

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
January 6, 2026

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Marty Ertman, Garrett Borton and Vera Huber, Attorney Michael Stulken and Clerk Becky Hadlock were present. Garrett Borton opened the meeting with prayer, and Nick Trandahl led the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Todd asked to remove Osage Improvement Discussion from the agenda. Commissioner Ertman moved to approve the agenda as amended; seconded by Vice-Chairman Wagoner. Carried.

ELECTION OF OFFICERS

Vice-Chairman Wagoner nominated Commissioner Todd for Chairman. Commissioner Ertman moved to cease nominations. Carried. Commissioner Todd voted as Chairman. Commissioner Borton nominated Commissioner Wagoner for Vice-Chairman. Commissioner Ertman moved to cease nominations. Carried. Commissioner Wagoner voted as Vice-Chairman.

AP VOUCHERS

Chairman Borton moved to approve the AP Voucher minus Mondell Heights in the amount of \$2,402.70, Kone in the amount of \$14,027.75 and the Natural Resource District in the amount of \$1,106.25 and exclude all associated Airport and Ad Pro vouchers; seconded by Vice-Chairman Wagoner. Carried.

Vice-Chairman Wagoner moved to pay voucher relating to the Airport and Ad Pro with Commissioner Borton and Commissioner Ertman recusing themselves due to a conflict of interest; seconded by Commissioner Huber. Carried.

PAYROLL AND VOUCHERS

Commissioner Huber moved to approve Payroll and Vouchers; seconded by Commissioner Borton. Carried.

PUBLIC COMMENT

Stan Jasinski spoke about the January 6, 2021, riot during public comment.

MINUTES OF DECEMBER 16, 2025

Commissioner Ertman moved to approve the minutes of December 16, 2025, as amended; seconded by Commissioner Borton. Carried.

EXECUTIVE SESSION MINUTES OF DECEMBER 16, 2025

Commissioner Ertman moved to approve the Executive Session minutes of December 16, 2025; seconded by Commissioner Borton. Carried.

COLLECTIONS FOR COUNTY CLERK, CLERK OF DISTRICT COURT, PUBLIC HEALTH, SHERIFF & AIRPORT

Commissioner Borton moved to approve collections for the County Clerk in the amount of \$8,931.53, Clerk of District Court in the amount of \$1,324.04, Public Health in the amount of \$705.00 and the Sheriff in the amount of \$565.00; seconded by Vice-Chairman Wagoner. Carried. Commissioner Ertman moved to approve collections for the Airport in the amount of \$275.00; seconded by Commissioner Huber. Commissioner Borton abstained. Carried.

BOARD'S SIGNATURE ON TREASURER'S REPORTS

Commissioner Huber moved to approve the Board's signature on the Treasurer's Reports; seconded by Commissioner Borton. Carried.

CREDIT CARD PRE-AUTHORIZATION – WESTON COUNTY ATTORNEY'S OFFICE/VICTIM WITNESS & ASSESSOR'S OFFICE

Commissioner Ertman moved to approve the credit card pre-authorization request for the Weston County Attorney's Office/Victim Witness and the Weston County Assessor's Office; seconded by Commissioner Borton. Carried.

BOARD'S SIGNATURE ON RESOLUTION 2026-1 – AMENDMENT TO THE 2025-2026 BUDGET

The Board would like to have the donations added to the line item with an acceptance agreement and if the donors are ok, the board would like to acknowledge them for the donation.

BOARD APPOINTMENT – WESTON COUNTY SOLID WASTE BOARD

Commissioner Ertman moved to appoint Craig Bruch to the Weston County Solid Waste Board; seconded by Commissioner Borton. Vice-Chairman Wagoner recused himself from voting. Carried.

BOARD APPOINTMENT – FAIR BOARD

The Board would like to invite Mr. Tedder to the next meeting to have a conversation with him about his interest in serving on the Fair Board prior to appointment. Commissioner Ertman moved to invite Mr. Tedder to the next meeting; seconded by Vice-Chairman Wagoner. Carried.

OFFICIAL NEWSPAPER

Bids were requested from the two newspapers that are published in Weston County. A specific set of minutes were given to each, requesting submission of a cost per column inch and to include a total cost for publishing that set of minutes. A bid was received from the *Weston County Gazette* in the amount of \$6.00 per column inch with a total cost to publish the sample of \$369.00, with a paid circulation of 536. A quote was received from the *News Letter Journal* in the amount of \$10.50 per column inch with a total cost to publish the sample of \$1,260.00, with a paid circulation of 1126. Commissioner Ertman moved to appoint the *Weston County Gazette* as the official Weston County newspaper in 2026; seconded by Vice-Chairman Wagoner. Discussion ensued. Ayes: Wagoner, Todd, Ertman. Nays: Borton, Huber. Carried.

VICTIM WITNESS – RETIREMENT

Chairman Todd read an email from Megan Hughes, Deputy Director of Division of Victim Services, explaining where the remaining amount of the Victim Witness Services Coordinator Stephanie Martinez's retirement should be funded from. The Board discussed the grant and how this needed to be done better at budget time.

