

**WESTON COUNTY BOARD OF COMMISSIONERS**  
**OFFICIAL MINUTES**  
**September 2, 2025**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Marty Ertman, Garrett Borton and Vera Huber, Attorney Michael Stulken and Clerk Becky Hadlock were present. Commissioner Vera Huber opened the meeting with prayer, and Clerk Becky Hadlock led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Ertman moved to approve the agenda; seconded by Commissioner Borton. Carried.

**DISCUSSION ON COURT SECURITY REQUEST**

The Honorable 6<sup>th</sup> District Judge James Michael Causey joined the meeting via zoom to answer the concerns the Board had with the court security order issued by the judges. Judge Causey explained that because of the changes in legislation with the concealed carry there is a need for this order for the third floor and the basement. Commissioner Ertman stated she is uncomfortable with this and does not feel that someone should be searched to use the bathroom or go into the vault. Lieutenant Jason Jenkins was present and feels that a door installed in the basement could help with the protection of Circuit Court. Commissioner Ertman added that she does not understand why an order is needed for Law Enforcement to have the authority to do their job. She added the Courtroom was built with the Supreme Court rules so this should not be an issue now. Chairman Todd wondered if there was funding available to help with any costs incurred by this order. Judge Causey told the Board that he understands that this is a historic building and there is a process that needs to take place before anything is done. Commissioner Ertman stated the fire marshal will need to be contacted as well. Vice-Chairman Wagoner asked if a third party was injured during an incident what would happen. Judge Causey directed the Board to discuss this with Attorney Michael Stulken.

**AP VOUCHERS**

Chairman Borton moved to approve the AP Vouchers recusing himself from voting on Warrant #74346, 74278, 74324, 74331, 74328, 74330 & 74316; seconded by Commissioner Ertman recusing herself from voting on Warrant #74267. Carried.

**PUBLIC COMMENT**

None.

**MINUTES OF AUGUST 19, 2025**

Commissioner Borton moved to approve the minutes of August 19, 2025, as amended; seconded by Commissioner Ertman. Carried.

**EXECUTIVE SESSION MINUTES OF AUGUST 19, 2025**

Commissioner Huber moved to approve the executive session minutes of August 19, 2025, as amended; seconded by Vice-Chairman Wagoner. Carried.

#### **PAYROLL AND VOUCHERS**

Commissioner Ertman moved to approve Payroll and Vouchers; seconded by Commissioner Huber. Carried.

#### **COLLECTIONS FOR COUNTY CLERK, DISTRICT COURT, PUBLIC HEALTH, SHERIFF & AIRPORT**

Vice-Chairman Wagoner moved to accept collections for County Clerk in the amount of \$10,789.81, District Court in the amount of \$1,900.78, Public Health in the amount of \$225.00, Sheriff in the amount of \$580.00 and Mondell Field Airport in the amount of \$208.90; seconded by Commissioner Huber. Commissioner Borton recused himself from voting on the collections for Mondell Field Airport. Carried.

#### **CHAIRMAN'S SIGNATURE ON ONEWYO II MOA NATIONAL OPIOIDS SETTLEMENT**

Vice-Chairman Wagoner moved to approve the Chairman's signature on OneWyo II MOA National Opioids Settlement; seconded by Commissioner Borton. Ayes: Wagoner, Borton, Huber, Todd. Nays: Ertman. Carried.

#### **BOARD'S SIGNATURE ON RESOLUTION 2025-19 – AMENDMENT TO THE 2025-2026 BUDGET**

Commissioner Huber moved to approve the Board's signature on Resolution 2025-19 – Amendment to the 2025-2026 Budget; seconded by Commissioner Borton. During discussion Commissioner Borton asked for explanation on unanticipated funds. Clerk Hadlock explained that these funds were not part of the original budget therefore were unanticipated. Carried.

#### **BOARD'S SIGNATURE ON RESOLUTION 2025-20 – RESOLUTION ESTABLISHING THE BARTON ROAD, ALSO DESIGNATION WESTON COUNTY ROAD 75**

Vice-Chairman Wagoner moved to approve the Board's signature on Resolution 2025-20 – Resolution Establishing the Barton Road, Also Designation Weston County Road 75; seconded by Commissioner Borton. Carried.

