

**WESTON COUNTY BOARD OF COMMISSIONERS**  
**OFFICIAL MINUTES**  
**February 7, 2023**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Ed Wagoner at 9:00 a.m. at the Weston County Courthouse. Commissioners Nathan Todd, Don Taylor, Vera Huber and Garrett Borton, Attorney Michael Stulken and Clerk Becky Hadlock were present. Commissioner Taylor led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Huber asked to add HR under Old Business. Vice-Chairman Todd moved to approve the agenda as amended; seconded by Commissioner Taylor. Carried.

**APPROVAL OF CONSENT AGENDA**

Vice-Chairman Todd moved to approve the Consent Agenda which included the vouchers, payroll, AP vouchers, collections for January 2023, Minutes of January 17, 2023, Executive Session Minutes of January 17, 2023, Treasurer's Report, Chairman's Signature on Resolution 2023-2 – For Liquor Licensees in Unincorporated Areas of Weston County, Wyoming, Chairman's Signature on Single Land Split Plat Map – Haeberle, Chairman's Signature on Memorandum of Understanding Between the Wyoming County Commissioners Association and Counties Serving As Cooperating Agencies in the Bureau of Land Management's Effort to Revise the Greater Sage Grouse Plan, Chairman's Signature on BLM Plan Amendments for the Management of Greater Sage Grouse Contractor Coordination Letter, Chairman's Signature on NAVAID Maintenance Contract, Board Appointments: Mallo – Greg Stumpff; seconded by Commissioner Taylor. Carried.

**ROAD & BRIDGE**

Road & Bridge Superintendent Jim Hansen gave the Board an update on the Road & Bridge Department. Commissioner Borton moved to advertise The Board of County Commissioners is asking for Public Comment at their meeting on February 21<sup>st</sup> at 10:00 a.m. on extending the Barton Road 1 ½ miles through Forest Service Road #1248 to end at the County line; seconded by Commissioner Taylor. Carried.

**PREVENTION MANAGEMENT UPDATE**

Kristi Lipp, Community Prevention Specialist, gave an update on what is happening with Prevention Management.

**AUDIT REVIEW**

County Auditor Paul Stille, with Leo Riley & Co., presented the Board with the preliminary copy of the current County audit. Mr. Stille went over some of the highlights of the audit and would like the Board to let him know if they have any questions. Mr. Stille will get the last things completed and then mail the final copy for the Board's approval.

**ELECTED OFFICIAL/DEPARTMENT HEAD UPDATE**

The Elected Officials and Department Heads gave updates to the Board.

**PUBLIC COMMENT**

Jim Darlington, Stanley Jasinski and Henry Nissel spoke during public comment.

## **OLD BUSINESS**

### **CALL WORKS SYSTEM**

Sheriff Bryan Colvard and Deputy Dan Fields explained to the Board the need for the Call Works System. Vice-Chairman Todd moved to approve the purchase of plan #2 off the Call Works System Proposal for \$261,170.88 out of the American Rescue Plan Act 21 account #150.00.32.0029000.1226; seconded by Commissioner Taylor. Discussion ensued. Carried.

### **ADVERTISE COUNTY WEBSITE ON NEWS LETTER JOURNAL WEBSITE FOR \$5,000 DISCUSSION**

There was discussion on advertising the County website on the *News Letter Journal* website for \$5,000. The Board would like to spend the money on the County website instead.

### **HR – HANDBOOK**

Commissioner Huber would like to volunteer to organize HR and get the handbook completed. Commissioner Huber will report back to the Board with updates.

## **NEW BUSINESS**

### **BOARD ADVERTISING**

The Board discussed the continuation of advertising for each Board or having them do it themselves.

### **NEWS LETTER JOURNAL**

Commissioner Huber moved to continue to advertise in the *News Letter Journal* Board Openings, Tax Sales, Help Wanted, Courthouse Closures and Special Meetings; seconded by Commissioner Taylor. Carried.

### **MAINTENANCE POSITION**

Maintenance Foreman Steve Price came before the Board and suggested adding the wage and job description to the advertisement in the paper.

### **PUBLIC COMMENT**

None.

