WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
OCTOBER 6, 2026

The meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Vice Chairman Ed Wagoner, Commissioners Garrett Borton, and Vera Huber, and Clerk Amber Green were present. Commissioner Huber opened the meeting with a prayer, and Vice Chairman Wagoner led the Pledge of Allegiance.

Payroll Voucher approval was mistakenly missed on the agenda.

Commissioner Borton moved to approve the agenda as amended; seconded by Vice Chairman Wagoner. Motion carried.

PAYROLL VOUCHERS
Commissioner Huber moved to approve payroll and payroll vouchers; seconded by Commissioner Borton. Motion carried.

AP VOUCHERS
Vice Chairman Wagoner moved to approve the accounts payable (AP) vouchers, excluding Airport vouchers; seconded by Commissioner Huber. Motion carried.
Vice Chairman Wagoner moved to approve the Airport AP vouchers; seconded by Commissioner Huber. During discussion, Commissioner Borton recused himself from the vote. Ayes: Chairman Todd, Vice Chairman Wagoner, and Commissioner Huber. Motion carried.

PUBLIC COMMENT
Temporary Maintenance Technician Steve Price presented an estimate from Kings Plumbing to replace the galvanized water lines in the basement ceiling that supply the bathrooms and main floor. Mr. Price noted that the lines are deteriorating and need to be replaced. If the work is completed during the week, the water would need to be shut off.

MONTHLY COLLECTIONS
Commissioner Borton moved to approve Public Health collections in the amount of **$666.25;** seconded by Vice Chairman Wagoner. Motion carried.
Vice Chairman Wagoner moved to approve Mondell Airport collections in the amount of **$65.36;** seconded by Commissioner Huber. During discussion, Commissioner Borton recused himself from the vote. Ayes: Chairman Todd, Vice Chairman Wagoner, and Commissioner Huber. Motion carried.

MINUTES OF SEPTEMBER 15, 2026
Commissioner Borton moved to approve the September 15, 2026, minutes as amended; seconded by Vice Chairman Wagoner. During discussion, Commissioner Huber commended the separation of the Homeland Security grants and the inclusion of individual grant amounts. Motion carried.

EXECUTIVE SESSION MINUTES SEPTEMBER 15, 2026
Commissioner Borton moved to approve the executive session minutes of September 15, 2026; seconded by Vice Chairman Wagoner. Motion carried.

TAX ROLL CORRECTIONS
Commissioner Huber moved to approve Tax Roll Corrections 1829, 1828, and 1827; seconded by Commissioner Borton. Motion carried.

DINOSAUR EXPANSION
Linda Nessul, President of the Museum Board, provided an update on plans for a potential dinosaur expansion at the Anna Miller Museum property. Ms. Nessul discussed previous proposals, available dinosaur specimens, and the need to evaluate existing museums, facility requirements, construction costs, and long-term operating expenses.
The Museum Board plans to hold publicly advertised work sessions to determine space and facility needs, and then work with the City of Newcastle to assess feasibility, zoning, and utilities. If feasible, the Board will pursue funding for professional design services. The project could take up to five years, depending on funding and planning.

CHAIRMAN'S SIGNATURE ON COURT SECURITY IMPROVEMENT GRANT AGREEMENT
The Court Security Improvement Grant was awarded for the full amount requested. Before authorizing the Chairman's signature on the grant agreement, the Board had questions regarding whether County Attorney Stulken had reviewed the documents and whether the generator specifications could be changed if the County chose to pursue a different option. District Court Clerk Riki Kaiser joined the meeting and was asked to confirm if specifications could be changed and to confirm the deadline for signing the agreement. The Board indicated that if the agreement required a signature before the next meeting, a motion authorizing the Chairman's signature could be considered after the requested information was obtained. If the deadline allowed, the matter would be addressed at the next meeting.

Vice Chairman Wagoner moved to authorize the Chairman's signature on the Court Security Improvement Grant Agreement, contingent upon a favorable review by the County Attorney; seconded by Commissioner Borton. During discussion, the Board agreed that if the signature deadline was not urgent, the matter would be postponed until the next meeting. Motion carried.

