

**WESTON COUNTY BOARD OF COMMISSIONERS**  
**OFFICIAL MINUTES**  
**September 6, 2022**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairwoman Marty Ertman at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Tony Barton and Don Taylor, Attorney Michael Stulken and Clerk Becky Hadlock were present. Garrett Borton led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Taylor asked to add Employee Handbook under Old Business. Clerk Hadlock stated Tiffany Riehemann would not be able to attend for the Upton Ambulance but the Board still wanted to have a conversation about this. Commissioner Wagoner moved to approve the agenda with changes; seconded by Commissioner Taylor. Carried.

**APPROVAL OF CONSENT AGENDA**

Commissioner Barton moved to approve the Consent Agenda, minus warrant #'s 69776 x 2, 69722 & 69785, which included the vouchers, payroll, AP vouchers, Collections for August 2022, Minutes of August 16, 2022, Chairman's Signature on Treasurer's & Clerk's Abstract Statements, Board's Signature on Resolution 2022-19 – Amendment to the 2022-2023 Budget, Board's Signature on County Road Fund Project Eligibility Certification Form, Tax Roll Correction #1507; seconded by Commissioner Taylor. Carried.

Commissioner Barton moved to approve warrant's # 69785 & # 69722 pending corrections; seconded by Commissioner Taylor. Carried.

Commissioner Barton moved to pay warrant # 69776; seconded by Commissioner Wagoner. Carried.

**ROAD & BRIDGE**

Road & Bridge Superintendent Jim Hansen let the Board know that it will cost \$17,850 for a new furnace system as the current system cannot be fixed. Commissioner Barton moved to authorize Superintendent Hansen to pursue getting a new heater for the Road & Bridge shop; seconded by Commissioner Taylor. Carried. Superintendent Hansen gave the Board an update on the Road & Bridge Department.

**PUBLIC HEALTH**

Christia Martens, Public Health Response Coordinator gave an update to the Board.

**MALLO CAMP**

Mallo Camp Board Member Gideon Dixon, Mallo Camp Manager Caleb Thompson and Natural Resource District Manager Caleb Carter gave a presentation to the Board about timber reduction around Mallo Camp. Mallo Camp has applied for a grant but would need \$20,000 from the County as a match. The Board will have an answer for them by the next meeting.

**MUSSER ROAD**

Bev Szuma let the Board know that her and Superintendent Hansen have discussed putting a culvert on Musser Road as a solution to what she was coming in for. The culvert form will be added to the next agenda.

### **UPTON AMBULANCE**

The Upton Ambulance was discussed and they will be invited to the first meeting in October.

### **DRU BOWER**

Dru Bower phoned in to give the Board an update on the Black Hills National Forest Land Use Plan, Newcastle BLM Resource Management Plan Revision and the Thunder Basin National Grasslands. Commissioner Barton moved to approve the Chairman's signature on the Newcastle BLM Resource Management Plan comments; seconded by Commissioner Taylor. Carried.

### **NEWCASTLE BLM RESOURCE MANAGEMENT PLAN**

Bob Harshbarger gave an update to the Board about the meeting that he had attended.

### **LETTER FROM THE CITY OF NEWCASTLE**

The Board discussed a letter that was received from Newcastle City Attorney Dublin Hughes stated the City's wish to terminate the County/City Dispatch Contract from 2020-2021 and discontinue the month-to-month payment basis. Discussion ensued.

### **NEW MOTORGRADER**

Dana Brentinger with RDO Equipment came before the Board to discuss the different prices of a new John Deere motorgrader.

### **FOLLOW UP TO FAIR BOARD MEETING & QUESTION ON PROVIDER OF SERVICE CONTRACT**

The Chamber of Commerce came before the Board and stated they do not feel the issues they had with the Fair Board have been resolved. They also do not like the stipulations that were added to their Provider of Service contract stating they had to have the Chamber office open or they would not receive the money from the Board of Commissioners. The Board explained they had agreed to this, but it can be talked about at the next meeting.

### **NEW BUSINES**

#### **REQUEST LETTER FROM LINDA HUNT**

Commissioner Barton moved to authorize the Chairman's signature on the Letter of Support for Bent Sprockets; seconded by Commissioner Wagoner. Carried.

### **OLD BUSINESS**

#### **CORRECTED TREASURER'S REPORT**

Treasurer Susie Overman let the Board know she had printed the report from June too soon and this report was the corrected report. Commissioner Barton moved for the Board to sign the corrected June 30, 2022 Treasurer's Report; seconded by Commissioner Taylor. Carried.

#### **EMPLOYEE HANDBOOK/JEANI STONE**

Chairwoman Ertman reported that Deputy Attorney Jeani Stone is pretty close to having the Employee Handbook done.

