

**WESTON COUNTY BOARD OF COMMISSIONERS  
OFFICIAL MINUTES  
November 4, 2025**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Marty Ertman, Garrett Borton and Vera Huber, Attorney Michael Stulken and Clerk Becky Hadlock were present. Commissioner Borton opened the meeting with prayer, and Commissioner Huber led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Chairman Todd asked to have the Treasurer's Report removed from the agenda, Chairman's Signature on Weston County BLM Conservation Landscape Health Rule Rescission Comments and Board's Signature on Tax Roll Corrections #1697-1810 added under New Business. Vice-Chairman Wagoner moved to approve the agenda as amended; seconded by Commissioner Borton. Carried.

**AP VOUCHERS**

Vice-Chairman Wagoner moved to approve the AP voucher to Ad Pro with Commissioner Ertman recusing herself due to a conflict of interest; seconded by Commissioner Borton. Carried.

Vice-Chairman Wagoner moved to approve the AP voucher for the Airport Board with Commissioner Borton recusing himself due to a conflict of interest; seconded by Commissioner Huber. Carried.

Vice-Chairman Wagoner moved to approve the AP Vouchers minus warrant #74512 – First Northern Bank (Law Enforcement's portion) and #74503 - CPI; seconded by Commissioner Borton. Carried.

**PAYROLL AND VOUCHERS**

Commissioner Ertman moved to approve Payroll and Vouchers; seconded by Vice-Chairman Wagoner. Carried.

**PUBLIC COMMENT**

None.

**MINUTES OF OCTOBER 21, 2025**

Commissioner Ertman moved to approve the minutes of October 21, 2025, as amended; seconded by Commissioner Borton. Carried.

**EXECUTIVE SESSION MINUTES OF OCTOBER 21, 2025**

Commissioner Ertman moved to approve the executive session minutes of October 21, 2025, with the pronoun she with the proper name inserted; seconded by Commissioner Borton. Carried.

**COLLECTIONS FOR COUNTY CLERK, DISTRICT COURT, PUBLIC HEALTH, SHERIFF & AIRPORT**

Commissioner Huber moved to accept collections for County Clerk in the amount of \$11,452.69, Clerk of District Court in the amount of \$1,471.33, Public Health in the amount of \$340.00, Sheriff in the amount of \$655.00 and Airport in the amount of \$227.87; seconded by Vice-Chairman Wagoner. Commissioner Borton abstained. Carried.

**BOARD'S SIGNATURE ON RESOLUTION 2025-25 – AMENDMENT TO THE 2025-2026 BUDGET**

Commissioner Ertman moved to approve the Board's signature on Resolution 2025-25 – Amendment to the 2025-2026 Budget (VOCA); seconded by Commissioner Borton. Discussion ensued. Ayes: Wagoner, Borton, Huber, Todd. Nays: Ertman. Carried.

**BOARD'S SIGNATURE ON RESOLUTION 2025-27 – AMENDMENT TO THE 2025-2026 BUDGET**

Commissioner Ertman moved to approve the Board's signature on Resolution 2025-27 – Amendment to the 2025-2026 Budget; seconded by Vice-Chairman Wagoner. Carried.

**CONTRACT REVIEW & APPROVAL POLICY ADDITION TO EMPLOYEE HANDBOOK**

Attorney Stulken presented a form that he would like the Department Heads to fill out along with all contracts that are sent to him for review. The Board wondered what the purpose of this was. Attorney Stulken explained this was a tracking device for his office. Commissioner Huber moved to put this on the next agenda with possible changes made; seconded by Commissioner Borton. Discussion ensued. Carried.

**ROAD & BRIDGE**

Road and Bridge Superintendent Jim Hansen gave the Board an update on the Road & Bridge Department.

**DETENTION CENTER**

Jail Administrator Jason Jenkins and Undersheriff Dan Fields came before the Board to discuss the upcoming upgrade needed for the fingerprint machine. Board discussed as it being an unfunded mandate, it may have to be brought to our legislatures. Price for new was \$43,000.

**BOARD'S SIGNATURE ON RESOLUTION 2025-26 – AMENDMENT TO THE 2025-2026 BUDGET**

Commissioner Ertman moved to approve the Board's signature on Resolution 2025-25 – Amendment to the 2025-2026 Budget; seconded by Vice-Chairman Wagoner. During discussion it was decided to put \$1,000 into the 24/7 Sobriety Program Line Item. Carried.

