

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
March 5, 2024

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Don Taylor at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Nathan Todd, Garrett Borton and Vera Huber, Attorney Michael Stulken and Clerk Becky Hadlock were present. Walter Sprague opened the meeting with prayer, and Vice-Chairman Borton led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Wagoner asked to pull the Weston County Solid Waste District Board Appointment from the Consent Agenda. Vice-Chairman Borton moved to approve the agenda as amended; seconded by Commissioner Wagoner. Carried.

APPROVAL OF CONSENT AGENDA

Commissioner Wagoner moved to approve the Consent Agenda which included the payroll and payroll voucher, collections for February 2024, Minutes of February 20, 2024, Special Meeting Minutes of February 22, 2024, Treasurer's Report, Board's Signature on Resolution 2024-2 Amendment to the 2023-2024 Budget, Board's Signature on Resolution 2024-4 Amendment to the 2023-2024 Budget, Chairman's Signature on Dru Consulting, LLC. Service Agreement, Chairman's Signature on Continuity of Government, Chairman's Signature on Weston County Emergency Management Continuity of Operations Plan, Chairman's Signature on Weston County Courthouse/Government Continuity of Operations Plan, Chairman's Signature on Weston County Courthouse Emergency Procedure Guide, Board's Signature on County Road Fund Project Eligibility Certificate Form – CMAQ FY2024, Chairman's Signature on Cooperative Agreement for Responsibilities Between Wyoming Department of Family Services, Child Support Program and Weston County Clerk of District Court; seconded by Vice-Chairman Borton. Carried.

Commissioner Huber moved to approve the Board Appointment for the Weston County Solid Waste District, Bob Hartley; seconded by Vice-Chairman Borton. Commissioner Wagoner abstained from voting. Carried.

PUBLIC COMMENT

Stanley Jasinski spoke during public comment.

ROAD & BRIDGE

Road and Bridge Superintendent Jim Hansen gave the Board an update on the Road & Bridge Department.

WYOMING DEPARTMENT OF TRANSPORTATION

Scott Taylor, District Engineer for WYDOT, answered the Boards question on the bridge on Old Hwy 85 and the ongoing CRIP Project. This will be added under Old Business for the next meeting.

21-WELLNESS

Community Prevention Specialist Kristi Lipp discussed with the Board the proposal she had presented for the Gambling Funds. Vice-Chairman Borton moved to award these monies for gambling addiction to

Bob Bonnar and his team for his proposal; seconded by Commissioner Huber. Discussion ensued. Ayes: Huber, Borton. Nays: Wagoner, Todd. Chairman Taylor voted Aye. Carried.

RARE EARTH UPDATE

Roger Conett came before the Board to give an update on Rare Element Resources.

PUBLIC HEALTH

Weston County Nurse Manager Angela Phillips came before the Board for a budget adjustment. Commissioner Wagoner moved to adjust the Public Health budget by \$18,800 out of financial admin; seconded by Vice-Chairman Borton. Carried.

AIRPORT BOARD

Airport Board members Don Cooksey & Bob Svava came before the Board to give an update on the Airport projects.

FAIRGROUNDS UPDATE

Fair Board members David Kline and Francie Hamilton and Fairgrounds Manager Eric Dudzinski came before the Board to give an update. Mr. Kline would like to move \$6,000 out of the salaries account and put \$3,000 into maintenance and \$3,000 in admin. Commissioner Wagoner moved to move \$7,500 into maintenance for minor repairs; seconded by Vice-Chairman Borton. Carried. Commissioner Wagoner added there did not have to be a resolution, as the adjustment was being done within the same Department.

OLD BUSINESS

HR

Commissioner Huber went over the Human Resource job description and would like the Board to reconsider this position.

NEW BUSINESS

RESOLUTION – NO-CERTIFIED SERVICE OR ASSISTANCE ANIMALS IN CERTAIN COUNTY FACILITIES

Clerk Hadlock discussed with the Board Resolution 2024-3. This was sent to LGLP, as well as Attorney Stulken, before presenting it to the Board. Discussion ensued. The Board would like to wait on the Resolution and just put NO PETS on all doors of the County Buildings.

EXECUTIVE SESSION

Vice-Chairman Borton moved to go into Executive Session per W.S. 16-4-405(a) (iii); seconded by Commissioner Wagoner. Carried. Executive Session began at 11:31 a.m. and reconvened into regular session at 11:44 a.m. Matters concerning potential litigation were discussed in Executive Session, no action was taken.

HR – CONTINUED

Weston County Treasurer Susie Overman asked about the hiring freeze. Discussion ensued. Commissioner Huber moved to go forward and approve the HR position as a temporary/part time

position for one year and advertise open until filled; seconded by Commissioner Todd. Discussion ensued. Ayes: Huber. Nays: Wagoner, Todd, Borton. Failed

PUBLIC COMMENT

None.

