

# WESTON COUNTY LIBRARY BOARD OF TRUSTEES MEETING

April 28, 2023

The regularly scheduled meeting of the board was called to order at 11:32 a.m. by Chairperson Pat Morgan. Present were Pat Morgan, Cathi Dunford, Sherri Randall, Brenda Mahoney-Ayres, Arlene Hansen, & Dorothy Fuller

The Agenda was reviewed and approved.

Minutes of the previous meeting were read and approved as presented.

Cathi presented the treasurer's report. After a brief discussion, the treasurer's report was approved.

Brenda presented the director's report.

## - Physical Plant

- A failure of the water pump seal in furnace room failed causing some water damage as well as heat outage throughout the building. Repairs were authorized and have begun.
- Several dates for trimming trees outside on library grounds, but so far the worker has failed to show on each date.
- Outside lights have been upgraded to LED lighting.
- The conference room sink has been replaced thanks to the generous contribution by the 21st Century Club.
- Weston County Library Foundation has generously agreed to purchase new blinds for the study area at the Weston County Library.

## Library Programs

- The Weston County Seed Lending Library is now ready for the public to borrow flower and vegetable seeds. Patrons are already taking advantage of the program.
- Dian True, the Regional Project Coordinator delivered 8 blood pressure kits and provided a demonstration of use of the kits. Five kits will be available for checkout at the Weston County Library, and three will be available at the Upton Branch Library
- The Volunteer Income Tax Assistance program was successful, helping a total of eighty-four community members successfully prepared their tax returns for the year.
- The fourth Creative Aging grant through Lifetime Arts program, Basic Drawing, began on April 19th, taught by Walter Sprague. Twenty participants signed up for the eight-week course.
- Met with project director

## Administration/Personnel/Professional Development

- Brenda attended the Wyoming Library Directors Zoom meeting on April 14 and watched the webinar "Under Scrutiny: Helping Staff Feel Safe & Empowered in the Face of Book Challenges sponsored by the Young Adult Library Services Association
- Work continues on the FY2024 budget
- The Local Government Liability Pool (LGLP) renewal application has been submitted.
- Jenna Goodart has resigned as library page effective April 28, 2023
- Work continues on the State Library update of our circulation maps.
- Sherri & I will be attending a Lifetime Arts Creative Aging training in Casper on Apr 17 & 18.

## Other Work Ongoing

- Attended the Weston County Commissioners meeting on Tuesday, 4/4/2023
- Investigated Wyoming Library to Business (WL2B), a state-wide initiative to support library to business outreach in any of the 23 county public library systems.

Sherri presented the Upton Branch Library report.

#### Old Business

The revised policy for use of the Blood Pressure Kit was favorably reviewed. Cathi moved to approve the policy as presented. Arlene seconded. The Blood Pressure Kit use policy was approved.

Cathi moved to table discussion of the Personal Policy review, and Arlene seconded the motion. All members present agreed. This issue will be considered at our next meeting.

Brenda spoke of her continued work on the 2024 budget as a work in progress. Cathi moved that further budget discussions be tabled until the next meeting. Dorothy seconded the motion, and all members present voted to approve the motion.

The new policy for using the Light Ring was presented. Arlene made a motion to accept the policy as presented. Cathi seconded the motion, and all members present approved the motion.

Board entered Executive Session at 1:34 p.m. and exited Executive Session at 2:05 p.m.

Meeting adjourned at 2:07 p.m.

Respectfully submitted,

Dorothy Fuller