

**WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
AUGUST 4, 2026**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Commissioners Garrett Borton, Vera Huber, and Maty Ertman, and Deputy Clerk Amber Green were present. Commissioner Huber opened the meeting with prayer, and Deputy Clerk Green led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Ertman moved to approve the agenda as amended; seconded by Commissioner Huber. Motion carried.

AP VOUCHERS

Commissioner Ertman moved to approve all vouchers excluding those related to the airport and Ad Pro; seconded by Commissioner Borton. Motion carried.

Vice Chairman Wagoner moved to approve the airport and Ad Pro vouchers; seconded by Commissioner Huber. During discussion, Commissioner Borton and Commissioner Ertman recused themselves from voting. Motion carried.

ROAD AND BRIDGE

Road and Bridge Supervisor Jim Hansen updated the Board on recent repairs to several washouts. He also reported that the new blade is currently in Gillette. Supervisor Hansen said he had been approached by a company offering an alternative to magnesium chloride that would cost approximately half as much. The company has offered to conduct a half-mile demonstration stretch at the end of the month at no cost to the County. The alternative has not yet been approved through CMAQ, but the company is working through that process.

The Board asked Supervisor Hansen to return with projected numbers showing what the budget would look like if the department reduced its staff by one employee and redistributed the available funds among six employees, including Hansen and a part-time employee.

PUBLIC COMMENT

None

MINUTES OF JULY 21, 2026

Commissioner Borton moved to look at the non-AI meeting minutes from July 21, 2026; seconded by Vice Chairman Wagoner. During discussion, the Board agreed to move all three sets of minutes to the end of the meeting, to allow for correction of clerical errors and consideration of motions for approval. Motion Carried.

PAYROLL AND PAYROLL VOUCHERS

Commissioner Huber moved to approve payroll and payroll vouchers; seconded by Commissioner Borton. Motion carried.

MONTHLY COLLECTION

Commissioner Borton moved to approve signatures on collections for Public Health in the amount of \$2,042.04; seconded by Vice Chairman Wagoner. Motion carried.

Vice Chairman Wagoner moved to approve signatures on collections for the Airport in the amount of \$389.11, with the intent that Manager Streeter signs the Collection sheet; seconded by Commissioner Huber. During discussion, Commissioners Borton and Ertman recused themselves from voting. Ayes: Wagoner, Huber, and Todd. Motion carried.

MAINTENANCE APPLICANTS

One interview was conducted with Jim Whetsell. The Board agreed to follow up with the other applicant at the next meeting. No decision was made.

COURT SECURITY GRANT

The Board discussed the emergency generator project for the courthouse and library using grant funding. The Board believes the grant may not cover a generator for the library, so they discussed coverage options for two separate generators. More information is needed to determine the appropriate generator size and coverage before submitting the application. Options discussed included one 200-kilowatt generator, two 100-kilowatt units, or a smaller generator for the library to operate essential systems such as heating. Chairman Todd will work with District Court Clerk Riki Kaiser to complete the grant application and ensure it is submitted by the August 31 deadline.

CREDIT CARD PRE-AUTHORIZATION REQUEST

Commissioner Ertman moved to approve the credit card preauthorization for the sheriff's office in the amount of \$990 for the two seats for the technology summit training; seconded by Commissioner Huber. Motion carried.

CHANGE OF RESOLUTION 2026-21 TO 2026-22 (Accepting Resignation)

Deputy Clerk Green addressed an issue to the Commissioners regarding the most recent Resolution she drafted concerning the resignation of James M. Tooman. She noted that the Resolution had been assigned the same number as the preceding Resolution.

Commissioner Ertman made a motion to recognize Resolution 2026-21 as it currently exists and approve Resolution 2026-22 as amended for editorial corrections only; seconded by Commissioner Wagoner. Motion carried.

BUDGET ADJUSTMENTS

Resolution 2026-23

Funding for certain public health grants was not included in the Fiscal Year 2026-27 budget.