RESOLUTION 2026-27 AMENDING BUDGET MCH GRANT
The Board discussed funds earned during the previous year that had not been carried forward into the current budget.
Vice Chairman Wagoner moved to approve Resolution 2026-27 amending the budget for the MCH Grant in the amount of $8,453.19; seconded by Commissioner Borton. Motion carried.

COPIER QUOTES
The Board discussed the proposed printer purchases and lease agreements, including printer longevity, maintenance costs, and the value of owning the equipment at the end of the lease term. Commissioners questioned whether maintenance agreements were included in the quoted purchase and lease prices, how cost-per-copy charges applied, and whether the agreements covered service, parts, ink, and other supplies. The Board also discussed the differences between 36- month and 48- month lease options and whether purchasing the printers outright would be more cost-effective. The Board agreed to postpone the decision until the next meeting when Charles Bassett, Top Office Products President, might be available by phone to answer the Board's questions.

ESCROW ACCOUNT, ACCOUNT HOLDERS
Vice Chairman Wagoner moved to authorize County Treasurer Susan Overman to open an interest-bearing account to track protested money to be named by position or personal name of the Treasurer, Deputy Treasurer and Chairman; seconded by Commissioner Borton. Motion carried.

GERBERDING SINGLE LAND SPLIT
John Gerberding presented a single land split dividing the property into two parcels of 19.9 acres and 19.7 acres. The split had been approved by the Planning Board.
Vice Chairman Wagoner moved to authorize the Chairman's signature on the Gerberding Single Land Split; seconded by Commissioner Borton. Motion carried.

4-H UPDATE
Erin Persche, 4-H Youth Development Educator, reported that National 4-H Week began and enrollment was open for the new year. Several projects received state, regional, and national awards, including shooting sports, an educator book club, and 4-H member spotlights.
Work continues on the Livestock Emergency Response Team, with registrations increasing. The team will be presenting at the October 8 Upton Chamber of Commerce meeting and the upcoming Feeding Through the Drought workshop, which will address livestock feeding options during the winter drought.
A youth hunter match was held September 13 in partnership with Search and Rescue, the Sportsman's Club, and Young Guns. Approximately 10 to 12 youth participated, and organizers hope to make the event an annual activity.
The Extension Office also received a large donation of fabric and sewing machines, providing supplies for future 4-H sewing projects at no cost to participants.

BOARD'S SIGNATURE ON NATIONAL 4-H WEEK PROCLAMATION
Commissioner Huber moved to authorize the Board to sign the Wyoming 4-H Proclamation, declaring October 4-10 as National 4-H Week; seconded by Commissioner Borton. Motion carried.

CHAIRMAN'S SIGNATURE ON CERTIFICATION OF COMPLIANCE WITH FOREIGN NATION VETTING REQUIREMENTS
Homeland Security Coordinator Gilbert Nelson explained that the certification verifies that individuals working directly on the EMPG and Homeland Security grants have been properly vetted and verified as eligible to work in the United States. Coordinator Nelson stated that the State would not reimburse EMPG expenses until the certification was signed.
Commissioner Huber moved to authorize the Chairman's signature on the Certification of Compliance with Foreign National Vetting Requirements; seconded by Vice Chairman Wagoner. Motion carried.

EMERGENCY MANAGEMENT GRANT SPECS
Coordinator Nelson reported that FEMA recently revised its description of Emergency Management, with a greater emphasis on coordinating emergency services and strategic response. Coordinator Nelson noted that much of the work currently being performed will likely continue, including vulnerability assessments, preparedness, and coordination with law enforcement, fire departments, and EMS during non-routine incidents.
Coordinator Nelson presented specifications for seven grants that would be fully funded. He noted that the generator, if awarded, could be relocated to another location. The Board asked for clarification regarding three quotes from ComTech, which covered radios and vehicle equipment for the Newcastle Fire Department and Weston County Fire Protection District.
The quotes included 12 Bendix King radios for the Weston County Fire Protection District at $55,018.00, Pyramid vehicle repeaters for the Newcastle Fire Department at $11,690.44, and additional radio equipment for the Weston County Fire Protection District at $4,512.60.
It was explained that equipment purchased through Homeland Security grants receives a Homeland Security property sticker. This prompted discussion about whether equipment purchased with COVID funding through the County and used to equip the new dispatch center had been properly labeled as County property.

