

**WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
SEPTEMBER 1, 2026**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Garrett Borton, Vera Huber, and Marty Ertman, and Clerk Amber Green were present. Commissioner Huber opened the meeting with prayer, and Vice Chairman Wagoner led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Borton moved to approve the agenda; seconded by Vice Chairman Wagoner. Motion carried.

AP VOUCHERS

Commissioner Ertman moved to approve the AP vouchers excluding Airport and Ad Pro vouchers; seconded by Vice Chairman Wagoner. During discussion, the Commissioners requested clarification from Undersheriff Dan Fields regarding the need for 200 K-9 patches. Undersheriff Fields explained that each shirt requires two patches, that the Sheriff's Office goes through many patches because of this, and that they also trade patches with other departments. Motion carried.

Vice Chairman Wagoner moved to approve the Ad Pro and Airport vouchers; seconded by Commissioner Huber. During discussion, Commissioners Borton and Ertman recused themselves from the vote. Ayes were Vice Chairman Wagoner, Commissioner Huber, and Chairman Todd. Motion carried.

PUBLIC COMMENT

None

SWITCH/FIREWALL

Chairman Todd reported that he had spoken with Charles Wuestewald, IT Engineer with Golden West, and requested that he attend the next meeting. Based on the recommendations received, it appears the switch is necessary for the cameras to function; however, the Sheriff's Department may not need the firewall. The Commissioners agreed that a systems diagram of the Sheriff's Department is needed to determine the appropriate direction moving forward. The Commissioners also requested copies of all service agreements with Golden West for review.

Commissioner Ertman moved to approve the Chairman's signature on the Department of Homeland Security Grant, Project ID #25 SHSP-SO-CYB in the amount of \$21,630; seconded by Vice Chairman Wagoner. During discussion, it was explained that this letter is to revert the remaining balance of the grant funds back to the Wyoming Department of Homeland Security. During discussion, it was mentioned that servers have almost doubled in cost since two years ago when discussions first started up with the Sheriff's Department regarding server replacement. Ayes were Vice Chairman Wagoner and Commissioners Borton and Ertman. Commissioner Huber voted no. Motion carried.

ROAD AND BRIDGE

Road and Bridge Supervisor Jim Hansen reported that the engineering company that put the culverts in on Dewey Road are coming to inspect the failed pipes damaged by the storm within the next week or so. There was another storm that came and washed out ends of another set of culverts on Old 85. Supervisor Hansen also reported that CMAQ came back approved for \$41,710.00, of which \$109,000.00. was applied for. They will have to scale back the projects.

Vice Chairman Wagoner moved to do 0.7 miles of Fairground Rd County Rd #80 at \$18,080. 1.4 miles of Musser Rd, County Road #46 at \$27,320. For a total of \$45,400, accepting the \$41,710 of Federal money through CMAQ. The difference will come out of County Road Fund; seconded by Commissioner Ertman. During discussion, it was noted that two documents will be needed, a budget adjustment and an eligibility

form. A budget adjustment to move \$15,040 from County Reserve and put into the County Road Fund line item. Motion carried.

Road and Bridge Supervisor Hansen presented the new wage scale for Road and Bridge.

- Level 1: six-month probationary period, no CDL- \$21.00 per hour
- Level 2: CDL required -\$21.95 per hour
- Level 3: CDL required, probation completed, and qualified as a blade operator- \$22.90 per hour

Supervisor Hansen also proposed an increase in pay for the secretary position. It was noted it was included.

INVESTMENT STRATEGY WITH FIRST NORTHERN BANK

First Northern Bank discussed current money market and CD options, including collateralization of funds over the FDIC limit. The Board discussed comparing investment rates and potentially placing funds not needed in the short-term into longer-term investments. No immediate changes were planned, and the Board will review the investment policy and County funds further.

MINUTES OF AUGUST 25, 2026

Commissioner Huber moved to approve the official Board minutes of August 25, 2026, as amended; seconded by Commissioner Borton. During discussion, Commissioner Ertman recused herself from the vote. Motion carried.

PAYROLL AND PAYROLL VOUCHERS

Commissioner Ertman moved to approve payroll and payroll vouchers; seconded by Commissioner Borton. Motion carried.

COLLECTIONS FOR PUBLIC HEALTH

Commissioner Ertman moved to approve the collection for Weston County Public Health in the amount of \$1,333.02; seconded by Vice Chairman Wagoner. Motion carried.