Vice Chairman Wagoner moved to approve Resolution 2026-23 amending the budget for Weston County Public Health to include the following grant funding: Public Health Emergency Preparedness Grant in the amount of \$94,000; Public Health Infrastructure Needs and Workforce Development Grant in the amount of \$18,131.87; and Public Health MCH Grant in the amount of \$34,000, which will cover a two-year period; seconded by Commissioner Borton. Motion carried.

Resolution 2026-24.

Road and Bridge leased out a piece of equipment and received unanticipated funds.

Commissioner Ertman moved to amend the 2026-27 budget by adding unanticipated funds in the amount of \$4,010.50 to line-item 100.00.14.0137.00.00.00 R&B Oil/Gas/Lube; seconded by Commissioner Huber. Motion carried.

CHAIRMAN'S SIGNATURE ON FY27-28 COMMUNITY PREVENTION GRANT POINT OF CONTACT INFORMATION FORM

Prevention Manager Kristi Lipp requested the Board's signature on the Point of Contact contract, which remains unchanged from previous years. However, the budgeted amount appears to be incorrect. The Board agreed to address the difference with a resolution for a budget adjustment at the next meeting and then sign the contract. Funds that have been encumbered but not yet reimbursed will be added to the budget.

CHAIRMAN'S SIGNATURE ON MASTER AGREEMENT FOR PROFESSIONAL AIRPORT ENGINEERING SERVICES BETWEEN OWNER AND ENGINEER

The agreement outlines the life expectancy and maintenance needs of airport improvements such as runway overlays and resealing at great length. The master plan is also required for certain grant funding. The Board agreed to review the plan, confirm that all co-owners have copies, and add it to the agenda for the next meeting for signatures.

OLD BUSINESS

ELEVATOR DOOR QUOTE

Maintenance Supervisor Steve Price presented the Board with an itemized list for the accessible door to support the application for the Court Security Grant. The door was previously used by the jail to safely transfer inmates to court without using the stairs. If the grant is not approved, the project may be funded through Buildings and Grounds, as funds remain available in the current budget.

GUTTERS AT DETENTION

Maintenance Supervisor Steve Price discussed a 20-foot cracked section of gutter above the new elevator at the detention center that is causing water to drip near the elevator entrance and creating a potential slip hazard. The Board agreed to inspect the area further to determine the extent of the damage and whether a local contractor can repair or replace the gutter section. Mr. Price also expressed concerns about moisture reaching the elevator foundation and whether other sections of the gutter system may need attention.

NEW BUSINESS

CLERK VACANCY INTERVIEW

Commissioner Ertman moved to appoint Amber Green from the list submitted by the Republican Party to fill the Clerk vacancy; seconded by Vice Chairman Wagoner. Motion carried.

ADOPTING MILL

Commissioner Ertman moved to approve the Weston County Tax District Valuation and Mills for Tax Year 2026; seconded by Vice Chairman Wagoner. During discussion, a mathematical error was found in the General Fund Budget, and the mill levy was set at 11.989, for the County General Fund. Motion carried.

THANK YOU NOTE

Presley Fitzwater sent a very nice thank-you note expressing her appreciation for being awarded one of the Commissioner Scholarships.

RESIGNATION

Commissioner Ertman moved to accept, with regret, the resignation of Betty Petranek from the Weston County Preservation Board; seconded by Vice Chairman Wagoner. During discussion, the Board requested that a letter of appreciation be sent to Betty in recognition of her long-time service. Motion carried.

PUBLIC COMMENT

The Board has decided to eliminate the second public comment period and retain only one public comment period at the beginning of the meeting, allowing the Board to address public concerns during the meeting.

MINUTES OF JULY 21, 2026

Vice Chairman Wagoner moved to approve the July 21, 2026, minutes as amended; seconded by Commissioner Borton. Motion carried.

SPECIAL MEETING MINUTES OF JULY 29, 2026

Commissioner Huber moved to approve the July 29, 2026, Special Meeting minutes as amended; seconded by Commissioner Borton. Motion carried.

