

**WESTON COUNTY BOARD OF COMMISSIONERS  
OFFICIAL MINUTES  
February 3, 2026**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Marty Ertman, and Garrett Borton, and Clerk Becky Hadlock were present. Walter Sprague opened the meeting with prayer, and Commissioner Borton led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Borton moved to approve the agenda; seconded by Commissioner Ertman. Carried.

**AP VOUCHERS**

Vice-Chairman Wagoner moved to approve all voucher excluding the Airport and Ad Pro; seconded by Commissioner Borton. Carried.

Commissioner Ertman moved to approve the Airport vouchers; seconded by Vice-Chairman Wagoner. Commissioner Borton recused himself due to a conflict of interest. Carried.

Commissioner Borton moved to approve the Ad Pro vouchers; seconded by Vice-Chairman Wagoner. Commissioner Ertman recused herself due to a conflict of interest. Carried.

**PUBLIC COMMENT**

Walter Sprague spoke about the voucher process during public comment.

**WYDOT – STIP**

Scott Taylor - District Engineer, Michelle Edwards - District Traffic Engineer, Laura Dalles - Public Relations Specialist, Brad Marchant, Area Maintenance Supervisor, Guy Phillips – Maintenance Foreman & Josh Junt – Resident Engineer were present to give the annual STIP presentation. House District 2 Representative JD Williams was in attendance and asked what could help fill the State employment vacancies in the area. The State employees on hand felt that the Governor's request to the legislators to go from the 2022 pay scale to the 2024 would help.

Attorney Michael Stulken joined the meeting at 11:02 a.m.

**PAYROLL AND VOUCHERS**

Commissioner Ertman moved to approve Payroll and Vouchers; seconded by Commissioner Borton. Carried.

**MINUTES OF JANUARY 20, 2026**

Commissioner Borton moved to approve the minutes of January 20, 2026, as amended; seconded by Vice-Chairman Wagoner. Commissioner Ertman recused herself as she was not in attendance at the meeting. Carried.

**EXECUTIVE SESSION MINUTES OF JANUARY 20, 2026 – POTENTIAL LITIGATION**

Commissioner Borton moved to approve the Executive Session minutes of January 20, 2026; seconded by Vice-Chairman Wagoner. Commissioner Ertman recused herself as she was not in attendance at the meeting. Carried.

#### **EXECUTIVE SESSION MINUTES OF JANUARY 20, 2026 - PERSONNEL**

Vice-Chairman moved to approve the Executive Session minutes of January 20, 2026; seconded by Commissioner Borton. Commissioner Ertman recused herself as she was not in attendance at the meeting. Carried.

#### **LIQUOR LICENSE RENEWAL/TRANSFER**

Vice-Chairman Wagoner moved to approve the liquor license transfer from Pizza Barn LLC to Pizza Barn; seconded by Commissioner Borton. Carried.

#### **COLLECTIONS FOR COUNTY CLERK, CLERK OF DISTRICT COURT, PUBLIC HEALTH, SHERIFF & AIRPORT**

Commissioner Borton moved to approve collections for the County Clerk in the amount of \$9,108.65, Clerk of District Court in the amount of \$1,980.75, Public Health in the amount of \$721.80 and the Sheriff in the amount of \$275.00; seconded by Vice-Chairman Wagoner. During discussion Commissioner Ertman asked that the Sheriff's office to clarify "other". Clerk Hadlock will email them having the change this. Carried. Vice-Chairman Wagoner moved to approve collections for the Airport in the amount of \$1,697.45; seconded by Commissioner Ertman. Commissioner Borton recused himself from voting. Carried. Commissioner Ertman asked why the Board does not receive the Fair Board's collections. Chairman Todd will visit with Fair Board member Francie Hamilton about getting this information to the Board each month.

#### **BOARD APPOINTMENTS**

Vice-Chairman Wagoner moved to re-appoint Carol Mark to the Planning Board; seconded by Commissioner Ertman. Carried.

