

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
October 1, 2024

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Don Taylor at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Nathan Todd, Garrett Borton and Vera Huber, Attorney Michael Stulken and Clerk Becky Hadlock were present. Mick Bohn opened the meeting with prayer, and Vice-Chairman Borton led the Pledge of Allegiance.

APPROVAL OF AGENDA

Clerk Hadlock asked to remove collections from the Fairgrounds from the Consent Agenda. Commissioner Todd asked to add Tribal and ARPA funds under Old Business. Chairman Taylor asked to add letter from the University Extension Office under New Business. Vice-Chairman Borton moved to approve the agenda as amended; seconded by Commissioner Huber. Carried.

APPROVAL OF CONSENT AGENDA

Vice-Chairman Borton moved to approve the Consent Agenda which included payroll and payroll vouchers, Collections for County Clerk and Public Health, Minutes of September 17, 2024, Executive Session Minutes of September 17, 2024, Chairman's Signature on Credit Card Pre-Authorization Request Detention Office, Chairman's Signature on Credit Card Pre-Authorization Request Homeland Security; seconded by Commissioner Wagoner. Carried.

PUBLIC COMMENT

None.

ROAD & BRIDGE/SPEED STUDY FOR OLD HWY 85 RESOLUTION

Road and Bridge Superintendent Jim Hansen went over the Old Hwy 85 Speed Study with the Board. Commissioner Todd moved to approve the Declaration of Speed Limit on Paved Roads and Resolution 2024-27; seconded by Vice-Chairman Borton. Carried. Superintendent Hansen gave the Board an update on the Road & Bridge Department.

OLD BUSINESS

GRANT QUESTIONS

Assistant Deputy Treasurer Kim Jenkins let the Board know that the County has adopted Weston County Procurement Policies and Procedures. The Board will schedule a workshop after the next meeting to work on Grant ideas.

PAINT ON CUPOLA UPDATE

Maintenance Foreman Brandon Turner let the Board know he does not have a new bid for the Cupola but will let them know when he does. Foreman Turner added the motor for the A/C is going out at the library and he is getting a bid from Powder River. Forman Turner updated the Board that the elevator needs a new starter and valve but is still out of order. He is also still working on getting the maintenance contract from KONE.

TRIBAL & ARPA FUNDS

Commissioner Todd would like the Board to go over the list that was created on how to spend the ARPA & Tribal Funds as these need to be spent. Foreman Turner can work with the Fairgrounds Manager to get a quote on the roof at the Fairgrounds and these funds could possibly be used too for this.

NEW BUSINESS

OLD HWY 85 EASEMENT

Commissioner Todd reported that he visited with Scott Taylor about the Old Hwy 85 Easement. Ted Ertman and Assessor Kara Lenardson were present to discuss the Easement as well. Assessor Lenardson let the Board know that Max Masters was working on putting the information from the State onto a map. Clerk Hadlock will wait to hear an update from Assessor Lenardson to see if this will be on the next agenda.

PROCUREMENT PROCEDURES

Commissioner Huber would like to have a workshop after the next meeting to work on this.

LETTER FROM THE UNIVERSITY OF WYOMING EXTENSION OFFICE

Chairman Taylor let the Board read a letter that he received from the University of Wyoming Extension Office pertaining to both Vicki Hayman and Erin Persche. The Board was confused by the letter and would like better clarification from the Extension Office.

PUBLIC COMMENT

None.

COMMISSIONER COMMENT

Commissioners Wagoner and Vice-Chairman Borton both spoke during Commissioner Comment.

AP VOUCHERS

Commissioner Todd moved to approve the AP Vouchers minus #72885 to Campbell County Health due to it being over a year old and it's for seven days; seconded by Commissioner Wagoner. Carried.

VOUCHERS

066NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$3,201.36, Great-West Trust Company LLC, payroll ded, \$840.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$94,337.23, Weston County Clerk, financial admin, \$52,354.13, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,266.71, WY Retirement System, payroll ded, \$40,924.61, Solberg Insurance Agency, mics ins, \$176,150.48, Ad Pro, annx, assr, clerk, crthse, sheriff, phlth suppl, \$217.08, Advanced Communications, law enf tower rent, hmlnd exp, \$272.00, Amanda McDade, phlth, \$278.05, Amber Green, crthse other empl, \$730.00, Angela Phillips, phlth, \$488.70, API Systems Integrators, bldg/grnds maj rep, \$845.05, Artistic Custom Badges and Coins LLC, law enf equip/ammo, \$204.30, AT&T Mobility, hmlnd sec, maint, sheriff comm, \$1,526.38, Becky Hadlock, clerk mile/trvl, \$38.06, Black Hills Chemical & Janitorial, law enf brd of prisoner, \$110.44, Black Hills Energy, annx, crthse, hmlnd sec, law enf, phlth, r&b util, \$4,608.60, Black Hills Plumbing, law enf rep/maint, \$134.00, Bomgaars, crthse, sheriff, r&b rep/maint, \$244.07, Byrand Streeter, arprt cntrct wages, \$2,015.45, Cambria Discount Drug, law enf jail med, \$454.71, Cambria Supply, r&b rep/maint, \$189.30,