PROPERTY INSURANCE

Brad Solberg with Solberg Insurance reviewed the County's upcoming insurance renewals. He explained that the property policy could be extended to an 18-month term at approximately \$95,000 more, which would provide strategic positioning in the insurance market and better align with the budget cycle. Final numbers were not yet available. Mr. Solberg will provide the necessary documents at the beginning of the next meeting for the Commissioners to decide between 12- and 18-month options. No decision was made.

INFIELD DISCOVERIES

Weston County Attorney Michael Stulken and Treasurer Susan Overman discussed unpaid oil and gas taxes owed by Infield Discoveries, LLC dating back to 2022. A repayment agreement has been reached for the delinquent taxes, including applicable interest and penalties.

Commissioner Ertman moved to approve the Board's signatures on the Settlement Agreement and Notice of Lien; seconded by Commissioner Borton. Motion carried.

WAM-WCCA ENERGY LEASE PROGRAM

No action was taken. Chairman Todd will provide the Fair Board with the information regarding the Energy Grant to determine whether the grant could be utilized for an eligible project at the fairgrounds.

CHAIRMAN'S SIGNATURE ON MOU BETWEEN THE UNIVERSITY OF WYOMING AND COMMISSIONERS OF WESTON COUNTY

University of Wyoming Extension Educator Erin Persche discussed with the Board the Memorandum of Understanding (MOU). The Board would like the MOU clarified that the University of Wyoming

provides the hiring mechanism and supervisory structure for the clerical and secretary, while the County is responsible for funding the salaries and associated fringe benefits. The Board requested clarification from the University of Wyoming regarding the language and whether the responsibilities could be more clearly separated within the MOU. No action was taken. The matter will be revisited at the next meeting.

4-H YOUTH UPDATE

University of Wyoming Extension Educator Persche reported that the County Fair was very successful, with 149 of 180 4-H members participating. Static exhibits increased by more than 100 entries from the previous year and have nearly doubled since 2022. Livestock entries remained consistent, and the livestock sale was successful.

HOMELAND SECURITY UPDATE

Homeland Security Coordinator Gilbert Nelson and University of Wyoming Extension Educator Persche provided an update on forming a Livestock Emergency Response Team to assist with livestock evacuations during emergencies. A Google Form will identify available volunteers, equipment, hay, veterinary services, and temporary livestock locations.

Homeland Security Coordinator Nelson presented seven new grants for the year, including funding for generators, radios, and cameras for Sheriff's patrol vehicles. The grants support life-safety needs and technology improvements. Applications are due to the State by September 10, with a short application window.

Commissioner Huber moved to allow Homeland Security Coordinator Nelson to pursue the seven grants, with the understanding that some may be denied at the September 15 meeting; seconded by Commissioner Borton. During discussion, the Board noted that it did not want to close the door on an opportunity before knowing whether the grants would be awarded. Ayes: Vice Chairman Wagoner, Commissioners Borton and Huber. No: Commissioner Ertman. Motion carried.

INVESTMENT STRATEGY WITH WYOCLASS

Troy Hunsucker, representing Wyoming CLASS, provided an overview of the Wyoming CLASS Local Government Investment Pool. He explained that the pool operates under Wyoming Statute § 9-4-831 and invests public funds in government securities, CDs, commercial paper, and cash equivalents, with an emphasis on safety and liquidity. Wyoming CLASS has approximately \$1 billion in assets, maintains substantial cash reserves to meet withdrawals, and is rated AAA by Standard & Poor's. Hunsucker also discussed the potential for higher yields through longer-term investments while noting the tradeoff with liquidity.

MAINTENANCE APPLICANT INTERVIEW

No action was taken.

OLD BUSINESS

SUPERIOR SEAMLESS GUTTERS QUOTE

Superior Seamless Gutters provided a quote for repairs to the Sheriff's Department. Repairing the west side would cost approximately \$1,300, while replacing the gutters on the entire building would cost approximately \$8,000. Commissioner Borton will seek an additional quote from the gutter crew working at the airport. No decision was made.

NEW BUSINESS

None.

COMMISSIONER COMMENT

Commissioner Borton reported that he had spoken with David Klein at the fairgrounds regarding a leak in the roof of the Event Center. The leak has been pinpointed to an area approximately 10 feet. Someone will

need to access the attic to determine whether the issue is related to caulking from the previous repair. Maintenance Manager Steve Price suggested Mount St. George as a roofing company and said he may have paperwork for the company.

