

WESTON COUNTY LIBRARY BOARD OF TRUSTEES MEETING

February 23, 2024

The regularly scheduled meeting of the board was called to order at 11:32 a.m. by Chairperson Deb Smith. Present were Deb Piana, Steve Smith, Sherri Randall, Brenda Mahoney-Ayres, and Deb Smith.

The agenda was reviewed and approved.

Minutes of the December meeting were read and a correction was made to the spelling of Sherri's name. Minutes approved as corrected. Minutes of the special meeting of February 16, 2024, were read and the addition of the job advertisement being placed on the WyomingWorks site was noted. Minutes approved as corrected.

The treasurer's report was presented. Steve moved to accept the report as presented; Deb P. seconded. Motion carried.

Brenda presented the director's report. Official notices of retirement for Brenda and Sherri were submitted. Approval for an upgrade to the furnace system was approved by the County Commissioners. Powder River Heating & Air Conditioning will be doing this upgrade. The library received a large donation of seeds from the Wyoming Conservation Camp, harvested from their gardens last year. Planning for the summer reading program has begun. Along with the board, Brenda attended the County Commissioners February 20 meeting to request the additional funding that had been promised from the last year's budget. \$60,000 was approved for sick leave/vacation payout for the retiring employees, the budget, and to fund the Golden West contract.

Sherri presented the Upton Branch Library report. They have been weeding and withdrawing collection items. A used book sale will be held in March. She has been disposing of unnecessary papers and working with the assistant librarian on the computer. A new inside custodian, Jessica Ankeney, has been hired.

Old Business:

The Personnel Policy was tabled until the next meeting to allow Brenda time to review the library policy and the County policy.

New Business:

Deb P. moved the First Northern Bank be the designated depository for the Weston County Library System; Steve seconded. Motion carried.

Deb P. nominated Becky Todd as secretary; Steve seconded. Motion carried.

Deb P. moved to add a line item to the budget titled "Budget Adjustment" to reflect the \$60,000 received from the County for Fiscal Year 2024. Steve seconded and motion carried.

Deb P. moved the future Upton Branch Library manager position be changed to a part-time position; Steve seconded. Motion carried.

The next meeting is March 22 at 11:30 a.m. Steve moved the meeting adjourn; Deb P. seconded. Motion carried. Meeting adjourned at 12:40p.m.

Respectfully submitted,

Deb Smith, Secretary Pro-tem