

**WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
October 18, 2022**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairwoman Marty Ertman at 9:00 a.m. at the Weston County Courthouse. Commissioners, Nathan Todd, Ed Wagoner, Tony Barton and Don Taylor, and Clerk Becky Hadlock were present. Linda Hunt led the Pledge of Allegiance.

APPROVAL OF AGENDA

Vice-Chairman Todd moved to approve the agenda; seconded by Commissioner Wagoner. Carried.

APPROVAL OF CONSENT AGENDA

Commissioner Barton moved to approve the Consent Agenda which included the minutes of October 4, 2022, Executive Session Minutes of October 4, 2022, Treasurer Reports, Resolution 2022-22 – Open Burning Restrictions Lifted, Resolution 2022-23 – Bringing Property Back into the Fairgrounds, Resolution 2022-24 – Establishing the Upton Fairview Road, Also Designated Weston County Road #59, Resolution 2022-25 – Concerning Special Prosecution, Tax Roll Corrections #1508-#1514, Chairman’s Signature on Provider of Service Agreements, Chairman’s Signature on Grant Award Agreement Between Wyoming Office of Homeland Security and Weston County, Chairman’s Signature on Grant Award Agreement Between Wyoming Office of Homeland Security and Weston County, Chairman’s Signature on Grant Award Agreement Between Wyoming Office of Homeland Security and Weston County Emergency Management; seconded by Commissioner Taylor. Carried.

FAIRGROUNDS

Fairgrounds Manager Kara Fladstol gave the Board an update on the Fairgrounds. A quote was given to have work done on the Event Center. Commissioner Barton moved to authorize Manger Fladstol to get the work done by Twin City Construction issue date 8/19/22 and take it out of Building and Grounds and also add a door closure to the side door; seconded by Vice-Chairman Todd. Carried.

ROAD & BRIDGE

Road & Bridge Superintendent Jim Hansen gave the Board an update on the Road & Bridge Department. WYDOT inspected the bridge on the Dewey Road and can’t begin the project until 2027. Commissioner Barton moved to have Inberg-Miller finish the design for a culvert and then put it out for bid; seconded by Commissioner Wagoner. Discussion ensued. Carried.

NEW BUSINESS

NONE

OLD BUSINESS

CREDIT CARD POLICY

Vice-Chairman Todd moved to add “The Elected Official or Department Heads has the obligation to review the nature and reasonableness of the charges incurred by the individual. The Elected Official or Department Head may disapprove of charges. The employee shall reimburse the County for any such disapproved charges to Credit card is for business travel only; personal use of this card is strictly

prohibited;; seconded by Commissioner Wagoner. Discussion ensued. Carried. Clerk Hadlock will have a pre-authorized form to be reviewed at the next meeting.

LOCAL ASSISTANCE

Commissioner Barton moved that the Treasurer's Office apply for the Local Assistance & Tribal Consistency Fund; seconded by Vice-Chairman Todd. Discussion ensued. Ayes: Todd, Wagoner, Barton, Taylor. Nays: Ertman.

PUBLIC COMMENT

Stanley Jasinski & Walter Sprague commented that they did not support the Board applying for the Local Assistant.