BUDGET MEETING MINUTES OF JULY 20, 2026

Chairman Todd moved to approve the July 20, 2026, Budget Meeting minutes as amended; seconded by Commissioner Ertman. During discussion, Commissioner Wagoner abstained because he was not present. Motion carried.

COMMISSIONER COMMENT

Commissioner Huber would like to revisit the county website issues after the elections and follow up with the County Attorney's Office to determine whether they are still able to handle certain HR matters.

Vice Chairman Wagoner informed the Board that the Congressional Tour will be coming through town and visiting several locations on August 11th. He also thanked the department heads for their patience and cooperation with the budget process this year as issues are being addressed. Vice Chairman Wagoner additionally thanked Chairman Todd for his outstanding work and leadership during the past several challenging weeks.

Chairman Todd requested that the Dispatch Board be invited to the next Newcastle meeting. He also thanked Kari Drost for her efforts in conducting the Republican Party meeting, acknowledging that it can be difficult when there is tension in the room. Sheriff Colvard reviewed the video from the room where the election machines were located and assured Chairman Todd that he observed no indication of malfeasance. He stated, however, that closing and locking the door was a mistake, created an unfavorable appearance, and could have been handled differently.

Commissioner Ertman commended Chairman Todd for maintaining a calm demeanor during the tension-filled meeting when voices were raised. She appreciated his ability to remain composed.

066-NCPERS, financial admin, \$208.00, AFLAC, payroll ded, \$3,485.80, Empower Trust CO LLC, deferred comp, \$820.00, New York Life, financial admin, \$462.59, WEBT, financial admin, \$84,076.00, Weston County Clerk, financial admin, \$50,584.48, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,201.56, WY Retirement System, payroll ded, \$41,910.20, 307 OHANA WELLNESS, law enf jail med, \$300.00, ADVANCED COMMUNICATIONS, hmlnd sec, law enf, \$272.00, ADVANCED DRUG TESTING INC, r&b cntret, \$31.20, AMBER GREEN, elctn mlg/trvl, \$484.88, AT&T MOBILITY, gen dept comms, \$1,197.41, AXON ENTERPRISE INC, sheriff spec off equip, \$30,018.85, BAKERS BALLISTICS LLC, misc noat, \$12,420.00, BLACK HILLS CHEMICAL & JANITORIAL, law enf suppl, \$1,961.81, BLACK HILLS ENERGY, gen dept util, \$3,853.02, BROOKELYN DELAROSA, annex cntret wages, \$400.00, BYRAND STREETER, airport cntret wages, airport support eqpt, \$1,901.23, CAMBRIA DISCOUNT DRUG LLC, law enf jail med, \$646.88, CHARMTEX, law enf brd of prison, \$460.50, CHILDRENS HOME SOCIETY, sheriff invest, \$150.00, CITY OF NEWCASTLE, gen dept util, \$2,146.60, CIVICPLUS LLC, sheriff spec off equip, \$2,507.40, COLLINS COMMUNICATIONS INC, dist crt comms, \$110.00, COMTRONIX, bldg/grnds, \$137.34, CULLIGAN WATER CONDITIONING, r&b supp, victm witness, \$30.85, CROOK COUNTY, misc comp soft, \$12,526.24, DECKERS MARKET, ext suppl, r&b maint, \$198.73, DOUBLE D, r&b repair, \$217.63, EASTERN WY EQUIPMENT CO, r&b repair, \$37.43, ELECTION SYSTEMS & SOFTWARE INC, elctn repair, \$963.78, FIRST NORTHERN BANK, gen dept. visa bill, \$422.72, GOLDEN WEST TECHNOLOGIES, gen dept tech supp, \$5,990.52,