#### **BOARD APPOINTMENT – FAIR BOARD**

Vice-Chairman Wagoner moved to appoint Lindsey Guden to the Fair Board; seconded by Commissioner Borton. Ayes: Wagoner, Borton, Huber, Todd. Nays: Ertman. Carried.

#### **CHAIRMAN'S SIGNATURE ON MARTEN'S SINGLE LAND DIVISION PLAT MAP**

Commissioner Huber moved to approve the Chairman's signature on Marten's Single Land Division Plat Map; seconded by Commissioner Borton. Carried.

#### **VICTIM WITNESS COORDINATOR**

Victim Witness Coordinator Stephanie Martinez and Attorney Stulken came before the Board to explain the adjustments made to the VOCA grant accounts. The match amount needed from the County went down from \$9,375.00 to \$3,068.75. Deputy Clerk Amber Green also joined the meeting to discuss the accounts. The Attorney's office would like the Board to come up with the additional \$6,306.25 in the match account instead of this going back into the general fund. The Board would like to have someone from the State explain the changes to these accounts to them.

#### **ROAD & BRIDGE**

Road and Bridge Superintendent Jim Hansen gave the Board an update on the Road & Bridge Department.

#### **REVIEW LAW ENFORCEMENT JAIL MEDICAL & LAW ENFORCEMENT INMATE PROGRAM EXPENDITURES LAST FIVE YEARS**

The Board discussed with Lieutenant Jason Jenkins about exploring options to save the County on jail medical expenses. Lieutenant Jenkins will investigate getting prices on telehealth related options and bring these back to the Board. Commissioner Ertman moved to move \$15,000 out of misc. financial admin, 100.00.20.0099000.0000 into gen law enforcement jail medical, 100.00.07.0185000.0000; seconded by Commissioner Huber. Carried. The Board discussed with Lieutenant Jenkins the law enforcement inmate program account. The Board was told at a previous meeting these funds were only spent on the inmates however the printout was not showing this. Lieutenant Jenkins explained that he did not know the answers the Board was asking. Commissioner Huber agreed that he was not the one that was initially asked about the account it was Undersheriff Dan Fields.

#### **OLD BUSINESS**

##### **INMATE AIR CONDITIONER REPLACEMENT UPDATE**

Lieutenant Jenkins presented the Board with a warranty from Summit Plumbing & Heating added to their bid for the inmate air conditioner replacement. The Board would like to put out an RFP to replace the HVAC for the entire Law Enforcement building due to the age of the air conditioning units.

##### **UPDATE ON PLAT REQUEST APPLICATION FROM THE CITY OF NEWCASTLE**

Clerk Hadlock let the Board know that the plat request application is no longer needed from the City of Newcastle.

##### **EMS DISTRICT RESOLUTION DISCUSSION**

Vice-Chairman Wagoner moved to approve the Board's signature on Resolution 2025-21 Resolution by the Weston County Board of County Commissioner to Form the Weston County Emergency Medical Services District and Pursuant to Wyoming Statute 18-2-105 (b) and Wyoming Statute 18-12-112 (a) (xxii); seconded by Commissioner Huber. Ayes: Wagoner, Huber, Ertman, Todd. Nays: Borton. Carried.

#### **NEW BUSINESS**

None.

#### **PUBLIC COMMENT**

Walter Sprague spoke during Public Comment.

#### **COMMISSIONER COMMENT**

Chairman Todd would like to have Callie Hilty come in and look at our maps. Commissioner Borton was excited to see the Resolution for the Barton Road completed. Commissioner Huber thanked Judge Causey for joining the meeting and encouraged the Board to go forward with the request from the Judges and then communicate this to the public so there are no misunderstandings of the request.

Commissioner Ertman would like a reminder sent about the Conflict of Interest forms as well as the Job Evaluations.

#### **EXECUTIVE SESSION – W.S. 16-4-405 (a)(ii) – EMPLOYEMENT**

Commissioner Borton moved to go into Executive Session per W.S. 16-4-405(a)(ii); seconded by Commissioner Ertman. Carried. Executive Session began at 12:39 p.m. and reconvened into regular session at 1:06 p.m. Matters concerning employment were discussed in Executive Session, no action was taken.

