

Weston County Weed & Pest Control District	
Budget Hearing Information	
35 Fairgrounds Road	Location: Weed & Psst Office
Newcastle, WY 82701	Date: 21-Jun-23
307-746-4555	Time: 2:00 AM
Weston County	Budget Prepared by: Dana Gordon

**S-A BUDGET MESSAGE** W.S. 16-12-403 (c)

This Budget is just an estimate of what we will require. We are asking for our full two mills

**S-B RESERVE DESCRIPTION**

We Have two reserve accounts. One is for emergency control and one is for any other emergency

**S-C**

Names of Board Members	Date of End of Term
Donley Damell	1/30/27
Wayne Christensen	1/30/27
Glenn Materi	1/30/27
Clay Branscom	1/30/25
Scott Sewell	1/30/25
Troy Lynch	1/30/25
Taylor Tavegia	1/30/25

Does the district have regular office hours exceeding 20 hours per week?	<input checked="" type="checkbox"/> <b>Yes</b>
<b>If Yes, enter</b>	
Address of office:	35 Fairgrounds Rd
City, State, Zip:	Newcastle, WY 82701
Phone Number:	307-746-4555
Hours Open:	8-4 Monday through Friday

Where are the minutes of your board meeting available for public review?  
 District Office and Court House

How and where are the notices of meeting posted for the public?  
 Radio and Newspaper

Where are the public meetings held?  
 District office

# FINAL BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$654,776	\$768,500	\$959,500	\$959,500
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$1,168,073	\$857,262	\$959,500	\$959,500
S-5	<i>Amount requested from County Commissioners</i>	\$350,241	\$400,000	\$400,000	\$400,000
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$201,623	\$108,000	\$119,200	\$119,200
S-8	<b>Tax levy (From the County Treasurer)</b>	\$350,241	\$400,000	\$400,000	\$400,000
S-9	<b>Government Support</b>	\$0	\$0	\$22,000	\$22,000
S-10	<b>Grants</b>	\$267,200	\$0	\$120,000	\$120,000
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$947	\$1,200	\$1,200	\$1,200
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14	<b>Total Revenue</b>	\$820,011	\$509,200	\$662,400	\$662,400

FY 7/1/23-6/30/24 Weston County Weed & Pest Control District

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$20	\$5,600	\$34,200	\$34,200
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$115,928	\$128,000	\$142,500	\$142,500
S-18	<b>Operations</b>	\$465,054	\$547,200	\$689,300	\$689,300
S-19	<b>Indirect Costs</b>	\$73,774	\$87,700	\$93,500	\$93,500
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$654,776	\$768,500	\$959,500	\$959,500

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$348,062	\$348,062	\$297,100	\$297,100

Summary of Reserve Funds					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$205,050	\$205,050	\$205,050	\$205,050
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$205,050	\$205,050	\$205,050	\$205,050
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$205,050	\$205,050	\$205,050	\$205,050
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$205,050	\$205,050	\$205,050	\$205,050

*End of Summary*

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

**DISTRICT ADDRESS:** 35 Fairgrounds Road  
Newcastle, WY 82701

**DISTRICT PHONE:** 307-746-4555

**PREPARED BY:** Dana Gordon

# Final Budget

Weston County Weed & Pest Control District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2024

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$350,241	\$400,000	\$400,000	\$400,000
R-1.2 Other County Support (see note on the right)	4005				

## FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237			\$22,000	\$22,000
R-2.5 <b>Total Government Support</b>		\$0	\$0	\$22,000	\$22,000
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$149,576	\$108,000	\$119,200	\$119,200
R-3.3 Other Assessments	4503	\$52,047			
R-3.4 <b>Total Operating Revenues</b>		\$201,623	\$108,000	\$119,200	\$119,200
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$267,200		\$120,000	\$120,000
R-4.4 <b>Total Grants</b>		\$267,200	\$0	\$120,000	\$120,000
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$947	\$1,200	\$1,200	\$1,200
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 <b>Total Miscellaneous</b>		\$947	\$1,200	\$1,200	\$1,200
R-5.5 <b>Total Forecasted Revenue</b>		\$469,770	\$109,200	\$262,400	\$262,400
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Final Budget

Weston County Weed & Pest Control District

FYE 6/30/2024

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210			\$29,200	\$29,200
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Small Equipment	6200	\$20	\$5,600	\$5,000	\$5,000
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$20	\$5,600	\$34,200	\$34,200

