker determined that the fire panel was causing the furnace issue on the WIC side.
The Board discussed using the funds in the depreciation account previously set aside for the Detention Center furnace replacement to replace the nonfunctioning furnace at Public Health. The Board felt the Detention Center furnace replacement could potentially be postponed for another year.
Commissioner Huber moved to allocate the funds set aside for the Detention Center furnace replacement to replace the furnace at Public Health; seconded by Commissioner Borton. Motion carried.

Mr. Halvorson also reported that the furnace in the Annex had stopped working. A plumber and HVAC personnel replaced several parts, which the furnace operated for a day or two. Mr. Halvorson was then able to get it running temporarily; however, the underlying issue could not be identified.

ELEVATOR

Mr. Halvorson also reported that the elevator was out of service again. The repair technician indicated that the actuator needed to be adjusted and was scheduled to be at the courthouse that day. The Board discussed a previous KONE repair invoice for the same issue, noting that the company had previously been called out and reported that no problems were found with the elevator. The Board requested that County Attorney Stulken review the elevator contract to determine whether the repairs are covered under the agreement, as the invoice indicated the work fell outside the coverage. The Board requested that the contract and applicable terms be reviewed to ensure compliance before payment of the invoice.

The Board was able to speak with the KONE technician regarding recurring issues with the courthouse elevator doors, specifically the rear exterior door and the interior door. The technician explained that the rear door had been the subject of the two most recent service calls and that he had adjusted the opening limit, cleaned the electronic photo eye, and removed dust and debris from the rollers and rails. He explained that buildup on the rollers can prevent the doors from reaching their limits.

When asked whether the work performed would fall under the contract's door-function coverage, the technician confirmed that door operation is a primary area of elevator maintenance and troubleshooting. He explained that door issues account for a significant portion of elevator service problems and that he was checking the safety features and components to determine why the reported malfunction could not be duplicated.

FRINGE BENEFITS FOR UW SECRETARY

The Board discussed with 4-H Educator Erin Persche that fringe benefits had been missed when the budget amount was established for the Secretary's line item. The Board discussed combining the salary and fringe benefits under the same line item. County Clerk Green will prepare a resolution reflecting the adjustment and transferring $16,936.00 for fringe benefits from Retirement. The resolution will be presented at the next meeting.

QUOTE FOR FIRE SUPPRESSION SYSTEM LEAK AT LIBRARY

Chairman Todd moved to accept the Pye-Barker quote, in the amount of $4,470.00 to be paid from Building and Grounds Major Repairs line item 100.00.26.0621000.0000; seconded by Vice Chairman Wagoner. Motion carried.

AP VOUCHERS

Vice Chairman Wagoner moved to pull the vouchers payable to KONE and Campbell County Hospital for Title 25 services for review by County Attorney Stulken; seconded by Commissioner Borton. Motion carried.

Vice Chairman Wagoner moved to deny the voucher for $967.00 at Menards payable to Weston County Fairgrounds, as the expense had incurred during a previous fiscal year; seconded by Commissioner Ertman. Motion carried.

Vice Chairman Wagoner moved to approve the accounts payable (AP) vouchers, excluding Ad Pro and Airport vouchers; seconded by Commissioner Borton. Motion carried.

Vice Chairman Wagoner moved to approve the Ad Pro and Airport AP vouchers; seconded by Commissioner Huber. During discussion, Commissioners Borton and Ertman recused themselves from the vote. Ayes: Chairman Todd, Vice Chairman Wagoner, and Commissioner Huber. Motion carried.

ZONING BOARD RESIGNATION LETTER
Commissioner Ertman moved to accept Board Member Kathy Levasseur's resignation with regret; seconded by Vice Chairman Wagoner. During discussion, the Board expressed its appreciation to Ms. Levasseur's for her time and service. Motion carried.

OLD BUSINESS
None.

NEW BUSINESS
None.

COMMISSIONER COMMENT
None.

