

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
May 2, 2023

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Ed Wagoner at 9:00 a.m. at the Weston County Courthouse. Commissioners Nathan Todd, Don Taylor, Vera Huber and Garrett Borton, Attorney Michael Stulken and Clerk Becky Hadlock were present. Vice-Chairman Todd led the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Wagoner asked to add an Executive Session at the end of the meeting at the request of Attorney Stulken. Vice-Chairman Todd moved to approve the agenda as amended; seconded by Commissioner Taylor. Carried.

APPROVAL OF CONSENT AGENDA

Commissioner Taylor moved to approve the Consent Agenda which included the vouchers, payroll, AP vouchers, collections for April 2023, Minutes of April 18, 2023, Executive Session Minutes of April 18, 2023, Treasurer's Report, Board's Signature on Resolution 2023 - 10 - Amendment to the 2022-2023 Budget, Chairman's Signature on Agreement Amendment FY2023 CMAQ Project CM23408, Tax Roll Corrections #1568-1571; seconded by Commissioner Borton. Carried.

CMAQ BID OPENING

Timberline Services submitted a qualified bid for the CMAQ CM23408 Project. Road & Bridge Foreman Jim Hansen stated this was over the amount awarded for the project. Commissioner Taylor moved to accept Timberline Services bid for \$179,014 and the added match to come out of the County Road Fund contingent on WYDOT's approval; seconded by Commissioner Borton. Carried.

PUBLIC COMMENT

None

ROAD & BRIDGE

Superintendent Hansen gave the Board an update on the Road & Bridge Department.

EXECUTIVE SESSION – POTENTIAL LITIGATION

Commissioner Taylor moved to go into Executive Session per W.S. 16-4-405(a)(iii), seconded by Commissioner Huber. Carried. Executive Session began at 10:20 a.m. and reconvened into regular session at 10:35 a.m. Matters concerning possible litigation were discussed in Executive Session, no action was taken.

FOCUS

Members of Crook County Family Violence and Sexual Assault Services Sandy Stevens, Phil Dinsmoor and Kayleigh Gould were on hand to visit with the Board about the changes taking place with Weston County FOCUS. Director Stevens would like to renegotiate the FOCUS contract as there is not a need for as many rooms. Vice-Chairman Todd moved to authorize the County Attorney to rewrite the contract with FOCUS to lower the rent from \$600 to \$400 which is \$200/month per room; seconded by Commissioner Taylor. Carried.

Vice-Chairman Todd moved to authorize the Chairman's signature on the change of responsibility for the phone bill for FOCUS; seconded by Commissioner Taylor. Carried.

GOLDEN WEST

IT Engineer Charles Weustewald let the Board know that he had done plenty of investigation on the Ricco board and there are no issues with the system. Mr. Weustewald visited with the Board about the County's IT.

AMBULANCE UPDATE

Homeland Security Coordinator Gilbert Nelson gave the Board an update on the Ambulance Meeting.

OLD BUSINESS

COMMISSIONER SCHOLARSHIPS

The winners of the 2023-2024 scholarships are Hunter McFarland, Gabrielle McVay & Holden McConkey. Alternates are Mia Peterson, Rylee Davis & Keith Coburn. The winner of the 2023-2024 renewal scholarship is Zade Orsborn and the alternate is Slade Roberson.

RESOLUTION 2023-9

Commissioner Borton moved to adopt Resolution 2023-9; seconded by Commissioner Taylor. Carried.

MAINTENANCE POSITION

The Board received two applicants for the Maintenance Position. Vice-Chairman Todd moved to go into Executive Session per W.S. 16-4-405(a)(ii), seconded by Commissioner Borton. Carried. Executive Session began at 11:47 a.m. and reconvened into regular session at 11:58 a.m. Matters concerning possible employment were discussed in Executive Session, no action was taken.

Clerk Hadlock and Maintenance Foreman Steve Price will arrange with the applicants to set up interview times.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATE

The Elected Officials and Department Heads gave updates to the Board.

