

## WESTON COUNTY LIBRARY BOARD OF TRUSTEES MEETING

February 24, 2023

The regularly scheduled meeting of the board was called to order at 11:31 a.m. by Chairperson Pat Morgan. Present were Pat Morgan, Cathy Dunford, Dorothy Fuller, Arlene Hansen, Sherri Randall, Brenda Mahoney-Ayres, and Deb Smith.

The agenda was reviewed and one item added.

Minutes of the previous meeting were read and approved.

The treasurer's report was presented. Cathy noted a \$10 typo from the December report had been corrected. 56.44% of the budget has been utilized. The treasurer's report was approved.

Brenda presented the director's report. She attended the Weston County Commissioners meeting February 7 and updated the members on happenings at the library. Following the meeting, she presented a list of maintenance issues at both libraries and did a walk-through of the library. She is exploring the possibility of another Creative Aging grant. Preparations continue for the summer reading program. Employee evaluations have been completed. Brenda is drafting a policy for the self-measured blood pressure monitoring kits, which should be available by April 1. The Volunteer Income Tax Assistance, in its thirteenth year, continues through April 14.

Sherri presented the Upton Branch Library report. Lego Club, held February 3, had 6 youth in attendance. February Storytime-to-Go had 12 participants. She is coordinating with the summer school program to host weekly visits to the library, something done successfully the past two years. Drawing for the winner of the "Library Lovers Movie Basket" will be February 28.

Old Business:

Arlene moved to accept the Patron Policy on second reading; Cathy seconded. Motion carried.

New Business:

The Personnel Policy was presented to members to review and prepare for discussion at the March meeting. The Blood Pressure Kit Policy was reviewed, with the suggestion to add the liability statement to the first page. Arlene moved to accept the policy on first reading; Dorothy seconded. Motion carried.

Cathy moved the First State Bank of Newcastle be the designated depository for the Weston County Library; Dorothy seconded. Motion carried.

Cathy moved the meeting go into executive session for personnel reasons; Dorothy seconded. We went into executive session at 12:38p.m. Cathy moved to come out of executive session at 1:28 p.m. Dorothy seconded. Motion carried

The next meeting will be March 24 at 11:30 a.m.

Dorothy moved the meeting adjourn; Cathy seconded. Meeting adjourned at 1:32 p.m.

Respectfully submitted,

Deb Smith, Secretary