

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
September 5, 2023

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Ed Wagoner at 9:00 a.m. at the Weston County Courthouse. Commissioners Nathan Todd, Don Taylor, Vera Huber and Garrett Borton, Attorney Michael Stulken and Clerk Becky Hadlock were present. Commissioner Vera Huber led the Pledge of Allegiance.

APPROVAL OF AGENDA

Clerk Hadlock asked to add two credit card pre-authorization requests and Treasurer's Reports under the Consent Agenda. Commissioner Huber asked to add Title 25 under Old Business. Commissioner Taylor asked to add Adding to the Agenda under Old Business. Vice-Chairman Todd moved to approve the agenda as amended; seconded by Commissioner Taylor. Carried.

APPROVAL OF CONSENT AGENDA

Commissioner Borton asked to pull Chairman's Signature on Rental Agreement – Weston County Annex – Stulken Law Office. Commissioner Taylor moved to approve the Consent Agenda which included the vouchers, payroll, AP vouchers, collections for August 2023, Minutes of August 15, 2023, Chairman's Signature on Treasurer's Abstract Statement, Board's Signature on Resolution 2023-24 – Amendment to the 2023-2024 Budget, Chairman's Signature on Notice to Proceed – Timberline Services - Dewey Road #2 Bridge Replacement, Chairman's Signature Fiscal Year 2024 Contract for Service to Victims of Crime Between the State of Wyoming, Office of the Attorney General, Division of Victim Services and Weston County Victim Witness Program, Tax Roll Corrections #1600-1603; seconded by Commissioner Borton. Carried. Carried.

Discussion ensued about the Rental Agreement with Stulken Law Office. The Board would like to further review the legality of having a Private Law Office in a Government Building and revisit the amount discussed.

Commissioner Borton moved to have the Clerk draft a letter to request legal Counsel at all County Commissioner meetings with the Chairman's signature; seconded by Commissioner Taylor. Carried.

Vice-Chairman Todd moved to table the Rental Agreement and add it under new business at the next meeting; seconded by Commissioner Taylor. Carried.

PUBLIC COMMENT

Stanley Jasinski and Sandy Stevens spoke during public comment.

Commissioner Taylor moved to allow North East Wyoming Advocacy Resource Center to improve the office space they are renting as long as it doesn't de-value the building; seconded by Commissioner Borton. Carried.

ROAD & BRIDGE

Superintendent Jim Hansen gave the Board an update on the Road & Bridge Department.

Attorney Michael Stulken joined the meeting at 10:24 a.m.

LIAISON TO BOARDS DISCUSSION

Museum Board member Mike Mills came before the Board to explain that the system isn't broken and there is not a need for board liaisons.

BUDGET AMENDMENT

Sheriff Bryan Colvard and Jail Administrator Jason Jenkins came before the Board to discuss the funds in the jail medical account. The Board would like to have Jail Administrator Jenkins give a quarterly update to the board.

WESTON COUNTY SOLID WASTE DISTRICT – PLEDGE/LEASE

Chairman Wagoner turned the meeting over to Vice-Chairman Todd as he is a Board member of the WCSWD. WCSWD Board members Ed Wagoner and Bob Hartley came before the Board asking for verbal support from the Board in order to move forward with a loan from the bank. This verbal support will have no financial burden to the County. Discussion ensued. Chairman Wagoner returned as the Chairman.

MAINTENANCE

Maintenance Foreman Brandon Turner let the Board know the generator at Public Health needs to be replaced. The Board will call a special meeting once he has more than one quote.

FAIR BOARD

Fair Board president David Kline gave the Board an update on what was left to pay out of the Fair checking account. Discussion ensued. Commissioner Huber moved to authorize Fair Board president David Kline to advertise for a part-time or full-time maintenance employee at the Fairgrounds; seconded by Commissioner Borton. Carried.

4-H

4-H/Youth Development Extension Educator Erin Persche gave the Board an update on 4-H.

OLD BUSINESS

OFFICE 365

Golden West Technologies IT Engineer, Charles Wuestewald discussed with the Board Office 365. Commissioner Huber moved to go forward with the process to switch everyone over to Office 365; seconded by Commissioner Taylor. Discussion ensued. Carried.

TITLE 25

Discussion ensued about no longer running the title 25 transfer ads in the paper but leaving it on the website.

ADDING TO THE AGENDA

Discussion ensued about the agenda.

