

**WESTON COUNTY BOARD OF COMMISSIONERS**  
**OFFICIAL MINUTES**  
**March 7, 2023**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Ed Wagoner at 9:00 a.m. at the Weston County Courthouse. Commissioners Nathan Todd, Don Taylor, Vera Huber and Garrett Borton, Attorney Michael Stulken and Clerk Becky Hadlock were present. Commissioner Borton led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Huber asked to add HR under Old Business and Meeting in Upton, Zoom Meetings and Change Order of Our Meetings under New Business. Chairman Wagoner asked to add Appointment to Fair Board – Bill Jackson under New Business. Vice-Chairman Todd moved to approve the agenda as amended; seconded by Commissioner Borton. Carried.

**APPROVAL OF CONSENT AGENDA**

Vice-Chairman Todd moved to approve the Consent Agenda which included the vouchers, payroll, AP vouchers, collections for February 2023, Minutes of January 17, 2023, Treasurer’s Report, Tax Roll Corrections #1565-1567, Chairman’s Signature on Resolution 2023-4 – Amendment to the 2022-2023 Budget, Chairman’s Signature on MOU Between Weston County and the USDOJ, BLM by and Through the Wyoming BLM State Director, Chairman’s Signature on MOU Between Weston County and the USDA, Forest Service Black Hills National Forest, Chairman’s Signature on Contract with Independent Contractor for Services and or Materials, Chairman’s Signature on Audit Representation Letter; seconded by Commissioner Taylor. Carried.

**ROAD & BRIDGE**

Road & Bridge Superintendent Jim Hansen gave the Board an update on the Road & Bridge Department. Commissioner Taylor moved to move \$75,000 out of 100.00.20.0099000.0000 Financial Admin into 100.00.14.0137000.0000 R&B Oil/Gas/Lube by resolution; seconded by Commissioner Todd. Carried.

**OLD BUSINESS**

**ZOOM UPDATE**

Commissioners Huber, Taylor and Borton gave an update on the meeting they had with Omega Computers. Discussion ensued.

**HR UPDATE**

Commissioner Huber gave an update on the HR meeting she had with Deputy Attorney Jeani Stone.

**NEW BUSINESS**

**RESIGNATION LETTER – JESSICA GRAHAM – FAIR BOARD**

Vice-Chairman Todd moved to accept Jessica Graham’s resignation from the Fair Board; seconded by Commissioner Taylor. Discussion ensued. Carried.

**APPLICATION FAIR BOARD**

Commissioner Borton moved to appoint Billy Jackson to the Fair Board; seconded by Commissioner Huber. Discussion ensued. Carried.

Vice-Chairman Todd would like to invite the Fair Board to the next meeting.

#### **BOARD OF EQUILIZATION UPDATE**

Discussion ensued on what the Board needed to do to update the current rules.

#### **MEETING IN UPTON**

The April 18<sup>th</sup> meeting will be in Upton at 9:00 a.m. and will be done by Resolution.

#### **FERGUSON CANYON ROAD**

Willard Hieb came before the Board to see if the County could maintain Ferguson Canyon Road. The Board let him know he could go through the process of having this established as a County Road and Mr. Hieb obtained the documents from Attorney Stulken.

#### **CHAMBER OF COMMERCE**

Henry Nissel gave the Board an update on the Newcastle Area Chamber of Commerce.

#### **ELECTED OFFICIAL/DEPARTMENT HEAD UPDATE**

The Elected Officials and Department Heads gave updates to the Board.

Vice-Chairman Todd moved to allow Public Health to close their office on April 11, 2023 from 8-12 for Wyoming Public Health Emergency Preparedness Program; seconded by Commissioner Taylor. Carried.

Vice-Chairman Todd moved to approve the Chairman's signature on MOU Between Weston County and Converse County for Law Enforcement Extraterritorial Assistance; seconded by Commissioner Taylor. Carried.

#### **NEW BUSINESS**

Vice-Chairman Todd moved to have Commissioner Huber and Chairman Wagoner be added to the list of contacts for Employers Council; seconded by Commissioner Borton. Carried.

Vice-Chairman Todd asked to have Zoom be added under Old Business for the next meeting.

#### **CHANGE ORDER OF MEETINGS**

Commissioner Huber would like to have Public Comment at the beginning of the meetings instead of at the end.

