

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
April 7, 2026

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Marty Ertman, Garrett Borton, and Vera Huber and Clerk Becky Hadlock were present. Commissioner Huber opened the meeting with prayer, and Clerk Hadlock led the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Todd would like to replace the Fairgrounds discussion with Sheriff's camera purchase and add an Executive Session 16-4-405 (a)(ii) – Personnel at the end of the meeting. Commissioner Ertman moved to approve the agenda as amended; seconded by Commissioner Borton. Carried.

AP VOUCHERS

Commissioner Borton moved to approve all vouchers excluding the Airport Board and Ad Pro; seconded by Commissioner Ertman. Carried.

Vice-Chairman Wagoner moved to approve the Airport Board and Ad Pro vouchers; seconded by Commissioner Huber. Commissioners Borton and Ertman recused themselves due to conflicts of interest. Carried.

PUBLIC COMMENT

Stan Jasinski spoke on behalf of the Weston County Republican Party about the Letter of Support item on the agenda.

PAYROLL AND VOUCHERS

Commissioner Ertman moved to approve Payroll and Vouchers; seconded by Commissioner Huber. Carried.

TREASURERS' REPORTS

Commissioner Ertman moved to approve Treasurer's Reports; seconded by Vice-Chairman Wagoner. Carried.

MINUTES OF MARCH 24, 2026

Commissioner Huber moved to approve the minutes of March 24, 2026, as amended; seconded by Commissioner Borton. Carried.

EXECUTIVE SESSION MINUTES OF MARCH 24, 2026 – POTENTIAL LITIGATION

Commissioner Ertman moved to approve the Executive Session minutes of March 24, 2026; seconded by Vice-Chairman Wagoner. Carried.

EXECUTIVE SESSION MINUTES OF MARCH 24, 2026 – EMPLOYMENT

Commissioner Ertman moved to approve the Executive Session minutes of March 24, 2026; seconded by Vice-Chairman Wagoner. Carried.

COLLECTIONS FOR COUNTY CLERK, CLERK OF DISTRICT COURT, PUBLIC HEALTH, SHERIFF & AIRPORT

Commissioner Borton moved to approve collections for the County Clerk in the amount of \$10,320.50, Clerk of District Court in the amount of \$3,531.03 plus Court Appointed Fees in the amount of \$75.00, Public Health in the amount of \$505.00 and the Sheriff in the amount of \$995.00; seconded by Commissioner Ertman. Carried. Vice-Chairman Wagoner moved to approve collections for the Airport in the amount of \$375.06; seconded by Commissioner Huber. Commissioner Borton recused himself from voting. Carried.

BOARD'S SIGNATURE ON RESOLUTION 2026-10 – ESTABLISHING POLLING PLACES

Vice-Chairman Wagoner moved to approve the Board's signature on Resolution 2026-10 – Establishing polling places; seconded by Commissioner Borton. Discussion ensued. Vice-Chairman Wagoner withdrew his motion. The resolution was tabled until the next meeting.

BOARD'S SIGNATURE ON RESOLUTION 2026-11 – AMENDMENT TO THE 2025-2026 BUDGET

Commissioner Huber moved to approve Resolution 2026-11, amending the 2025-2026 budget by adding \$2,910.93 to Public Health Emergency Preparedness; seconded by Commissioner Borton. Carried.

CHAIRMAN'S SIGNATURE ON BUFFINGTON'S SINGLE LAND DIVISION PLAT

Due to a lack of a quorum during a Planning Board meeting, Commissioner Borton attended the meeting by phone and recused himself from Commissioner deliberation.

Vice-Chairman Wagoner moved to approve the Chairman's signature on Buffington's Single Land Division Plat; seconded by Commissioner Huber. Following discussion regarding insufficient information, the motion failed (0-4). The item was tabled for additional information at a future meeting.