Charm-Tex, law enf brd of prisoner, \$387.20, City of Newcastle, annx, crthse, law enf, phlth, r&b, wic util, \$1951.16, Collins Communications Inc, dist crt comm, \$110.00, Commercial Lighting, law enf rep/maint, \$1,194.22, Culligan Water Conditioning, r&b suppl, \$15.00, Deckers Market, elctn suppl, \$30.71, Denette Price, treas mile/trvl, \$38.86, Double D, crthse suppl, r&b rep/maint, \$1,394.98, Dru Consulting, misc financial admin, \$500.00, Eastern Wy Equipment Co, r&b rep/maint, \$495.62, Election Systems & Software Inc, gen elctn supplies, \$11,799.87, First Northern Bank of Wy, law enf, crthse suppl, treas mile/trvl, \$3,526.40, Fisher Sand & Gravel, r&b gravel/rd mtrl fund, \$6,036.83, Golden West Technologies, annx, sheriff, phlth, comp software lic, \$5,372.98, Great Western Tire Co, r&b rep/maint, \$1,421.82, Humphrey Law, dist crt spec attny, \$5,806.30, Indoff Incorporated, law enf suppl, \$74.97, Jeani Stone, attny exp, \$13.39, Jordan Pitchford, wic spec proj, \$33.18, Kayleigh Ann Gould, annx cntrct wages, \$400.00, Kimberly Jenkins, treas mile/trvl/, \$38.86, Kristi Butler, ext sec wkshp, \$611.71, Liberty Law Offices PC, dist crt spec attny, \$16,052.08, Marco Inc, annx comp software, \$98.23, Max Masters, gis land records, \$2,000.00, McKesson Medical-Surgical, phlth, \$68.40, Meridian Mortuary, coroner fees, \$295.00, MG Oil Company, r&b oil/gas/lube, \$510.10, Minuteman Lube Center, sheriff maint/fuel, \$1,794.97, Mondell Heights, misc co ward-invol, \$2,252.70, Motor Power Equipment, r&b rep/maint, \$51.52, Newcastle Ace Hardware, crthse, sheriff, r&b rep/maint, \$380.29, Newcastle Chamber of Commerce, Q1FY25, \$575.00, Newcastle Upton WC JPB, dispatch exp, \$304,420.00, News Letter Journal, print/publ, misc suppl, hmlnd sec, \$5,669.67, Newvision Security, misc comp software lic, \$89.97, Office Ally, phlth, \$39.95, Pitney Bowes Inc (Supplies), crthse suppl, \$376.57, Powder River Energy Corporation, arprt, hmlnd sec, law enf, phlth, r&b, wic util, \$1,230.84, Powder River Heating & AC, bldg/grnds maj rep, resc plan act 21, \$10,378.92, Power Plan OIB, r&b rep/maint, \$1,915.97, Range, arprt, annx, clrk, dist crt, ext, hmlnd sec, law enf, phlth, r&b, wic comm, \$2,491.75, Ringer Law, dist crt spec attny, \$3,257.50, Roadrunner Disposal Service, arprt util, \$60.00, Sagebrush Marketing, phlth, Sanofi Pasteur, phlth, \$2,951.58, Scott Beachler, coroner mile/trvl, Self Storage LLC, elctn misc, \$200.00, Straight Stripe Painting Inc, seal coat/mark pvmnt, \$4,698.21, Susan Overman, treas mile/trvl, \$621.76, Top Office Products, crthse, dist crt suppl, ext copier maint, \$867.38, TruGreen, bldg/grnds maj rep, \$247.00, Upton Co-op, r&b oil/gas/lube, \$34,767.68, Vicki Hayman, ext nutrition ed, \$37.52, Visionary Communications, annx comm, \$331.20, Volunteers of America, QT1FY25, \$2,125.00, WACO, assr mile/trvl, \$250.00, WC Health Services In Home Services, QT1FY25, \$1,500.00, WC Sheriffs Search & Rescue, coroner rent, \$250.00, West End Water District, gen arprt util, \$60.00, Weston Co Children's CTR, QT1FY25, \$3,187.50, Weston County Natural Resource Dist, QT1FY25, \$1,106.25, Weston Co School Dist #7, prevention mgmt, \$6,871.23, Weston County, bldg/grnds maj rep, \$306.36, Weston County Gazette, dist crt suppl, seal coat & mark, misc print/publ, \$1,244.25, Weston County Road & Bridge, law enf, assr maint/fuel, srch & resc, \$4,738.94, Weston County SR Services, law enf brd of prisoner, \$3,706.00, Wilder Graphic Design, crthse suppl, \$1,125.84, Woody's Food Center, annx janitor suppl, law enf brd of prisoner, r&b maint, \$83.49, WY Dept of Health/Rental, phlth, \$165.00, WY Network, misc financial admin, \$270.00, WYDOT Financial Services, seal coat & mark pvmnt, \$7,151.70, Wyoming Department of Health-Lab, phlth, \$28.00, Wyoming Secretary of State, clerk misc, \$120.00.

With no further business, the meeting was adjourned at 10:55 a.m.

Don Taylor
Chairman

Attest: Becky Hadlock
Weston County Clerk