Commissioner Ertman presented a draft letter concerning correspondence Clerk Amber Green had received from the Crook County Republican Party Chairman. She requested the Board's review and approval of the letter. The Commissioners discussed the correspondence and requested additional time to review the emails and proposed letter before taking action. Concerns were raised regarding the tone and content of some of the correspondence and its potential impact on Clerk Green. The Board discussed consulting County Attorney Stulken before sending a response.

066-NCPERS, financial admin, \$192.00, AFLAC, payroll ded, \$3,267.18, Empower Trust CO LLC, deferred comp, \$820.00, New York Life, financial admin, \$462.59, WEBT, financial admin, \$88,574.90, Weston County Clerk, financial admin, \$45,473.70, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$1,749.55, WY Retirement System, payroll ded, \$41,267.99, 21 ELECTRIC LLC, gen blg&gnd maj rep, \$176.45, 307 OHANA WELLNESS, law enf jail med, \$75.00, ACED EMBROIDERY, gen misc noat, ph infr needs and exp wrkfr, gen law enf uniforms, \$1,827.00, AD PRO, gen elec sup, shrf investigations, \$376.28, ADVANCED COMMUNICATIONS, hmlnd sec, law enf, \$297.00, ALAINA LIGGETT, elctn dep/clk slry, \$183.00, ALL TRAFFIC SOLUTIONS, gen hmlnd sec exp, \$696.00, AMANDA FOERTSCH SHARPES, elctn dep/clk slry, \$177.48, AMBER GREEN, elctn supplies, \$255.90, ANN K SLAGLE, elctn dep/clk slry, \$200.80, AT&T MOBILITY, gen dept comms, \$1,015.38, BAM DOCUMENT DESTRUCTION & RECYCLING, gen crthse misc, \$475.90, BARBARA CROW, elctn dep/clk slry, \$170.00, BLACK HILLS CHEMICAL & JANITORIAL, gen law enf brd prsnr, \$130.00, BLACK HILLS ENERGY, gen dept util, \$5,065.96, BLACK HILLS PLUMBING, law enf repair, \$375.90, BRENDA WEIMER, elctn dep/clk slry, \$150.00, BROOKELYN DELAROSA, annex cntct wages, \$400.00, BYRAND STREETER, airport cntct wages, airport support eqpt, \$1,731.70, CAMBRIA DISCOUNT DRUG LLC, law enf jail med, \$1,050.22, CAMBRIA SUPPLY, r&b repair, \$65.56, CAMPBELL COUNTY HEALTH AMBULANCE, 1% sls tax cch ambul, \$8,150.63, CARLA M. MATER, elctn dep/clrk slry, \$230.60, CATHERINE MCATEE, elctn dep/clrk slry, \$175.76, CHERRI BODNAR, elctn dep/clrk sal, \$225.60, CINDY DYSART, elctn dep/clrk sal, \$232.20, CITY OF NEWCASTLE, gen dept util, \$2,397.02, COAST TO COAST, hmlnd sec exp, \$489.86, COMTRONIX, bldg/grnds, \$533.25, CULLIGAN WATER CONDITIONING, r&b supp, victm witness, \$28.90, DEANNA MAKOUSKY, elctn dep/clrk sal, \$195.00, DECKERS MARKET, 4-H support, dist crt supplies, \$125.50, DEEANDRA D STUMPFF, elctn dep/clrk sal, \$177.36, DENNIS HERTEL, elctn dep/clrk sal, \$180.00, DOUBLE D, r&b repair, \$1,147.01, EASTERN WY EQUIPMENT CO, r&b repair, \$713.75, EILEEN E VICKERS, elctn dep/clrk sal, \$170.00, ELECTION SYSTEMS & SOFTWARE INC, elctn misc, \$7,355.00, ERIN PERSCHE, ext 4H ed mlg/trvl, \$649.77, FIRST NORTHERN BANK, gen dept. visa bill, \$1,845.03, GLORIA RIEHEMANN, elctn dep/clrk sal, \$240.60, GODFREY BRAKE SERVICE & SUPPLY, r&b repair/maint, \$713.66, GOLDEN WEST TECHNOLOGIES, gen dept tech supp, \$3,821.15, GRIBBS PUMP & INDUSTRIAL SUPPLY, r&b cntct/equip/lbr, \$714.25, GROSSENBURG IMPLEMENT, airport support eqpt, \$1583.8, HUMPHREY LAW LLC, dist crt spec attny, \$1,570.10, HURRICANE SERVICES, gen bldg. & grnds maj rep, \$780.00, JASON JENKIINS, elctn dep/clrk slry, \$80.00, JIM PERINO, elctn dep/clrk sal, \$157.60, JIMMIE PHILLIPS, elctn dep/clrk sal, \$165.20, JODI BROOKS, wic spec proj, \$9.00, JORDAN PITCHFORD, wic spec proj, \$35.00, JUDY KELLER, elctn dep/clrk sal, \$160.00,