**WARRANT #74512**

Commissioner Ertman moved to approve warrant #74512; seconded by Vice-Chairman Wagoner. Carried.

**RARE EARTH UPDATE**

Roger Conett came before the Board to give an update on Rare Element Resources.

**HOMELAND SECURITY 2025 PLAN UPDATES**

This will be added to the next agenda. Commissioner Ertman appreciated the Homeland Security website being updated.

**HANGAR ACCOUNT DISCUSSION**

Tuff Streeter, Mondell Airport Manager and the Mondell Airport Board members Bob Svava and Alan Parks came before the Board to get an update on the proposed hangar account. Commissioner Borton

and Airport Board member Svara visited with the auditor, Paul Stille, about creating a separate line item for these funds. The Commissioners would like the Airport Board to get a letter of support, concerning the county's line item, from the City Council. Commissioner Ertman moved to have the Clerk and Treasurer create the Airport Operations Account to be structured the same way as the Fuel Account; seconded by Vice-Chairman Wagoner. During discussion it was determined that this account will be funded from the Airport Hangar funds. Discussion ensued on the spending. Commissioner Borton abstained. Carried.

#### **NON-COMPLIANCE DISTRICTS DISCUSSION**

Commissioner Ertman moved to authorize the Chairman's signature on letters sent to the non-compliance districts; seconded by Commissioner Borton. Attorney Stulken will work on drafting letters and then send them to Clerk Hadlock. Vice-Chairman Wagoner abstained. Carried.

#### **OLD BUSINESS**

##### **CREDIT CARD POLICY**

The Board discussed changes to be made to the credit card policy. The changes will be made, and this will be added to the next agenda for approval.

##### **TITLE 25**

Chairman Todd let the Board know he reached out to the current Title 25 transporter, and he indicated that he does not have a cage in his vehicle but does have the ability to restrain them. Mr. Taylor does not have a nurse available on transports but has someone accompany him. Chairman Todd also let the Board know there is not a contract with Mr. Taylor and he let Mr. Taylor know the Board was not trying to replace him but was looking at more options. Mr. Taylor understood and did let Chairman Todd know that most of the transport come in the middle of the night. The Board needs to come up with a job description and what criteria is needed.

#### **NEW BUSINESS**

##### **MOVING HOMELAND SECURITY UNDER COMMISSIONERS**

Sheriff Bryan Colvard feels that having the Homeland Security Coordinator under him is going well. Commissioner Huber stated that if there was an emergency she would not know what her role as a commissioner was and would like to have some type of training on this. Sheriff Colvard told her there was training available online or he could arrange for this. Commissioner Ertman asked how many Homeland Security Coordinators are part time in the State. Vice-Chairman Wagoner discussed a couple issues he had with Coordinator Nelson with Sheriff Colvard. The Board will discuss this issue again at a future meeting.

##### **CHAIRMAN'S SIGNATURE ON WESTON COUNTY BLM CONSERVATION LANDSCAPE HEALTH RULE RESCISSION COMMENTS**

Commissioner Ertman moved to approve the Chairman's Signature on Weston County BLM Conservation Landscape Health Rule Rescission Comments; seconded by Commissioner Huber. Carried.

#### **WARRANT #74503**

Commissioner Ertman moved to approve Warrant #74503; seconded by Vice-Chairman Wagoner. Carried.

#### **BOARD'S SIGNATURE ON TAX ROLL CORRECTIONS #1697-1810**

Vice-Chairman Wagoner moved to approve the Board's signature on Tax Roll Corrections #1697-1810; seconded by Commissioner Borton. Carried.

#### **RESOLUTION 2025-26 DISCUSSION**

Vice-Chairman Wagoner moved to pull the \$1,000 for Resolution 2025-26 out of financial admin; seconded by Commissioner Ertman. Carried.

