

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
October 7, 2025

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Marty Ertman, Garrett Borton and Vera Huber, Attorney Michael Stulken and Clerk Becky Hadlock were present. Commissioner Vera Huber opened the meeting with prayer, and Commissioner Garrett Borton led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Borton moved to approve the agenda; seconded by Commissioner Ertman. Carried.

PAYROLL AND VOUCHERS

Commissioner Ertman moved to approve Payroll and Vouchers; seconded by Commissioner Huber. Carried.

AP VOUCHERS

Vice-Chairman Wagoner moved to approve the AP voucher to Ad Pro with Commissioner Ertman recusing herself due to a conflict of interest; seconded by Commissioner Borton. Carried.

Commissioner Huber moved to approve the AP voucher for the Airport Board with Commissioner Borton recusing himself due to a conflict of interest; seconded by Vice-Chairman Wagoner. Carried.

Commissioner Ertman moved to approve the AP Vouchers minus warrant #74404 (Attorney's office portion); seconded by Commissioner Borton. Carried.

PUBLIC COMMENT

None.

MINUTES OF SEPTEMBER 16, 2025

Commissioner Borton moved to approve the minutes of September 16, 2025, as amended; seconded by Vice-Chairman Wagoner. Commissioner Ertman abstained. Carried.

EXECUTIVE SESSION MINUTES OF SEPTEMBER 16, 2025

Commissioner Huber moved to approve both sets of executive session minutes of September 16, 2025; seconded by Vice-Chairman Wagoner. Discussion ensued. Commissioner Ertman abstained. Carried.

SPECIAL MEETING MINUTES OF SEPTEMBER 19, 2025

Vice-Chairman Wagoner moved to approve the minutes of September 19, 2025; seconded by Commissioner Huber. Commissioner Borton & Commissioner Ertman abstained. Carried.

BOARD'S SIGNATURE ON TREASURER'S REPORTS

Commissioner Ertman moved to approve the Board's signature on the Treasurer's Reports; seconded by Commissioner Borton. During discussion Commissioner Ertman brought up that the Homeland Security

grant is over \$70,000 in the red and would like to have a discussion at the next meeting about this. Carried.

COLLECTIONS FOR COUNTY CLERK, DISTRICT COURT, PUBLIC HEALTH, SHERIFF & AIRPORT

Commissioner Ertman moved to accept collections for County Clerk in the amount of \$11,366.64; seconded by Commissioner Borton. Carried.

Commissioner Borton moved to accept collections for Clerk of District Court in the amount of \$2,541.00; seconded by Vice-Chairman Wagoner. Carried.

Vice-Chairman Wagoner moved to accept collections for Public Health in the amount of \$290.00; seconded by Commissioner Borton. Carried.

Commissioner Borton moved to accept collections for Sheriff in the amount of \$645.00; seconded by Vice-Chairman Wagoner. Carried.

Vice-Chairman Wagoner moved to accept collections for Airport in the amount of \$2,517.72; seconded by Commissioner Ertman. Commissioner Borton abstained. Carried.

CHAIRMAN'S SIGNATURE ON EMERGENCY OP PLAN 2025, WESTON COUNTY LTPO PLAN, WESTON COUNTY EVACUATION PLAN, WESTON COUNTY REUNIFICATION PLAN, WESTON COUNTY DEBRIS MANAGEMENT PLAN, WESTON COUNTY SHELTER IN PLAN MASS FATALITIES PLAN

Commissioner Huber moved to table the signatures on all seven plans until the next meeting for discussion; seconded by Commissioner Ertman. Discussion ensued. Homeland Security Coordinator Gilbert Nelson will be invited to the next meeting. Carried.

BOARD'S SIGNATURE ON TAX ROLL CORRECTIONS - #1665, #1675-1695

Commissioner Ertman moved to approve the Board's signature on tax roll corrections #1665, #1675-1695; seconded by Commissioner Huber. Discussion ensued. Carried.

HANGAR RENTAL

Tuff Streeter, Mondell Airport Manager and the Mondell Airport Board members Bob Svava and Alan Parks came before the Board to get an update on creating a sinking fund. The Commissioners will visit with the auditor about this, and it will be added to the next agenda.