Commissioner Ertman moved to re-appoint Alice Tretabeas to the Historical Preservation Board; seconded by Vice-Chairman Wagoner. Carried.

Vice-Chairman Wagoner moved to re-appoint Rick Dunford to the Planning Board; seconded by Commissioner Borton. Carried

Commissioner Ertman moved to re-appoint Amber Ryan; seconded by Commissioner Borton. Commissioner Ertman asked if Amber declares a conflict of interest with the Town of Upton. Vice-Chairman Wagoner stated she does. Vice-Chairman recused himself due to a conflict of interest. Carried.

#### **BOARD'S SIGNATURE ON TREASURER'S REPORTS**

Commissioner Ertman moved to approve the Board's signature on the Treasurer's Reports; seconded by Vice-Chairman Wagoner. Carried.

#### **CHAIRMAN'S SIGNATURE ON IACOVETTO SINGLE LAND DIVISION PLAT**

Vice-Chairman Wagoner moved to approve the Chairman's signature on Iacovetto single land division plat; seconded by Commissioner Borton. Carried.

**BOARD'S SIGNATURE ON RESOLUTION 2026-2 – ADOPTION OF WESTON COUNTY ACCESS & FUNCTIONAL NEEDS POLICY AND WESTON COUNTY SEVERE WINTER WEATHER ANNEX**

Commissioner Ertman moved to move Resolution 2026-2 – Adoption of Weston County Access & Functional Needs Policy and Weston County Severe Winter Weather Annex to the February 17<sup>th</sup> meeting and give the Homeland Security Coordinator Gilbert Nelson 15 minutes to go over the plans; seconded by Vice-Chairman Wagoner. Carried.

**CHAIRMAN'S SIGNATURE ON BENTONITE MINING CLEARANCE REQUEST LETTER FOR BLACK HILLS BENTONITE, LLC**

Commissioner Ertman moved to approve the Chairman's signature on Bentonite Mining Clearance Request Letter for Black Hills Bentonite, LLC; seconded by Commissioner Borton. Carried.

Attorney Michael Stulken joined the meeting at 1:21 p.m.

**CHAIRMAN'S SIGNATURE ON WYOMING SHPO-CLG ANNUAL REPORT FORM 2024-25**

Vice-Chairman Wagoner moved to approve the Chairman's signature on Wyoming State Historical Preservation Office – Certified Local Government Annual Report Form 2024-25; seconded by Commissioner Borton. Carried.

**ROAD & BRIDGE**

Road and Bridge Superintendent Jim Hansen gave the Board a quote from RDO equipment to fix two John Deere motorgraders. Superintendent Hansen also presented quotes from Wyoming Machinery and RDO Equipment for a new motorgrader. The Board would like this added to the next agenda for discussion. Superintendent Hansen gave the Board an update on the Road & Bridge Department.

**RARE EARTH UPDATE**

Roger Conett came before the Board to give an update on Rare Element Resources.

**OLD BUSINESS**

**KONE CONTRACT DISCUSSION**

The Board discussed the current elevator contract that was entered into with Kone and the portion that allows them to raise the price each year. Discussion ensued on alternative options in the future.

**NEW BUSINESS**

**CLEANING POSITION – COURTHOUSE**

Vice-Chairman Wagoner moved to accept Reece Childress's resignation as the Courthouse Cleaner effective February 25, 2026; seconded by Commissioner Borton. Carried.

Commissioner Ertman moved to advertise for the Courthouse cleaning position with the same job description that was advertised before for a couple of weeks in both papers; seconded by Vice-Chairman Wagoner. Carried.

## **BOARD'S SIGNATURE ON RESOLUTION 2026-3 – CONCERNING SPECIAL APPOINTMENT OF DEPUTY ATTORNEY**

The Board asked Attorney Stulken to explain the need for this special appointment, and he would not. Chairman Todd expressed his concerns about the resolution and had questions about it that he would like Attorney Stulken to answer. Commissioner Ertman explained she was not comfortable with this with all that she had heard the Natrona Attorney state about his busy schedule and would like to have this put out again to see if a different Attorney would be interested. Vice-Chairman Wagoner agreed that he cannot vote for this without knowing more. He would like Attorney Stulken to call each of them and tell them what it is about. Commissioner Ertman asked that she not be called by Attorney Stulken.

