

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
August 6, 2024

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Don Taylor at 9:00 a.m. at the Weston County Courthouse. Commissioners Nathan Todd, Ed Wagoner, Garrett Borton, Vera Huber, Attorney Michael Stulken, and Clerk Becky Hadlock were present. Commissioner Garrett Borton opened the meeting with prayer, and Commissioner Huber led the Pledge of Allegiance.

APPROVAL OF AGENDA

Clerk Hadlock asked to remove the Resolution for the Optional 3 Mill Levy for Hospital be added to the General Election Ballot and have this added to the next agenda and add Chairman's Signature on Credit Card Pre-Authorization Request Sheriff's Office to the Consent Agenda. Vice-Chairman Borton asked to add Hand Counting of Ballots and Airport Board Definition under Old Business. Commissioner Huber asked to add Salary Tiers under Old Business. Vice-Chairman Borton moved to approve the agenda as amended; seconded by Commissioner Huber. Ayes: Wagoner, Taylor, Huber, Borton. Nays: Todd. Carried.

APPROVAL OF CONSENT AGENDA

Commissioner Huber moved to approve the Consent Agenda which included the payroll and payroll voucher, collections for July 2024, Minutes of July 16, 2024, Chairman's Signature on MOU Between the Wyoming Office of Guardian *Ad Litem* and Weston County, Wyoming, Board's Signature on Resolution 2024-20 Amendment to the 2024-2025 Budget, Board's Signature on Resolution 2024-21 Adopting the 2024 Wyoming Region 1 Hazard Mitigation Plan, Board's Signature on Resolution 2024-22 Change the Board of Commissioners Regular Scheduled Meeting Date from 8/20/2024 to 8/22/2024, Chairman's Signature on Credit Card Pre-Authorization Request Detention Office, Chairman's Signature on Credit Card Pre-Authorization Request Sheriff's Office, Chairman's Signature on SFY2025 Award Grant – Victim Witness Grant, Tax Roll Correction #1646-1648, Approval of MILL Levy's; seconded by Vice-Chairman Borton. Carried.

PUBLIC COMMENT

None.

ROAD & BRIDGE

Road and Bridge Superintendent Jim Hansen gave the Board an update on the Road & Bridge Department.

RARE EARTH UPDATE

Roger Conett came before the Board to give an update on Rare Element Resources.

4-H UPDATE

4-H/Youth Development Extension Educator Erin Persche gave the Board an update on 4-H.

VICIOUS DOG UPDATE

Attorney Michael Stulken gave the Board an update on the vicious dog discussion.

USE CONTROL AREA PETITION

Mike Baldwin, Shane Crawford, Wyatt Voelker with Wyoming Refining, DJ Dawson with Rule Engineering and Matt Bucholz with DEQ came before the Board to discuss the Use Control Area Petition.

Commissioner Wagoner abstained from voting as he is a Wyoming Refining employee. Vice-Chairman Borton moved to approve the Use Control Area Petition presented by Wyoming Refining. Discussion ensued. Ayes: Todd, Taylor, Borton. Nays: Huber. Carried.

MAINTENANCE UPDATE

Maintenance Foreman Brandon Turner gave the Board an update on the elevator and presented a bid to have the pumps and boiler replaced at the library. Commissioner Todd moved to have Power River Heating and Air Conditioning replace the building pump, boiler pump, exhaust fan and damper for \$20,150 and pay for this out of ARPA funds; seconded by Commissioner Wagoner. Discussion ensued. Carried.

OLD BUSINESS

HAND COUNTING BALLOTS

House District #2 Allen Slagle came before the Board and stated Secretary of State Chuck Gray told him that the County Commissioners can make the decision of hand counting the ballots per Title 22 Chapter 11 Section 102. Clerk Becky Hadlock let the Board know that was not correct and proper notification is needed for discussions like this. Commissioner Todd moved to table this discussion until the next meeting; seconded by Commissioner Wagoner. Discussion ensued. Carried.

COURTHOUSE SECURITY DISCUSSION

Chairman Taylor let the Board know of some concerns that the judges have. Judge Lynda Bush wants to have doors re-keyed so that they are the only ones to have access to this area. Another concern is the sound in the Courtroom which is a liability. Commissioner Huber will get in contact with the Historical Society about the possibility of purchasing something to dampen the noise. Chairman Taylor added the last thing they would like is to use the Commissioner room for the juror's during jury trials. Discussion ensued on all topics. Vice-Chairman Borton moved to have Maintenance Forman Brandon Turner get bids on having the locks being re-keyed and bring them back to the next meeting; seconded by Commissioner Huber. Discussion ensued. Carried.

NOISED DAMPENING PANELS

Clerk of District Court Clerk Tina Cote and Historical Preservation Board Member Betty Petranek came to discuss the addition of noise dampening panels to the courtroom to help with keeping hearings confidential. Ms. Petranek stated the Historical Preservation Board is ok with this addition because it does not change the integrity of the building. Clerk Cote will bring estimates to the Board of Commissioners when she receives them.