VOUCHERS

066 NCPERS, financial admin, \$224.00, AFLAC, payroll ded, \$2,411.27, Family Support Registry, payroll ded, \$247.00, Great-West Trust Company LLC, payroll ded, \$1,240.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$77,760.86, Weston County Clerk, financial admin, \$54,690.66, Weston County Treasurer, financial admin, \$15.00, WY Child Support Enforcement, payroll ded, \$1,250.00, WY Department of Workforce Services, financial admin, \$2,422.14, WY Retirement System, payroll ded, \$41,394.24, Traveler's, misc insurance, \$66,637.00, Ann K Slagle, elctn slry, meals, mile/trvl, \$273.75, Debbi L Piper, elctn slry, meals, mile/trvl, \$199.38, Harriet Birkley, elctn slry, meals, mile/trvl, \$196.50, Leslie Townsend, elctn slry, meals, mile/trvl, \$240.00, WEBT, financial admin, \$78,661.66, Abbey Lacey, ext sec wkshp trng, \$97.00, Aced Embroidery, shrf uniforms, \$582.00, Ad Pro, clerk/crthse/r&b supp, \$787.20, Allied 100 LLC, hmlnd sec exp, law enf supp, shrf school exp, \$982.97, Alpha Communications, law enf tower rent, \$55.00, Amber Green, crthse other emp, \$425.60, Andrew Longland, frgrnds slry, \$213.75, Archivesocial Inc, shrf spec off equip, \$4,990.00, AT&T Mobility, shrf/r&b/maint/hmlnd sec comm, \$1,545.45, Becky Hadlock, clerk mile/trvl, \$190.00, Black Hills Chemical & Janitorial, law enf brd of prisoners, \$413.93, Black Hills Energy, crthse/law enf/r&b/frgrnds/annx/p-hlth/wic util, \$4,835.31, Black Hills Plumbing, frgrnds repair/maint, crthse maj repairs, bldg & grnds maj repair, \$924.53, Blue Dog Cleaning, annx cntrct wages, \$390.00, Bomgaars, frgrnds repair/maint, r&b repair/maint, crthse repair/maint, shrf offcr equip, \$296.21, Byrand Streeter, arprt cntrct wages, arprt repair/maint, \$1,593.32, Cambria Discount Drug LLC, law enf jail medical, \$85.32, Cambria Supply, r&b repair/maint, r&b sm tools, frgrnds repair/maint, \$233.14, Carmen Simon, p-hlth em prep, p-hlth immuniz, \$36.55, Catherine Alison Emmert, law enf repair/maint, \$448.00, Central WC Solid Waste District, cwcswd, \$1,875.00, Christina Cote, dist crt mile/trvl, \$98.53, City of Newcastle, crthse/law enf/annx/p-hlth/wic/frgrnds/r&b/dispatch util, \$10,905.66, Clarine Knighten, coroner depty calls, \$792.66, Collins Communications Inc, frgrnds util, \$30.00, Comtronix, crthse misc, \$90.00, Control Solutions, p-hlth immuniz, \$64.00, Creative Product Source, hmlnd sec exp, \$413.75, Crook County, comp softwr lic, \$11,407.00, Crook County Coroner's Office, coroner fees/trans, coroner inqst & invstgtns, \$1,697.10, Culligan Water Conditioning, r&b supp, annx misc, \$41.00, Day Law LLC, dist crt special attny, \$875.00, Decker's Market, ext nutrition educ, p-hlth comm, \$193.95, Double D, r&b oil/gas/lube, r&b repair/maint, \$904.93, Eastern WY Equipment Co, r&b repair/maint, frgrnds repair/maint, \$255.96, Election Systems & Software Inc, elctn misc, print/publ, \$10,194.41, Fisher Sand & Gravel, r&b gravel/rd mtrl fund, rd constr co rd fund, \$32,039.75, Fred's Welding Service, law enf repair/maint, \$240.00, Frontier Home, Ranch & Hardware, arprt repair/maint, hmlnd sec exp, crthse repair/maint, annx misc, ext supp, p-hlth supp, r&b repair/maint, law enf supp, \$571.09, Golden West Technologies, annx comp