### **VOUCHERS**

066NCPERS, financial admin, \$224.00, AFLAC, payroll ded, \$2,092.26, Family Support Registry, payroll ded, \$247.00, Great-West Trust Company LLC, payroll ded, \$1,240.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$78,814.78, Weston County Clerk, financial admin, \$52,633.31, Weston County Treasurer, financial admin, \$15.00, WY Child Support Enforcement, payroll ded, \$1,250.00, WY Department of Workforce Services, \$2,394.25, WY Retirement System, payroll ded, \$40,491.17, Employers Council, financial admin, \$7,700.00, City of Newcastle, law enf, crthse, r&b, fair, p-hlth, annx, wic util, \$953.70, City of Newcastle, dispatch exp, \$9,000.00, 21 Electric LLC, bldg & grnds maj repair, crthse maj repair, \$510.40, Aced Embroidery, shrf uniform, \$24.00, Ad Pro, p-hlth post/frght, clerk, assr, crthse supp, \$589.91, Alpha Communications, law enf tower rent, \$55.00, Amber Green, crthse other emp, \$680.00, American Road Maintenance, arprt seal coat & mark pvmnt, grant match, \$7,254.00, American Solutions for Business, crthse post/frght, crthse supp, \$486.98, AT&T Mobility, shrf, main, hmlnd sec comm, \$1,088.23, Black Hills Energy, crthse, law enf, r&b, fair, annx, p-hlth, wic util, \$10,290.09, Black Hills Plumbing, law enf brd of prisoners, \$2,640.92, Blue Dog Cleaning, annx cntrct

wages, \$390.00, Bomgaars, r&b repair/maint, arprt supprt equip, \$1,037.43, Byrand Streeter, arprt cncrtct wages, \$1,332.11, Cambria Supply, r&b repair/maint, \$323.57, Carmen Simon, p-hlth em prep, p-hlth comm, \$40.52, Casey Thorson, crthse janitor supp, \$625.00, Catherine Alison Emmert, law enf repair/maint, \$336.00, City of Newcastle, crthse, law enf, annx, p-hlth, fair, r&b util, \$926.29, Collins Communications Inc, fair util, \$30.00, Communication Technologies, shrf veh maint/fuel, \$3,774.88, Comtronix, bldg & grnds maj repair, \$90.00, Culligan Water Conditioning, r&b supp, annx misc, \$47.50, Decker's Market, crthse misc, ext nutr educ, ext 4H supprt, r&b supp, \$223.65, Denette J Price, treas mile/trvl, \$36.25, Don Taylor, comm mile/trvl, \$758.63, Double D, r&b oil/gas/lube, r&b repair/maint, \$903.84, DRM Inc, arprt demo hangar catex, grant match, \$1,195.00, Eastern WY Equipment Co, r&b oil/gas/lube, law enf veh maint/fuel, r&b repair/maint, r&b sm tools, shrf veh maint/fuel, \$548.06, Ed Wagoner, comm mile/trvl, \$1,273.50, Erin Persche, ext 4H supprt, ext 4H educ/trvl, \$87.48, Fastenal Company, r&b lmb/rlvts/brdg, \$136.59, Fisher Sand & Gravel, r&b gravel/rd mtrl fund, rd constr co rd fund, \$4,766.12, Frontier Home, Ranch & Hardware, ext supp, fair repair/maint, bldg & grnds maj repair, \$426.55, Garrett Borton, comm mile/trvl, \$423.57, Golden West Technologies, annx comp softwr lic, shrf offcr equip, crthse comp softwr lic, p-hlth util, hmlnd sec exp, crthse repair/maint, \$6,862.70, Great Western Tire Co, r&b repair/maint, \$1,771.78, Grimms Pump & Industrial Supply, arprt fuel tnk maint, \$98.00, Hometown Medical Clinic PC, shrf school exp, law enf pre empl, \$285.00, Horning, Horning & McGrath, dist crt spec attny, \$369.00, Howard White Construction, bldg & grnds maj repair, \$56,231.00, Humphrey Law LLC, dist crt spec attny, \$375.57, Hurricane Services 21 LLC, crthse janitor supp, bldg & grnds maj repair, \$932.75, Jennifer Liggett, crthse other emp, \$45.00, Kami L Lopez, fair slry, \$277.50, Kara Lenardson, assr mile/trvl, \$281.25, KASL, p-hlth em prep, p-hlth comm, \$447.00, Kregel Towing & Recovery, shrf abandon veh, \$300.00, Lowe Roofing of Wyoming LLC, bldg & grnds maj repair, \$57,280.00, M Dean Butler, fair slry, \$195.00, Marco Inc, annx comp softwr lic, \$243.69, Mastercard, shrf school exp, law enf pre empl, assr mile/trvl, attny comm, office equip/tech, trial prep, p-hlth em prep, fair admin/fees, shrf veh maint/fuel, \$1,768.50, Max Masters, gis land records, \$2,000.00, Michelle Sweet, p-hlth comm, \$9.99, Minuteman Lube Center, shrf veh maint/fuel, yth srvc trvl, \$940.38, Morrison Maierle Inc, arprt demo hangar catex, grant match, \$4,773.00, Motor Power Equipment, r&b repair/maint, \$655.65, Motorola Solutions, hmlnd sec exp, \$272.58, Mountain States Lithographing, crthse supp, \$220.28, News Letter Journal, misc print/publ, misc adverts tax sls, r&b supp, \$610.78, Plainsman, crthse supp, post/frgth, \$599.55, Powder River Energy Corporation, p-hlth, wic, hmlnd sec, fair, r&b, arprt, law enf util, \$3,163.76, Power Plan OIB, r&b repair/maint, \$169.54, Rancher's Feed & Supply, fair repair/maint, \$360.17, RANGE, arprt, p-hlth, wic, fair, assr, clerk, crthse, treas, ext, shrf, dist crt, r&b, law enf comm, \$2,489.61, Rapid Fire Protection, bldg & grnds maj repair, \$4,104.60, Rick's Electric, bldg & grnds maj repair, \$747.46, Roadrunner Disposal Service, arprt util, \$60.00, Sagebrush Marketing, fair util, \$100.00, Scott E Beachler, crnr school exp, \$900.00, Servall Uniform/Linen Co, crthse janitor supp, fair repair/maint, \$173.03, Smith Psychological Services, law enf pre empl, \$400.00, Stephens-Peck Inc, crthse supp, \$119.00, Tammy Cleverdon, treas mile/trvl, \$36.25, Texas Refinery Corp, r&b oil/gas/lube, \$1,042.60, Toolpushers Supply Co, r&b repair/maint, \$52.05, Top Office Products, crthse supp, dist crt supp, \$670.22, Town of Upton, upton comm cncr, upton Indfl, \$2,193.75, Upton Co-op Association, r&b oil/gas/lube, \$27,230.17, Upton Senior Center, upton sr cncr, \$531.25, UW Administration Business Office, ext 4H educ slry, \$5,586.00, Vera Huber, comm mile/trvl, \$693.92, Verizon Wireless, fair util, p-hlth em prep, p-hlth mch grant, \$283.32, Visionary Communications, annx comm, \$162.45, Voelker's Autobody, hmlnd sec exp, shrf veh maint/fuel, \$944.43, West End Water District, arprt util, \$73.00, Weston County 4-H Council, ext post/frgth, annx repair/maint, \$204.79, Weston County Gazette, hist presrvtn, misc print/publ, misc adverts tax sls, \$837.75, Weston County