#### **FAIRGROUNDS/EVENTS CENTER**

Chairman Todd let the Board know that the insurance company of the individual who ran into the Events Center will not get back to the Fair Board about fixing the Events Center. There has only been one bid received back after reaching out to multiple contractors. Chairman Todd and Clerk Hadlock have both been in contact with the County's insurance company and were advised to move forward with getting the building fixed. If no payment is made by the individual's insurance company legal action can be taken. Vice-Chairman Wagoner moved to authorize the Chairman to move forward with getting the outside wall at the Events Center fixed using White's Construction and pay for this out of Building and Grounds if the insurance company doesn't come through; seconded by Commissioner Borton. Carried.

#### **PUBLIC COMMENT**

None.

#### **WARRANT #74404**

Commissioner Ertman moved to approve warrant #74404; seconded by Commissioner Borton. Carried

#### **COMMISSIONER COMMENT**

Commissioner Borton wondered about the bus loop discussion. Clerk Hadlock let him know they were going to get added back to the agenda when they knew something from the Osage Improvement & Service District. Vice-Chairman Wagoner thought it was a good discussion with the Sheriff's Department. Chairman Todd spoke about Vicki Hayman retiring on December 28<sup>th</sup>.

#### **VOUCHERS**

066NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$3,730.05, Empower Trust CO LLC, deferred comp, \$820.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$94,513.71, Weston County Clerk, financial admin, \$51,156.23, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,206.49, WY Retirement System, payroll ded, \$41,608.38, AD PRO, treas supp, law enf, annex, r&b crthse, \$291.79, ADVANCED COMMUNICATIONS, hmlnd sec, law enf, \$272.00, ANGELA PHILLIPS, pub hlth imm, \$174.98, AT&T MOBILITY, sheriff, maint, hmlnd sec, r&b comms, \$1,527.53, BLACK HILLS CHEMICAL & JANITORIAL, law enf brd of prison, \$1,094.51, BLACK HILLS ENERGY, gen dept. util, \$3,838.11, BOMGAARS, crthse repair, bldg/grnds, r&b repair, law enf det epuip, \$5,495.08, BYRAND STREETER, airport cntrct wages, \$1,994.20, CAMBRIA DISCOUNT DRUG LLC, law enf med, \$38.21, CAMBRIA SUPPLY, r&b repair, \$203.70, CAMPBELL COUNTY HEALTH AMBULANCE, Q2FY26, \$8,150.63, CARMEN SIMON, pub hlth office supp., \$10.00, CAROL KOCH, treas mlg/trvl, \$40.60, CASEY THORSON, bldg/grnds, \$150.00, CHILDRENS HOME SOCIETY, sheriff invest,

