



## WESTON COUNTY SHERIFF'S OFFICE

**BRYAN COLVARD, SHERIFF**

**Weston County Sheriff's office is currently accepting applications for the position of Youth Services Officer**

Youth Services Officer serves as a juvenile probation Officer for all of Weston County,

Duties include but are not limited to;

Be able to work closely with the County Attorney's Office, Courts, and Department of Family services, Weston County Schools, Newcastle Police Department, Upton Police Department and Sheriff's Office.

Work with the Juveniles and their parents

Be available to assist Law Enforcement with Juveniles

Assist with transfers to a Juvenile Detention facility or other court ordered juvenile facilities.

Attend and participate in triads and Child protection Team meetings

Monitor Probationers grades; work with teachers and IEP's

Attend all Court proceedings and have some knowledge of the court system

Aid and Assist in school functions in Upton and Newcastle, and provide breathalyzers.

Prepare and submit monthly and annual reports

Prepare budget requests

Conduct weekly groups with juveniles and prepare lessons, guest speakers, videos etc.

Absolute confidentiality is a must.

Applications available on line at [westongov.com/county-sheriff/](http://westongov.com/county-sheriff/) Send application and or resume the Weston County Sheriff's office: 25 N Sumner Ave. Newcastle, WY. 82701; Position will be open until filled.