VOUCHERS
066-NCPERS GROUP LIFE INSURANCE, FINANCIAL ADMIN, $192.00, AFLAC, PAYROLL DED, $3,300.29, EMPOWER TRUST CO LLC, DEFERRED COMP, $820.00, NEW YORK LIFE, FINANCIAL ADMIN, $462.59, WEBT, FINANCIAL ADMIN, $91,742.78, WESTON COUNTY CLERK, FINANCIAL ADMIN, $46,496.74, WYOMING CHILD SUPPORT ENFORCEMENT, PAYROLL DED, $550.00, WYOMING DEPT OF WORKFORCE SERVICES, PAYROLL DED, $1,759.05, WYOMING RETIREMENT SYSTEM, PAYROLL DED, $41,897.49, 21 ELECTRIC LLC, BLDG & GRNDS MAJ REP, BRD OF PRISONERS, $530.00, 307 OHANA WELLNESS, LAW ENF JAIL MEDICAL, $375.00, ACED EMBROIDERY, SHERIFF/LAW ENF UNIFORMS, $228.00, AD PRO, DEPT SUPPLIES, $676.91, ADVANCED COMMUNICATIONS, HMLND SEC EXPENSES, $150.00, ADVANCED DRUG TESTING INC (ADT), R&B CNTCT/EQUIP/LBR, $62.40, ALPHA COMMUNICATIONS, LAW ENF TOWER RENT, $122.00, ARCHITECTUAL SPECIALTIES LLC, BLDG &GRNDS MAJ REP, $119.30, ARROW SERVICE, FAIRGROUNDS WALL/REP, $8,700.00, AT&T MOBILITY, SHERIFF/MAINT/HMLND SEC/R&B COMMUNICATIONS, $375.09, BAM DOCUMENT DESTRUCTION & RECYCLING, ANNEX REP/MAINT, $189.90, BLACK HILLS CHEMICAL & JANITORIAL, LAW ENF BRD OF PRISONERS, SHERIFF INVESTIGATIONS, LAW ENF SUPPLIES, $1,895.12, BLACK HILLS ENERGY, GEN DEPTS UTILITIES, $3,575.84, BN DOORS, LLC, AIRPORT OPERATIONS, $5,980.00, BOMGAARS, R&B OIL/GAS/LUBE, VICTIM WITNESS, $319.27, BROOKELYN DELAROSA, ANNEX CONTRACT WAGES, $400.00, BYRAND STREETER, AIRPORT CONTRACT WAGE, $1,731.70, CAMBRIA DISCOUNT DRUG LLC, LAW ENF JAIL MEDICAL, $1,324.03, CAMBRIA SUPPLY, R&B REPAIR/MAINT, $206.36, CAMPBELL COUNTY HEALTH AMBULANCE, QTR2FY2027, $8,150.63, CHARM-TEX, LAW ENF BRD OF PRISONER, $377.93, CITY OF NEWCASTLE, GEN DEPTS UTILITIES, $1,424.03, COAST TO COAST, CRTHSES SUPPLIES, $149.98, COLLINS COMMUNICATIONS INC, DIST CRT COMMUNICATIONS, $110.00, CPI, LAW ENF BRD OF PRISONER, $1,108.02, CULLIGAN WATER CONDITIONING, VICTIM WITNESS/ATTNY VOCA FUNDS/R&B MAINT, $44.00, DAN HART PATROL, R&B LMBR/CLVRTS/BRDG, $1,350.01, DBT TRANSPORTATION SERVICES LLC, AIRPORT AWOS REPAIR/MAINT, $7,181.00, DECKERS MARKET, EXT 4-H SUPPORT/R&B SUPPLIES, $51.38, DOUBLE D, BLDG&GRNDS MAJ REP/R&B REPAIR/MAINT, $491.86, EASTERN WY EQUIPMENT CO, $788.37, R&B REPAIR/MAINT, $788.37, ECONO SIGNS LLC, R&B REPAIR/MAINT, $332.84, ELECTION SYSTEMS & SOFTWARE INC, $590.00, EPSILON SIGMA PHI, EXT EDUCATIONAL, $80.00, ERIN PERSCHE, EXT 4H EDUCATOR/TRVL, $83.38, GODFREY BRAKE SERVICE & SUPPLY, R&B REPAIR/MAINT, $268.90, GOLDEN WEST TECHNOLOGIES, PUB HLTH COMMUNICATIONS, PUB HLTH EM PREP ENDS, SHERIFF SPEC OFF EQUIP, BLDG&GRNDS MAJ REP, $8,383.33, GREAT WESTERN TIRE CO, R&B REPAIR/MAINT, $384.32, HUMPHREY LAW LLC, DIST CRT SPECIAL ATTNY, $981.98, J & J SPRINKLER SERVICE, BLDG&GRNDS MAJ REP, $80.00, JASON JENKINS, LAW ENF BRD OF