BOARD'S SIGNATURE ON COUNTY ROAD FUND PROJECT ELIGIBILITY CERTIFICATE FORM-

Old Highway 85 1A Project. Estimated Project Cost is \$2,981,330. Weston County pays 10%, which is \$298,133. Anything exceeding \$3 million, Weston County agrees to pay 100% past that juncture. Commissioner Ertman moved to approve the Chairman's signature on the County Road Fund eligibility form; seconded by Vice-Chairman Wagoner. Discussion ensued. Carried.

CHAIRMAN'S SIGNATURE ON AUDIT REP LETTER

Commissioner Ertman moved to approve the Chairman's signature on the Audit Representation Letter; seconded by Vice-Chairman Wagoner. Carried

ROAD AND BRIDGE UPDATE

Road and Bridge Superintendent Jim Hansen reported that Attorney Stulken should have a resolution drafted to establish the last section of Kenwood Drive as a County Road, which forfeits an easement on one of the lots. The owner of that lot said he will do an easement. Robinson Road landowner proposed an easement exchange for a cattle guard. Chairman Todd thought they could have a discussion at the next meeting on that. There is a draft of the new county road plan manual done, the link will be forwarded to the Commissioners. They have until June 1st to comment on it. No delivery date on the Blade yet.

SHERIFF'S CAMERAS

Undersheriff Dan Fields presented proposals for camera installation at the impound lot, funded through the opioid account. The Board reviewed proposals from Verkada and Golden West.

Commissioner Ertman moved to approve the Verkada system in the amount of \$26,123.89, to be paid from account 100.00.20.0104000.0000, opioid funds (NOAT); seconded by Vice-Chairman Wagoner. Carried

BEAUTIFICATION OF OSAGE & STREETS

No attendees were present.

AIRPORT UPDATE

Mondell Airport Manager Tuff Streeter and Mondell Airport Board members reported they are still waiting for the final payment from the FAA to finalize the hanger project. A delay penalty of approximately \$9,270.91 is under review. A Board member asked if that money that comes back could go back into the hanger lease fund. Chairman Todd let them know when we see that money, we can probably figure something out with it. Manager Streeter let the Board know that all the new hangers are rented out except one. They have saved one for a night rental to see how that works for a brief period of time.

BCBS-PLAN SELECTION

The Board requested additional plan options, including Health Savings Account (HSA) options.

PENNY TAX-SPECIAL PURPOSE TAX

No action taken.

21 WELLNESS UPDATE

21 Wellness Certified Prevention Specialist Kristi Lipp reported the Community Prevention Grant funding of approximately \$212,000 for the next biennium. Specialist Lipp requested to send two staff members to the National Council on Problem Gambling Conference in Nashville, approximately \$5000.

SUMMER DRAGS UPDATE

Sandra Martin updated the Commissions on this year's summer drags. The event dates are July 11th and 12th. The 10th is the Main Streetcar Show, and then Saturday and Sunday will be the drag races.

4-H UPDATE

4-H/Youth Development Extension Educator Erin Persche let the Board know they hired Beverly Murphy as office associate. Educator Persche let the Commissioners know they had twenty-five people take the pesticide applicator class and that there are fifty plus 4-H programs, currently. They are sitting at 175 youth members in Weston County and thirty-four adult volunteers.

OLD BUSINESS

ANNEX WINDOW REPLACEMENT BID

Commissioner Ertman moved to approve the bid from Hagen Glass to replace the window at the Annex for \$1,411; seconded by Vice-Chairman Wagoner with the adjustment to have it come out of the building and grounds fund. Carried.

HOSPITAL DISTRICT DISCUSSION

Vice-Chairman Wagoner reached out to the Governor's office and found out the Hospital District received an extension for the fiscal year 2025 audit, due June 30th. The fiscal year 2024 audit has been submitted.

MUSEUM DISTRICT

Museum District Board member Kasey Keeler introduced the Board to the new Director, Tasia Forrester. Board member Keeler also let the Commission know they were working on a short-term project where they are partnering with the VFW and the Legion. Director Tasia is doing some research to locate some of the isolated rural cemeteries in the county so that they can get all the veteran graves in the county decorated for Memorial Day.