AIRPORT BOARD DEFINITION

Vice-Chairman Borton is confused as to what the Airport Board really is and is wanting clarification on this. Chairman Taylor stated he was contacted by Mayor Pam Gualtieri and said that the Board of Commissioners dismissed an Airport Board member without authorization of the City Council. Vice-

Chairman Borton wants proof that the Airport Board is not an Advisory Board. Clerk Hadlock stated this has been done but she did not have enough time while researching to find the exact date but knows that to receive State and Federal funding that they are indeed an Airport Board.

SALARY TIERS

Commissioner Huber would like to hire an HR Consultant and feels that the individual that she had brought up to the Board before is still interested. Commissioner Todd would like to have her come to a meeting so that the Board could discuss some items with her. Clerk Hadlock will schedule her to come to a meeting. Clerk Hadlock will also visit with Employer's Council to see if they will look at our Pay Tier system.

FAIRGROUNDS BUDGET

Fairgrounds Board member Francie Hamilton joined the meeting via phone and asked if the Board of Commissioners would be willing to give the Fair Board their funds back. Discussion ensued. Commissioner Wagoner moved to return the Fairgrounds funding back to them in the amount of \$129,812.61 that they have left in their budget that was approved, with the caveat that the 2nd meeting in May we have a very serious look at where they are at financially to make sure they are on track and the money that they receive for the income of the fairgrounds go back into their budget but we get a profit and loss statement every month that shows where they are; seconded by Commissioner Huber. Carried.

NEW BUSINESS

None.

PUBLIC COMMENT

Stanley Jasinski spoke during public comment.

COMMISSIONER COMMENTS

Vice-Chairman Borton and Chairman Taylor spoke during Commissioner Comment.

AP VOUCHERS

Vice-Chairman Borton moved to approve the AP Vouchers; seconded by Commissioner Wagoner. Carried.

VOUCHERS

066NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$3,158.83, Great-West Trust Company LLC, payroll ded, \$870.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$94,337.68, Weston County Clerk, financial admin, \$54,556.49, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,379.73, WY Retirement System, payroll ded, \$42,614.47, 21 Electric LLC, law enf repair/maint, bldg&grds maj ref, \$1,470.8, 307 Auto Repair, sheriff veh maint/fuel, \$262.39, 4 Imprint USA, sheriff pub rel, \$457.15, Aced Embroidery, law enf uniforms, \$44.00, Ad Pro, gen law repair/maint, \$38.16, Advanced Communications, law enf det equip/ammo, \$60.00, Amanda Mcdade, pub hlth em prep, \$101.84, Amber Green, crthse other empl, \$780.00, American Solutions for Business, clerk supplies, \$268.98, Angela Phillips, p hem prep, \$325.00, AT&T Mobility, hmlnd sec exp, maint comm, sheriff comm, maint ciomm, \$2,832..58, B3k9 Training Boarding,

