

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
November 7, 2023

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Ed Wagoner at 9:00 a.m. at the Weston County Courthouse. Commissioners Nathan Todd, Don Taylor, Vera Huber and Garrett Borton, Attorney Michael Stulken and Clerk Becky Hadlock were present. Newcastle Chamber of Commerce President Henry Nessul led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Huber asked to add Employee Handbook under Old Business. Chairman Wagoner asked to add Update on Joint Appropriation Committee under New Business. Commissioner Taylor moved to approve the agenda as amended; seconded by Commissioner Borton. Carried.

APPROVAL OF CONSENT AGENDA

Vice-Chairman Todd asked to pull Letter Requesting/Declining Funding Allocated Pursuant to W.S. § 9-24-104. Commissioner Huber asked for explanation of the Homeland Security Grants. Vice-Chairman Todd moved to approve the Consent Agenda which included the vouchers, payroll, AP vouchers, collections for October 2023, Minutes of October 17, 2023, Executive Session Minutes of October 17, 2023, Treasurer's Reports, Tax Roll Corrections #1608-1610, Chairman's Signature on Resolution 2023-30 – Amendment to 2023-24 Budget, Chairman's Signature on Resolution 2023-31 – Adoption of Weston County Emergency Operations Plan, Mass Fatalities Plan, Debris Management Plan, Long Term Power Outage Plan & Weston County Evacuation Plan, Chairman's Signature on Grant Award Agreement Between Wyoming Office of Homeland Security and Weston County – 23-EMPG-WES-GCF23, Chairman's Signature on Grant Award Agreement Between Wyoming Office of Homeland Security and Weston County – 23-SHSP-WES-CO-AET, Chairman's Signature on Grant Award Agreement Between Wyoming Office of Homeland Security and Weston County – 23-SHSP-WES-CO-INT-1, Chairman's Signature on Grant Award Agreement Between Wyoming Office of Homeland Security and Weston County – 23-SHSP-WES-CO-INT-2; seconded by Commissioner Borton. Carried.

Chairman Wagoner turned the meeting over to Vice-Chairman Todd as he is a Board member of the Weston County Solid Waste District. WCSWD Board member Ed Wagoner discussed three draws requests that are waiting payment once funds are received from the State. Commissioner Borton moved to approve payment for the three request vouchers upon funds from the State arriving, if this happens before the first meeting in December; seconded by Commissioner Taylor. Chairman Wagoner abstained from voting. Carried.

Chairman Wagoner returned as the Chairman.

Discussion ensued about the Letter Requesting/Declining Funding Allocated Pursuant to W.S. § 9-24-104. Commissioner Taylor moved to accept the problematic gambling agreement, create its own line item, monitor it thru draw requests and discuss this with Mental Health; seconded by Commissioner Borton. Carried.

PUBLIC COMMENT

Stanley Jasinski and Henry Nessul spoke during public comment.

HEARING FOR ADOPTION OF THE BOARD OF EQUALIZATION RULES

At 10:00 a.m., the Board of County Commissioners/County Board of Equalization of Weston County convened to consider the adoption of the permanent procedural rules for the Weston County Board of Equalization. Discussion ensued. Vice-Chairman Todd moved to approve Resolution 2023-32 – Resolution by the Board of County Commissioner/County Board of Equalization of Weston County, Wyoming to Adopt Permanent Rules; seconded by Commissioner Taylor. Carried.

VAULTSIDE

Attorney Michael Stulken let the Board know that Vaultside has agreed to the proposed 20% share gross profit to the County for a year long term lease. Attorney Stulken added this agreement will have Vaultside paying April – October at the original %. Commissioner Taylor moved to accept Vaultside's proposal of 20% share of gross profit with the annual contract, with Vaultside paying previous contract agreement from April - October; seconded by Commissioner Huber. Discussion ensued. Carried.

ROAD & BRIDGE

Road and Bridge Superintendent Jim Hansen gave the Board an update on the Road & Bridge Department.

EXECUTIVE SESSION

Commissioner Taylor moved to go into Executive Session per W.S. 16-4-405(a) (ii), seconded by Commissioner Borton. Carried. Executive Session began at 10:40 a.m. and reconvened into regular session at 10:41 a.m. Matters concerning employment were discussed in Executive Session, no action was taken.

FAIRGROUNDS

Fair Board member David Kline came before to give an update on the Fairgrounds. Mr. Kline let the Board know that a skid steer that was donated by the mine was at a dealership but could not be fixed and the Fair Board would like to get out from under it. The Board let him know that was a Fair Board decision.

OLD BUSINESS

EMPLOYEE HANDBOOK

Commissioner Huber would like the Board to approve the Employee Handbook. Vice-Chairman Todd would like the Board, Deputy Attorney Jeanne Stone, the Elected Officials and Department Heads to go over it together at the next meeting. Weston County Clerk of District Court Clerk Tina Cote indicated the next meeting would not work but the first meeting in December would.

FUNDING FOR AEGIX GLOBAL LLC

Weston County Homeland Security Coordinator Gilbert Nelson came before the Board to discuss possible funding for Aegix Global LLC. The Board was very supportive of the program however the funding is not available at the time. Discussion ensued. Coordinator Nelson will keep looking for other ways to pay for the program.