VICTIM WITNESS COORDINATOR

Victim Witness Coordinator Stephanie Martinez and Attorney Stulken came before the Board to explain the adjustments made to the VOCA grant accounts as the State indicated it is a county issue not a State. The Board does not understand why this has not come before them to sign. Commissioner Ertman asked for the victim services report and the in-kind report. Coordinator Martinez will get this report to the Board. Due to the decrease in the County match Clerk Hadlock will prepare a budget adjustment resolution for the next meeting.

4-H UPDATE/BOARD'S SIGNATURE ON 4-H NATIONAL 4-H WEEK PROCLAMATION

4-H/Youth Development Extension Educator Erin Persche gave the Board an update on 4-H.

Commissioner Ertman moved to approve the Board's signature on the 4-H National 4-H Week Proclamation; seconded by Commissioner Huber. Carried.

OLD BUSINESS

OLD HWY 85

Chairman Todd let the Board know that Road & Bridge Foreman Jim Hansen has not been able to find a Resolution proclaiming portions of Old Hwy 85 as a County Road. Attorney Stulken reported he is working with Foreman Hansen on getting this taken care of.

FAIRGROUNDS WALL \$25,000 FUNDS DISCUSSION

Commissioner Ertman moved to move \$22,125.47 out of the American Rescue Plan Act account 150.00.32.0029000.1226 into the Fairgrounds Wall Repair account 100.00.15.02143000.0000; seconded by Vice-Chairman Wagoner. The Commissioner would like a monthly report as donations begin coming in. Carried.

CONFLICT OF INTEREST FORMS

Chairman Todd explained the reasonings the conflict of interest forms are needed and why they are different from the ones mentioned in the handbook.

TITLE 25 LETTER OF INTEREST

Commissioner Todd read a Title 25 letter of intent form from George Head. The board would like to see the current contract with Mondell Heights as well as what is required to do Title 25 transfers. This will be added to the next agenda and Mr. Head will also be invited to attend.

NEW BUSINESS

WCSD#1 – OSAGE ROAD MAINTENANCE

Weston County School District #1 Board Chairwoman Dana Mann-Tavegia and Transportation Director Troy Allen came before the board to discuss helping them find a safe bus stop in Osage. The Commissioners let them know that though the roads are maintained by the Osage Improvement and Service District they would be willing to help them with a turn around. They advised them to contact Ed Quinones or Joe Wood with the Osage Improvement and Service District for assistance as well.

UPDATE TO WINDOWS 11

Clerk Hadlock let the Board know that the Courthouse computers need an update to windows 11. Commissioner Ertman moved to pay the Windows 11 upgrade in the amount of \$35,018.00 out of the Arpa Local Assist. & Trbl Constncy account 150.00.32.0159000.0000; seconded by Vice-Chairman Wagoner. Carried.

PUBLIC COMMENT

Francie Hamilton spoke during Public Comment.

WARRANT #74404

Commissioner Ertman moved to approve warrant #74404; seconded by Commissioner Borton. Carried

COMMISSIONER COMMENT

Commissioner Ertman would like to have the Visa policy added to the next agenda. Commissioner Ertman updated the Board on the redistricting and the Department of Health meetings that she attended. Commissioner Huber felt that Homecoming week went well. Chairman Todd let the Board know that in the future when the burn ban is put into effect by the County Fire Warden the County needs to also have the BLM and Forest Service put their burn bans into effect.

EXECUTIVE SESSION – W.S. 16-4-405 (a)(iii) – POTENTIAL LITIGATION

Commissioner Borton moved to go into Executive Session per W.S. 16-4-405(a)(iii); seconded by Vice-Chairman Wagoner. Carried. Executive Session began at 12:56 p.m. and reconvened into regular session at 1:07 p.m. Matters concerning potential litigation were discussed in Executive Session, no action was taken.