NEW BUSINESS

NONE

VOUCHERS

066NCPERS, financial admin, \$224.00, AFLAC, payroll ded, \$1,973.72, Family Support Registry, payroll ded, \$247.00, Great-West Trust Company LLC, payroll ded, \$1,240.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$76,080.99, Weston County Clerk, financial admin, \$51,997.65, Weston County Treasurer, financial admin, \$15.00, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,269.88, WY Retirement System, payroll ded, \$38,854.21, Pennington County Sheriff's Office, attny office exp, \$9.64, Dawes County Sheriff, attny office exp, \$18.50, Reserve Account-Pitney Bowes, crthse post/freight, \$4,000.00, 21 Electric, bldg & grnds maj repair, crthse repair/maint, \$354.60, Ad Pro, shrf post/freight, assr supp, r&b maint, crthse misc, \$282.45, ADI Insurance Agency, misc insc, \$571.20, Advanced Drug Testing Inc, r&b leased equip,

\$52.00, Alpha Communications, law enf tower rent, \$55.00, Amber Green, crthse other empl, \$661.60, Architectural Specialties LLC, bldg & grnds maj repair, \$4,044.20, AT&T Mobility, shrf comm, maint comm, hmlnd sec exp, r&b leased equip, \$1,526.96, Bearlodge Engineering & Surveying, misc gravel/rd mtrl fund, \$3,229.30, Becky Hadlock, clerk mile/trvl, \$36.25, Black Hills Energy, crthse util, law enf util, r&b maint, annx util, p-hlth util, wic spec proj, fair util, crthse util, \$6,463.88, Black Hills Plumbing, arprt repair/maint, bldg & grnds maj repair, law enf repair/maint, \$2,088.95, Blue Dog Cleaning, bldg & grnds maj repair, wic spec proj, annx cntrct wages, \$1,140.00, Bobcat of Gillette, fair repair/maint, \$315.00, Bomgaars, bldg & grnds maj repair, fair repair/maint, crthse repair/maint, r&b sm tools, \$471.91, Byrand Streeter, arprt cntrct wages, \$1,332.11, Cambria Car Wash, shrf veh maint/fuel, \$200.00, Cambria Supply, r&b repair/maint, crthse repair/maint, \$213.65, Catherine Alison Emmert, law enf maint agrmnt, \$200.00, CenturyLink, shrf radio exp, \$650.00, City of Newcastle, crthse util, annx util, p-hlth util, wic spec proj, fair util, r&b maint, \$747.52, Collins Communications Inc, fair util, \$30.00, Communication Technologies, shsp 2022 info/intel sharing, \$50,241.76, Control Solutions, p-hlth em prep covid19 vacc, \$403.00, Culligan Water Conditioning, annx misc, r&b maint, \$34.50, Decker's Market, ext 4H supprt, ext nutr n educator, p-hlth immuniz, \$223.98, Denette J Price, treas mile/trvl, \$36.25, Double D, r&b repair/maint, r&b oil/gas/lube, \$706.19, Eastern WY Equipment Co, r&b repair/maint, \$34.25, Employer's Council, financial admin, \$1,608.75, Erin Persche, ext 4H educator/trvl, \$114.38, Farnsworth Services Co Inc, r&b leased equip, \$11,230.00, Fisher Sand & Gravel, r&b gravel/rd mtrl fund, constr co rd fund, \$14,155.93, Freedom's Journey, hmlnd sec exp, \$1,250.00, Frontier Home, Ranch & Hardware, hmlnd sec exp, crthse repair/maint, crthse janitor supp, bldg & grnds maj repair, r&b repair/maint, r&b sm tools, law enf supp, \$500.62, Globalstar USA, law enf det equip/ammo, \$4,003.04, Golden West Technologies, annx comp softwr lic, shrf spec off equip, misc comp softwr lic, p-hlth immuniz adult, p-hlth post/freight, p-hlth em prep, annx comp softwr lic, attny office equip/tech, hmlnd sec exp, p-hlth em prep covid19 vacc, \$6,803.17, Hansen Equipment Co, crthse repair/maint, \$92.90, Homestead Structures, p-hlth em prep covid19 vacc, \$3,700.00, Horning, Horning & McGrath, dist crt spec attny, \$36.00, Humphrey Law LLC, dist crt spec attny, \$85.00, Hurricane Services 21 LLC, bldg & grnds maj repair, crthse other empl, \$909.25, Inland Truck Parts, r&b repair/maint, \$335.46, Jeani Stone, attny office exp, \$39.00, Jennifer Liggett, crthse other empl, \$80.00, Kami L Lopez, fair slry, \$206.25, KASL, p-hlth em prep covid19 vacc, \$460.00, Leads Online, shrf investigations, shrf officer equip, \$1,937.00, Leo Riley & Co, financial admin, \$11,000.00, Marco Inc, annx comp softwr lic, \$214.23, Mastercard, law enf inmate prgrm, law enf brd of prisoners, annx comm, attny office equip/tech, attny trial prep, attny trvl/meal/regis, p-hlth em prep, hmlnd sec exp, shrf veh maint/fuel, shrf school exp, \$5,257.39, Max Masters, gis land records, \$2,000.00, MG Oil Company, r&b oil/gas/lube, \$2,005.85, Michael Stulken, attny trvl/meal/regis, \$70.00, Minuteman Lube Center, shrf veh maint/fuel, \$231.97, Mitich's Repair, crthse repair/maint, \$78.19, Motor Power Equipment, r&b repair/maint, \$182.01, National Public Safety Info Bureau, shrf officer equip, \$159.00, Newcastle Lodge & Convention Center, hmlnd sec exp, \$292.24, Newcastle Motors, assrveh maint/fuel, \$1,048.86, News Letter Journal, misc print/publ, p-hlth em prep covid19 vacc, wic spec proj, adverts tax sls, dist crt supp, \$1,796.08, Office of the State Public Defender, dist crt spec attny, \$18,370.90, Powder River Energy Corporation, p-hlth util, p-hlth em prep, wic spec proj, hmlnd sec exp, r&b maint, arprt util, law enf util, \$1,751.72, Powder River Heating & Air Conditioning, bldg & grnds maj repair, \$650.00, Power Plain OIB, r&b repair/maint, \$861.11, RANGE, arprt comm, p-hlth immuniz, p-hlth supp, p-hlth util, p-hlth em prep, wic spec proj, fair util, assr comm, clerk comm, crthse comm, treas comm, ext comm, law enf inmate prgrm, shrf comm, dist crt comm, r&b comm, hmlnd sec exp, \$2,345.51, Rapid Fire Protection, crthse maj repairs, \$1,400.00, Registration Max LLC, fair admin/fee, \$750.00, Renegade Paint & Pipes, r&b veh maint, \$1,942.00, Ringer Law PC, dist crt

