

**WESTON COUNTY BOARD OF COMMISSIONERS**  
**OFFICIAL MINUTES**  
**January 7, 2025**

The regular meeting of the Weston County Board of Commissioners was called to order by Vice-Chairman Garrett Borton at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Nathan Todd, Marty Ertman, Garrett Borton and Vera Huber, Attorney Michael Stulken and Clerk Becky Hadlock were present. Mick Bohn opened the meeting with prayer, and Commissioner Ertman led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Clerk Hadlock asked to reschedule Road & Bridge for the January 21<sup>st</sup> meeting and remove Fire System Repairs/Annex Water Heater & Garbage Disposal. Commissioner Ertman asked to pull the consent agenda items for discussion and add them after the AP Vouchers. Commissioner Ertman asked to have Resolution 2025-2 – Rescinding Resolution 2024-10 moved after the Constitutional Districting Issue. Commissioner Ertman moved to approve the agenda as amended; seconded by Commissioner Wagoner.

**ELECTION OF OFFICERS**

Commissioner Ertman nominated Commissioner Todd for Chairman. Commissioner Ertman moved to cease nominations; seconded by Commissioner Wagoner. Carried. Commissioner Todd voted as Chairman. Commissioner Ertman nominated Commissioner Wagoner for Vice-Chairman; seconded by Chairman Todd. Commissioner Ertman moved to case nominations; second by Chairman Todd. Carried.

**PUBLIC COMMENT**

Dan Bau spoke on Constitutional reappointment during public comment.

**OFFICIAL NEWSPAPER**

Bids were requested from the two newspapers that are published in Weston County. A specific set of minutes were given to each, requesting submission of a cost per column inch and to include a total cost for publishing that set of minutes. A bid was received from the *Weston County Gazette* in the amount of \$6.00 per column inch with a total cost to publish the sample of \$294.00, with a paid circulation of 636. A quote was received from the *News Letter Journal* in the amount of \$10.50 per column inch with a total cost to publish the sample of \$945.00, with a paid circulation of 1594. Commissioner Wagoner moved to appoint the *Weston County Gazette* as the official Weston County newspaper in 2025; seconded by Commissioner Ertman. Discussion ensued. Ayes: Wagoner, Todd, Ertman. Nays: Borton, Huber. Carried.

**CONSTITUTIONAL DISTRICTING ISSUE**

William Curley came before the Board with an informational update on the constitutional districting issue. Mr. Curley handed out a draft proposal concerning the one man one vote. Discussion ensued.

**RESOLUTION 2025-2 – RESCINDING RESOLUTION 2024-10**

Commissioner Borton moved to table Resolution 2025-2 – Rescinding Resolution 2024-10 for six months; seconded by Commissioner Huber. Discussion ensued. Carried.

**PREVENTION MANAGEMENT**

Kristi Lipp, Community Prevention Specialist, Upton High School Counselor, Amanda Knapp, Upton High School students Paige Mills, Lilly Jackson and Caden Simianer spoke to the Board about Sources of Strength.

#### **EVENT**

Sandra Martin spoke to the Board about Summer Classic Drags, an event that she is bringing to Newcastle on July 17, 18, 19 and 20<sup>th</sup>.

#### **RARE EARTH UPDATE**

Roger Connett came before the Board to give an update on Rare Element Resources.

#### **MALLO BOARD**

Discussion ensued regarding the classification of the employee at Mallo being a volunteer or an actual Mallo employee. Commissioner Ertman moved to have Attorney Stulken send a letter to the Mallo Board stating this Board's support; seconded by Vice-Chairman Wagoner. During discussion, the Board would like to invite the Mallo and Fair Boards to the meeting after Attorney Stulken gets an answer from LGLP. Carried.

Commissioner Borton moved to authorize Attorney Stulken to move forward with the \$300 pilot program with LGLP; seconded by Commissioner Ertman. During discussion Attorney Stulken explained what this program was. Carried.

#### **NEW POSITION/EMPLOYEE**

Attorney Stulken is hiring a new employee in his office. There was confusion if this was a new position/employee. Attorney Stulken explained this employee was replacing a prior employee.

#### **NEW BUSINESS**

##### **BUDGET ADJUSTMENT – PRE-PAY**

Commissioner Ertman moved to pay Collision Forensic Solutions, due to acknowledgement of prior adjustment request, in the amount of \$22,771.05 out of 100.00.20.0099000.0000 for their work for the County Attorney; seconded by Vice-Chairman Wagoner; Carried.

#### **OLD BUSINESS**

##### **BID CHECKLIST**

The Board would like to add change order prior approval by Board of County Commissioners to the bid checklist.

##### **DISPATCH CHECK TO CITY OF NEWCASTLE**

Clerk Hadlock let the Board know that the City of Newcastle cashed dated 1/19/2023. Commissioner Ertman let the Board know that 18-4-106 state statute states the check is to be cancelled after one year. Discussion ensued about this.