COUNTY ROAD 43 DISCREPANCY
County Road 43 was brought before the Board for further discussion regarding the validity of the previous road abandonment process and the County's authority to establish public access across private property.
Cody Flayler provided additional information, noting that several landowners reportedly rely on the road for necessary access and that the matter is connected to an ongoing civil dispute involving property

access. The Board discussed the potential legal implications of declaring the road public and the need to consider the interests of all affected landowners.
The Board discussed contacting the Forest Service directly to clarify its position on public access and reaching out to other affected landowners before determining how to proceed.

OLD BUSINESS
SUPERIOR SEAMLESS GUTTERS UPDATE
Superior Seamless Gutters identified areas around the Sheriff's Detention Center where drip edges were missing and needed to be installed. The additional cost was $800.00.
Vice Chairman Wagoner moved to approve an $800.00 change order for the gutter work at the Sheriff's Detention Center; seconded by Commissioner Huber. Motion carried.

NEW BUSINESS
NOVEMBER 3, 2026, MEETING
The Board discussed the November 3, 2026, meeting falling on Election Day and whether to reschedule it. The Board agreed to keep the meeting on the scheduled date and hold a shortened meeting to review and approve accounts payable vouchers, payroll, and payroll vouchers to ensure payments could be processed on time.

VOUCHERS
NCPERS GROUP LIFE INSURANCE, $192.00, AFLAC, $3,300.29, EMPOWER TRUST CO LLC, $820.00, NEW YORK LIFE, $462.59, WEBT, $91,764.55, WESTON COUNTY CLERK, $48,799.96, WY CHILD SUPPORT ENFORCMENT, $550.00, WY DEPT OF WORKFORCE SERVICES, $1,845.43, WY RETIREMENT, $43,040.56, SOLBERG INSURANCE AGENCY, $59,167.77, SOLBERG INSURANCE AGENCY, $282,183.63, 21 ELECTRIC LLC,bldg. & grnds/law enf repair, $10,895.70, ACED EMBROIDERY, hmlnd sec/law enf, $762.00, AD PRO, gen dept supplies/ph needs/sheriff, $1,061.17, ADVANCED COMMUNICATIONS, r&b contract, $332.90, ADVANCED DRUG TESTING INC (ADT), r&b comm/hmld sec exp/ law enf tower rent, $31.20, ALLEN FRIESSEN, juror, $60.00, AMBER GREEN, clerk trvlmlg/elctn misc $789.85, AMERICAN SOLUTIONS FOR BUSINESS, assr supplies, $866.46, AMY L. SENGER, juror, $60.00, ANGELA PHILLIPS, ph infr needs, $250.80, ANTHONY S MARTIN, juror, $60.00, ARCHITECTURAL SPECIALTIES LLC, law enf repair, $435.00, AT&T MOBILITY, sheriff/maint/r&b communications/hmlnd sec exp, $671.59, AUSTEN WELLS, juror, $30.00, BEVERLY MURPHY, ext sec wkshp trng, $670.70, BROOKELYN DELAROSA, annex contract wages, $400.00, BRYAN COLVARD, sheriff trvlmlg, $566.88, BYRAND STREETER, airport repair/support eqp/contract wages, $1,821.65, CAROLINE L. SMITH, juror, $144.10, CHRISTINA L. WILSON, juror, $60.00, CHRISTOPHER HINTZ, juror, $30.00, CIARRA R MOORE, juror, $72.05, CITY OF NEWCASTLE, gen dept utilities, $3,192.89, COAST TO COAST, assr supplies/ hmlnd sec exp$381.49, COLLINS