KAMI ERLAND, elctn dep/clrk sal, \$224.80, KAP SNOW & SERVICES, bldg./grnds maj rep, \$9,240.75, KIMBERLY JENKINS, crthse other employee, \$479.08, KIMBERLY LOVEJOY, elctn dep/clrk slry, \$165.00, KOLBY PISCIOTTI, elctn ml/trvl, \$50.16, LESLIE WHITNEY, elctn dep/clrk slry, \$184.32, LIBERTY LAW OFFICES PC, dist crt special attny, \$2,077.30, LINDA BRAINARD, elctn dep/clrk slry, \$165.00, MARCO, attny equipt, \$116.59, MARTIN ALBERSON, elctn dep/clrk slry, \$217.88, MAX MASTERS, gis land record, \$2,000.00, MCKESSON MEDICAL-SURGICAL, pub hlth supplies, \$86.18, MERIDIAN MORTUARY, coroner fees, \$295.00, MG OIL COMPANY, r&b oil, \$174.32, MICHELLE GEMMET, elctn dep/clrk slry, \$183.00, MINUTEMAN LUBE CENTER, sheriff veh maint, \$195.98, MOUNTAIN STATES LITHOGRAPHING, elctn sup, \$169.15, NATIONAL SHERIFFS ASSOCIATION, Sheriff spec off eqp, \$125.00, NEWCASTLE ACE HARDWARE, gen dept supp, \$387.01, NBS LABS, coroner autopsies/rpr, \$169.00, PITNEY BOWES – RESERVE ACCOUNT, crthse post/frght, \$3000.00, POWDER RIVER ENERGY CORP., gen dept util, \$1,411.27, R&S NORTHEAST LLC, PH hlth sup, \$20.11, RANGE, dept utls, \$2,854.25, ROADRUNNER DISPOSAL SERVICE, airport util, \$60.00, SALT CREEK VET CLINIC, misc noat, \$92.49, SCOTT E BEACHLER, coroner autopies, \$440.80, SELF STORAGE, LLC, elctn misc, \$200.00, SERVALL UNIFORM/LINEN CO., law enf repair, bldg/grnds, \$179.12, SOUTHLAND MEDICAL CORP, coroner misc, \$938.94, STEPHANIE MARTINEZ, victim witness, \$15.00, SUE MIRELES, elctn dep/clrk slry, \$177.36, SUSIE OVERMAN, treas ml/tvl, \$44.08, TAMMY CLEVERDON, treas ml/tvl, \$44.08, THOMAS THOMAS & THRALL LLC, dist crt special attny, \$80.00, TIERNEY PARRISH, elctn dep/clrk slry, \$195.00, TOP OFFICE PRODUCTS, ext copier, dist crt suppl, crthse suppl, ph sup, \$6,267.14, TRUGREEN, bldg./grnds, \$520.00, TYLER TECHNOLOGIES, misc comp softwr, \$465.39, UPTON CO-OP ASSN, r&b oil, \$35,344.34, VISIONARY COMMUNICATIONS, annex comms, \$166.20, VOELKERS AUTOBODY, r&b repair/maint, \$40.00, WACO, coroner schl exp, treas ml/tvl, \$600.00, WC SHERIFFS SEARCH & RESCUE, 1% sls tax, \$725.23, WC FAIRBOARD, fairgrouns admin/fees, \$126,441.60, WC GAZETTE, gen dept adverts, \$5,540.00, WC ROAD & BRIDGE, gen dept fuel, \$6,132.04, WC SR SERVICES, law enf brd of prison, 1% sls tax \$9,068.50, WILDER GRAPHIC DESIGN, victm witness, \$26.62, WOODY'S FOOD CENTER, gen dept suppl, \$215.41, WY DEPT OF AG, law enf brd of prisoners, \$100.00, WY DEPT OF TRANSPORTATION, r&b old hwy 85, \$100,338.24, WY MACHINERY CO, r&b repair, eqp purchase, \$502,897.35, WY NETWORK, misc financial admin, \$270.00, WY DEPT OF HEALTH – LAB, pub hlth suppl, \$168.00, NET PAYROLL, \$173,087.93.

With no further business, the meeting was adjourned at 3:13 p.m.

Nathan Todd
Chairman

Attest: Amber Green
Weston County Clerk