HOMELAND SECURITY UPDATE

Homeland Security Coordinator Gilbert Nelson came before the Board and gave an update on the power outage that occurred on November 13, 2025. Coordinator Nelson would like for the Department Heads and the Board to get together and update the Courthouse Emergency Plan. Coordinator Nelson also invited the Board to attend the LEPC meetings. Coordinator Nelson would like to receive pre-authorization from the Board to use the County credit card to purchase meals for emergencies and meetings for training. The Board would rather the venue submit a voucher for the meals as the funds in his budget are to be used for Homeland Security.

ROAD & BRIDGE

Road and Bridge Superintendent Jim Hansen gave the Board an estimate of \$40,000 - \$45,000 for two permanent culverts for the Green Mountain bridge. Commissioner Ertman moved to take the funds for the Green Mountain bridge out of the Local Assistant & Tribal Account; seconded by Commissioner Huber. Carried. Superintendent Hansen let the Board know that one of the 2006 John Deere motor graders needs repaired and gave them a few options. The Board would like to have Superintendent Hansen get bids for a new motor grader. Superintendent Hansen let the Board know they are still working on locating the easements for Kenwood Drive. This will be added under Old Business. Superintendent Hansen will get the corrected documents from Engineering Services and then present them again to the Board.

REVIEW HOMELAND SECURITY COORDINATOR/MAINTENANCE FOREMAN JOB DESCRIPTIONS

The Board discussed the Homeland Security Coordinator job description with Coordinator Nelson. The Board asked who would be in charge while he is out of State. Coordinator Nelson explained this is all in the County Operations Plan and he is always in contact with the Sheriff when he is gone. Commissioner Ertman asked Coordinator Nelson if he takes vacation when he is working for the American Red Cross and he explained that Sheriff Colvard feels that this is free training and he gets paid while he is gone. Coordinator Nelson will give the Board an overview of everything he learned while he was gone at the next meeting. The Board would like to have a workshop to work on the job descriptions of the Homeland Security Coordinator and the Maintenance Foreman.

NON-COMPLIANCE DISTRICT UPDATE

Weston County Health Services CFO Paul Maiellano and CEO Cathy Harshbarger came before the Board to discuss their status with the Department of Audit. The Board explained that they do not want to dissolve any of the three boards that are currently non-compliant but must follow the State Statutes. The Board will invite the Cambria Improvement District and the Combined Communications Joint Powers Board to the next meeting to discuss their non-compliance as well.

MONDELL HEIGHTS LLC VOUCHER

Commissioner Borton moved to approve the Mondell Heights voucher in the amount of \$2,402.70; seconded by Commissioner Ertman. Discussion ensued. Carried.

OLD BUSINESS

NONE

NEW BUSINESS

NONE

PUBLIC COMMENT

Jail Administrator Jason Jenkins let the Board know he did not have anything to report on.

COMMISSIONER COMMENT

Vice-Chairman Wagoner spoke about the e-mail from WCCA executive director Jeremiah Rieman about the possibility of exploring the idea of a potential sister-county relationship with Japan. Vice-Chairman Wagoner also reminded the Board of the Joint Appropriations meeting on January 12th at 8:30 a.m. talking about Direct Distribution cuts where Weston County is expected to lose \$200,000.

