

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
July 1, 2025

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Marty Ertman, Garrett Borton and Vera Huber, and Clerk Becky Hadlock were present. Commissioner Vera Huber opened the meeting with prayer, and Walter Sprague led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Borton moved to approve the agenda; seconded by Commissioner Ertman. Carried.

AP VOUCHERS

Commissioner Huber moved to approve the AP Vouchers with the VOCA being approved contingent on an explanation from Attorney Michael Stulken; seconded by Vice-Chairman Wagoner. Commissioner Ertman and Borton abstained from voting due to no warrant numbers on vouchers. Carried.

PUBLIC COMMENT

None.

MINUTES OF JUNE 17, 2025

Commissioner Borton moved to approve the minutes of June 17, 2025, as amended; seconded by Vice-Chairman Wagoner. Carried.

EXECUTIVE SESSION MINUTES OF JUNE 17, 2025

Commissioner Ertman moved to approve the executive session minutes of June 17, 2025; seconded by Commissioner Borton. Carried.

ROAD & BRIDGE

Road and Bridge Superintendent Jim Hansen let the Board know that Crook County has agreed to help pay for Buffalo Creek Road. Superintendent Hansen also gave the Board an update on the Road & Bridge Department.

CHAIRMAN'S SIGNATURE ON UTILITY RIGHT OF WAY EASEMENT AGREEMENT WITH WESTON COUNTY AND SAGE TELECOMMUNICATIONS CORP OF COLORADO (SPECTRUM) – K ST., CANTEL DR X 2, MORRISSEY RD, KENWOOD DR, NESTER RD X 3, COMMUNITY PASTURE RD, BARTON RD, PAINTED HILLS

Commissioner Huber moved to approve the Chairman's signature on utility right of way easement agreement with Weston County and Sage Telecommunications Corp of Colorado (Spectrum) on K St., Candel Drive x 2, Morrissey Rd, Kenwood Dr, Nester Rd x 3, Community Pasture Rd, Barton Rd and Painted Hills; seconded by Commissioner Borton. Discussion ensued. Ayes: Wagoner, Borton, Huber, Todd. Nays: Ertman. Carried.

PAYROLL AND VOUCHERS

Vice-Chairman Wagoner moved to approve Payroll and Vouchers; seconded by Commissioner Borton. Carried.

COLLECTIONS FOR COUNTY CLERK, DISTRICT COURT, PUBLIC HEALTH, SHERIFF & AIRPORT

Vice-Chairman Wagoner moved to accept collections for County Clerk in the amount of \$12,231.51, District Court in the amount of \$2,186.23, Public Health in the amount of \$175.00, Sheriff in the amount of \$755.00 and Airport in the amount of \$231.75; seconded by Commissioner Huber. Carried.

CHAIRMAN'S SIGNATURE ON DROST SINGLE LAND DIVISION PLAT

Vice-Chairman Wagoner moved to approve the Chairman's Signature on Drost Single Land Division Plat; seconded by Commissioner Huber. Carried.

BOARD'S SIGNATURE ON COUNTY ROAD FUND PROJECT ELIGIBILITY CERTIFICATION FORM

Vice-Chairman Wagoner moved to approve the Board's signature on County Road Fund Project Eligibility Certification Form for Morrissey Road for an estimated amount of \$277,000; seconded by Commissioner Borton. Carried.

BOARD'S SIGNATURE ON COUNTY ROAD FUND PROJECT ELIGIBILITY CERTIFICATION FORM

Commissioner Huber moved to approve the Board's signature on County Road Fund Project Eligibility Certification Form for Barton Road for an estimated amount of \$26,000; seconded by Commissioner Borton. Ayes: Wagoner, Borton, Huber, Todd. Nays: Ertman. Carried.

CHAIRMAN'S SIGNATURE ON COMMUNICATIONS/TELECOMMUNICATION FACILITIES & RIGHT OF WAY EASEMENT OLD HWY 85-RT COMMUNICATIONS

Commissioner Huber moved to approve the Chairman's signature on Communications/Telecommunication Facilities & Right of Way Easement on Old Hwy 85 – RT Communications; seconded by Commissioner Borton. Carried

4-H UPDATE

4-H/Youth Development Extension Educator Erin Persche gave the Board an update on 4-H.

CHAIRMAN'S SIGNATURE ON ANNUAL COMPENSATION AGREEMENT UNIVERSITY OF WYOMING AND THE COMMISSIONERS OF WESTON COUNTY

Commissioner Ertman moved to approve the Chairman's signature on the Annual Compensation Agreement University of Wyoming and the Commissioners of Weston County; seconded by Commissioner Huber. Discussion ensued. Carried.

EMS DISTRICT MEETING DATE CHANGE

The meetings for the next EMS District meetings will be held on August 4th at the Events Center building at 6:00 p.m. and August 18th at the Community Center in Upton at 6:00 p.m.