#### **PUBLIC COMMENT**

Commissioner Ertman moved to have Assistant Deputy Treasurer Kim Jenkins send the survey out to all Department Heads; seconded by Commissioner Borton. Carried.

#### **COMMISSIONER COMMENT**

Commissioner Ertman, Vice-Chairman Wagoner, Commissioner Borton and Chairman Todd spoke during Commissioner Comment.

#### **AP VOUCHERS**

Commissioner Borton moved to approve the AP Vouchers minus warrant #73369 to Wyoming Behavioral Institute, 3 warrants to 73294 to Cambell County Memorial and warrant #73296 to CLT Flooring; seconded by Commissioner Ertman. Discussion ensued. Carried.

Commissioner Ertman moved to pay warrant #73296 to CLT Flooring; seconded by Vice-Chairman Wagoner. During discussion it was decided to have a note sent to the Department Head with a copy of the budget with the line item circled that the Board would like to visit about this. Carried.

#### **PAYROLL AND VOUCHERS**

Commissioner Ertman moved to approve payroll & vouchers; seconded by Vice-Chairman Wagoner. Carried.

#### **COLLECTIONS FOR COUNTY CLERK, DISTRICT COURT & PUBLIC HEALTH**

Vice-Chairman Wagoner moved to accept collection for County Clerk, District Court & Public Health for December 2024; seconded by Commissioner Ertman. Carried.

#### **BOARD'S SIGNATURE ON RESOLUTION 2025-1 – AMENDMENT TO THE 2024-2025 BUDGET**

Commissioner Borton moved to approve the Board's Signature on Resolution 2025-1 – Amendment to the 2024-2025 Budget; seconded by Vice-Chairman Wagoner. Discussion ensued. Carried.

#### **MINUTES OF DECEMBER 17, 2024**

Vice-Chairman Wagoner moved to approve the minutes of December 17, 2024; seconded by Commissioner Huber. Commissioner Ertman abstained. Carried.

#### **EXECUTIVE SESSION MINUTES OF DECEMBER 17, 2024**

Commissioner Huber moved to approve the Executive Session minutes of December 17, 2024; seconded by Commissioner Borton. Commissioner Ertman abstained. Carried.

#### **TAX ROLL CORRECTIONS #1656-1659**

Commissioner Ertman moved to approve the Board's signature on tax roll corrections #1656-1659; seconded by Commissioner Borton. Carried.

#### **TREASURER'S REPORT**

Commissioner Borton moved to approve the Board's signature on the Treasurer's report; seconded by Vice-Chairman Wagoner. Carried.

#### **BOARD APPOINTMENTS**

Commissioner Ertman moved to appoint Ed Wagoner to the Weston County Solid Waste District Board; seconded by Commissioner Borton. Vice-Chairman Wagoner abstained. Carried.

Commissioner Ertman moved to appoint Ron Brunner to the Weston County Solid Waste District Board; seconded by Commissioner Borton. Discussion ensued. Carried.

Commissioner Wagoner moved to appoint David Kline to the Fair Board. Dies for lack of second.