VOUCHERS

066-NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$3,546.49, Empower Trust CO LLC, deferred comp, \$820.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$86,693.71, Weston County Clerk, financial admin, \$48,245.51, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,240.30, WY Retirement System, payroll ded, \$41,121.21, 21 ELECTRIC LLC, bldg./grnds, \$829.65, AD PRO, misc dept suppl, \$1,029.60, ADVANCED COMMUNICATIONS, hmlnd sec, law enf, \$272.00, ADVANCED DRUG TESTING INC (ADT), r&b cntrct, \$31.20, AMERICAN SOLUTIONS FOR BUSINESS, crthse suppl, \$129.27, AT&T MOBILITY, gen dept comms, \$1,196.38, BLACK HILLS CHEMICAL & JANITORIAL, law enf brd of prison, \$1,320.18, BLACK HILLS ENERGY, gen dept util, \$5,062.89, BOMGAARS, r&b repair, \$109.94, BROOKELYN DELAROSA, annex cntrct wages, \$400.00, BYRAND STREETER, airport cntrct wages, supplies, \$2,170.39, CAMBRIA DISCOUNT DRUG LLC, law enf jail med, \$54.49, CHARM-TEX, law enf brd of prison, \$292.60, CITY OF NEWCASTLE, gen dept util, \$1,335.40, COLLINS COMMUNICATIONS INC, dist crt comms, \$110.00, CREATIVE PRODUCT SOURCE, hmlnd sec expense, \$641.19, CULLIGAN WATER CONDITIONING, r&b supp, victm witness, \$28.90, DECKERS MARKET, ext nutrition ed, r&b suppl, \$249.98, DOUBLE D, r&b repair, bldg./grnds, crthse suppl, \$5,184.19, EASTERN WY EQUIPMENT CO, r&b repair, \$313.12, ENGINEERING ASSOCIATES, r&b cntrct wages, \$5,133.58, ERIN PERSCHE, ext 4H ed, \$106.40, FIRST NORTHERN BANK, gen dept. visa bill, \$657.80, FISHER SAND & GRAVEL, r&b gravel, \$30,464.40, GOLDEN WEST TECHNOLOGIES, annex comp, misc comp, pub hlth comms, sheriff spec off, \$819.50, GRIMMS PUMP & INDUSTRIAL SUPPLY, r&b cntrct, \$206.00, HUMPHREY LAW LLC, dist crt spec attny, \$1,556.24, HURRICANE SERVICES 21 LLC, bldg./grnds, \$2,011.90, IAAO, assr mlg/trvl, \$255.00, JUB JUB, misc comp soft, \$90.00, KIMBERLY JENKINS, treas mlg/trvl, \$40.60, LIBERTY LAW OFFICES PC, dist crt spec attny, \$1,901.57, MARCO, attny office equipt, \$152.65, MAX MASTERS, gis land record, \$2,000.00, MG OIL COMPANY, r&b repair, \$4,511.80, MERIDIAN MORTUARY, coroner fees, \$295.00, MINUTEMAN LUBE CENTER, sheriff veh maint, \$267.98, MONDELL HEIGHTS LLC, misc co ward, \$2,402.70, NEWCASTLE ACE HARDWARE, gen dept supp, \$225.52, NEWCASTLE MOTORS, r&b veh maint, \$155.93, NEWS LETTER JOURNAL, r&b cntrct, \$25.00, NMS LABS, coroner autop, \$169.00, PITNEY BOWES - RESERVE ACCOUNT, crthse post, \$5,000.00, PLAINSMAN, crths prsv fund, \$674.33, POWDER RIVER ENERGY CORP., gen dept util, \$1,559.85, POWER PLAN OIB, r&b repair, \$2,792.17, RANGE, gen dept comms, \$2,581.93, RAPID FIRE PROTECTION, bldg./grnds, \$1,485.00, REECE CHILDRESS, crthse cntrct wages, \$505.00, ROADRUNNER DISPOSAL SERVICE, airport util, \$60.00, SELF STORAGE, LLC, elctn misc, \$200.00, SERVALL UNIFORM/LINEN CO., law enf repair, bldg/grnds, \$149.62, SMITH PSYCHOLOGICAL SERVICES, law enf pre empl, \$400.00, STEPHANIE MATINEZ, victim witness, \$119.18, SUNDANCE EXTINGUISHER LLC, airport repair, bldg./grnds, \$425.50, TAMMY CLEVERDON, treas mlg/trvl, \$40.60, TIMBERLINE SERVICES,

r&b gravel, \$3,549.96, TOP OFFICE PRODUCTS, ext copier, dist crt suppl, crthse suppl, \$661.50, UNIVERSITY OF WY EXTENSION, 4H ed sal, \$5,833.50, UPTON CHANBER OF COMMERCE, Q2FY26, \$575.00, UPTON CO-OP ASSN, r&b fuel, \$26,406.38, VISIONARY COMMUNICATIONS, annex comms, \$165.60, VOELKERS AUTOBODY, r&b veh maint, \$40.00, WESTON COUNTY HEALTH SERVICES IN HOME SERVICES, Q2FY26, \$1,500.00, WC&PAA, attny assoc dues, \$200.00, WEST END WATER DISTRICT, airport util, \$60.00, WESTON CO SCHOOL DIST #7, prevention mange, \$6,360.33, WESTON COUNTY 4-H COUNCIL, ext ed, 4H support, \$62.65, WESTON COUNTY GAZETTE, gen dept adverts/suppl, \$344.40, WESTON COUNTY HEALTH SERVICES, r&b cntrct, \$108.00, WESTON COUTNY PHARMACY, law enf jail med, \$64.08, WESTON COUNTY ROAD & BRIDGE, gen dept fuel, \$3,298.92, WESTON COUNTY SR SERVICES, law enf brd of prison, \$2,478.00, WHEELER LUMBER, r&b lmbr, \$5,481.61, WOODYS FOOD CENTER, annex jan suppl, airport jan suppl, crthse jan suppl, ext support, \$184.72, WY DEPT OF HEALTH/RENTAL, pub hlth, \$207.24, WY DEPT OF TRANSPORTATION, r&b old hwy 85, \$2,645.51, WY DEQ, airport tank maint, \$400.00, WY MACHINERY CO., r&b repair, \$3,706.24, WY NETWORK, misc financial admin, \$270.00.

With no further business, the meeting was adjourned at 3:27 p.m.

Nathan Todd
Chairman

Attest: Becky Hadlock
Weston County Clerk