Commissioner Borton asked if this resolution was case specific or a blanket resolution. Commissioner Borton would like more information before he can vote for or against it. The Board asked Attorney Stulken multiple times to go into Executive Session to discuss this and he let them know that there was nothing that would allow that. Attorney Stulken will let the Board members know what this about and this will be added to the next agenda.

## **PUBLIC COMMENT**

Jail Administrator Jason Jenkins gave the Board an update on his budget and let them know that they will be receiving a new fingerprint machine. Walter Sprague spoke about the discussion on Resolution 2026-3.

## **COMMISSIONER COMMENT**

Commissioner Ertman spoke about the Hand Count presentation that she attended. Commissioner Ertman would like to discuss rescinding the resolution about redistricting. Commissioner Ertman let the Board know that a constituent had asked her about the 6<sup>th</sup> penny. Commissioner Borton attended the legislative update and appreciated their update. Vice-Chairman Wagoner was on a conference call with the WCCA and would like input from the Board on what ideas they have for the Congressional Tour that will be in Weston County August 14-16<sup>th</sup>.

## **VOUCHERS**

066-NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$3,546.49, Empower Trust CO LLC, deferred comp, \$820.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$86,693.71, Weston County Clerk, financial admin, \$48,245.51, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,240.30, WY Retirement System, payroll ded, \$41,121.21, 21 ELECTRIC LLC, bldg./grnds, \$829.65, AD PRO, misc dept suppl, \$1,029.60, ADVANCED COMMUNICATIONS, hmlnd sec, law enf, \$272.00, ADVANCED DRUG TESTING INC (ADT),r&b cntrct, \$31.20, AMERICAN SOLUTIONS FOR BUSINESS, crthse suppl, \$129.27, AT&T MOBILITY, gen dept comms, \$1,196.38, BLACK HILLS CHEMICAL & JANITORIAL, law enf brd of prison, \$1,320.18, BLACK HILLS ENERGY, gen dept util, \$5,062.89, BOMGAARS, r&b repair, \$109.94, BROOKELYN DELAROSA, annex cntrct wages, \$400.00, BYRAND STREETER, airport cntrct wages, supplies, \$2,170.39, CAMBRIA DISCOUNT DRUG LLC, law enf jail med, \$54.49, CHARM-TEX, law enf brd of prison, \$292.60, CITY OF NEWCASTLE, gen dept util, \$1,335.40, COLLINS COMMUNICATIONS INC, dist crt comms, \$110.00, CREATIVE PRODUCT SOURCE, hmlnd sec expense, \$641.19, CULLIGAN WATER CONDITIONING, r&b supp, victm witness, \$28.90, DECKERS MARKET, ext nutrition ed, r&b suppl, \$249.98, DOUBLE D, r&b repair, bldg./grnds, crthse suppl, \$5,184.19, EASTERN WY EQUIPMENT CO, r&b repair, \$313.12, ENGINEERING ASSOCIATES, r&b cntrct wages, \$5,133.58, ERIN PERSCHE, ext 4H ed, \$106.40, FIRST NORTHERN BANK,