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002	\$47,778	\$52,000	\$55,000	\$55,000
E-2.2 Secretary	7003	\$49,506	\$52,000	\$55,000	\$55,000
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011				
E-3.2 Mileage	7012	\$3,290	\$4,500	\$4,500	\$4,500
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021	\$63			
E-4.2 Accounting/Auditing	7022	\$5,200	\$6,400	\$10,000	\$10,000
E-4.3 Other (Specify)					
E-4.4 2024 Fall Conference	7023			\$2,000	\$2,000
E-4.5 _____	7023				
E-4.6 _____					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$1,425	\$2,000	\$3,000	\$3,000
E-5.2 Office equipment, rent & repair	7032	\$950	\$1,500	\$2,000	\$2,000
E-5.3 Education	7033	\$506	\$1,000	\$1,000	\$1,000
E-5.4 Registrations	7034	\$3,035	\$2,600	\$3,000	\$3,000
E-5.5 Other (Specify)					
E-5.6 Postage & Telephone	7035	\$4,175	\$6,000	\$7,000	\$7,000
E-5.7 _____	7035				
E-5.8 _____					
<b>E-6 TOTAL ADMINISTRATION</b>		\$115,928	\$128,000	\$142,500	\$142,500

# Final Budget

Weston County Weed & Pest Control District

FYE 6/30/2024

<b>OPERATIONS BUDGET</b>
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	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	7202 \$49,092	\$80,000	\$120,000	\$120,000
E-7.2	Service Contracts	7203 \$50,158	\$100,000	\$120,000	\$120,000
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	Motels & Meals	7212 \$1,870	\$2,000	\$3,500	\$3,500
E-8.4	_____	7212			
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Gas & Oil	7220 \$6,162	\$20,000	\$25,000	\$25,000
E-9.2	Chemical	7220 \$157,480	\$223,000	\$220,000	\$220,000
E-9.3	Shop Supplies	7220 \$182	\$3,000	\$3,000	\$3,000
E-9.4	Other Supplies	7220 \$814	\$2,000	\$2,000	\$2,000
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Advertisements	7230 \$0	\$100	\$200	\$200
E-10.2	Bonds	7230 \$484	\$600	\$1,000	\$1,000
E-10.3	GIS & Bio Control	7230 \$0			
E-10.4	Drug Testing	7230 \$0	\$500	\$600	\$600
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Contract for White Top	7400 \$2,960	\$50,000	\$50,000	\$50,000
E-11.2	Contract for Spurge	7400 \$40,000	\$50,000	\$70,000	\$70,000
E-11.3	Contract for Prairie Dogs	7400 \$0	\$0	\$50,000	\$50,000
E-11.4	Contract for Grasshoppers	7400 \$147,125	\$0	\$0	
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Utilities	7450 \$6,796	\$8,000	\$15,000	\$15,000
E-12.2	Equipment Repairs	7450 \$1,713	\$4,000	\$4,500	\$4,500
E-12.3	Other Repairs	7450 \$218	\$4,000	\$4,500	\$4,500
E-12.4	_____	7450			
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	\$465,054	\$547,200	\$689,300	\$689,300

# Final Budget

Weston County Weed & Pest Control District

FYE 6/30/2024

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>				
E-14.1	Liability	\$1,265	\$2,600	\$3,500	\$3,500
E-14.2	Buildings and vehicles	\$6,002	\$6,500	\$7,000	\$7,000
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
<b>E-15</b>	<b>Indirect payroll costs:</b>				
E-15.1	FICA (Social Security) taxes	\$9,173	\$15,000	\$15,000	\$15,000
E-15.2	Workers Compensation	\$2,586	\$2,600	\$3,000	\$3,000
E-15.3	Unemployment Taxes	\$0			
E-15.4	Retirement	\$24,045	\$26,000	\$30,000	\$30,000
E-15.5	Health Insurance	\$30,703	\$35,000	\$35,000	\$35,000
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>	<b>\$73,774</b>	<b>\$87,700</b>	<b>\$93,500</b>	<b>\$93,500</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

Weston County Weed & Pest Control District

FYE 6/30/2024

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$321,927	\$321,927	\$270,000	\$270,000
C-1.2	Savings and Investments	1040	\$26,135	\$26,135	\$27,100	\$27,100
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$205,050	\$205,050	\$205,050	\$205,050
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$553,112	\$553,112	\$502,150	\$502,150

C-2	General Fund Reductions:	2010				
C-2.1	a. Unpaid bills at FYE					
C-2.2	b. Reserves		\$205,050	\$205,050	\$205,050	\$205,050
C-2.3	<b>Total Deductions (a+b)</b>		\$205,050	\$205,050	\$205,050	\$205,050
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$348,062	\$348,062	\$297,100	\$297,100

C-3	SINKING & DEBT SERVICE FUNDS	DOA Chart of Accounts				
		1070				

C-3		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

C-4	RESERVES	1090				

C-4		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$205,050	\$205,050	\$205,050	\$205,050
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	<b>SUB-TOTAL</b>	\$205,050	\$205,050	\$205,050	\$205,050
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$205,050	\$205,050	\$205,050	\$205,050

C-5	BOND FUNDS	1060				

C-5		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0