#### **PUBLIC COMMENT**

Walter Sprague spoke during public comment.

#### **EXECUTIVE SESSION – EMPLOYEE**

Vice-Chairman Todd moved to go into Executive Session per W.S. 16-4-405(a)(ii), seconded by Commissioner Taylor. Carried. Executive Session began at 12:16 p.m. and reconvened into regular session at 12:26 p.m. Matters concerning possible employment were discussed in Executive Session, no action was taken.

Commissioner Huber moved to thank the applicant for putting in an application and let them know the Board is going to continue taking applications at this time; seconded by Commissioner Taylor. Carried.

## VOUCHERS

066NCPERS, financial admin, \$224.00, AFLAC, payroll ded, \$2,092.26, Family Support Registry, payroll ded, \$247.00, Great-West Trust Company LLC, payroll ded, \$1,240.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$78,814.78, Weston County Clerk, financial admin, \$50,447.20, Weston County Treasurer, financial admin, \$15.00, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,280.60, WY Retirement System, payroll ded, \$39,523.16, Aced Embroidery, shrf uniform, \$50.00, Ad Pro, dist crt, r&b, clrk supp, \$89.33, Advanced Communications, r&b comm, \$60.00, Advanced Drug Testing Inc, r&b cntrct/equip/lbr, \$26.00, Alpha Communications, law enf tower rent, \$55.00, Amber Green, crthse other emp, \$625.00, AT&T Mobility, shrf, r&b, maint, hmlnd sec comm, \$1,118.05, BAM Document Destruction & Recycling, annx misc, p-hlth comm, immuniz, pst/frgth, supp, \$431.80, Black Hills Energy, crthse, law enf, r&b, fair, annx, p-hlth, wic util, \$8,175.20, Black Hills Plumbing, bldg & grnds maj repair, annx repair/maint, \$2,580.35, Blue Dog Cleaning, annx cntrct wages, \$390.00, Bomgaars, crthse, r&b repair/maint, shrf supp, r&b sm tools, \$319.58, Byrand Streeter, arprt cntrct wages, \$1,332.11, Cambria Supply, r&b repair/maint, \$55.00, Carmen Simon, p-hlth immuniz, em prep, \$188.57, Catherine Alison Emmert, law enf repair/maint, \$240.00, City of Newcastle, crthse, law enf, annx, p-hlth, fair, maint util, \$998.13, Collins Communications Inc, fair util, \$30.00, Creative Product Source, hmlnd sec exp, \$328.40, Crook County Medical Services, law enf jail mdcl, \$451.50, Culligan Water Conditioning, annx misc, r&b supp, \$34.50, Day Law LLC, dist crt spec attny, \$560.00, Decker's Market, crthse supp, ext 4H supprt, \$246.34, Denette J Price, treas mile/trvl, \$36.25, Double D, r&b oil/gas/lube, r&b repair/maint, \$903.78, Eastern WY Equipment Co, r&b repair/maint, \$184.93, Everbridge Inc, shsp 2022 info/intel shrng, \$3,456.00, First State Bank, crthse misc, \$50.00, Fisher Sand & Gravel, r&b gravel/rd mtrl fund, \$6,319.42, FOCUS, focus, \$1,681.25, Frontier Home, Ranch & Hardware, arprt, crthse, fair repair/maint, coroner veh maint, ext nutrn educ, annx jntr supp, \$670.35, GALLS LLC, hmlnd sec exp, crthse misc, shrf offcr equip, \$2,752.47, Golden West Technologies, shrf spec offc equip, crthse comp softwr lic, p-hlth comm, immuniz, util, em prep, annx comp softwr, attny offc equip, dsptch exp, \$5,777.00, Grossenburg Implement, fair, r&b repair/maint, \$267.08, Hemocue America, wic spec proj, \$312.00, Hometown Medical Clinic PC, law enf jail mdcl, \$175.00, Horning Horning & McGrath, dist crt spec attny, \$54.00, Howard White Construction, bldg & grnds maj repair, \$37,230.00, Humphrey Law LLC, dist crt spec attny, \$253.51, Hurricane Services 21 LLC, crthse jantr supp, \$1,703.75, Jennifer Liggett, crthse other emp, \$80.00, Kami L Lopez, fair slry, \$135.00, KASL, p-hlth em prep, comm, em prep covid19 vacc, \$797.00, Kimberly Jenkins, treas mile/trvl, \$36.25, Leo Riley & Co, financial admin, \$13,000.00, M Dean Butler, fair slry, \$127.50, Mallo Camp, mallo, \$1,250.00, Marco Inc, annx comp softwr, \$99.28, Mastercard, law enf brd of prisoners, assr mile/trvl, attny office equip, crthse new equip, p-hlth em prep, fair admin/fees, \$1,412.58, Max Masters, gis land records, \$2,000.00, McKesson Medical-Surgical, p-hlth em prep covid19 vacc, \$240.71, Minuteman Lube Center, shrf veh maint/fuel, yth srvc trvl, \$311.98, Mitich's Repair, shrf veh maint fuel, \$182.58, Motorola Solutions, shsp 2022 interop comm, \$104,107.11, Mountain View Plumbing & Heating LLC, arprt repair/maint, \$95.00, News Letter Journal, print/publ, p-hlth comm, em prep covid19 vacc, ext supp, law enf inmate prgrm, r&b supp, \$491.24, Powder River Energy Corporation, p-hlth, wic, hmlnd sec, fair, r&b, arprt, law enf util, \$3,032.36, RANGE, arprt, p-hlth, wic, fair, clerk, assr, crthse, treas, ext, shrf, dist crt, r&b, law enf comm, \$2,435.73, Rapid Fire Protection, crthse maj repair,