VOUCHERS

066-NCPERS GROUP LIFE INSURANCE, financial admin, \$256.00, AFLAC, payroll ded, \$3,730.05, EMPOWER TRUST CO LLC, deferred comp, \$820.00, NEW YORK LIFE, financial admin, \$512.59, WEBT, financial admin, \$94,527.51, WESTON COUNTY CLERK, financial admin, \$50,686.81, WY CHILD SUPPORT ENFRMNT, payroll ded, \$550.00, WY DEPT OF WORKFORCE SERVICES, payroll ded, \$2,292.45, WY RETIREMENT SYSTEM, payroll ded, \$43,050.58, SOLBERG INSURANCE AGENCY, misc insurance, \$315,767.10, 3 FINGERS RANCH INC, rd const rd fund, \$5,655.00, ACED EMBROIDERY, sheriff uniform, law enf uniform, \$712.00, AD PRO, treas supp, sheriff supp, dist crt supp, bldg./grnds, \$377.16, ADVANCED COMMUNICATIONS, r&b comm, hmlnd sec, \$210.90, ALPHA COMMUNICATIONS, law enf tower rent, \$122.00, AMERICAN SOLUTIONS FOR BUSINESS, crthse supp, \$500.00, AMERICAN WELDING & GAS INC, r&b repair, \$226.38, ANGELA PHILLIPS, pub hlth supp, \$628.89, AT&T MOBILITY, gen dept util, \$1,526.84, ATR LIGHTING ENTERPRISES INC, airport runway, \$144.48, BLACK HILLS CHEMICAL & JANITORIAL, law enf brd of prison, sheriff supp, \$530.45, BLACK HILLS ENERGY, gen dept util, \$4,488.82, BOMGAARS, r&b repair, victm witness, law enf brd of prison, bldg./grnds, \$1,462.98, BROOKELYN DELAROSA, annex contrct, \$400.00, BUTLER MACHINERY CO, r&b repair, \$2,035.73, BYRAND STREETER, airport contrct wages, airport support, \$1,823.22, CAMBRIA DISCOUNT DRUG LLC, law enf jail med, \$114.82, CAROL KOCH, treas mlg/trvl, \$40.60, CENTER FOR SOLUTIONS, law enf jail med, \$150.00, CITY OF NEWCASTLE, gen dept util, \$1,375.83, COLLINS COMMUNICATIONS INC, dist crt comms, \$110.00, COMTECH, misc not, \$27,693.99, CROOK COUNTY, misc comp soft, \$11,779.64, CULLIGAN WATER CONDITIONING, victim witness, r&b supp, \$21.95, DECKERS MARKET, crthse jan supp, ext nutrition, \$26.14, DOUBLE D, r&b repair, \$1,880.22, EASTERN WY EQUIPMENT CO, sheriff veh maint, r&b repair, \$355.17, ERIN PERSCHE, ext mlg/trvl, \$109.20, FARNSWORTH SERVICES CO INC, rd constr co rd fund, \$17,690.00, FIRST NORTHERN BANK OF WYOMING, gen dept visa, \$2,182.56, FISHER SAND & GRAVEL, rd constr co rd fund, \$78,303.76, GOLDEN WEST TECHNOLOGIES, gen dept comms, \$5,455.61, GROSSENBURG IMPLEMENT, r&b repair, \$20.32, HAYNES TRUCKING, rd constr co rd fund, \$5,546.25, HUMPHREY LAW LLC, dist crt special attny, \$1,209.66, IRON CREEK SERVICES, rd constr co rd fund, \$35,235.00, JAMES BAU SERVICES, rd constr co rd fund, \$7,902.50, JEFF REGAN TRUCKING, rd constr co rd fund, \$6,742.50, JUB JUB INC, misc comp soft, \$220.00, KIMBERLY JENKINS, treas mlg/trvl, \$40.60, LIBERTY LAW OFFICES PC, dist crt special attny, \$1,563.38, MALLO CAMP, misc insurance, \$10,169.51, MARCO, INC, attny office tech, \$148.47, MARINA RENEE MCILVAIN, coroner deputy, \$100.00, MAX MASTERS, 1% sls taw gis land rec, \$2,000.00, MERIDIAN MORTUARY, coroner rent, \$885.00, MG OIL COMPANY, r&b oil, \$233.48, MINUTEMAN LUBE CENTER, gen veh maint, \$488.98, MONDELL HEIGHTS