#### **VOUCHERS**

066NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$3,930.09, Empower Trust CO LLC, deferred comp, \$820.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$94,530.96, Weston County Clerk, financial admin, \$488,050.74, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,220.29, WY Retirement System, payroll ded, \$41,725.88, 3 FINGERS RANCH INC, rd constr rd fund, \$4,712.50, 7 C'S SERVICE, r&b cntct, \$120.00, AD PRO, treas supp, law enf, annex, r&b crthse, \$297.17, ADVANCED COMMUNICATIONS, hmlnd sec, law enf, \$272.00, ADVANCED DRUG TESTING INC (ADT), r&b cntct, \$62.40, AMBER GREEN, crthse cntct wages, \$425.00, ARROW SERVICE, r&b lmbr, \$2,540.00, AT&T MOBILITY, sheriff, maint, hmlnd sec, r&b comms, \$1,526.84, BECKY HADLOCK, clerk mlg/trvl, \$39.76, BLACK HILLS CHEMICAL & JANITORIAL, law enf brd of prison, \$1,147.44, BLACK HILLS ENERGY, gen dept. util, \$4,569.70, BOMGAARS, crthse repair, bldg/grnds, r&b repair, law enf det epuip, \$523.68, BROOKELYN DELAROSA, annex cntct wages, \$400.00, BYRAND STREETER, airport cntct wages, \$1,731.70, CAMBRIA DISCOUNT DRUG LLC, law enf med, \$223.62, CAMBRIA SUPPLY, r&b repair, \$208.44, CAMPBELL COUNTY HEALTH AMBULANCE, Q1FY26, \$8,150.63, CASEY THORSON, bldg/grnds, \$150.00, CHARM-TEX, law enf brd of prison, \$442.56, CITY OF NEWCASTLE, gen dept. util, \$1,504.12, COLLINS COMMUNICATIONS INC, dist crt comms, \$220.00, COMTRONIX, bldg/grnds, \$992.50, CONTRACTORS SUPPLY, r&b repair, \$1,841.60, CPI, law enf brd of prison, \$747.37, CULLIGAN WATER CONDITIONING, victim witness, r&b suppl, \$49.75, DECKERS MARKET, annex jan supp, ext 4H support, \$93.70, DOUBLE D, r&b repair, \$247.33, EASTERN WY EQUIPMENT CO, hmlnd sec, r&b repair, \$67.87, ELLIOTT CHIROPRACTIC, law enf pre employ, \$90.00, ERIN PERSCHE, ext 4H educator, \$729.74, FARNSWORTH SERVICES CO INC, rd constr rd fund, \$32,915.00, FIRST NORTHERN BANK OF WYOMING, sheriff school, assr mlg/trvl, hmlnd sec, \$2,477.99, FISHER SAND & GRAVEL, rd constr rd fund, r&b gravel, \$115,244.16, GILLETTE STEEL CENTER, r&b lmbr, \$53.00, GOLDEN WEST TECHNOLOGIES, gen dept. comms, \$10,697.98, GROSSENBURG IMPLEMENT, r&b repair, \$941.15, HAYNES TRUCKING, rd constr rd fund, \$9,787.50, HUMPHREY LAW LLC, dist crt special attny, \$1,120.00, INDOFF INCORPORATED, law enf suppl, law enf brd of prison, \$353.77, IRON CREEK SERVICES, rd constrect rd fund, \$40,672.50, JAMES BAU SERVICES, rd constrect rd fund, \$11,165.00, JEFF REGAN TRUCKING, rd constrect rd fund, \$8,373.75, KARA LENARDSON, assr mlg/trvl, \$239.86, KARLS TV & APPLIANCE, law enf brd of prison, \$6,399.84, KIMBALL MIDWEST, r&b repair, \$64.26, KIMBERLY JENKINS, treas mlg/trvl, \$40.60, LIBERTY LAW OFFICES PC, dist crt special attny, \$3,133.23, MARCO, INC, attny office equip, \$168.12, MAX MASTERS, gis land record, \$2,000.00, MINUTEMAN LUBE CENTER, sheriff veh maint, \$306.97, MOORCROFT INTERFAITH COMMUNITY, Q1FY26, \$500.00, MORRISON MAIERLE INC, misc grant match, hangar constrect, \$8,191.15, MOTOR POWER EQUIPMENT, r&b repair, \$390.92, MOTOROLA SOLUTIONS, shsp inter comm, \$53,014.62, NEWCASTLE ACE HARDWARE, victim witness, blg/grnds, \$309.02, NEWCASTLE CHAMBER OF COMMERCE, Q1FY26, \$575.00, NEWS LETTER JOURNAL, hmlnd sec, \$737.00, NMS LABS, coroner autopsies, \$338.00, PITNEY BOWES - RESERVE ACCOUNT, crthse post, \$856.95, POWDER RIVER CONSTRUCTION, misc grant match, hangar constrect, \$311,868.40, POWDER RIVER ENERGY CORP., gen dept. util, \$1,284.48, POWDER