NEW BUSINESS

INSURANCE

Clerk Hadlock updated the Board with the renew price of the inland marine, vehicle and property insurance. Vice-Chairman Todd moved to transfer, by resolution, \$100,000 out of the General Fund into Financial Adm.; seconded by Commissioner Borton. Carried. Vice-Chairman Todd moved to approve the Chairman's signature on insurance policy renewals, upon Board's review via individual e-mail; seconded by Commissioner Taylor. Carried.

VOUCHERS

066NCPERS, financial admin, \$240.00, AFLAC, payroll ded, \$2,988.66, Family Support Registry, payroll ded, \$247.00, Great-West Trust Company, payroll ded, \$890.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$89,851.64, Weston County Clerk, financial admin, \$52,670.70, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,186.06, WY Retirement System, payroll ded, \$39,617.33, Aced Embroidery, sheriff uniforms, \$41.00, Ad Pro, ext supp, clerk supp, crthse supp, treas supp, \$1,074.72, Adi Insurance Agency, misc prem on bnds, \$114.45, Advanced Drug Testing Inc, r&b equip, \$52.00, Airport Lighting Co, arprt repair/maint, \$1,210.86, Alpha Communications, tower rent, \$55.00, Amber Green, crthse other empl, \$640.00, American Solutions For Business, crthse supp, \$608.48, AT&T Mobility, shrf comm, maint comm, hmlnd sec exp, \$1,087.69, Black Hills Energy, crthse util, law enf util, r&b util, hmlnd sec exp, p-hlth util, wic spec proj, annx util, \$6,556.64, Black Hills Plumbing, law enf repair/maint, \$242.62, Blue Dog Cleaning, annx wage, \$390.00, Bomgaars, crthse repair/maint, r&b repair/maint, bldg & grnds maj repair, \$1,234.05, Brent Thompson, crthse misc, \$435.00, Byrand Streeter, arprt cntrct wages, arprt support equip, \$1,803.95, Cambria Discount Drug, jail med, \$166.44, Carahsoft Technology, coroner invest, \$2,040.00, Carmen Simon, p-hlth supp, \$137.14, Casey Thorson, bldg & grnds maj repair, \$150.00, Charm-Tex, brd of prisoners, \$285.54, City of Newcastle, crthse util, law enf util, annx util, p-hlth util, wic spec proj, fair util, r&b util, \$1,843.25, Collins Communications Inc, dist crt comm, fair util, \$155.00, Culligan Water Conditioning, annx misc, r&b supp, \$28.00, Day Law, dist crt spec attny, \$170.00, Decker's Market, ext 4H, r&b supp, \$26.27, Double D, r&b repair/maint, \$448.44, Eastern WY Equipment Company, r&b repair/maint, \$887.46, Employers Council, financial admin, \$2,291.25, Erin Persche, ext 4H educator/trvl, \$537.76, Everbridge Inc, hmlnd sec exp, \$2,175.06, First Northern Bank of Wyoming, sherf school exp, attny office exp, p-hlth em prep, hmlnd sec exp, \$2,809.77, Fisher Sand & Gravel, gravel/rd mtrl fund, black thunder brdg, grant match, \$8,483.58, Frontier Home Ranch & HDWE, r&b repair/maint, crthse maj repairs, \$233.20, Genpro Energy Solution, bldg & grnds maj repair, \$940.55, Golden West Technologies, crthse comp softwr lic, p-hlth comm, p-hlth em prep, annx com softwr lic, attny office equip, \$5,130.86, Great Western Tire Company, r&b repair/maint, \$365.00, Hillyard/Sioux Falls, crthse janitor supp, \$811.09, Hometown Medical Clinic, law enf pre empl, \$350.00, Horning, Horning & McGrath, dist crt spec attny, \$261.00, Howard White Construction, bldg & grnds maj repair, \$22,630.00, Humphrey Law LLC, dist crt spec attny, \$121.26, Hurricane Services 21 LLC, bldg & grnds maj repair, \$11,050.00, Indoff Incorporated, law enf supp, \$46.98, Jason Jenkins, sheriff post/freight, \$20.00, Jennifer Liggett, crthse other empl, \$80.00, Jodi Brooks, wic spec proj, \$7.50, Kami L Lopez, fair slry, \$3,251.25, KASL, p-hlth em prep, \$510.00, Kat Services, fair repair/maint, \$405.00, Kimberly Jenkins, treas mile/trvl, \$37.99, Kregel Towing & Recovery, sherf veh main/fuel, \$83.60, Lou's Service, bldg & grnds maj rep, \$1,800.00, Marco Inc, annx comp softwr lic, \$291.47, Max Masters, gis land records, \$2,000.00, Meade County Sheriff's Office, attny trial prepare exp, \$51.18, Meridian Mortuary, coroner fees, \$295.00, MG Oil Company, r&b oil/gas/lube, \$204.18, Michelle Sweet, p-hlth supp, \$37.24, Migali Scientific, ph em prep, \$8,026.20, Minuteman Lube Center, shrf veh maint/fuel, \$3,346.62, Motorola Solutions, financial admin, \$90,480.00, Mountain States Lithographing, crthse supp, \$292.99, National Sheriffs Association, sheriff