COMMISSIONER COMMENTS

Vice-Chairman Borton and Chairman Taylor spoke during Commissioner Comments.

AP VOUCHERS

Commissioner Wagoner pulled warrant #72054 for discussion.

Commissioner Wagoner moved to approve the AP Vouchers; seconded by Vice-Chairman Borton. Carried.

Commissioner Wagoner moved to approve warrant #72054; seconded by Vice-Chairman Borton. Carried.

VOUCHERS

066NCPERS, financial admin, \$240.00, AFLAC, payroll ded, \$2,776.91, Great-West Trust Company LLC, payroll ded, \$870.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$88,446.36, Weston County Clerk, financial admin, \$53,223.74, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,231.35, WY Retirement System, payroll ded, \$40,329.25, Austin Machacek, juror, \$106.08, Christopher Reese juror, \$30.00, Courtnie Benshoof, juror, \$30.00, Debra Piana, juror, \$30.00, Dennis Merritt, juror, \$30.00, Donna Voelker, juror, \$90.00, Elizabeth Johnston, juror, \$30.00, Francie Gregory, juror, \$30.00, Heather Ault, juror, \$30.00, Heather Burd, juror, \$90.00, Jeffrey Hall, juror, \$90.00, Jeremy Russell, juror, \$30.00, JoAnna Akers, juror, \$30.00, Joshua Guzman, juror, \$30.00, Kandice Mefford, juror, 44.74, Kristen Kohlbrand, juror, \$30.00, Louise Parsons, juror, \$30.00, Megan Sams, juror, \$90.00, Richard Miller, juror, \$90.00, Sandra Fillinger, juror, \$36.70, Teresa Frye, juror, \$30.00, Tina Shrader, juror, \$30.00, Vicki Hayman, juror, \$90.00, Vicki Keierleber, juror, \$30.00, Weston County Fair Board, fair funds, \$10,000, Powder River Energy, law enf util, r&B util, fairgrounds util, airprt util, hmlnd sec exp, spec proj wic, \$2,890.26, Powder River Heat & AC, crthse maj repairs srvc, \$630.00, Timberline Services, retainage Dewey Road #2 bridge culvert, \$18,350.00, 1st Mon Law LLC, crt spec attny, \$420.00, Ad Pro, wic spec proj, dist crt supp, assr supp, \$229.82, Alpha Communications, law enf tower rent, \$55.00, Amber Green, crthse other empl, \$610.00, API Systems integrators, \$282.00 gen bldg/grnds repair, AT&T Mobility, hmlnd sec exp, maint comm, shrf comm, r&b comm, \$1,609.74, Bam Document Destruction, crthse misc, \$267.90, Black Hills Chemical & Janitorial, law enf brd of prisoners, \$731.92, Black Hills Energy, annx util, crthse util, fair util, hmlnd sec exp, law enf util, p-hlth util & em prep, r&b util, wic spec proj, \$8,110.75, Black Hills Plumbing, law enf repair, gen bldg. & grds maj rep, gen fairgrds repair/maint, \$1,895.01, Blue Dog Cleaning, annx misc, \$292.50, Bomgaars, fairgrds repair/maint, r&b repair/maint, \$133.77, Byrand Streeter, arprt cntrct wages, \$2,070.38, Cambria Discount Drug, jail med, \$250.30, Cambria Supply, r&b repair/maint, \$131.92, Campbell County Health Ambulance, gen 1%sls tax, \$15,000.00, Carmen Simon, p-hlth comm, p-hlth em prep, \$609.52, CCAW, dues, \$500.00, Charm-Tex, law enf brd of prisoners, \$161.70, City of Newcastle, annx util, crthse util, fair util, law enf util, p-hlth util, r&b util, wic spec proj, \$1,516.10,