RIVER HEATING & AC, bldg/grnds, \$1,927.00, POWER PLAN OIB, r&b repair, \$242.92, RANGE, gen dept. comms, \$2,632.97, RAPID FIRE PROTECTION, bldg/grnds, \$17,166.00, ROADRUNNER DISPOSAL SERVICE, airport util, \$60.00, ROCKY MOUNTAIN PROPANE, airport util, \$1,960.75, SCOTT E BEACHLER, coroner autopsies, \$368.20, SERVALL UNIFORM/LINEN CO., law enf repair, crthse jan supp, \$194.09, SOUTHLAND MEDICAL CORP, coroner misc, \$2,017.96, TAMMY CLEVERDON, treas mlg/trvl, \$40.60, TIMBERLINE SERVICES, r&b gravel, \$4,959.85, TOP OFFICE PRODUCTS, gen dept. supp, \$1,106.39, TOWN OF UPTON, Q1FY26, \$4,693.75, TRIPLE SEVEN TRUCKING LLC, rd constrect rd fund, \$11,237.50, TRUGREEN, bldg/grnds, \$260.00, TYLER TECHNOLOGIES, crthse comp softwr, misc comp softwr, \$24,544.90, UPTON CO-OP ASSN, r&b oil/gas/lube, \$23,760.04, VISIONARY COMMUNICATIONS, annex comms, \$165.60, WACO, coroner school, \$275.00, WADE REGAN TRUCKING , rd constrect rd fund, \$15,333.75, WEST END WATER DISTRICT, airport util, \$60.00, WEST SIDE SERVICES, rd constrect rd fund, \$1,341.25, WESTON CO CHILDRENS CTR, Q1FY26, \$3,187.50, WESTON CO SCHOOL DIST #7, prevention manage, \$5,334.56, WESTON COUNTY 4-H COUNCIL, ext nutrition ed, \$61.55, WESTON COUNTY GAZETTE, misc print, hmlnd sec, \$2,911.00, WESTON COUNTY HEALTH SERVICES, law enf jail med, pub hlth supp, r&b cntrect, \$2,880.83, WESTON COUNTY ROAD & BRIDGE, gen dept fuel, \$4,103.55, WESTON COUNTY SR SERVICES, law enf brd of prison, \$4,148.00, WHEELER LUMBER, r&b lmbr, \$3,389.36, WILDER GRAPHIC DESIGN, crthse post, victim witness, \$932.13, WLEA, sheriff school, \$325.00, WOODY'S FOOD CENTER, gen dept supp, \$121.98, WY DEPT OF HEALTH/RENTAL, pub hlth mlg/trvl, pub hlth grant match, \$165.00, WY DEPT OF TRANSPORTATION, r&b old hwy 85, \$994.17, WY MACHINERY CO., r&b maint, \$2,210.98, WY NETWORK, misc finacial admin, \$270.00, WYO DEPT OF WORKFORCE SERVICES, misc unemploy, \$1,904.64, WYOMING DEPARTMENT OF HEALTH – LAB, pub hlth supp, \$28.00.

With no further business, the meeting was adjourned at 1:08 p.m.

Nathan Todd  
Chairman

Attest: Becky Hadlock  
Weston County Clerk