LETTER OF SUPPORT FOR COMMISSIONER SHORT FOR SECRETARY OF STATE

The Board discussed a letter of support for Commissioner Short. No action taken.

WYDOT PROJECT CN21015-BRIDGE DYK-BRIDGE OVER BEAVER CREEK-CR 1A/OLD HWY 85

Discussion held regarding participation in WYDOT's MOA process for bridge historical consideration. The Board expressed interest in joining as a participating agency to retain the option to comment.

PUBLIC COMMENT

None.

COMMISSIONER COMMENT

Commissioner Ertman thanked Vice-Chairman Wagoner for his work with the Hospital Board and noted the County's efforts to support the hospital.

EXECUTIVE SESSION

Chairman Todd moved to enter Executive Session per W.S 16-4-405(a)(ii) under personnel; seconded by Commissioner Borton. Carried.

VOUCHERS

066-NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$3,281.65, Empower Trust CO LLC, deferred comp, \$820.00, New York Life, financial admin, \$462.59, WEBT, financial admin, \$87,837.34, Weston County Clerk, financial admin, \$43,234.64, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,009.31, WY Retirement System, payroll ded, \$38,241.49, 21 ELECTRIC LLC, bldg./grnds, \$645.00, ACED EMBROIDERY, hmlnd sec expense, \$265.00, AD PRO, misc dept suppl, \$359.98, ADVANCED COMMUNICATIONS, hmlnd sec, law enf, \$272.00, APPLIED CONCEPTS INC, misc noat, \$3,332.50, AT&T MOBILITY, gen dept comms, \$1,195.51, BECKY HADLOCK, elctn training, \$307.62, BLACK HILLS CHEMICAL & JANITORIAL, law enf brd of prison, \$79.33, BLACK HILLS ENERGY, gen dept util, \$4,895.96, BLACK HILLS TRUCK & TRAILER INC, r&b repair, \$232.68, BOMGAARS, r&b repair, airport supp