HURRICANE SERVICES, law enf repair, \$548.70, IDI, coroner inquest, \$900.00, JODI BROOKS, wic, \$8.98, KIMBERLY JENKINS, treas mlg/trvl, crthse contract employ, \$520.00, KOLBY PISICOTTI, elctn misc, \$21.60, MARCO, attny equipt, \$173.09, MARINA RENEE MCILVAIN, coroner calls, \$150.00, MAX MASTERS, gis land record, \$2,000.00, MERIDIAN MORTUARY, coroner fees, \$295.00, MICHELE HIEB, treas mlg/trvl, \$44.08, MINUTEMAN LUBE CENTER, sheriff veh maint, \$314.97, NEWCASTLE ACE HARDWARE, gen dept supp, \$1,434.27, NEWVISION SECURITY, bldgs/ grnds, \$98.07, NMS LABS, coroner autop, \$169.00, PITNEY BOAWES – RESERVE ACCOUNT, crthse post, \$2,000.00, PITNEY BOWES INC (SUPPLIES), crthse suppl, crthse post, \$1,002.53, PLAINSMAN, crthse prsv fund, dist crt suppl, \$784.67, POWDER RIVER ENERGY CORP., gen dept util, \$1,134.92, POWDER RIVER HEATING & AC, bldg./grnds, \$1,417.03, RANGE, gen dept comms, \$2,933.93, RICKS ELECTRIC, shsp inf intel, \$4,805.98, ROADRUNNER DISPOSAL SERVICE, airport util, \$60.00, ROCKY MOUNTAIN PROPANE, airport util, \$738.70, SCOTT E BEACHLER, coroner school, \$419.52, SELF STORAGE, LLC, elctn misc, \$200.00, SERVALL UNIFORM/LINEN CO., law enf repair, bldg/grnds, \$228.72, SHADOW POINT TACTICAL SUPPLY, sheriff officer equip, \$1,104.95, SMITH PSYCHOLOGICAL SERVICES, law enf pre empl, \$400.00, SUSIE OVERMAN, crthse suppl, \$496.86, TAMMY CLEVERDON, treas mlg/trvl, \$44.08, THOMAS THOMAS & THRALL LLC, dist crt spec attny, \$480.00, TIMBERLINE SERVICES, misc gravel, \$3,983.95, TOP OFFICE PRODUCTS, ext copier, dist crt suppl, crthse suppl, \$1,117.92, TRUGREEN, bldg./grnds, \$260.00, UPTON CO-OP ASSN, r&b oil, \$9,056.96, VISIONARY COMMUNICATIONS, annex comms, \$166.20, WC&PAA, attny assoc dues, \$100.00, WEST END WATER DIST, airport util, \$60.00, WC SCHOOL DIST #7, prevention manage, \$6,579.39, WC 4H COUNCIL, ext suppl, \$274.59, WC GAZETTE, gen dept adverts, \$1,275.00, WC HEALTH SERVICES, r&b cntret, law enf jail med, \$194.00, WC LIBRARY, library block allocation, \$79,243.21, WC PHARMACY, law enf jail med, \$38.57, WC ROAD & BRIDGE, gen dept fuel, \$5,382.42, WC SR SERVICES, law enf brd of prison, \$3,628.00, WILDER GRAPHIC DESIGN, crthse suppl, \$1,070.83, WLEA, law enf jail school, \$245.00, WOODY'S FOOD CENTER, gen dept suppl, \$123.41, WY CO COMMISSIONERS ASSOC, comm assoc dues, \$6,893.00, WY DEPT OF HEALTH, pub hlth reimb to state, \$21,802.10, WY DEPT OF HEALTH/RENTAL, pub hlth mlg/trvl, \$165.00, WY DEPT OF TRANSPORTATION, r&b old hwy 85, \$111,806.34, WY MACHINERY CO, r&b repair, \$206.08, WY NETWORK, misc financial admin, \$270.00, WY OFFICE OF GUARDIAN AD LITEM, dist crt gal, \$5,765.00, WY DEPT OF HEALTH – LAB, pub hlth suppl, \$28.00, NET PAYROLL, \$179,273.43.

There being no further business, the meeting adjourned at 1:58 p.m.

Nathan Todd
Chairman

Attest: Amber Green
Weston County Clerk