gen dept. visa bill, \$657.80, FISHER SAND & GRAVEL, r&b gravel, \$30,464.40, GOLDEN WEST TECHNOLOGIES, annex comp, misc comp, pub hlth comms, sheriff spec off, \$819.50, GRIMMS PUMP & INDUSTRIAL SUPPLY, r&b contract, \$206.00, HUMPHREY LAW LLC, dist crt spec attny, \$1,556.24, HURRICANE SERVICES 21 LLC, bldg./grnds, \$2,011.90, IAAO, assr mlg/trvl, \$255.00, JUB JUB, misc comp soft, \$90.00, KIMBERLY JENKINS, treas mlg/trvl, \$40.60, LIBERTY LAW OFFICES PC, dist crt spec attny, \$1,901.57, MARCO, attny office equipt, \$152.65, MAX MASTERS, gis land record, \$2,000.00, MG OIL COMPANY, r&b repair, \$4,511.80, MERIDIAN MORTUARY, coroner fees, \$295.00, MINUTEMAN LUBE CENTER, sheriff veh maint, \$267.98, MONDELL HEIGHTS LLC, misc co ward, \$2,402.70, NEWCASTLE ACE HARDWARE, gen dept supp, \$225.52, NEWCASTLE MOTORS, r&b veh maint, \$155.93, NEWS LETTER JOURNAL, r&b contract, \$25.00, NMS LABS, coroner autop, \$169.00, PITNEY BOWES - RESERVE ACCOUNT, crthse post, \$5,000.00, PLAINSMAN, crths prsv fund, \$674.33, POWDER RIVER ENERGY CORP., gen dept util, \$1,559.85, POWER PLAN OIB, r&b repair, \$2,792.17, RANGE, gen dept comms, \$2,581.93, RAPID FIRE PROTECTION, bldg./grnds, \$1,485.00, REECE CHILDRESS, crthse contract wages, \$505.00, ROADRUNNER DISPOSAL SERVICE, airport util, \$60.00, SELF STORAGE, LLC, elctn misc, \$200.00, SERVALL UNIFORM/LINEN CO., law enf repair, bldg./grnds, \$149.62, SMITH PSYCHOLOGICAL SERVICES, law enf pre empl, \$400.00, STEPHANIE MATINEZ, victim witness, \$119.18, SUNDANCE EXTINGUISHER LLC, airport repair, bldg./grnds, \$425.50, TAMMY CLEVERDON, treas mlg/trvl, \$40.60, TIMBERLINE SERVICES, r&b gravel, \$3,549.96, TOP OFFICE PRODUCTS, ext copier, dist crt suppl, crthse suppl, \$661.50, UNIVERSITY OF WY EXTENSION, 4H ed sal, \$5,833.50, UPTON CHAMBER OF COMMERCE, Q2FY26, \$575.00, UPTON CO-OP ASSN, r&b fuel, \$26,406.38, VISIONARY COMMUNICATIONS, annex comms, \$165.60, VOELKERS AUTOBODY, r&b veh maint, \$40.00, WESTON COUNTY HEALTH SERVICES IN HOME SERVICES, Q2FY26, \$1,500.00, WC&PAA, attny assoc dues, \$200.00, WEST END WATER DISTRICT, airport util, \$60.00, WESTON CO SCHOOL DIST #7, prevention mange, \$6,360.33, WESTON COUNTY 4-H COUNCIL, ext ed, 4H support, \$62.65, WESTON COUNTY GAZETTE, gen dept adverts/suppl, \$344.40, WESTON COUNTY HEALTH SERVICES, r&b contract, \$108.00, WESTON COUTNY PHARMACY, law enf jail med, \$64.08, WESTON COUNTY ROAD & BRIDGE, gen dept fuel, \$3,298.92, WESTON COUNTY SR SERVICES, law enf brd of prison, \$2,478.00, WHEELER LUMBER, r&b lmb, \$5,481.61, WOODYS FOOD CENTER, annex jan suppl, airport jan suppl, crthse jan suppl, ext support, \$184.72, WY DEPT OF HEALTH/RENTAL, pub hlth, \$207.24, WY DEPT OF TRANSPORTATION, r&b old hwy 85, \$2,645.51, WY DEQ, airport tank maint, \$400.00, WY MACHINERY CO., r&b repair, \$3,706.24, WY NETWORK, misc financial admin, \$270.00.

With no further business, the meeting was adjourned at 3:27 p.m.

Nathan Todd  
Chairman

Attest: Becky Hadlock  
Weston County Clerk