eqpt, \$205.24, BROOKELYN DELAROSA, annex contract wages, \$400.00, BYRAND STREETER, airport contract wages, airport support eqpt, \$1,787.68, CAMBRIA DISCOUNT DRUG LLC, law enf jail med, \$417.79, CAMBRIA SUPPLY, r&b repair, \$30.88, CHARM-TEX, law enf brd of prison, \$66.90, CITY OF NEWCASTLE, gen dept util, \$1,297.56, COLLINS COMMUNICATIONS INC, dist crt comms, \$110.00, COMTECH, hmlnd sec expense, sheriff veh maint, \$31,679.63, CONTROL SOLUTIONS, pub hlth immuniz, \$200.73, CPI, sheriff officer equipt, \$718.92, CROOK CO CLERK, misc financial admin, \$1,874.42, CULLIGAN WATER CONDITIONING, r&b supp, victm witness, \$42.80, DECKERS MARKET, ext suppt, r&b maint, pub hlth suppl, annex suppl, \$350.39, DOUBLE D, r&b repair, \$740.11, EAKES OFFICE SOLUTIONS, crthse misc, \$2,608.85, EASTERN WY EQUIPMENT CO, r&b repair, \$437.92, ED WAGONER, comm mlg/trvl, \$704.22, ERIN PERSCHE, ext 4H ed, \$327.70, FIRST NORTHERN BANK, gen dept. visa bill, \$1,526.94, FISHER SAND & GRAVEL, r&b gravel, \$17,420.48, FREEMONT CO CORONERS OFFICE, coroner autop, \$1,925.00, GODFREY BRAKE SERVICE & SUPPLY, r&b repair, \$1,321.91, GOLDEN WEST TECHNOLOGIES, crthse comp softwr, pub hlth comms, sheriff spec off, \$1,753.25, HARRIS GOVERN FT COLLINS USER GROUP, assr suppl, \$150.00, HEMOCUE AMERICA, wic spec proj, \$300.82, HUMPHREY LAW LLC, dist crt spec atny, \$1,502.78, INDOFF INCORPORATED, law enf suppl, sheriff suppl, \$909.67, JUB JUB INC, misc comp sorfwr, \$90.00, JW WELDING AND FABRICATION, r&b contract, \$3,122.01, KIMBERLY JENKINS, treas mlg/trvl, crthse contract employ, \$152.05, LEGAL & LIABILITY RISK MANAGEMENT, sheriff school, \$350.00, LIBERTY LAW OFFICES PC, dist crt spec atny, \$4,384.86, MARCO, atny equipt, \$170.86, MARINA MCILVAIN, coroner deputy calls, \$50.00, MAX MASTERS, gis land record, \$2,000.00, MCKESSON MEDICAL-SURGICAL, pub hlth immuniz, \$181.92, MERIDIAN MORTUARY, coroner fees, \$295.00, MINUTEMAN LUBE CENTER, sheriff veh maint, \$326.97, MOORCROFT INTERFAITH COMMUNITY, Q3FY26, \$500.00, NEWCASTLE ACE HARDWARE, gen dept supp, \$184.52, NEWCASTLE COUNTRY CLUB, hmlnd sec expense, \$106.05, NEWCASTLE MOTORS, r&b veh maint, assr veh maint, \$655.75, NEWS LETTER JOURNAL, gen dept subs, \$350.00, NMS LABS, coroner autopsies, \$169.00, OSTBERG LAW, dist crt spec atny, \$1,199.00, PLAINSMAN, misc crthse prsv fund, \$111.30, POWDER RIVER ENERGY CORP., gen dept util, \$1,601.27, POWER PLAN OIB, r&b repair, \$61.46, R&S NORTHEAST LLC, pub hlth immuniz, \$40.13, RANGE, gen dept comms, \$2,584.49, ROADRUNNER DISPOSAL SERVICE, airport util, \$60.00, SCOTT BEACHLER, coroner mlg/trvl, \$440.80, SELF STORAGE, LLC, elctn misc, \$200.00, SERVALL UNIFORM/LINEN CO., law enf repair, bldg/grnds, \$443.21, SOLBERG INSURANCE AGENCY, misc financial admin, \$16,751.82, STEPHANIE MARTINEZ, victim witness, \$72.89, STEVE PRICE, crthse other employ, \$650.00, TAMMY CLEVERDON, treas mlg/trvl, \$42.05, TEXAS REFINERY CORP, r&b suppl, \$668.00, TOP OFFICE PRODUCTS, ext copier, dist crt suppl, crthse suppl, \$549.40, TRUE NORTH STEEL, arpa, \$43,688.04, UPTON CHAMBER OF COMMERCE, Q3FY26, \$575.00, UPTON CO-OP ASSN, r&b oil, \$25,990.64, VISIONARY COMMUNICATIONS, annex comms, \$165.60, VOELKERS AUTOBODY, r&b veh maint, \$799.75, WC HEALTH SERVICES IN HOME SERVICES, Q3FY26, \$1,500.00, WC NATURAL RESOURCE DIST, Q3FY26, \$1,106.25, WCTA, treas suppl, \$200.00, WEST END WATER DIST, airport util, \$60.00, WC 4H COUNCIL, ext suppl, \$421.50, WC GAZETTE, law enf pre empl, misc print, treas suppl, \$696.00, WC HEALTH SERVICES, r&b contract, \$158.00, WC PHARMACY, law enf jail med, \$10.29, WOODYS FOOD CENTER, victim witness, crthse jan suppl, airport suppl, \$101.61, WY DEPT OF TRANSPORTATION, r&b old hwy 85, \$2,047.94, WY MACHINERY CO, r&b repair, \$3,923.98, WY NETWORK, misc financial admin, \$270.00, WY DEPT OF HEALTH – LAB, pub hlth suppl, \$28.00, Net payroll, \$181,157.15.

With no further business, the meeting was adjourned at 12:03 p.m.

Nathan Todd
Chairman

Attest: Amber Green
Acting Weston County Clerk