COMMUNICATIONS INC, dist crt communication, $220.00, CROOK CO FAMILY VIOLENCE, qtr1fye27, $956.00, CTA TECHNOLOGY, misc noat, $3,731.00, CULLIGAN WATER CONDITIONING, victim witness/r&b maint, $28.90, DAN HART PATROL, r&b lmbr, $3,204.31, DEBORAH MCELHINEY, juror, $144.10, DECKERS MARKET, law enf jail medical/annex jan supplies/victim witness/ext 4-H support/dist crt supplies $100.35, DEDE M PETERSON, juror, $30.00, DELORES GIESINGER, juror, $103.50, DONNA COTE, juror, $56.10, DONNY R BAU, juror, $51.75, DOUBLE D, r&b repair, $418.82, EASTERN WY EQUIPMENT CO, r&b repair/hmlnd sec exp, $153.74, ELECTION SYSTEMS & SOFTWARE INC, election dep/clerk salary/election print/publications, $24,797.59, FIRST NORTHERN BANK, trsr trvlmlg/election training/hmlnd sec exp/v/w surcharge/ r&b post/annex comp software, $760.00, FREEMONT COUNTY CORONER'S OFFICE, coroner autopsies, $2,275.00, GILBERT NELSON, hmlnd ssec exp, $93.93, GINA M LAX, juror, $30.00, GODFREY BRAKE SERVICE & SUPPLY, r&b oil/gas/lube/repair, $2,861.02, GOLDEN WEST TECHNOLOGIES, annex/crthse/software lic, sheriff spec off eqp, ph communications/utilities/em prep ends, $10,234.22, GUY FULLERTON, juror, $60.00, HEMOCUE AMERICA, wic spec project, $300.82, HUMPHREY LAW LLC, dist crt spcl attny, $3,713.80, INDOFF INCORPORATED, law enf brd of prisoner, $345.67, JAMES J HUSCHLE, juror, $115.10, JAN FARELLA, baliff, $100.00, JAPHIA BROWNING, juror, $30.00, JAXSON B LAMB, juror, $30.00, JAYME A BLACK, juror, $48.13, JENNIFER AVILA, juror, $72.05, JOEL OLSON, juror, $66.25, JOHN ENGFER, juror, $30.00, JOHN GIBSON, juror, $30.00, JOINT POWER BOARD COMMUNICATIONS, dispatch exp, $304,418.00, JUB JUB INC, comp software lic, $220.00, KATHERINE M OCHOA, $30.00, KATHERINE TOWNSEN D, juror, $100.00, KAY L FAY, baliff, $30.00, KENDRA K BUTLER, juror, $30.00, KENNETH AVERY, juror, $30.00, KIMBERLY JENKINS, crthse other employee/trsr mlgtrvl, $439.08, KINGS PLUMBING & HEATING, crthse maj repairs, $847.37, KREGEL TOWING & RECOVERY, sheriff abandoned veh/ investigations, $270.00, LAURA TAVEGIA, juror, $138.30, LESLIE HAYMAN, qtr2/fye27 $362.71, LINDA MILLER, juror, $30.00, MARCO INC, attny office equip, $50.00, MARINA RENEE MCILVAIN, coroner deputy calls, $50.00, MAX MASTERS, gis land records $2,000.00, MERIDIAN MORTUARY, coroner fees, $295.00, MG OIL COMPANY, r&b, oil/gas/lube, $167.75, MICHELE HIEB, trsr trvlmlg, $44.08, MINUTEMAN LUBE CENTER, maint/sheriff/law enf maint $2,546.98, MOORCROFT INTERFAITH COMMUNITY, qtr1fye27, $500.00, MOUNTAIN STATES LITHOGRAPHING, crthse supplies, $287.47, NEWCASTLE ACE HARDWARE, gen departments repair/maint/tools, $419.19, NEWS LETTER JOURNAL, r&b contract/advertising, $5,552.50, NEWVISION SECURITY, bldg.