spec attny, \$3,329.00, Roadrunner Disposal Service, arprt util, \$60.00, Servall Uniform/Linen Co, crthse janitor supp, \$79.05, Signature Auto Sales, fair repair/maint, \$1,000.00, Sundance Extinguisher LLC, r&b leased equip, \$443.50, Tammy Cleverdon, treas mile/trvl, \$36.25, Top Office Products, law enf brd of prisoners, youth srvc office exp, p-hlth em prep covid19 vacc, dist crt supp, crthse supp, shrf supp, \$3,314.45, Upton Co-op Association, r&b oil/gas/lube, \$21,900.04, Verizon Wireless, fair util, p-hlth em prep, p-hlth mch grant, \$280.17, Visionary Communications, annx comm, \$162.45, Voelker's Autobody, r&b veh maint, hmlnd sec exp, r&b repair/maint, \$266.00, WC Sheriff's Search & Rescue, coroner rent, \$250.00, West End Water District, arprt util, \$58.00, Weston County 4H Council, ext 4H supprt, ext nutr educator, ext supp, \$99.61, Weston County Gazette, p-hlth em prep covid19 vacc, hmlnd sec exp, misc print/publ, adverts tax sls, \$1,490.50, Weston County Hospital District, prvntn mngmnt, \$10,040.09, Weston County Road & Bridge, arprt supprt equip, law enf veh maint/fuel, shrf mile/trvl, shrf veh maint/fuel, youth srvc trvl, maint veh maint/fuel, fair util, \$4,092.85, Weston County Senior Services, law enf brd of prisoners, \$3,076.00, Wilder Graphic Design, shrf supp, \$150.50, WLEA, shrf school exp, \$675.00, Woody's Food Center, law enf inmate prgrm, crthse janitor supp, r&b supp, arprt janitor supp, \$178.84, WY Association of Sheriff's & Chiefs, shrf pub rel, \$150.00, WY Behavioral Institute, co ward-invol, \$1,508.00, WY County Commissioners Association, comm assoc dues, \$552.00, WY Department of Agriculture, fair admin/fees, \$40.00, WY Department of Health/Rental, p-hlth immuniz, p-hlth em prep, \$214.65, WY Machinery Co, r&b repair/maint, r&b cntrct/equip/lbr, \$46,965.40, WY Network, financial admin, \$270.00, WYDOT-Financial Services, r&b old hwy 85 project, clrk supp, \$1,152.96, Wyoming Secretary of State, law enf inmate prgrm, \$60.00, Net Payroll, \$181,635.27.

With no further business, the meeting was adjourned at 12:20 p.m.

Ed Wagoner
Chairman

Attest: Becky Hadlock
Weston County Clerk