Collins Communications Inc, dist crt comm, fair util, \$155.00, Communications Techn, gen sheriff veh maint/fuel, \$124.65, Concordance, wic spec proj, \$232.56, Culligan Water Conditioning, annx misc, r&b supp, \$28.00, Deckers Market, R&B suppl, Ext & 4H support, \$135.58, Denette J Price, treas mile/trvl, \$38.86, Dianna Ewing, attny trial prep, \$238.70, Double D, r&b oil/gas/lube, r&b repair, \$262.47, Eastern WY Equipment Company, r&b oil/gas/lube, & repair/maint, r&b small tools, hmlnd sec exp \$255.08, Ed Wagoner, mile/trvl/convent, \$769.02, Employers council, misc financial admin, \$6,776.25, Erin Pershe, ext 4h educ/travel, \$276.04, Everbridge Inc, dispatch exp, \$6440.80, First Northern Bank of WY, attny office equip/tech, law enf brd of prsnrs, public hlth mile/trvl, juror/wtnss, fairgrounds admin/fees, crthse misc, attny office exp \$760.57, First Northern, r&b conct/equip/lbr, \$595.00, Fisher Sand & Gravel, fed min roy black thunder brgd, \$35,548.32, Godfrey Brake Service & Supply, r&b repair/maint, r&b post/freight,\$1,995.00, Golden West Technologies, annx comp softwr lic, crthse comp softwr lic, p-hlth comm & em prep, shrf spec office equip, dispatch exp,\$9,017.40, Hannahs Heavenly Treats, hmlnd sec exp, \$36.00, Horton's Quality k9 Equip LLC , misc noat, \$229.65, Humphrey Law LLC, dist crt spec attny, \$1,301.45, Hurricane Services 21 LLC, bldg & grnds maj rep, \$1,010.00, Indoff inc, sheriff sup, \$320.11, Inland Truck Parts, r&b repair/maint, \$175.16, Jennifer Liggett, crthse other empl, \$80.00, Kami L Lopez, fair slry, \$815.25, KASL, p-hlth em prep, \$390.00, Kimberly Jenkins, treas mile/trvl, \$38.86, Marco Inc, annx comp softwr lic, \$109.31, Marty Borgialli, r&b post/freight \$32.72, Mckesson Medical-surgical, ph em prep covid 19 vac, \$5,312.18, Meridian Mortuary, coroner fees, \$295.00, MG Oil Co, r&b oil/gas/lube, \$1,840.30, Minuteman Lube Center, shrf veh maint/fuel, \$415.93, Motorola Solutions, equip prchs-dprctn, \$8,554.48, Nathan Todd, mile/trvl, \$75.04, Newcastle Ace Hardware, sheriff supplies, crthse repair/maint, arprt care act fed stimul, \$293.16, Newcastle Motors, r&b repair/maint, \$112.14, News Letter Journal, assr supplies, misc print/publ, sheriff supplies, ph em prep covid 19 vacc out, distr crt supplies, crthse supp, \$1,075.63, Norco Inc, fairgrounds repair/mait, \$142.27, Office Ally, pub hlth comm, \$35.00, Pitney Bowes Global Financial Srvcs llc, crthse post frght, \$856.95, Powder River Energy Corporation, arprt util, fair util, hmlnd sec exp, law enf util, p-hlth comm & util, r&b util, wic spec proj, \$3,234.69, RANGE, arprt comm, assr comm, attny comm, clrk comm, crthse comm, dist crt comm, ext comm, fair util, hmlnd sec exp, law enf util, p-hlth em prep & util, r&b comm, shrf comm, treas comm, wic spec proj, \$3,294.68, Rhoades Dental PC, law enf jail medical, \$731.00, Ringer Law, dis crt special attny, \$2,120.00, Roadrunner Disposal Service, \$310.00, Sagebrush Marketing, fair admin/fees, \$100.00, Scott E Beachler, coroner veh main/fuel, \$202.34, Self Storage LLC, gen elctn misc, \$150.00, Servall Uniform/Linen CO, fair repair/maint, crthse janitor supp, \$341.82, State of Wy, treas supplies, \$0.17, Sundance Extinguisher LLC, bldg & grnds maj repair, \$108.00, Syn-Tech Systems, r&b fuel tank maint, \$550.00, Texas Refinery Corp, r&b oil/gas/lube, \$1,235.00, Top Office Products, em prep covid 19 vacc out, wic spec proj, annex comp software, \$1,165.90, Upton Co-op Assn, r&b oil/gas/lube, \$26,677.49, US Postal Service, law enf brd of prisoners, \$389.00, Verizon Wireless, fair repair/maint, p-hlth em prep & mch grant, fairgrounds util, \$276.64, Visionary Communications, annx comm, \$165.60, Voelkers Autobody, sher veh maint/fuel, \$1090.90, WC Sheriffs Search & Rescue, coroner rent, \$250.00, West End Water District, arprt util, \$60.00, Weston Co Solid Waste Dist, water & sewer arpa, \$208,653.23, WC 4-H Council, ext 4h support & education, \$143.03, WC Gazette, misc print/publ, p-hlth em prep, misc print/publ, \$802.25, WC Road & Bridge, law enf, maint veh main/fuel, shrf veh maint/fuel, fairgrounds util, \$4,141.62, Weston County Sheriffs Office, sheriff post/freight, \$52.29, WC Senior Services, law enf brd of prisoner, \$3,004.00, Woody's Food Center, law enf brd of prisoners, r&b post/freight, crthse janitor supp, ext nutrition edu, \$144.86, WY Department of Health, p-hlth mch grant & mile/trvl, pub hlth reimb, \$12,832.85, WY Machinery Co, r&b repair/maint, \$317.38, WY Network, financial admin, \$270.00, Net Payroll, \$183,433.94.

With no further business, the meeting was adjourned at 1:36 p.m.

Don Taylor
Chairman

Attest: Becky Hadlock
Weston County Clerk