spec equip, \$125.00, Newcastle Ace Hardware, crthse repair/maint, fair repair/maint, \$395.71, Newcastle Motors, sherif veh maint, \$550.48, News Letter Journal, fair fee, r&b supp, p-hlth hem prep, clerk supp, \$767.52, Powder River Energy Corporation, p-hlth util, wic spec proj, hmlnd sec exp, fair util, r&b util, arprt util, law enf util, \$3,103.33, Powder River Heating & AC, crthse maj repair, \$130.00, Prism Logistics, r&b gravel/rd mtrl fund, \$20,509.68, RANGE, p-hlth util, crthse comm, law enf util, r&b comm, hmlnd sec exp, \$2,943.96, Reserve Acct-Pitney Bowes, crthse post, \$4,000.00, Roadrunner Disposal Service, arprt util, \$60.00, Sagebrush Marketing, fair admin/fees, \$100.00, Sanofi Pasteur, p-hlth imm, \$6,044.55, Scott E Beachler, coroner autopsies, \$98.91, Self Storage LLC, elctn misc, \$150.00, Servall Uniform/linen, crthse jan supp, \$81.42, Sign Solutions USA LLC, r&b repair/maint, \$113.13, Smith Psychological Services, law enf pre empl, \$400.00, Sundance Times, p-hlth em prep, \$138.00, Top Office Products, crthse supp, dist crt supp, p-hlth em prep, \$1,063.57, Trugreen, bldg & grnds maj repair, \$597.00, Tyler Technologies, comp softwr, \$1,627.25, Upton Chamber of Commerce, upton chmbr, \$575.00, Upton Co-op Association, r&b oil/gas/lube, \$20,441.58, Verizon Wireless, p-hlth em prep, fair util, \$414.62, Vicki Hayman, ext nutrn educator, \$209.11, Voelkers Autobody, law enf veh maint, sheriff veh maint, \$3,326.04, WC Sheriff's Search & Rescue, coroner rent, \$250.00, West End Water District, arprt util, \$62.00, WC Childrens Center, wc chld ctr, \$3,187.50, WC, bldg. & grnds maj repair, \$306.75, WC 4-H Council, ext supp, \$517.01, WC Gazette, em prep, misc print/publ, \$3,255.50, WC Health Services, r&b cntrct, \$100.00, WC Hospital District, prevention management, \$8,020.34, Weston County Humane Society, humane soc, \$750.00, WC Road & Bridge, coroner veh maint/fuel, sheriff veh maint/fuel, fair repair/maint, \$5,321.31, WC Sheriff's Office, sheriff post/freight, \$12.16, WC Senior Services, law enf brd of prisoners, newc sr citz, \$8,154.50, WLEA, law enf school, \$725.00, Woody's Food Center, law enf inmate prgrm, \$326.74, Wyoming Department of Health/Rental, p-hlth mch grant, p-hlth reimb to state, \$16,712.05, WY Dept of Transportation, r&b old hwy 85, \$2,8573.14, Wyoming Machinery Company, r&b repair/maint, \$47.03, WY Network, financial admin, \$270.00, WY Public Health Division, p-hlth supp, \$28.00, WY Secretary of State, clerk misc, \$60.00, WY Public Health Division, p-hlth supp, \$28.00, Net Payroll, \$178,769.74.

With no further business, the meeting was adjourned at 12:52 P.m.

Ed Wagoner
Chairman

Attest: Becky Hadlock
Weston County Clerk