DISCUSSION ON HOMELAND SECURITY OFFICE MOVING TO THE LAW ENFORCEMENT CENTER

Weston County Undersheriff Dan Fields was present to answer the Board's questions about them being told of the possible move of the Homeland Security Office. The Board asked who made the decision, the cost, if there would be renovations for this move etc. Undersheriff fields let the Board know that the

Sheriff made this decision, there would not be a cost for the move and there would have to be renovations to the Law Enforcement Center before the office could be moved. This will be discussed later. The Board will schedule a tour of the Law Enforcement Center after the next meeting.

OLD BUSINESS

MOU W/WC COMBINE COMMUNICATIONS JOINT POWERS BOARD/CITY OF NEWCASTLE/WESTON COUNTY

Commissioner Ertman moved to table this until the next meeting; seconded by Vice-Chairman Wagoner. Carried.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

COMMISSIONER COMMENT

Commissioner Huber would like to prioritize updating the Road Book, grants and the buildings. This will be added under new business in August.

VOUCHERS

066NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$3,857.07, Empower Trust CO LLC, deferred comp, \$820.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$92,260.75, Weston County Clerk, financial admin, \$51,234.29, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,223.92, WY Retirement System, payroll ded, \$40,432.79, 3 Fingers Ranch inc, rd constr co, \$8,120.00, 307 Security Solutions, gen crthse repair, \$564.40, ACED Embroidery, gen sheriff uni, \$1,510.00, AD Pro, gen crthse jan supp, gen treas mlg, gen treas suppl, gen r&b suppl, gen pub hlth. Gen sheriff post, \$592.25, Advanced Communications, gen hmlnd sec, gen law enf tower rent, \$272.00, Advanced Drug Testing inc, r&b cntrct, \$31.20, Amanda Mcdade, pub hlth em prep, \$397.60, Amber Green, gen crthse other empl, \$970.00, Angela Phillips, gen pub hlth supp, \$826.30, Architectural Specialties LLC, 1% sls tax, \$1,006.75, AT&T Mobility, sheriff, maint, hmlnd sec, r&b communications, \$1,438.20, Big Horn Tire, r&b repair, \$7,872.00, Black Hills Chemical & Janitorial, law enf brd, \$1,608.23, Black Hills Energy, crthse, law enf, r&b, hmlnd sec, annex, pub hlth, wic util, \$4,079.61, Black Hills Plumbing, bldg./grnds, law enf repair, \$1,959.14, Bomgaars, r&b repair, bldg./grnds, sheriff pub rel, \$3,259.51, Boom Concrete Inc, r&b lmb, \$3,192.00, Byrand Streeter, airport cntrct wages, \$1,836.85, Cambria Discount Drug LLC, law enf jail med, \$45.61, Carmen Simon, pub hlth comm, \$307.80, Casey Thorson, bldg./grnds, \$150.00, Center For Solutions, law enf jail med, \$250.00, Chucks Sprinkler Service, bldg./grnds, \$694.00, City of Newcastle, crthse, law enf, annex, pub hlth, wic, r&b util, \$1,962.86, CLT Flooring & Furnishings, attny voca funds, \$1,223.82, Cole Construction & Maintenance, r&b leased equip, \$14,140.00, Collins Communications INC, dist crt comm, \$110.00, Control Solutions, pub hlth immune, \$143.73, Culligan Water Conditioning, annex, r&b suppl, \$42.80, Deckers Market, r&b maint, \$30.97, Double D, r&b repair, crthse misc, \$5,437.70, Eastern WY Equipment Co, r&b repair, sheriff veh maint, \$824.54, Econo Signs LLC, r&b repair, \$3,174.02, Election Systems & Software INC, gen elctn repair, \$762.00, Engineering Associates, rd constr co, \$3,540.93, Erin