## **VOUCHERS**

066NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$3,003.06, Great-West Trust Company LLC, payroll ded, \$840.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$94,239.24, Weston County Clerk, financial admin, \$53,852.17, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,331.93, WY Retirement System, payroll ded, \$42,516.67, Ad Pro, crthse, sheriff, phlth suppl, \$225.88, Advanced Communications, law enf tower rent, hmlnd exp, \$272.00, Amber Green, crthse other empl, \$740.00, Angela Phillips, phlth suppl, \$89.99, Architectural Specialties, LLC, bldg/grnds maj rep, \$264.79, AT&T Mobility, hmlnd sec, maint, sheriff comm, \$1,438.05, Becky Hadlock, mlg/trvl, \$82.82, Black Hills Chemical & Janitorial, law enf brd of prisoner, \$2,240.01, Black Hills Energy, annx, crthse, hmlnd sec, law enf, phlth, r&b util, \$5,979.18, Bomgaars, r&b rep/maint, \$511.39, Byrand Streeter, arprt cntrct wages, arprt suppl, \$1,741.20, Cambria Discount Drug, law enf jail med, \$129.43, City of Newcastle, annx, crthse, law enf, phlth, r&b, wic util, \$1,404.20, CLT Flooring & Furnishings, annex rep/maint, \$2,204.50, CMI Inc, sheriff equip, \$929.95, Collins Communications Inc, dist crt comm, \$110.00, Concordance, wic spec proj, \$45.41, Culligan Water Conditioning, annex, r&b suppl, \$42.80, Deckers Market, r&b, crthse, ext suppl, \$426.42, Denette Price, mlg/trvl, \$38.86, Double D, crthse misc, r&b rep/maint, \$3,241.66, Eastern Wy Equipment Co, sheriff, election, r&b suppl, \$1,658.32, Eaton Sales & Service, r&b fuel/contract labor, \$6,103.00, Econo Signs LLC, r&b rep/maint, \$386.29, Ed Wagoner, comm mlg/trvl, \$258.00, First Northern Bank of WY (Buffalo), crthse misc, \$25.00, First Northern Bank of WY (Newcastle), crthse suppl, attny mlg, law enf, \$673.35, Fisher Sand & Gravel, r&b gravel/rd mtrl fund, \$14,222.25, Fremont County Coroner's Office, coroner autopsies, \$1,925.00, Geographic Innovations/Maz Masters, sheriff invest, \$2,000.00, Godfrey Brake Service & Supply, r&b rep/maint, \$7,936.27, Golden West Technologies, annx, sheriff, phlth, comp software lic, \$5,916.48, Grossenburg Implement, r&b lease equip, \$6,587.50, Humphrey Law LLC, dist crt spec attny, \$1,524.55, Hurrigan Services 21, LLC, bldg/grnds maj rep, \$1,603.00, IAAO, assr mlg/trvl, \$240.00, Jeani Stone, attny suppl, \$153.63, Jub Jub, INC, misc comp software, \$90.00, Kayleigh Ann Gould, cln annex, \$400.00, Kimberly Jenkins, treas mlg/trvl, \$38.86, KONE LLC, arpa 21, \$31,537.50, LexisNexis-Matthew Bender & CO, misc law library, \$109.43, Liberty Law Offices PC, dist crt spec attny, \$4,396.95, Marco Inc, annx comp sftwre, \$337.65, Marina McIlvain, coroner invest, \$50.00, Max Masters, gis land records, \$2,000.00, Meridian Mortuary, coroner fees/trans, \$295.00, Minuteman Lube Center, sheriff maint/fuel, \$207.98, Motor Power Equipment, r&b rep/maint, \$51.36, Motorola Solutions, arpa 21, \$129,527.94, Newcastle Ace Hardware, crthse, law enf suppl, \$1,094.21, News Letter Journal, crthse, r&b, misc print/publ, \$250.58, NMS Labs, coroner autopsies, \$159.00, Pitney Bowes, crthse post/freight, \$4,000.00, Powder River Energy Corporation, arprt, hmlnd sec, law enf, phlth, r&b, wic util, \$1,386.87, Powder River Heatin & AC, bldg/grnds maj rep, \$630.00, Power Plan OIB, r&b rep/maint, \$611.40, Range, arprt, annx, clrk, dist crt, ext, hmlnd sec, law enf, phlth, r&b, wic comm, \$3,069.45, Rick's Electric, arprt rep/maint, \$1,029.14, Roadrunner Disposal Service, arprt util, \$60.00, Rocky MT Info Network, sheriff spec equip, \$50.00, Scott Beachler, coroner mile/trvl, \$408.70, Self

Storage LLC, elctn misc, \$200.00, Servall Uniform/Linen Supply, crthse suppl, \$87.69, Stephanie Martinez, attny voca, \$61.64, Summit Plumbing & Heating, law enf rep/maint, \$1,787.53, Sundance Extinguisher, bldg/grnds, arprt maj rep, \$196.50, Texas Refinery Corp, r&b oil/gas, \$1,003.80, TOP Office Products, law enf, ext copier maint, \$429.70, Upton Chamber of Commerce, Q2FY25, \$575.00, Upton Co-Op Assn, r&b oil/gas/lube, \$14,578.84, Visionary Communications, annx comm, \$165.60, Voelker's Autobody, sheriff veh maint, \$13,488.79, WC Health Services In Home Services, QT2FY25, \$1,500.00, WC Sheriffs Search & Rescue, coroner rent, \$250.00, West End Water District, gen arprt util, \$60.00, Weston CO Children's Center, QT2FY25, \$3,187.50, Weston Co School Dist #7, prevention mgmt, \$7,394.54, Weston CO Solid Waste Dist, arpa wtr/sewer, \$3,481.19, Weston County 4-H Council, ext suppl, nutrtn ed, trng, \$429.90, Weston County Gazette, misc publ/print, \$510.00, Weston County Health Services, law enf jail med, \$4,100.77, Weston County Road and Bridge, hmlnd exp, assr veh maint, \$4,202.57, Weston County SR Services, gen law enf brd prsnrs, \$3,560.00, WLEA, sheriff school exp, \$2,218.10, Woody's Food Center, crthse, ext, annx suppl, \$110.51, WY Dept of Environmental Quality, arprt tnk maint, \$400.00, WY Dept of Health, phlth, \$165.00, WY Machinery Co, r&b rep/maint, \$37.83, WY Network, misc financial admin, \$270.00, WYDOT, misc financial admin, \$720.00, WYDOT – Financial Services, r&b old hwy 85 proj, \$209.74, Wyoming Department of Health-Lab, phlth suppl, \$42.00, Net Payroll, \$181,068.96.

With no further business, the meeting was adjourned at 3:20 p.m.

Nathan Todd  
Chairman

Attest: Becky Hadlock  
Weston County Clerk