sftwr lic, shrf spec offc equip, crthse comp sftwr lic, p-hlth comm, p-hlth immuniz, p-hlth em prep, attny office equip/tech, \$3,942.50, Hillyard/Sioux Falls, crthse janitor supp, \$151.17, Hometown Medical Clinic PC, law enf pre empl, \$220.00, Humphrey Law LLC, dist crt special attny, \$885.91, Jones & Bartlett Learning, shrf school exp, \$8.21, Jub Jub Inc, frgrnds util, misc comp softwr lic, \$368.25, Kami L Lopez, frgrnds slry, \$187.50, KASL, p-hlth em prep, p-hlth immuniz, wic spec proj, \$518.50, KC's Lawn Service, bldg & grnds maj repair, \$250.00, Kevin Stolz, shrf officer equip, \$10.00, LexisNexis-Matthew Bender & Co, attny office exp, \$190.66, LN Curtis & Sons, shrf uniforms, \$193.16, Lou's Service LLC, frgrnds repair/maint, \$913.00, M Dean Butler, frgrnds slry, \$217.50, Marco, Inc, annx comp softwr lic, \$246.94, Mastercard, law enf brd of prisoners, law enf veh maint/fuel, assr mile/trvl, attny comm, attny office equip/tech, attny trvl/meals/regis, crthse comp softwr lic, elctn office exp, p-hlth em prep, p-hlth mch grant, r&b post/frght, hmlnd sec exp, frgrnds admin/fees, frgrnds util, shrf veh maint/fuel, \$3,074.15, Max Masters, gis land records, \$2,000.00, Michelle Sweet, p-hlth mile/trvl, \$482.39, Mike Frolander, coroner deputy calls, \$730.66, Mike's Equipment Service, arprt support equip, \$202.50, Minuteman Lube Center, shrf veh maint/fuel, \$2,467.00, NACCTFO, treas mile/trvl, \$100.00, Newcastle Ambulance c/o Campbell County Health, newc ambul, \$3,750.00, News Letter Journal, attny office exp, print/publ, adverts tax sls, elctn print/publ, p-hlth comm, wic spec proj, dist crt supp, crthse misc, crthse supp, \$4,112.27, OpSec Security Inc, treas supp, \$225.00, Orcutt Police Defensive Systems Inc, law enf det equip/ammo, shrf spec offc equip, \$1,291.00, Paul C Grummons, bldg & grnds maj repair, \$60.00, Pitney Bowes Global Financial Services LLC, crthse post/freight, \$650.07, Pitney Bowes Inc, crthse post/freight, \$19.08, Postmaster c/o Sheriff, law enf inmate program, shrf post/freight, \$180.00, Powder River Energy Corporation, p-hlth/wic/hmlnd sec/frgrnds/r&b/arprt/law enf util, \$2,677.07, Powder River Heating & AC, crthse maj repairs, \$437.50, Power Plan OIB, r&b repair/maint, \$106.53, RANGE, arprt/p-hlth/wic/frgrnds/assr/clrk/crthse/treas/ext/law enf/shrf/dist crt/r&b/hmlnd sec comm, \$2,834.94, Reserve Account-Pitney Bowes, crthse post/freight, \$4,000.00, Roadrunner Disposal Service, arprt util, \$60.00, Sagebrush Marketing, frgrnds util, crthse misc, \$502.49, Sanofi Pasteur, p-hlth immuniz, \$3,869.43, Self Storage LLC, elctn misc, \$150.00, Servall Uniform/Linen Co, crthse janitor supp, frgrnds repair/maint, \$116.33, Steven Annetts, shrf investgtns, \$360.22, Susan K Overman, treas mile/trvl, \$115.00, Thomson Reuters-West, misc law library, \$1,497.00, Timberline Services, r/b cong-mit 2022 exp, rd constr co rd fund, \$223,250.00, Toolpushers Supply Co, r&b repair/maint, \$756.05, Top Office Products, crthse supp, dist crt supp, law enf repair/maint, p-hlth immuniz, wic spec proj, \$2,184.15, Trugreen, bldg & grnds maj repair, \$237.00, Upton Ambulance, upton ambul, \$5,000.00, Upton Chamber of Commerce, upton chmbr, \$575.00, Upton Co-op Association, r&b oil/gas/lube, \$45,259.76, Verizon Wireless, frgrnds util, p-hlth em prep, p-hlth mch grant, \$278.89, Vicki Hayman, ext nutrition educ, \$36.25, Visionary Communications, annx comm, \$158.10, West End Water District, arprt util, \$60.00, Weston County, bldg & grnds maj repair, \$263.35, Weston County 4-H Council, ext nutrition educ, ext supp, \$471.53, Weston County Gazette, adverts tax sls, misc print/publ, elctn print/publ, \$3,150.00, Weston County Humane Society, humane soc, \$750.00, Weston County Library, library blk alloc, \$24,329.83, Weston County Pharmacy, law enf jail medical, \$11.28, Weston County Road & Bridge, arprt supp equip, srch & rscue, law enf veh maint/fuel, shrf veh maint/fuel, yth srvc trvl/train, maint veh maint/fuel, assr veh maint/fuel, frgrnds util, \$6,766.12, Weston County School District #1, financial admin, \$400.00, Weston County Sheriff's Office, law enf inmate program, shrf post/freight, yth srvc office exp, \$100.90, Weston County Senior Services, law enf brd of prisoners, \$2,684.00, Wilder Graphic Designs, shrf veh maint/fuel, misc print/publ, \$1,264.82, Woody's Food Center, law enf brd of prisoners, elctn supp, crthse janitor supp, ext nutrition educ, hmlnd sec exp, \$199.29, Wyoming Association of County Officers, clerk mile/trvl, shrf mile/trvl, treas mile/trvl, \$1,500.00, Wyoming Department of

Health/Rental, p-hlth mile/trvl, p-hlth reimb to state, \$15,821.62, Wyoming Department of Transportation, rd constr co rd fund, \$2,050.47, WY Network, financial admin, \$270.00, Wyoming Public Health Division, p-hlth supp, \$42.00, Wyoming Earthmoving Corp, rd constr co rd fund, \$2,000.00, Net Payroll, \$185,423.55.

With no further business, the meeting was adjourned at 10:24 a.m.

Commissioner Barton moved to go back into regular session at 10:32 a.m.; seconded by Vice-Chairman Todd. Carried.

EXECUTIVE SESSION

Commissioner Barton moved to go into Executive Session per W.S. 16-4-405(a)(ii), seconded by Commissioner Taylor. Carried. Executive Session began at 10:32 a.m. and reconvened into regular session at 11:12 a.m. Matters concerning employment were discussed in Executive Session, no action was taken.

The maintenance position will be added under old business for the next meeting.

With no further business, the meeting was adjourned at 11:13 a.m.

Marty Ertman
Chairman

Attest: Becky Hadlock
Weston County Clerk