

**Proposed Budget**

SALT CREEK WATER DISTRICT	
Budget Hearing Information	
5021B US HWY 16 EAST	<b>Location:</b> 5021B US HWY 16 EAST
NEWCASTLE, WYOMING 82701	<b>Date:</b> 5/15/2025
307-746-3331	<b>Time:</b> 8:10 AM
WESTON COUNTY	<b>Budget Prepared by:</b> OFFICE MANAGER

S-A	<b>BUDGET MESSAGE</b>	W.S. 16-12-403 (c)
INCOME AND EXPENSES ARE SHOWING THE CHANGES FOR THE CURRENT YEAR. ALL EXPENSES AND INCOME ARE FAIRLY COMMON AND NOTHING OUT OF THE ORDINARY.		
S-B	<b>RESERVE DESCRIPTION</b>	
NONE		

S-C		Does the district have regular office hours exceeding 20 hours per week? <table border="1" style="float: right; margin-left: 10px;"> <tr> <td style="padding: 2px 10px;"><b>No</b></td> </tr> </table>	<b>No</b>																										
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<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left; padding: 5px;">Names of Board Members</th> <th style="text-align: left; padding: 5px;">Date of End of Term</th> </tr> <tr><td style="padding: 5px;">DICK RICH</td><td style="padding: 5px;">12/1/26</td></tr> <tr><td style="padding: 5px;">DAVE MANZER</td><td style="padding: 5px;">12/1/26</td></tr> <tr><td style="padding: 5px;">JIM BUCHANAN</td><td style="padding: 5px;">12/1/24</td></tr> <tr><td style="padding: 5px;">CHRIS GUALTIERI</td><td style="padding: 5px;">12/1/26</td></tr> <tr><td style="padding: 5px;">LYNN BUSKKOHL</td><td style="padding: 5px;">12/1/25</td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> </table>	Names of Board Members	Date of End of Term	DICK RICH	12/1/26	DAVE MANZER	12/1/26	JIM BUCHANAN	12/1/24	CHRIS GUALTIERI	12/1/26	LYNN BUSKKOHL	12/1/25													<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td></tr> </table> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;">         W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.       </div>				
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LYNN BUSKKOHL	12/1/25																												

Where are the minutes of your board meeting available for public review?

SCWD OFFICE AND COUNTY COURTHOUSE

How and where are the notices of meeting posted for the public?

PUBLIC RADIO STATION

Where are the public meetings held?

SCWD OFFICE @ 5021B US HWY 16. EAST

## PROPOSED BUDGET SUMMARY

OVERVIEW		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$97,383	\$106,322	\$166,600	\$166,600
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$460,625	\$430,837	\$644,739	\$644,739
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$478,139	\$478,139
REVENUE SUMMARY		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
S-7	Operating Revenues	\$220,797	\$191,000	\$250,000	\$250,000
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$341	\$350	\$350	\$350
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$221,138	\$191,350	\$250,350	\$250,350
FY 7/1/25-6/30/26		SALT CREEK WATER DISTRICT			
EXPENDITURE SUMMARY		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$25,745	\$25,890	\$28,200	\$28,200
S-18	Operations	\$66,467	\$74,927	\$132,200	\$132,200
S-19	Indirect Costs	\$5,171	\$5,504	\$6,200	\$6,200
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$97,383	\$106,322	\$166,600	\$166,600
DEBT SUMMARY		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$239,487	\$239,487	\$394,389	\$394,389
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: 5021B US HWY 16 EAST  
NEWCASTLE, WYOMING 82701

PREPARED BY: OFFICE MANAGER \_\_\_\_\_

DISTRICT PHONE: 307-746-3331 \_\_\_\_\_

## Proposed Budget

SALT CREEK WATER DISTRICT

FYE 6/30/2026

NAME OF DISTRICT/BOARD

### PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

### FORECASTED REVENUE

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$220,797	\$191,000	\$250,000	\$250,000
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$220,797	\$191,000	\$250,000	\$250,000
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$341	\$350	\$350	\$350
R-5.2 Other: Specify	4500				
R-5.3 Other: Additional					
R-5.4 Total Miscellaneous		\$341	\$350	\$350	\$350
R-5.5 Total Forecasted Revenue		\$221,138	\$191,350	\$250,350	\$250,350
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3	4500				
R-6.4	4500				
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

# Proposed Budget

SALT CREEK WATER DISTRICT  
NAME OF DISTRICT/BOARD

FYE 6/30/2026

## CAPITAL OUTLAY BUDGET

### E-1 Capital Outlay

- E-1.1 Real Property
- E-1.2 Vehicles
- E-1.3 Office Equipment
- E-1.4 Other (Specify)
- E-1.5 \_\_\_\_\_
- E-1.6 \_\_\_\_\_
- E-1.7 \_\_\_\_\_
- E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

### E-2 Personnel Services

- E-2.1 Administrator
- E-2.2 Secretary
- E-2.3 Clerical
- E-2.4 Other (Specify)
- E-2.5 \_\_\_\_\_
- E-2.6 \_\_\_\_\_
- E-2.7 \_\_\_\_\_

### E-3 Board Expenses

- E-3.1 Travel
- E-3.2 Mileage
- E-3.3 Other (Specify)
- E-3.4 \_\_\_\_\_
- E-3.5 \_\_\_\_\_
- E-3.6 \_\_\_\_\_