Persche, ext 4H ed, \$515.76, Farnsworth Services Co Inc, rd constr co, \$2,465.00, First Northern Bank of Wyoming, voca funds, attny trial, r&b, sheriff, crthse, hmlnd sec, law enf, \$4,217.58, Fisher Services, misc gravel, \$30,000.00, Fisher Sand and Gravel, r&b rd mtrl, \$27,935.60, Gilbert Nelson, hmlnd sec expense, \$100.53, Gillette Steel Center, gen r&b lmr/brdg, \$7,821.40, Godfrey brake service & supply, r&b repair, \$1,768.95, Golden West Tech, sheriff, pub hlth, annex, misc comp soft, \$21,105.73, Great Western Tire Co, r&b repair, \$20,493.80, Harris Govern FT Collins user Group, assr suppl, \$150.00, Haynes Trucking, rd constr co, \$5,836.25, Hometown Medical Clinic PC, law enf pre empl, \$350.00, Howard White Construction, gen bldg/grnds, \$13,653.01, Iron Creek Services, rd constr co, \$49,010.00, James Bau Services, rd constr co, \$6,960.00, Jason Jenkins, law enf jailor, \$15.48, Kayleigh Gould, annex cntrct wages, \$400.00, Kenny K Trucking LLC, rd constr co, \$11,092.50, Kimberly Jenkins, tres mlg/trvl, \$40.60, Kregel towing & Recovery, sheriff abandoned, \$1,030.00, Kristi Butler, ext 4h ed, \$61.60, Liberty Law Offices PC, dist crt spec atny, \$2,204.47, Lou's Service LLC, r&b cntrct, \$7,708.80, Mallo Camp, misc emerg relief, \$9,040.36, Marco INC, annex comp soft, \$147.93, Marina Renee McIlvain, coroner deputy calls, \$420.00, Max Masters, gis land record, \$4,000.00, Meridian Mortuary, coroner fees/trans, \$295.00, Michelle Sweet, pub hlth supp, \$523.57, Minuteman Lube Center, sheriff veh maint, \$361.97, Morrison Maierle Inc, misc grant match, \$27,147.85, Newcastle Ace Hardware, crthse, bldg./grnds, r&b, law enf repair, \$308.09, Newcastle Motors, r&b veh maint, \$11,453.77, News Letter Journal, treas, wic, misc, attny office suppl, \$228.92, Plainsman, misc crths, \$1,389.98, Powder River Construction, hangar construction, \$555,68.40, Powder River Energy Corp, pub hlth, wic, hmlnd sec, r&b, airport, law enf util, \$962.03, Powder River Heating & AC, gen bldg/ grns, \$2,081.11, Power Plan OIB, r&b repair, \$6,196.30, Range, airport, pub hlth, wic, assr, clerk, crthse, tres, ext com, sheriff, dist crt, r&b, hmlnd sec, attny comms, \$2,595.14, Rapid Fire Protection, bldg./grnds, \$4,306.00, Ringer Law PC, dist crt spec attny, \$2,173.75, Roadrunner Disposal service, airport util, \$60.00, Scott Beachler, coroner school, \$694.40, Servall, crthse jan supp, \$87.69, Smith Psychological Services, law enf, \$400.00, State of Wyoming, treas suppl, \$0.51, Stephanie Martinez, attny office, \$9.96, Summit Plumbing & Heating, law enf repair, \$1,259.98, Sundance Extinguisher LLC, bldg/grnds, \$725.00, Tammy Cleverdon, treas mlg/trvl, \$40.60, Team Lab Chemical Corp, r&b suppl, \$326.50, Texas Refinery Corp, r&b suppl, \$3,554.70, Thunder Basin Ford, misc noat, \$52,556.00, Timberline Services, rd agrmnt, \$89,625.36, Top Office Products, crthse, ext copier, \$4,495.76, Triple Seven Trucking LLC, rd constr co, \$13,920.00, Truenorth Steel, r&b lmr, \$2,181.96, TruGreen, gen bldg/ grnds, \$400.00, Tyler Tech, misc comp softwr, \$32,519.87, Uline, hmlnd sec expense, \$784.72, Upton Chamber of Commerce, 1% sales tax, \$575.00, Upton Co-Op Assn, r&b oil/gas/lube, \$50,959.69, UW Admin Business Office, ext 4H ed, \$5,833.50, Visionary communications, annex comms, \$165.60, Voelkers Autobody, sheriff veh maint, \$581.42, Volunteers of America, 1% sales tax, \$2,125.00, Wade Regan Trucking, rd constr co, \$23,526.00, WC Health Services In Home Services, 1% sales tax, \$1,500.00, WC Sheriffs S&R, coroner rent, \$524.99, Westend Water Dist, airport util, \$60.00, Weston Co Childrens CTR, 1% sls tax, \$3,187.50, Weston Co natural Resource Dist, 1% sls tax, \$1,106.25, Weston Co School Dist. #7, prevention manage, \$6,181.02, Weston County 4H Council, ext 4h supp, \$1,474.69, Weston County Gazette, rd fund, misc print, assr supp, dist crt supp, \$675.50, Weston County Health Services, r&b cntrct, gen law enf jail med, \$1,750.44, Weston County Pharmacy, law enf jail med, \$57.64, Weston County Road & Bridge, hmlnd sec, law enf, sheriff, maint veh maint, \$3,946.56, Weston County SR Services, law enf brd, \$3,434.00, Wheeler Lumber, r&b lmr, \$4,078.34, Woodys Food Center, law enf brd, crthse jan supp, \$886.97, WY County Assessors Assoc, assr mile/trvl, \$200.00, WY Dept of Agriculture, law enf veh maint, \$100.00, WY Dept. of Health, pub hlth comms, \$189.76, WY Dept, of Transportation, r&b old hwy 85 proj, \$461.74, WY Machinery Co, r&b repair, \$12,067.88, WY

Network, misc financial admin, \$270.00, WY State 4H Foundation, ext 4h ed, \$226.00, WyDOT, Financial Services, crthse supplies, \$776.49.

With no further business, the meeting was adjourned at 11:55 a.m.

Nathan Todd
Chairman

Attest: Becky Hadlock
Weston County Clerk