

Final Budget[Click to Create a PDF](#)**WESTON COUNTY TRAVEL COMMISSION**

Budget Hearing Information

P.O. BOX 655
 NEWCASTLE, WY 82701
 307-746-5483

Location: NEWCASTLE LODGE & CONVENTION CENTER
 Date: 5/3/2023
 Time: 6:00 P.M.

Weston County

Budget Prepared by: JULIE WHETSELL

W.S. 16-12-403 (c)

S-A BUDGET MESSAGE

WESTON COUNTY TRAVEL COMMISSION PUBLISHES NOTICES IN BOTH THE NEWS LETTER JOURNAL AND UPTON WESTON COUNTY GAZETTE FOR TWO CONSECUTIVE WEEKS PRIOR TO THE BUDGET HEARING. THE WESTON COUNTY TRAVEL COMMISSION RAISED THE PROJECTED BUDGET FOR THE 2023-2024 FISCAL YEAR.

S-B RESERVE DESCRIPTION

THE WESTON COUNTY TRAVEL COMMISSION HAS CHOSEN TO HOLD A RESERVE TO CONTINUE TO PROMOTE WESTON COUNTY IN THE EVENT THAT ONE DAY THE LODGING TAX MAY NOT PASS AND FOR UNFORSEEN EXPENSES.

S-C

Names of Board Members	Date of End of Term
BRITTANY TRANDAHIL	6/30/23
LINDA AHLERS	6/30/25
STACIE HOXIE	6/30/24
JULIE WHETSELL	6/30/25
KELLEY MILLAR	6/30/24
BRUCE PERKINS	6/30/23

Does the district have regular office hours exceeding 20 hours per week?

No

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?

NO OFFICE, MINUTES ARE AVAILABLE UPON REQUEST

How and where are the notices of meeting posted for the public?

NEWS LETTER JOURNAL CALENDAR, NEWCASTLE CHAMBER, KASL RADIO WHAT'S HAPPENING, TOWNS COMMISSIONER, ETC

Where are the public meetings held?

AT PRESENT TIME ALL MEETINGS ARE HELD AT NEWCASTLE LODGE & CONVENTION CENTER MEETING ROOM

FINAL BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$122,369	\$162,700	\$144,309	\$144,309
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$22,400	\$22,400
S-4	Total General Fund and Forecasted Revenues Available	\$130,940	\$92,900	\$258,228	\$258,228
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$91,519	\$91,519

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$130,833	\$92,900	\$119,600	\$119,600
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$107	\$0	\$22,520	\$22,520
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$130,940	\$92,900	\$142,120	\$142,120

FY 7/1/23-6/30/24

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$3,608	\$2,300	\$2,309	\$2,309
S-18	Operations	\$118,761	\$160,400	\$142,000	\$142,000
S-19	Indirect Costs	\$0	\$0	\$0	\$0
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$122,369	\$162,700	\$144,309	\$144,309

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$0	\$0	\$116,108	\$116,108

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts	\$0	\$0	\$0	\$0
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added	\$0	\$0	\$0	\$0
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$22,400	\$22,400
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$22,400	\$22,400
	Total to be added (a+b+c)	\$0	\$0	\$22,400	\$22,400
S-31	Subtotal	\$0	\$0	\$22,400	\$22,400
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$22,400	\$22,400

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District

DISTRICT ADDRESS: P.O. BOX 655
NEWCASTLE, WY 82701

PREPARED BY: JULIE WHETSELL

DISTRICT PHONE: 307-746-5483

Final Budget

WESTON COUNTY TRAVEL COMMISSION

FYE 6/30/2024

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

- R-1 Property Taxes and Assessments Received**
R-1.1 Tax Levy (From the County Treasurer)
R-1.2 Other County Support (see note on the right)

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
4001				
4005				

FORECASTED REVENUE**R-2 Revenues from Other Governments**

- R-2.1 State Aid
R-2.2 Additional County Aid (non-treasurer)
R-2.3 City (or Town) Aid
R-2.4 Other (Specify)
R-2.5 Total Government Support

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
4211				
4237				
4237				
4237	\$130,833	\$92,900	\$119,600	\$119,600
	\$130,833	\$92,900	\$119,600	\$119,600

R-3 Operating Revenues

- R-3.1 Customer Charges
R-3.2 Sales of Goods or Services
R-3.3 Other Assessments
R-3.4 Total Operating Revenues