& grnds maj repair, $98.07, NMS, coroner autopsies, $932.00, PATRICIA R. BARTLETT, juror, $44.50, PITNEY BOWES-RESERVE ACCOUNT, crthse postage, $3,000.00, PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC, crthse postage, $856.95, POWDER RIVER ENERGY CORPORATION, gen departments utilities, $1,212.64, POWDER RIVER HEATING & AC, crthse maj repairs, $600.00, POWER PLAN OIB, r&b repair, $348.42, QUALITY AGG & CONSTRUCTION INC, r&b gravel/rd materical, $1,670.20, RANGE, gen departments utilities, $3,076.94, REBECCA BARRON, juror, $80.75, RICHARD LUDEMAN, juror, $86.55, RICKS ELECTRIC, bldg.&grnds major repair, $10,520.00, RINGER LAW, PC, dist crt spcl attny, $8,190.00, ROADRUNNER DISPOSAL SERVICE, juror, $60.00, ROBERT K HOCKETT, juror, $60.00, SANDRA L VANDEEST, juror, $63.35, SANOFI PASTEUR, ph immunizations $5,253.39, SELF STORAGE LLC, election misc, $200.00, SERVALL UNIFORM/LINEN CO, law enf repair, $228.72, STANLEY JASINSKI, juror, $38.70, STATE OF WY CHERYL MADDOX/MCH SECTION, trsr supplies, $0.85, STEPHANIE MARTINEZ, victim witness, $18.23, STEVE PRICE, crthse other employee, $160.00, STEVEN E MARTIN, juror, $30.00, SUSAN K LISSOLO, juror, $41.60, SUSAN KETTLEY, juror, $60.00, SUSIE OVERMAN, crthse supplies/trsr trvlmlg,$519.68, TAMMY CLEVERDON, trsr trvlmlg, $40.50,
TERRY J. BERG, juror, $60.00, THERESA KANGAS, juror, $176.00, THOMAS THOMAS & THRALL LLC, dist crt spcl attny, $880.00, TONY FARELLA, juror, $48.85, TOP OFFICE PRODUCTS, ph needs, r&b maint, crthse/distcrt supplies, ext copier maint, law enf maint agrmnt $2,602.52, TOWN OF UPTON, qtr1fye27, $4,693.75, TRUGREEN, bldg. & grnds maj repair, $472.00, TYLER TECHNOLOGIES, crthse comp software lic$1,418.35, UPTON CHAMBER OF COMMERCE, qtr1fye27, $575.00, UPTON CO-OP ASSN, r&b oil/gas/fuel, $27, 323.53, UPTON SENIOR CENTER, qtr1fye27, $531.25, VISIONARY COMMUNICATIONS, annex communications, $166.20, VOELKERS AUTOBODY, sheriff/r&b veh maint $1,917.48, VOLUNTEERS OF AMERICA, qtr1fye27, $2,125.00, WACO, sheriff trvlmlg, $300.00, WC HEALTH SERVICES IN HOME SERVICES, qtr1fye27, $1,500.00, WC NATURAL RESOURCES DIST, qtr1fye27, $106.25, WEST END WATER DISTRICT, airport utilities, $120.00, WESTON CO CHILDRENS CENTER, qtr1fye27, $3,187.50, WESTON CO SCHOOL DIST #7, prevention management, $16,000.00, WESTON COUNTY EXTENSION, ext 4-H support, $263.02, WESTON COUNTY GAZETTE, r&b cntrct equip/lbr, crthse supplies, election print, mics print, $1,892.00, WESTON COUNTY HEALTH SERVICES, r&b cntrct/equip/lbr, ph immunizations, $77.66, WESTON COUNTY ROAD & BRIDGE, hmlnd sec exp, sheriff/maint/assr veh maint/fuel, $5,418.68, WESTON COUNTY SR SERVICES,

qtr1fye2, $3,908.00, WILDER GRAPHICS, bldg. & grounds maj rep/ victim witness, $257.83, WESTON COUNTY TREASURER, gen financial admin, $315.38, WOODYS FOOD CENTER, law enf brd of prisoner, airport/crthse/annex janitor supplies, $210.93, WY DEPARTMENT OF HEALTH/RENTAL ATTN: BONNIE SPIECE, ph trvl mlg, ph match grant, $649.78, WY DEPARTMENT OF TRANSPORATION, construction co rd fund, $116,303.87, WY MACHINERY CO, r&b oil/gas/fuel/maint/repair, $500.59, WY NETWORK, misc financial admin, $270.00, WYO DEPARTMENT OF WORKFORCE SERVICES, misc unemployment, $3,999.77, WYOMIONG SECRETARY OF STATE, crthse misc, $120.00, BLACK HILLS, CHEMICAL & JANITORIAL, law enf brd of prisoners, $1,840.02, BLACK HILLS ENERGY, gen department utilities, $4,382.56, PAYROLL NET-$178,135.07.

With no further business, the meeting was adjourned at 2:50 p.m.

Nathan Todd
Chairman

Attest: Amber Green
Weston County Clerk