\$1,075.00, Reserve Account-Pitney Bowes, crthse post/frght, \$2,000.00, Roadrunner Disposal Service, arprt util, \$60.00, Safariland LLC, shrf invstgtns, \$218.92, Sagebrush Marketing, fair util, \$100.00, Self Storage LLC, elctn misc, \$300.00, Servall Uniform/Linen Co, fair repair/maint, crthse jntr supp, \$173.03, Summit Plumbing & Heating, law enf repair/maint, \$550.00, Sundance Extinguisher LLC, annx misc, \$284.00, Texas Refinery Corp, r&b oil/gas/lube, \$587.50, The Radar Shop, shrf supp, \$546.00, Top Office Products, p-hlth, assr, wic, treas, crthse, dist crt supp, \$1,700.62, Upton Co-op Association, r&b repair/maint, oil/gas/lube, \$44,893.99, Verizon Wireless, fair util, p-hlth em prep, mch grant, \$289.29, Vicki Hayman, ext nutr educ, \$35.00, Visionary Communications, annx comm, \$162.45, Weston County Sheriff's Search & Rescue, coroner rent, \$500.00, WC&PAA, attny assoc dues, \$300.00, West End Water District, arprt util, \$88.00, Weston County Childrens Center, wc chld ctr, \$3,187.50, Weston County 4-H Council, ext 4H spprt, ext supp, \$207.65, Weston County Gazette, p-hlth comm, misc print/publ, p-hlth em prep covid19 vacc, \$808.00, Weston County Hospital District, prvntn mngmnt, \$10,731.63, Weston County Library, library blk alloc, \$24,329.83, Weston County Road & Bridge, arprt spprt equip, coroner, law enf, shrf, yth srvc, maint, fair veh maint/fuel, \$4,495.73, Weston County Sheriff's Office, law enf supp, shrf pst/frght, yth srvc, \$68.19, Weston County Senior Services, law enf brd of prisoners, \$2,538.00, Woody's Food Center, law enf brd of prisoners, crthse jntr supp, ext nutr educ, \$231.92, WSFP dba API Systems Integrators, crthse maj repairs, \$282.00, WY Department of Health/Rental, p-hlth comm, mile/trvl, reimb to state, mch grant, \$16,820.14, WY Machinery Company, r&b repair/maint, sm tools, cntrct/equip/lbr, \$2,500.47, WY Network, financial admin, \$270.00, WY Public Health Division, p-hlth supp, \$28.00, WYDOT Financial Services, r&b old hwy 85, clerk supp, \$1,264.54, Wyoming Lawn Pro, bldg & grnds maj repair, \$137.25, Net Payroll, \$178,840.11.

With no further business, the meeting was adjourned at 12:27 p.m.

Ed Wagoner  
Chairman

Attest: Becky Hadlock  
Weston County Clerk