NEW BUSINESS

UPDATE ON TRAINING FROM MARY MARTIN

Commissioner Huber gave an update on the training her and Commissioner Taylor attended from Mary Martin. Commissioner Huber sent the Board a Mission and Vision statement she would like them to approve as well as goals for the Board. Commissioner Huber moved to approve the mission and vision statement; seconded by Vice-Chairman Todd. Discussion ensued. Commissioner Huber rescinded her motion. These statements will be added to the bottom of the agenda so that the public can read them before they are approved.

MALLO FUEL PROJECT & LOGGING UPDATE

Caleb Carter, District Manager for Weston County Natural Resource District, came before the Board to give an update on the thinning project by Mallo Camp.

NEW BUSINESS (CONT.)

UPDATE ON BLM MEETING

Vice-Chairman Todd gave an update on the BLM Meeting that he attended on October 25th.

UPDATE ON JOINT APPROPRIATIONS COMMITTEE

Chairman Wagoner gave an update to the Board about testifying in front of the Joint Appropriations Committee concerning the Law Enforcement Retirement increasing by 5%.

VOUCHERS

066NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$3,055.37, Circuit Court, payroll ded, \$792.98, Great-West Trust Company LLC, payroll ded, \$870.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$88,200.92, Weston County Clerk, financial admin, \$51,293.17, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,115.73, WY Retirement System, payroll ded, \$39,587.99, Kami L Lopez, fair slry, \$870.00, WC Fairboard, misc financial admin, \$122.50, 21 Electric LLC, gen arprt rnwy repair, \$480.00, Aced Embroidery, law enf uniforms, \$10.00, Advanced Communications, r&b comm, \$60.90, Advanced Drug Testing Inc, r&b cntrct/equip/lbr, \$52.00, Alpha Communications, law enf tower rent, \$55.00, Amber Green, crthse other empl, \$600.00, AT&T Mobility, hmlnd sec exp, maint comm, r&b comm, shrf comm, \$2,323.83, Attorneys at Law, misc financial admin, \$1,830.00, Audio Video Solutions, fair repair/maint, \$530.40, Black Hills Energy, annx util, crthse util, hmlnd sec exp, law enf util, p-hlth util & em prep, r&b util, wic spec proj, \$3,658.28, Blue Dog Cleaning, annx misc, \$390.00, Bomgaars, fair admin/fees, \$2.29, Byrand Streeter, arprt cntrct wages & support equip, \$1,755.22, Cambria Discount Drug, jail med, \$277.97, Cambria Supply, r&b repair/maint, \$190.31, Carmen Simon, p-hlth supp & comm, \$353.71, Chuck's Sprinkler Service, bldg & grnds maj repair, \$70.00, City of Newcastle, annx util, crthse util, fair util, law enf util, p-hlth util, r&b util, wic spec proj, \$2,945.97, Clinical Lab of Black Hills, coroner autopsies, \$2,223.00, Collins Communications Inc, dist crt comm, fair util, \$155.00, Crook CO Family Violence, cc fmly violence, \$956.25, Culligan Water Conditioning, r&b supp, \$15.00, Dan Fields, shrf school exp, \$148.72, DBT Transportation Services LLC, arprt awos repair/maint, \$6,943.00, Deckers Market, r&b supp, \$23.66, Denette J Price, treas mile/trvl, \$37.99, Double D, r&b repair/maint/oil/gas/lube, \$1,082.62, Eastern WY Equipment Company, r&b repair/maint, \$56.43, Ed Wagoner, commissioner mile/trvl, \$801.32, Employers Council, misc financial admin, \$1,170.00, En-Tech, bldg & grnds maj repair, \$1,350.00, Epsilon Sigma Phi, ext education, \$120.00, First Northern Bank of WY, assr mile/trvl, clrk mile/trvl, commissioner mile/trvl, coroner school exp, dist crt mile/trvl & misc, law enf school exp, p-hlth em prep & mch grant, shrf school exp, shrf mile/trvl & veh /maint/fuel, treas mile/treas, \$6,450.19,