LLC, misc co ward, \$5,848.23, MOTOR POWER EQUIPMENT, r&b repair, \$124.61, NEWCASTLE ACE HARDWARE, gen dept expns, \$582.32, NEWCASTLE EQUIPMENT CO. INC., r&b repair, \$100.00, NEWS LETTER JOURNAL, misc adverts tax sls, \$2,487.50, NMS LABS, coroner autop, \$338.00, PITNEY BOWES - RESERVE ACCOUNT, crths post, \$3,000.00, PLAINSMAN, crths prsv, \$88.10, POWDER RIVER CONSTRUCTION, hangar proj, grant match, \$76,333.69, POWDER RIVER ENERGY CORP., gen dept util, \$1,277.93, POWER PLAN OIB, r&b repair, \$745.18, RANGE, gen dept comms, \$2,569.69, REECE CHILDRESS, crthse contract wages, \$170.00, RICKS ELECTRIC, shsp inter comm, \$3,292.87, RINGER LAW, P.C., dist crt special attny, \$2,170.00, ROADRUNNER DISPOSAL SERVICE, airport util, \$60.00, SANOFI PASTEUR, pub hlth immuniz, \$3,969.10, SELF STORAGE, LLC, elctn misc, \$400.00, SERVALL UNIFORM/LINEN CO., law enf, crthse jan supp, \$326.16, SMITH PSYCHOLOGICAL SERVICES, law enf pre emply, \$400.00, STEPHANIE MARTINEZ, victim witness, \$62.50, SUMMIT PLUMBING & HEATING, law enf, \$1,550.57, TIMBERLINE SERVICES, rd constr co rd fund, \$92,219.80, TOP OFFICE PRODUCTS, crthse supp, dist crt supp, law enf maint, \$601.88, TRIPLE SEVEN TRUCKING LLC, rd constr co rd fund, \$3,661.25, TRUGREEN, bldg./grnds, \$472.00, TYLER TECHNOLOGIES, misc comp soft, \$1,350.81, UPTON CHAMBER OF COMMERCE, Q1fy26 \$575.00, VISIONARY COMMUNICATIONS, gen annex, \$165.60, VOELKERS AUTOBODY, sheriff veh maint, \$801.71, WADE REGAN TRUCKING, rd constr co rd fund, \$20,118.75, WC SHERIFFS SEARCH & RESCUE, 1% sls tax, \$3,124.95, WEST END WATER DISTRICT, airport util, \$60.00, WEST SIDE SERVICES, rd constr co rd fund, \$7,721.25, WESTON CO SCHOOL DIST #7, prevention manage, \$11,450.12, WESTON COUNTY 4-H COUNCIL, ext nutrition, ext 4H support, ext supp, \$302.60, WESTON COUNTY GAZETTE, misc print, treas supp, \$990.00, WESTON COUNTY HEALTH SERVICES, law enf jail med, Q1FY26, \$2,279.00, WESTON COUNTY NATURAL RESOURCE DIST, Q1FY26, \$1,106.25, WESTON COUNTY PHARMACY, law enf jail med, \$41.31, WESTON COUNTY ROAD & BRIDGE, gen co dept fuel, \$4,746.87, WESTON COUNTY SHERIFFS OFFICE, sheriff post, law enf brd of prison, law enf jail school, \$46.33, WESTON COUNTY SR SERVICES, law enf brd of prison, \$4,656.00, WESTON COUNTY TREASURER, annex taxes, \$315.97, WOODY'S FOOD CENTER, gen dept expnse, \$345.77, WY DEPT OF HEALTH/RENTAL, pub hlth mlg/trvl, \$218.46, WY DEPT OF TRANSPORTATION, r&b hwy 85, \$268.14, WY MACHINERY CO., r&b leased equip, \$3,241.13, WY NETWORK, misc financial admin, \$270.00, WYOMING DEPARTMENT OF HEALTH – LAB, pub hlth supp, \$28.00.

With no further business, the meeting was adjourned at 1:08 p.m.

Nathan Todd
Chairman

Attest: Becky Hadlock
Weston County Clerk