PRISONER, $75.24, JODI BARKER, YTH SRVCS OFFICE/YTH SRVCS OFFICER, $920.00, JODI BROOKS, WIC SPEC PROJ, $9.65, KINGS PLUMBING & HEATING, BLDG&GRNDS MAJ REP, $700.99, KREGEL TOWING & RECOVERY, SHERIFF MAINT/FUEL, 474.50, LIBERTY LAW OFFICES PC, DIST CRT APECIAL ATTNY, $1,377.11, MARCO, INC, ATTNY OFFICE EQUIP/TECH, $136.56, MARINA RENEE MCILVAIN, CORONER DEPUTY CALLS, $250.00, MARTY BORGIALLI, R&B SUPPLIES, $32.98, MAX MASTERS, 1% SALES TAX, $2,000.00, MCKESSON MEDICAL-SURGICAL, WIC SPEC PROJ WIC, $14.62, MERIDAN MORTUARY, CORONER FEES/TRANS, $295.00, MICHELE HIEB, TRSR TRVLMLG/CONVENTION, $44.08, MINUTEMAN LUBE CENTER, SHERIFF VEH MAINT/FUEL/BLDG&GRNDS MAJ REP, $916.92, NEWCASTLE ACE HARDWARE, LAW ENF SUPPLIES/BRD OF PRISONERS/REPAIR/MAINT, BLDG&GRNDS MAJ REP, R&B REPAIR/MAINT, AIRPORT REPAIR/MAINT, $910.54, NEWCASTLE MOTORS, GEN ASSR VEH MAINT/FUEL, $94.05, NEWLETTER JOURNAL, ATTNY COMMUNICATIONS, $156.00, OSTBERG LAW, DIST CRT SPECIAL ATTNY, $315.00, POWDER RIVER ENERGY CORP, DEPTS UTILITES, $1,207.57, POWDER RIVER HEATING & AC, BLDG&GRNDS MAJ REP, $6,277.02, PYE-BARKER FIRE & SAFETY, BLDG&GRNDS MAJ REP, $3,588.16, QUALITY AGG & CONSTRUCTION, INC, R&B GRAVEL/RD MTRL FUNDS, $1,494.36, RANGE, DEPTS COMMUNICATIONS, $2,962.58, ROADRUNNER DISPOSAL SERVICE, AIRPORT UTILITIES, $60.00, SANOFI PASTEUR, PUB HLTH IMMUNIZATIONS, $686.00, SCOTT BEACHLER, CORONER SCHOOL EXP, $353.08, SELF STORAGE, LLC, ELECTION MISC, $200.00, SERVALL, UNIFORM/LINEN CO, LAW ENF REPAIR/MAINT, $120.58, SHARKY'S GARAGE LLC, SHERIFF VEH MAINT/FUEL, $1,517.80, STEPHANIE MARTINEZ, ATTNY OFFICE EXP, VICTIM WITNESS, $160.67, STEVE PRICE, CRTHSE OTHER EMPLOYEE, $140.00, SUPERIOR GUTTERS, BLDG&GRNDS MAJ REP, $8,800.00, T-MOBILE, SHERIFF COMMUNICATIONS, $100.80, TAMMY CLEVERDON, TRSR TRVL/MLG.CONVENTION, $44.08, TAPCO, HMLND SEC EXP, $55.00, TEXAS REFINERY CORP, R&B OIL/GAS/LUBE, $1,139.59, THOMAS THOMAS & THRALL LLC, DIST CRT SPECIAL