\$150.00, CITY OF NEWCASTLE, gen dept. util, \$1, 373.93, CIVICPLUS LLC, sheriff spec equip, \$2,388.00, COLLINS COMMUNICATIONS INC, dist crt comms, \$110.00, COMTECH, hmlnd sec expen, shsp inter comm, \$9,339.05, COMTRONIX, bldg/grnds, \$130.80, CONTRACTORS SUPPLY, r&b repair, \$776.00, CPI, law enf brd of prison, hmlnd sec, \$1,159.78, CROOK CO FAMILY VIOLENCE, Q2FY26, \$956.25, CULLIGAN WATER CONDITIONING, victim witness, r&b suppl, \$28.90, DECKERS MARKET, ext 4H support, r&b supp, \$181.21, DOUBLE D, r&b repair, \$630.29, EASTERN WY EQUIPMENT CO, r&b repair, \$374.22, ELIZABETH SANFORD, assessor mlg/trvl, \$245.00, EN-TECH, bldg./grnds, \$1250.00, ENGINEERING ASSOCIATES, r&b cntrct, \$411.28, FIRST NORTHERN BANK OF WYOMING, assr mlg/trvl, attny office equip, victim witness, coroner, hmlnd sec, sheriff school, \$3,155.54, GOLDEN WEST TECHNOLOGIES, gen dept. comms, \$819.50, HUGHES LAW OFFICE, dist crt special attny, \$350.00, HUMPHREY LAW LLC, dist crt special attny, \$4,193.29, J&J SPRINKLER SERVICE, bldg/grnds, \$70.00, JOSEPH SANDRINI, r&b repair, \$261.31, LIBERTY LAW OFFICES PC, dist crt special attny, \$1,691.58, MARCO, INC, attny office equip, \$182.48, MARINA MCILVAIN, coroner deputy calls, \$250.00, MARTY BORGIALLI, r&b maint, \$36.09, MAX MASTERS, gis land record, \$2,000.00, MERIDIAN MORTUARY, coroner fees, \$295.00, MICHAEL STULKERN, attny mlg/trvl, \$563.33, MICHELLE SWEET, pub hlth mch grant, \$1,036.50, MINUTEMAN LUBE CENTER, sheriff veh maint, \$347.97, MOTOR POWER EQUIPMENT, r&b repair, \$167.23, MOUNTAIN STATES LITHOGRAPHING, crthse suppl, \$301.78, NEWCASTLE ACE HARDWARE, r&b repair, airport repair, bldg./grnds, law enf, \$489.78, NEWCASTLE MOTORS, sheriff veh maint, \$367.42, NEWS LETTER JOURNAL, treas suppl, \$50.00, NEWVISION SECURITY, bldg./grnds, \$89.97, POWDER RIVER ENERGY CORP., gen dept. util, \$1,223.36, POWER PLAN OIB, r&b repair, \$791.11, RANGE, gen dept. comms, \$2,593.88, REECE CHILDRESS, crthse cntrct wages, \$460.00, ROADRUNNER DISPOSAL SERVICE, airport util, \$60.00, SANOGI PASTEUR, pub hlth imm, \$646.85, SCOTT E BEACHLER, coroner school, \$576.80, SELF STORAGE LLC, elctn misc, \$200.00, SERVALL UNIFORM/LINEN CO., law enf repair, crthse jan supp, \$194.09, STEPHANIE MARTINEZ, victim witness, \$114.72, STRODE FORENSICS, coroner autop, \$1,260.00, SUMMIT PLUMBING & HEATING, airport repair, \$869.20, TAMMY CLEVERDON, treas mlg/trvl, \$40.60, TEAM LAB CHEMICAL CORP, r&b suppl, \$174.00, TIMBERLINE SERVICES, r&b gravel, \$29,920.59, TOP OFFICE PRODUCTS, gen dept. supp, \$689.10, TOWN OF UPTON, Q2FY26, \$4,693.75, TRUGREEN, bldg/grnds, \$260.00, UPTON CO-OP ASSN, r&b oil/gas/lube, \$34,620.13, VICKI HAYMAN, ext nutrition, \$39.20, VISIONARY COMMUNICATIONS, annex comms, \$165.60, VOELKERS AUTOBODY, sheriff veh maint, \$170.00, VOLUNTEERS OF AMERICA, Q2FY26, \$2,125.00, WACO, attny mlg/trvl, sheriff mlg/trvl, \$550.00, WAYNES HEATING SERVICE, r&b cntrct, \$75.00, WEST END WATER DISTRICT, airport util, \$60.00, WESTON CO SCHOOL DIST #7, prevention management, \$7,870.90, WESTON COUNTY 4-H COUNCIL, ext nutrition ed, \$125.96, WESTON COUNTY GAZETTE, misc print, ext ed, misc adverts, \$740.00, WESTON COUNTY HUMANE SOCIETY, Q2FY26, \$750.00, WESTON COUNTY LIBRARY, Q2FY26, \$72,989.49, WESTON COUNTY PUBLIC HEALTH, law enf jail med, \$25.00, WESTON COUNTY ROAD & BRIDGE, gen dept fuel, \$3,609.48, WESTON COUNTY SR SERVICES, Q2FY26, law enf brd of prison, \$8,756.50, WHITES QUEEN CITY, sheriff veh maint, \$2,247.54, WOODY'S FOOD CENTER, crthse jan suppl, annex jan suppl, airport jan suppl, \$110.95, WY DEPT OF HEALTH/RENTAL, pub hlth mlg/trvl, \$165.00, WY DEPT OF TRANSPORTATION, r&b old hwy 85 proj, \$1,779.58, WY NETWORK, misc financial admin, \$270.00, WY STATE BAR, attny assoc dues, \$355.00, WYDOT, maint veh maint/fuel, \$10.00, WYO DEPT OF WORKFORCE SERVICES, misc unemploy, \$10.16. WYOMING OFFICE OF GUARDIAN AD LITEM, dist crt gal, \$5,011.15.

With no further business, the meeting was adjourned at 1:08 p.m.

Nathan Todd  
Chairman

Attest: Becky Hadlock

Weston County Clerk