

Final Budget

Weston County Travel Commission	
Budget Hearing Information	
PO Box 553	Location: Upton City Hall, 725 2nd St Upton WY 82730
Upton, WY 82730	Date: 6/17/2026
307-468-2441	Time: 5:00p.m.
Weston County	Budget Prepared by: Kelley Millar, Treasurer

S-A	BUDGET MESSAGE	W.S. 16-12-403 (c)
The Weston County Travel Commission presents a balanced budget for the FYE 2027 in the total amount of \$191,750 in revenue, that includes approximately \$40,000 in new Destination Development funding and \$31,600 in cash on hand and expenditures in the total amount of \$191,750.		
S-B	RESERVE DESCRIPTION Cash on hand is anticipated to be approximately \$131,000 at June 30, 2026.	

S-C			
Names of Board Members	Date of End of Term	Phone no.	Email:
Bruce Perkins	6/30/29	307-746-8983	none
Kas Bishop	6/30/27	307-746-8284	kasinupton@gmail.com
Brittany Trandahl	6/30/29	605-569-0964	trandahlb@gmail.com
Kelley Millar	6/30/27	307-306-7526	kelley.millar@townofupton.com
Melissa Hammond	6/30/27	307-629-1187	mrhammond62720@gmail.com
Vacant	6/30/29		

Does the district have regular office hours exceeding 20 hours per week?

No

W.S. 16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?

Office of the Weston County Clerk

How and where are the notices of meeting posted for the public?

Notices are published in the Weston County Gazette and the News Letter Journal

Where are the public meetings held?

Meetings are rotated each month between Newcastle and Upton city halls.

FINAL BUDGET SUMMARY

OVERVIEW		2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$104,571	\$132,550	\$191,750	\$191,750
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$238,282	\$237,120	\$291,150	\$291,150
S-5	Amount requested from County Commissioners	\$105,265	\$104,052	\$120,000	\$120,000
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$99,400	\$99,400

REVENUE SUMMARY		2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$105,265	\$104,052	\$120,000	\$120,000
S-9	Government Support	\$0	\$0	\$40,000	\$40,000
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$224	\$275	\$150	\$150
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$105,489	\$104,327	\$160,150	\$160,150
FY 7/1/26-6/30/27		Weston County Travel Commission			

EXPENDITURE SUMMARY		2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$1,904	\$3,250	\$7,650	\$7,650
S-18	Operations	\$102,667	\$129,300	\$184,100	\$184,100
S-19	Indirect Costs	\$0	\$0	\$0	\$0
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$104,571	\$132,550	\$191,750	\$191,750

DEBT SUMMARY		2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$132,793	\$132,793	\$131,000	\$131,000

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts	\$0	\$0	\$0	\$0
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added	\$0	\$0	\$0	\$0
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Kelley Millar
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 6/24/26

Kelley Millar

DISTRICT ADDRESS: PO Box 553
Upton, WY 82730

PREPARED BY: Kelley Millar, Treasurer

DISTRICT PHONE: 307-468-2441

Final Budget

Weston County Travel Commission
NAME OF DISTRICT/BOARD

FYE 6/30/2027

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	4001	\$105,265	\$104,052	\$120,000
R-1.2	Other County Support (see note on the right)	4005			

FORECASTED REVENUE

	DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	4211	\$0	\$0	\$40,000
R-2.2	Additional County Aid (non-treasurer)	4237			
R-2.3	City (or Town) Aid	4237			
R-2.4	Other (Specify)	4237			
R-2.5	Total Government Support		\$0	\$0	\$40,000
R-3	Operating Revenues				
R-3.1	Customer Charges	4300			
R-3.2	Sales of Goods or Services	4300			
R-3.3	Other Assessments	4503			
R-3.4	Total Operating Revenues		\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants	4201			
R-4.2	Federal Grants thru State Agencies	4201			
R-4.3	Grants from State Agencies	4211			
R-4.4	Total Grants		\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	4501	\$224	\$275	\$150
R-5.2	Other: Specify	4500			
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous		\$224	\$275	\$150
R-5.5	Total Forecasted Revenue		\$224	\$275	\$40,150
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due as estimated by Co. Treas.	4004			
R-6.2	b. Other forecasted revenue (specify):				
R-6.3		4500			
R-6.4		4500			
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0