gen misc noat, \$190.00, Bam Document destruction & Recycling, crthse misc, \$665.80, Black Hills Chemical & Janitorial, law enf brd of prisoner, \$881.40, Black Hills Energy, annx util, bldg & grnds maj rep, crthse util, fair util, hmlnd sec exp, law enf util, p-hlth util & em prep, r&b util, wic spec proj, \$4,469.12, Bomgaars, crthse repair/maint, janitor suppl \$425.36, Brittany Trandahl, crthse other employee, \$99.62, Byrand Streeter, arprt cntrct wages, \$1,731.71, Cambria Discount Drug LLC, gen law enf jail medical, \$230.93, Carmen Simon, p hlth em prep, \$98.76, Casey Thorson, gen bldg & grds maj rep, \$150.00, Charm-tex, law enf brd of prisoners, \$588.86, City of Newcastle, annx util, crthse util, fair util, law enf util, p-hlth util, r&b util, wic spec proj, \$4,250.37, Collins Communications Inc, dist crt comm, fair util, \$140.00, Collision Forensic Solutions, attny trial prepare exp, \$1,000.00, Commercial Lightening, law enf repair/maint, \$1,194.22, Comtronix, gen bldg grounds maj, \$120.00, Control Solutions, p hem prep covid19 vacc \$216.00, CT Acessories & Fabrication LLC, sheriff veh maint/fuel, \$150.00, Culligan Water Conditioning, r&b maint, annex misc, \$41.00, Denette J Price, treas mile/trvl/convent, \$38.86, Double D, r&b oil/gas/lube/ repair/maint, \$697.97, Election Systems & Software Inc, gen elctn supplies, \$12,560.23, Elliott Chiropractic, gen law enf pre empl, \$90.00, Fastenal Company, r&b rpair/maint \$102.21, First Northern Bank of Wy, attny office equip/tech, sheriff office equip, law enf brd prisoners, gen crthse post/freight, pub hlth em prep, \$3,727.04, Fisher Sand & Gravel, r&b gravel/rd mtrl fund, \$1,385.3, Genes Lock Shop, gen bldg & grounds maj \$64.94, Godfrey Brake Service & Supply, r&b repair/maint, \$390.93, Golden West Technologies, annx comp softwr lic, misc comp softwr lic, sheriff spec off equip, pub hlth comm, attny office equip/tech, \$6,407.48, Grant Writing USA, treas mile/trvl/convent \$465.00, Humphrey Law LLC, dist crt spec attny, \$2,001.30, Indoff Incorporated, law enf brd of prisoner, law enf supplies, \$401.28, Kami L Lopez, fair slry, \$2,475.00, Marco Inc, annex cmp software, \$141.27, Matthew Bender, law library, \$344.61, Max Masters, gis land records, r&b trng, \$2,000.00, Meridian Mortuary, coroner fees, \$295.0, Minuteman Lube Center, sheriff veh maint/fuel, \$690.93, Monument Health, coroner autopsies/rpr, \$1033.18, Motorola Solutions, amrcn rescue plan act, \$299,231.50, Mountain States Lithographing, crthse suppl, gen election suppl, \$455.88, National Sheriffs Association, sheriff pub rel, \$125.00, Newcastle Ace Hardware, crthse repair/maint, law enf brd of prisoner, \$403.83, Newcastle Motors, maint veh maint/fuel, \$63.22, News Letter Journal, print/publ, annex misc, problem gambling, \$1,580.96, NMS Labs, coroner autopsies, \$236.00, Newvision Security, crthse repair/maint, \$89.97, NMS Labs, gen coroner inquest & invest, \$159.00, Office Ally, public health comm, \$39.56, Powder River Energy Corporation, arprt util, fair util, hmlnd sec exp, law enf util, p-hlth comm & util, r&b util, wic spec proj, \$3,277.61, Range, arprt comm, assr comm, attny comm, clrk comm, crthse comm, dist crt comm, ext comm, fair util, hmlnd sec exp, law enf util, p-hlth em prep & util, r&b comm, sheriff comm, treas comm, wic spec proj, \$3,294.33, Roadrunner Disposal Service, fairgrnds util, airport util, \$160.00, Sagebrush Marketing, gen fairgrounds admin, \$100.00, Salt Creek Vet Clinic, misc noat, \$160.90, Self Storage LLC, gen elctn misc, \$200.00, Servall Uniform/Linen CO, fair repair/maint, crthse janitor supp, \$233.04, Stephanie Martinez, attny vcca funds ends, 33.92, Tammy Cleverdon, treas mile/trvl/ \$38.86, Top Office Products, crthse supp, dist crt supp, \$286.90, TrueGreen, gen bldg & grds, maj rep, \$175.00, Tyler Technologies, mix comp softwre lic, \$53,925.27, Upton Co-op Assn, r&b oil/gas/lube, \$6,111.16, Verizon Wireless, fair util, \$99.65, WACO, treas mile/trvl/convent, \$500.00, Waynes Heating Service, gen fairgrounds repai/maint, \$287.76, WC Sheriffs Search & Rescue, coroner rent, gen 1% sls tax srch & rscue, \$3,883.52, West End Water District, gen arprt util, \$60.00, Weston Co Solid Waste Dist, water & sewer arpa, \$991019.53, Weston County Gazette, misc print/publ, \$867.00, Weston County Health Services, law enf jail medical, \$257.00, Weston County Hospital District, prevention management, \$12,166.79, Weston County Road & Bridge, maint veh maint/fuel, airport support eqp, law enf veh/maint/fuel, maint veh fuel, \$4,638.28, Weston County

Sheriffs office, law enf brd prisoner, sheriff investigations, sheriff post, freight, \$51.48, Weston County Sr Services, law enf brd of prisoner, \$2,910.00, Woody's Food Center, law enf brd of prisoners, crthse janitor suppl, \$152.14, Wilder Graphic Design, gen hmlnd sec exp, \$186.33, Wy Dept of Health, pub hlth mile/trvl pubhlth reimb to state, \$21,252.59, Wy Co Commissioners Assoc, \$8,850.00, WY Dept of Transportation, r&B old hwy 85 project, arprt spprt eqp rp, \$837.46, Wy Local Govt Liability Pool, misc insurance, \$32,024.00, Wy Machinery Co, r&B repair/maint, \$1053.62, Wy Network, misc financial admin, \$270.00, Wy Office of Guardian Ad Litem, dist crt special attny, \$3,112.13, Wyoming Department of Health – Lab, pub hlth supplies, \$28.00

With no further business, the meeting was adjourned at 12:11 p.m.

Don Taylor
Chairman

Attest: Becky Hadlock
Weston County Clerk