4300				
4300				
4503				
	\$0	\$0	\$0	\$0

R-4 Grants

- R-4.1 Direct Federal Grants
R-4.2 Federal Grants thru State Agencies
R-4.3 Grants from State Agencies
R-4.4 Total Grants

4201				
4201				
4211				
	\$0	\$0	\$0	\$0

R-5 Miscellaneous Revenue

- R-5.1 Interest
R-5.2 Other: Specify Reserves
R-5.3 Other: Additional
R-5.4 Total Miscellaneous
R-5.5 Total Forecasted Revenue

4501	\$107		\$120	\$120
4500			\$22,400	\$22,400
	\$107	\$0	\$22,520	\$22,520
	\$130,940	\$92,900	\$142,120	\$142,120

R-6 Other Forecasted Revenue

- R-6.1 a. Other past due as estimated by Co. Treas.
R-6.2 b. Other forecasted revenue (specify):
R-6.3
R-6.4
R-6.5
R-6.6 Total Other Forecasted Revenue (a+b)

4004				
4500				
4500				
	\$0	\$0	\$0	\$0

Final Budget

FYE 6/30/2024

WESTON COUNTY TRAVEL COMMISSION
NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

- E-1 Capital Outlay**
E-1.1 Real Property
E-1.2 Vehicles
E-1.3 Office Equipment
E-1.4 Other (Specify)
E-1.5 _____
E-1.6 _____
E-1.7 _____
E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

- E-2 Personnel Services**
E-2.1 Administrator
E-2.2 Secretary
E-2.3 Clerical
E-2.4 Other (Specify)
E-2.5 Memberships
E-2.6 _____
E-2.7 _____
E-3 Board Expenses
E-3.1 Travel
E-3.2 Mileage
E-3.3 Other (Specify)
E-3.4 Lodging
E-3.5 _____
E-3.6 _____
E-4 Contractual Services
E-4.1 Legal
E-4.2 Accounting/Auditing
E-4.3 Other (Specify)
E-4.4 Burns Insurance
E-4.5 _____
E-4.6 _____
E-5 Other Administrative Expenses
E-5.1 Office Supplies
E-5.2 Office equipment, rent & repair
E-5.3 Education
E-5.4 Registrations
E-5.5 Other (Specify)
E-5.6 Election
E-5.7 _____
E-5.8 _____
E-6 TOTAL ADMINISTRATION

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
7002				
7003				
7004				
7005	\$115	\$861	\$689	\$689
7005				
7011				
7012				
7013				
7013				
7021				
7022	\$120		\$120	\$120
7023	\$263			
7023				
7031	\$58	\$1,439	\$1,500	\$1,500
7032	\$156			
7033				
7034	\$100			
7035	\$2,796			
7035				
	\$3,608	\$2,300	\$2,309	\$2,309

Final Budget

WESTON COUNTY TRAVEL COMMISSION

FYE 6/30/2024

OPERATIONS BUDGET

E-7 Personnel Services

E-7.1 Wages—Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4

E-7.5

E-7.6

E-8 Travel

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3

E-8.4

E-8.5

E-9 Operating supplies (List)

E-9.1

E-9.2

E-9.3

E-9.4

E-9.5

E-10 Program Services (List)

E-10.1

E-10.2

E-10.3

E-10.4

E-10.5

E-11 Contractual Arrangements (List)

E-11.1

E-11.2

E-11.3

E-11.4

E-11.5

E-12 Other operations (Specify)

E-12.1 BILLBOARDS

E-12.2 TOWN BEAUTIFICATION

E-12.3 COMMUNITY/COOP

E-12.4 CHAMBERS

E-12.5 see additional details

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
7202				
7203				
7204				
7204				
7211				
7212				
7212				
7220				
7220				
7220				
7220				
7230				
7230				
7230				
7230				
7400				
7400				
7400				
7400				
7450	\$12,141	\$8,500	\$8,500	\$8,500
7450	\$1,500	\$5,000	\$3,000	\$3,000
7450	\$19,997	\$24,000	\$24,000	\$24,000
7450	\$13,600	\$13,600	\$13,600	\$13,600
	\$71,524	\$109,300	\$92,900	\$92,900
	\$118,761	\$160,400	\$142,000	\$142,000

Final Budget

WESTON COUNTY TRAVEL COMMISSION

FYE 6/30/2024

INDIRECT COSTS BUDGET

E-14 Insurance

- E-14.1 Liability
- E-14.2 Buildings and vehicles
- E-14.3 Equipment
- E-14.4 Other (Specify)
- E-14.5 _____
- E-14.6 _____
- E-14.7 _____