ATTNY, $665.00, TOP OFFICE, EXT COPIER MAINT, DIST CRT SUPPLIES, $300.20, TOWN OF UPTON, QTR2FYE2027 AMBLNC/CRDBRD/COMM CTR, $4,693.75, TRUGREEN, BLDG&GRNDS MAJ REP, $260.00, UPTON CO-OP ASSN, R&B OIL/GAS/LUBE, $41,534.27, VISIONARY COMMUNICATIONS, ANNEX COMMUNICATIONS, $166.20, WEST END WATER DISTRICT, AIRPORT UTIL, $60.00, WESTON CO NATURAL RESOURCE DIST, QTR2FYE2027 GARDEN, $106.25, WESTON CO SCHOOL DIST #7, PREVENTION MANAGEMENT, $10,301.53, WESTON COUNTY EXTENSION, EXT 4-H SUPPORT, EST 4-H EDCTR SLRY, EXT SCRTRY SLRY, $19,0074.57, WESTON COUNTY GAZETTE, PUB HLTH IMMUNIZ, TRSR/CRTHSE SUPPLIES, SHERIFF PUB REL, $663.00, WESTON COUNTY HEALTH SERVICES, PUB HLTH IMMUNIZ ADULT, R&B CNTRCT/EQUIP/LBR, SHERIFF INVESTIGATIONS, $1,255.39, WESTON COUNTY LIBRARY, QTR2FYE2027 LIBRARY BLOCK ALLOCATIONS, $79,243.21, WESTON COUNTY ROAD AND BRIDGE, HMLND SEC EXP, $4,213.54, WESTON COUNTY SHERIFF OFFICE, LAW ENF BRD OF PRISONER/POST/FREIGHT, $20.98, WESTON COUTNY SENIOR SERVICES, QTR2FYE NEWCASTLE SR CITIZENS CENTER/NEWCASTLE SR MEALS/UPTON/OSAGE SR MEALS/LAW ENF BRD OF PRISONERS, $9,626.50, WHITES QUEEN CITY, SHERIFF VEH MAINT/FUEL, $544.06, WILDER GRAPHIC DESIGNS, ATTNY OFFICE EXP, VICTIM WITNESS, $283.73, WOODY'S FOOD CENTER, LAW ENF BRD OF PRISIONERS, VOCA FUNDS, CRTHSE JANITOR SUPP, $123.00, WYOMING DEPARTMENT OF HEALTH, PUB HLTH TRVL/MLG, PUB MTCH GRANT, $246.74, WYOMING DEPARTMENT OF TRANSPORTATION, RD CONSTRUCTION CO RD FUND, $27,478.51, WYOMING MACHINERY CO, R&B REPAIR/MANT, $1,260.08, WYOMING NETWORK, MISC FINANCIAL ADMIN, $270.00, WYOMING COUNTY AND PROSECUTING ATTORNEY ASSOCIATION, ATTNY ASSOC DUES, $50.00, WYOMING DEPARTMENT OF HEALTH – LAB, PUB HLTH SUPPLIES, $56.00, WYOMING OFFICE OF GUARDIAN AD LITEM, QTR3FY2027 DIST CRT GAL, $5,380.24, NET PAYROLL, $175,196.53.

With no further business, the meeting was adjourned at 11:11 a.m.

Nathan Todd
Chairman

Attest: Amber Green
Weston County Clerk