Health Services, in-home hlth, \$1,500.00, Weston County Hospital District, prvntn mngmnt, \$7,151.31, Weston County Library, library blk alloc, \$24,329.83, Weston County Natural Resource District, nat resc garden, nat resc hzrd waste, \$1,106.25, Weston County Road & Bridge, law enf veh maint/fuel, shrf mile/trvl, yth srvc trvl, assr veh maint/fuel, fair util, \$3,794.31, Weston County Senior Services, newc sr citizen, newc sr meal, upton/osage sr meal, law enf brd of prisoners, \$8,288.50, Woody's Food Center, law enf brd of prisoners, crthse misc, \$151.63, WY Clerks of District Court Association, dist crt fees/trans, \$150.00, WY County Commissioners Association, comm mile/trvl, \$200.00, WY County Treasurers Association, treas supp, \$200.00, WY Department of Agriculture, arprt fuel tnk maint, \$40.00, WY Department of Health/Rental, p-hlth mile/trvl, p-hlth em prep, \$511.65, WY Machinery Co, r&b repair/maint, r&b oil/gas/lube, \$8,860.11, WY Network, financial admin, \$270.00, WY Public Health Division, yth srvc offcr, p-hlth supp, \$425.00, WYDOT-Financial Services, r&b old hwy 85, \$1,776.47, Net Payroll, \$185,635.11.

With no further business, the meeting was adjourned at 2:15 p.m.

Ed Wagoner  
Chairman

Attest: Becky Hadlock  
Weston County Clerk