E-15 Indirect payroll costs:

- E-15.1 FICA (Social Security) taxes
- E-15.2 Workers Compensation
- E-15.3 Unemployment Taxes
- E-15.4 Retirement
- E-15.5 Health Insurance
- E-15.6 Other (Specify)
- E-15.7 _____
- E-15.8 _____
- E-15.9 _____

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
7502				
7503				
7504				
7505				
7505				
7511				
7512				
7513				
7514				
7515				
7516				
7516				

E-17 TOTAL INDIRECT COSTS

\$0	\$0	\$0	\$0
-----	-----	-----	-----

DEBT SERVICE BUDGET

D-1 Debt Service

- D-1.1 Principal
- D-1.2 Interest
- D-1.3 Fees

D-2 TOTAL DEBT SERVICE

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
6401				
6410				
6420				
	\$0	\$0	\$0	\$0

Final Budget

WESTON COUNTY TRAVEL COMMISSION

FYE 6/30/2024

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2021-2022	2022-2023	2023-2024	Final Approval
DOA Chart of Accounts		Actual	Estimated	Proposed	
C-1 Balances at Beginning of Fiscal Year					
C-1.1 General Fund Checking	1010		\$0	\$116,108	\$116,108
C-1.2 Savings and Investments	1040		\$0		
C-1.3 General Fund CD Balance	1050		\$0		
C-1.4 All Other Funds	1020		\$0		
C-1.5 Reserves (From Below)		\$0	\$0	\$22,400	\$22,400
C-1.6 Total Estimated Cash and Investments on Hand		\$0	\$0	\$138,508	\$138,508

C-2 General Fund Reductions:

C-2.1 a. Unpaid bills at FYE	2010				
C-2.2 b. Reserves		\$0	\$0	\$22,400	\$22,400
C-2.3 Total Deductions (a+b)		\$0	\$0	\$22,400	\$22,400
C-2.4 Estimated Non-Restricted Funds Available		\$0	\$0	\$116,108	\$116,108

DOA Chart of Accounts

1070

SINKING & DEBT SERVICE FUNDS

C-3

		2021-2022	2022-2023	2023-2024	Final Approval
		Actual	Estimated	Proposed	
C-3.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes:					
C-3.3 Amount to be added to the reserve					
C-3.4 Date of Reserve Approval in Minutes:					
C-3.5 SUB-TOTAL		\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent					
C-3.7 a. _____					
C-3.8 b. _____					
C-3.9 c. _____					
C-3.10 Date of Reserve Approval in Minutes:					
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-3.12 Balance to be retained		\$0	\$0	\$0	\$0

RESERVES

1090

C-4

		2021-2022	2022-2023	2023-2024	Final Approval
		Actual	Estimated	Proposed	
C-4.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes:	5/3/2023				
C-4.3 Amount to be added to the reserve				\$22,400	\$22,400
C-4.4 Date of Reserve Approval in Minutes:					
C-4.5 SUB-TOTAL		\$0	\$0	\$22,400	\$22,400
C-4.6 Identify the amount and project to be spent					
C-4.7 a. _____					
C-4.8 b. _____					
C-4.9 c. _____					
C-4.10 Date of Reserve Approval in Minutes:					
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-4.12 Balance to be retained		\$0	\$0	\$22,400	\$22,400

BOND FUNDS

1060

C-5

		2021-2022	2022-2023	2023-2024	Final Approval
		Actual	Estimated	Proposed	
C-5.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes:					
C-5.3 Amount to be added to the reserve					
C-5.4 Date of Reserve Approval in Minutes:					
C-5.5 SUB-TOTAL		\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent					
C-5.7 Date of Reserve Approval in Minutes:					
C-5.8 Balance to be retained		\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT		\$0	\$0	\$0	\$0

Final Budget

FYE 6/30/2024

WESTON COUNTY TRAVEL COMMISSION
NAME OF DISTRICT/BOARD

ADDITIONAL DETAILS

2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
---------------------	------------------------	-----------------------	----------------

Add to Section

Description

DATA INPUT

Start Up Events	\$0	\$10,000	\$4,000	\$4,000
Reserve	\$12,100	\$15,000	\$22,400	\$22,400
Staff	\$0	\$5,000	\$0	\$0
Advertising	\$55,662	\$67,500	\$60,000	\$60,000
Administration	\$812	\$2,300	\$1,500	\$1,500
Funding Requests	\$2,950	\$9,500	\$5,000	\$5,000