### E-4 Contractual Services

- E-4.1 Legal
- E-4.2 Accounting/Auditing
- E-4.3 Other (Specify)
- E-4.4 \_\_\_\_\_
- E-4.5 \_\_\_\_\_
- E-4.6 \_\_\_\_\_

### E-5 Other Administrative Expenses

- E-5.1 Office Supplies
- E-5.2 Office equipment, rent & repair
- E-5.3 Education
- E-5.4 Registrations
- E-5.5 Other (Specify)
- E-5.6 Office cleaning
- E-5.7 Software
- E-5.8 \_\_\_\_\_

### E-6 TOTAL ADMINISTRATION

DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
7002				
7003	\$20,100	\$20,400	\$20,400	\$20,400
7004				
7005				
7005				
7011				
7012				
7013				
7013				
7021	\$162	\$300	\$500	\$500
7022	\$2,700	\$2,975	\$3,000	\$3,000
7023				
7023				
7031	\$834	\$115	\$1,000	\$1,000
7032	\$0	\$0	\$1,000	\$1,000
7033				
7034				
7035	\$1,375	\$1,400	\$1,500	\$1,500
7035	\$574	\$700	\$800	\$800
	\$25,745	\$25,890	\$28,200	\$28,200

# Proposed Budget

SALT CREEK WATER DISTRICT

FYE 6/30/2026

## OPERATIONS BUDGET

### E-7 Personnel Services

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4 Reading/Samples

E-7.5

E-7.6

### E-8 Travel

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3

E-8.4

E-8.5

### E-9 Operating supplies (List)

E-9.1 Electricity

E-9.2 Telephone

E-9.3

E-9.4

E-9.5

### E-10 Program Services (List)

E-10.1 water testing

E-10.2

E-10.3

E-10.4

E-10.5

### E-11 Contractual Arrangements (List)

E-11.1 District Maintance

E-11.2 Utility Locates

E-11.3 Water/Sewer Operation

E-11.4 Metered Reading

E-11.5

### E-12 Other operations (Specify)

E-12.1 Metered Water

E-12.2

E-12.3

E-12.4

E-12.5

### E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
7202				
7203				
7204	\$6,598	\$6,253	\$7,000	\$7,000
7204				
7211				
7212				
7212				
7220	\$11,142	\$9,469	\$14,000	\$14,000
7220	\$1,271	\$1,064	\$1,500	\$1,500
7220				
7220				
7230	\$1,387	\$2,865	\$3,500	\$3,500
7230				
7230				
7230				
7400	\$19,025	\$16,078	\$25,000	\$25,000
7400	\$73	\$65	\$200	\$200
7400	\$16,264	\$25,893	\$65,000	\$65,000
7400	\$7,000	\$6,050	\$8,000	\$8,000
7450	\$3,708	\$7,190	\$8,000	\$8,000
7450				
7450				
7450				
	\$66,467	\$74,927	\$132,200	\$132,200

## Proposed Budget

SALT CREEK WATER DISTRICT

FYE 6/30/2026

### INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
E-14	<b>Insurance</b>				
E-14.1	Liability	7502	\$600	\$600	\$800
E-14.2	Buildings and vehicles	7503	\$750	\$750	\$750
E-14.3	Equipment	7504			
E-14.4	Other (Specify)				
E-14.5	Surety	7505	\$350	\$350	\$350
E-14.6	Office Insurance	7505	\$1,485	\$1,710	\$2,000
E-14.7					
E-15	<b>Indirect payroll costs:</b>				
E-15.1	FICA (Social Security) taxes	7511	\$1,450	\$1,531	\$1,600
E-15.2	Workers Compensation	7512	\$198	\$205	\$300
E-15.3	Unemployment Taxes	7513			
E-15.4	Retirement	7514			
E-15.5	Health Insurance	7515			
E-15.6	Other (Specify)				
E-15.7	Medicare	7516	\$338	\$358	\$400
E-15.8		7516			
E-15.9					
E-17	<b>TOTAL INDIRECT COSTS</b>		\$5,171	\$5,504	\$6,200

### DEBT SERVICE BUDGET

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
D-1	<b>Debt Service</b>				
D-1.1	Principal	6401			
D-1.2	Interest	6410			
D-1.3	Fees	6420			
D-2	<b>TOTAL DEBT SERVICE</b>		\$0	\$0	\$0

# Proposed Budget

SALT CREEK WATER DISTRICT  
NAME OF DISTRICT/BOARD

FYE 6/30/2026

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2023-2024	2024-2025	2025-2026	Pending
		Actual	Estimated	Proposed	Approval
DOA Chart					
of Accounts					
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	1010	\$27,659	\$27,659	\$71,408
C-1.2	Savings and Investments	1040	\$116,828	\$116,828	\$227,981
C-1.3	General Fund CD Balance	1050	\$95,000	\$95,000	\$95,000
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$239,487	\$239,487	\$394,389
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$239,487	\$239,487	\$394,389

DOA Chart  
of Accounts

## SINKING & DEBT SERVICE FUNDS

1070

		2023-2024	2024-2025	2025-2026	Pending
		Actual	Estimated	Proposed	Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a.				
C-3.8	b.				
C-3.9	c.				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

## RESERVES

1090

		2023-2024	2024-2025	2025-2026	Pending
		Actual	Estimated	Proposed	Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a.				
C-4.8	b.				
C-4.9	c.				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

## BOND FUNDS

1060

		2023-2024	2024-2025	2025-2026	Pending
		Actual	Estimated	Proposed	Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0