Final Budget

Weston County Travel Commission

FYE 6/30/2027

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

E-1 Capital Outlay

- E-1.1 Real Property
- E-1.2 Vehicles
- E-1.3 Office Equipment
- E-1.4 Other (Specify)
- E-1.5 _____
- E-1.6 _____
- E-1.7 _____
- E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

E-2 Personnel Services

- E-2.1 Administrator
- E-2.2 Secretary
- E-2.3 Clerical
- E-2.4 Other (Specify)
- E-2.5 _____
- E-2.6 _____
- E-2.7 _____

E-3 Board Expenses

- E-3.1 Travel
- E-3.2 Mileage
- E-3.3 Other (Specify)
- E-3.4 _____
- E-3.5 _____
- E-3.6 _____

E-4 Contractual Services

- E-4.1 Legal
- E-4.2 Accounting/Auditing
- E-4.3 Other (Specify)
- E-4.4 _____
- E-4.5 _____
- E-4.6 _____

E-5 Other Administrative Expenses

- E-5.1 Office Supplies
- E-5.2 Office equipment, rent & repair
- E-5.3 Education
- E-5.4 Registrations
- E-5.5 Other (Specify)
- E-5.6 Administration
- E-5.7 Postage
- E-5.8 _____

E-6 TOTAL ADMINISTRATION

DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
7002				
7003				
7004				
7005				
7005				
7011			\$4,500	\$4,500
7012				
7013				
7013				
7021				
7022			\$150	\$150
7023				
7023				
7031			\$550	\$550
7032			\$1,500	\$1,500
7033				
7034			\$700	\$700
7035	\$1,904	\$3,250		
7035			\$250	\$250
	\$1,904	\$3,250	\$7,650	\$7,650

Final Budget

Weston County Travel Commission

FYE 6/30/2027

OPERATIONS BUDGET

E-7 Personnel Services

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4

E-7.5

E-7.6

E-8 Travel

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3

E-8.4

E-8.5

E-9 Operating supplies (List)

E-9.1

E-9.2

E-9.3

E-9.4

E-9.5

E-10 Program Services (List)

E-10.1 Advertising Expense

E-10.2 Billboard Expense

E-10.3 Start Up Event Expense

E-10.4 Beautification Expense

E-10.5

E-11 Contractual Arrangements (List)

E-11.1 Chamber Expenses

E-11.2 Community Events Expenses

E-11.3 CoOp Advertisement Expenses

E-11.4 Destination Development Expenses

E-11.5

E-12 Other operations (Specify)

E-12.1 Reserve Expense

E-12.2 Funding Request Expense

E-12.3

E-12.4

E-12.5

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
7202				
7203				
7204				
7204				
7211				
7212				
7212				
7220				
7220				
7220				
7220				
7230	\$62,622	\$60,000	\$60,000	\$60,000
7230	\$10,403	\$8,500	\$8,500	\$8,500
7230	\$4,000	\$6,000	\$10,000	\$10,000
7230	\$2,500	\$5,000	\$5,000	\$5,000
7400	\$6,800	\$13,600	\$13,600	\$13,600
7400	\$8,130	\$15,000	\$15,000	\$15,000
7400	\$6,658	\$15,000	\$25,000	\$25,000
7400	\$0	\$1,200	\$40,000	\$40,000
7450	\$1,554	\$0	\$0	
7450	\$0	\$5,000	\$7,000	\$7,000
7450				
7450				
	\$102,667	\$129,300	\$184,100	\$184,100

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Weston County Travel Commission

FYE 6/30/2027

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502				
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5	7505				
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$0	\$0	\$0	\$0

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Weston County Travel Commission

FYE 6/30/2027

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2024-2025	2025-2026	2026-2027	Final Approval
		Actual	Estimated	Proposed	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts			
C-1.1	General Fund Checking	1010	\$135,206	\$135,206	\$131,000
C-1.2	Savings and Investments	1040		\$0	
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$135,206	\$135,206	\$131,000

C-2 General Fund Reductions:

C-2.1	a. Unpaid bills at FYE	2010	\$2,413	\$2,413	
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$2,413	\$2,413	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$132,793	\$132,793	\$131,000

DOA Chart of Accounts

SINKING & DEBT SERVICE FUNDS

1070

		2024-2025	2025-2026	2026-2027	Final Approval
		Actual	Estimated	Proposed	
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

1090

		2024-2025	2025-2026	2026-2027	Final Approval
		Actual	Estimated	Proposed	
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

1060

		2024-2025	2025-2026	2026-2027	Final Approval
		Actual	Estimated	Proposed	
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0