Fisher Sand & Gravel, fed min roy black thunder brdg, misc grant match, r&b gravel/rd mtrl fund, \$22,313.01, Frontier Home Ranch & HDWE, fair repair/maint, \$33.79, Genes Lock Shop, bldg. & grnds maj repair, law enf repair/maint, \$849.94, Genpro Energy Solution LLC, misc financial admin, \$10,501.07, Golden West Technologies, annx com softwr lic, crthse comp softwr lic, hmlnd sec exp, p-hlth comm & em prep, shrf spec off equip, \$4,179.47, GWorks, r&b cntrct/equip/lbr, \$2,005.00, Hansen Equipment Co, crthse repair/maint, \$19.00, Horning & McGrath, dist crt spec attny, \$36.00, Humphrey Law LLC, dist crt spec attny, \$586.36, Inberg-Miller Engineers, rd constr co rd fund prelm, \$4,494.50, Indoff Incorporated, law enf med & supp, shrf supp, \$259.01, Jennifer Liggett, crthse other empl, \$80.00, Kaiser Underground, bldg & grnds maj repair, \$150.00, Kami L Lopez, fair slry, \$765.00, Kara Lenardson, assr mile/trvl, \$216.15, KASL, p-hlth em prep, \$420.00, Lycox Enterprises Inc, r&b repair/maint & slry, \$2,340.00, Marco Inc, annx comp softwr lic, \$128.31, Marina Renee Mcllvain, coroner deputy calls, \$150.00, Max Masters, gis land records, \$4,000.00, McKesson Medical-Surgical, p-hlth immuniz, \$99.66, Meridian Mortuary, coroner fees, \$295.00, Michael Stulken, attny trvl/meals, \$212.22, Michelle Sweet, p-hlth mile/trvl, \$37.50, Minuteman Lube Center, shrf veh maint/fuel, \$255.97, Motor Power Equipment, r&b repair/maint, \$1,873.39, Motorola Solutions, misc financial admin, \$36,160.00, Newcastle Ace Hardware, arprt repair/maint, coroner veh maint/fuel, crthse janitor sup & repair/maint, hmlnd sec exp, law enf supp, \$472.97, Newcastle Motors, misc equip prchs-dprctn, \$169,291.00, News Letter Journal, ext supp, law enf supp, misc print/publ, p-hlth comm, \$518.00, Norco, fair repair/maint, \$376.48, Plainsman, record retention, \$6,939.95, Powder River Energy Corporation, arprt util, fair util, hmlnd sec exp, law enf util, p-hlth util, r&b util, wic spec proj, \$2,267.30, Powder River Heating & AC, bldg & grnds maj repair, \$130.00, R&S Northeast LLC, p-hlth supp, \$361.51, RANGE, arprt comm, assr comm, attny comm, clrk comm, crthse comm, dist crt comm, ext comm, fair util, hmlnd sec exp, p-hlth em prep & util, r&b comm, shrf comm, treas comm, wic spec proj, \$2,770.88, Ringer Law P.C., dist crt spec attny, \$10,147.32, Roadrunner Disposal Service, arprt util, fair util, \$100.00, Sagebrush Marketing, fair admin/fees, crthse misc, \$212.96, Scott E Beachler, coroner autopsies & school exp, \$330.78, Scott Peterson Motors, shrf veh main/fuel, \$100.80, Servall Uniform/Linen CO, crthse janitor supp, fair repair/maint, \$1,371.31, Stephanie Derifield, assr mile/trvl, \$216.15, Sundance Extinguisher LLC, fair repair/maint, \$277.00, Tammy Cleverdon, treas mile/trvl, \$37.99, Team Lab Chemical Corp, r&b oil/gas/lube & post/freight, \$384.00, Texas Refinery Corp, r&b oil/gas/lube, \$955.80, Timberline Services, rd constr co rd fund, \$160,095.90, Top Office Products, annx comp softwr, clrk supp, crthse supp, dist crt supp, p-hlth comm, \$717.93, Town of Upton, upton comm cntr, upton landfill, \$2,193.75, Trugreen, bldg & grnds maj repair, \$387.00, Tyler Technologies, misc comp softwr lic, \$546.77, University of WY Extension, ext 4H educator slry, \$5,833.50, Upton Co-op Association, r&b oil/gas/lube, \$21,459.51, Upton Senior Center, upton sr citizens, \$531.25, Verizon Wireless, fair util, p-hlth em prep & mch grant, \$284.45, Visionary Communications, annx comm, \$162.45, Voelkers Autobody, shrf veh maint/fuel, \$607.07, Volunteers of America, vol of america, \$2,125.00, Wacers, r&b cntrct/equip/lbr, \$100.00, WC Sheriffs Search & Rescue, coroner rent, \$250.00, West End Water District, arprt util, \$58.00, WC 4-H Council, ext 4h support & education, ext supp, \$212.17, WC Gazette, misc print/publ, p-hlth em prep, \$904.50, WC Health Services, in-home health, \$1,500.00, WC Hospital District, prevention management, \$8,399.49, WC Humane Society, humane soc, \$750.00, WC Road & Bridge, assr veh maint/fuel, law enf, maint veh main/fuel, srch & rscue, shrf veh maint/fuel, \$4,488.56, WC Senior Services, law enf brd of prisoners, newc sr citz & meals, \$8,00.50, Wilder Graphic Design, law enf supp, \$61.69, Woody's Food Center, crthse janitor supp, law enf brd of prisoners, \$261.62, WY Attorney General, dist crt supp, \$39.00, WY Department of Health, p-hlth mile/trvl, \$112.50, WY Machinery

Company, r&b repair/maint, \$1,904.64, WY Network, financial admin, \$270.00, WY State Bar, attny
assoc dues, \$1,090.00, WY Secretary of State, shrf off equip, \$60.00, Net Payroll, \$177,859.58

With no further business, the meeting was adjourned at 12:04 p.m.

Ed Wagoner
Chairman

Attest: Becky Hadlock
Weston County Clerk