### **PUBLIC COMMENT**

NONE

## VOUCHERS

066 NCPERS, financial admin, \$208.00, AFLAC, payroll ded, \$2,525.71, Family Support Registry, payroll ded, \$247.00, Great-West Trust Company LLC, payroll ded, \$1,240.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$78,661.66, Weston County Clerk, financial admin, \$56,767.92, Weston County Treasurer, financial admin, \$15.00, WY Child Support Enforcement, payroll ded, \$1,250.00, WY Department of Workforce Services, financial admin, \$2,512.27, WY Retirement System, payroll ded, \$42,413.13, Weston County Clerk, financial admin, \$426.68, WY Department of Workforce Services, financial admin, \$4.41, 21 Electric LLC, arprt runway repair/maint, crthse repair/maint, \$297.50, 4R Vinyl Graphics & Design, r&b fuel tank maint, \$205.00, Aced Embroidery, shrf uniforms, \$448.00, Alpha Communications, law enf tower rent, \$55.00, Amber Green, crthse other emp, \$432.20, Andrew Longland, frgrnds slry, \$1,020.00, AT&T Mobility, shrf/r&b/maint/hmlnd sec comm, \$1,557.79, Barbara Crow, elctn slry, meals, \$170.00, Becky Hadlock, elctn mile/trvl, \$35.88, Black Hills Chemical & Janitorial, frgrnds repair/maint, law enf brd of prisoners, \$1,479.20, Black Hills Energy, crthse/law enf/r&b/frgrnds/annx/p-hlth/wic util, \$6,041.15, Black Hills Plumbing, annx/law enf/bldg & grnds repair/maint, \$2,949.69, Blue Dog Cleaning, annx cntrct wages, \$390.00, Bomgaars, frgrnds util, r&b repair/maint, law enf supp, \$494.31, Brenda Weimer, elctn slry, meals, mile/trvl, \$197.50, Brittany Trandahl, elctn mile/trvl, \$75.00, Byrand Streeter, arprt cntrc wages, arprt fuel tnk maint, \$1,431.11, Cambria Supply, r&b/frgrnds repair/maint, \$150.47, Carla M Materi, elctn slry, meals, \$150.00, Carmen Simon, p-hlth comm, immuniz, supp, \$70.95, Catherine Alison Emmert, law enf supp, repair/maint, \$743.11, Charm-Tex, law enf brd of prisoners, \$500.80, City of Newcastle, crthse/law enf/annx/p-hlth/wic/frgrnds/r&b util, \$1,813.62, Collins Communications, frgrnds util, \$30.00, Connie James, wic spec proj, \$65.00, Coonie Tooman, elctn slry, meals, mile/trvl, \$195.00, Culligan Water Conditioning, r&b/annx supp, \$60.50, Deanna Makousky, elctn slry, meals, \$151.50, Decker's Market, ext nutrtn educ/ext 4-H spprt/frgrnds repair/maint, \$102.68, Deadra D Stumpff, elctn slry, meals, \$155.00, Denette J Price, treas mile/trvl, \$51.25, Dorothy P Fuller, elctn slry, meals, mile/trvl, \$201.25, Double D, r&b repair/maint, \$605.01, Doug Jorrey, elctn slry, \$10.00, Eastern WY Equipment Company, r&b repair/maint, sm tools, frgrnds repair/maint, shrf veh maint/fuel, \$777.69, Eileen E Vickers, elctn slry, meals, \$160.00, Election Systems & Software Inc, elctn print/publ, elctn repair/maint, \$1,574.30, Fisher Sand & Gravel, r&b gravel/rd mtrl fund, \$18,469.65, FOCUS, focus, \$1,681.25, Frontier Home, Ranch & Hardware, arprt repair/maint, arprt spprt eqp, crthse repair/maint, annx janitor supp, ext 4-H spprt, frgrnds repair/maint, law enf inmate prgrm, \$400.16, Gloria Riehemann, elctn slry, meals, mile/trvl, \$330.00, Golden West Technologies, shrf spec off equip, crthse com softwr, p-hlth comm, p-hlth immunz, p-hlth em prep, attny office equip/tech, \$4,292.50, Grimm's Pump & Industrial Supply, r&b cntrct/equip/lbr, \$986.86, Grossenburg Implement, frgrnds, r&b repair/maint, \$429.92, Hamilton County Sheriff, attny trial prepare, \$42.00, Hannah Gross, elctn slry, meals, \$155.00, Hansen Equipment Company, r&b repair/maint, \$35.00, Hillyard/Sioux Falls, crthse janitor supp, \$304.84, Humphrey Law LLC, dist crt spec attny, \$135.00, Ilisah Covey, elctn slry, meals, \$151.50, Jan Bernethy, elctn slry, meals, mile/trvl, \$207.50, Jane Capps, elctn slry, meals, \$170.00, Janet E Materi, elctn slry, meals, mile/trvl, \$225.00, Jason Jenkins, elctn slry, \$40.00, Jonathan D Anderson, elctn slry, meals, \$151.50, Jonathan R Anderson, elctn slry, meals, \$151.50, Judy Keller, elctn slry, meals, mile/trvl, \$236.25, Kami Erland, elctn slry, meals, mile/trvl, \$197.50, Kami L Lopez, frgrnds slry, \$1,447.50, Kandell Habig, elctn slry, meals, mile/trvl, \$195.00, KAP Snow & Services, bldg & grnds maj repair, \$3,153.00, Karol Holland, elctn slry, meals, mile/trvl, \$191.87, KASL, p-hlth em prep, \$189.00, Kathryn Thomas, hist prsrvtn, \$99.99, Kendahl Liggett, elctn slry, meals, \$151.50, Kimball Midwest, r&b repair/maint, \$171.41, Kregel Towing & Recovery, shrf veh maint/fuel/invstgtns, \$275.00, Lara Lopez, ext 4-H spprt, \$168.75, Leah Doyle, elctn

slyr, meals, \$155.00, LN Curtis & Sons, shrf/law enf unifrms, \$742.00, Lydia Anderson, elctn slyr, meals, \$151.50, M Dean Butler, frgrnds slyr, \$307.50, Mallo Camp, mallo camp cntrct empl, \$1,250.00, Marco, Inc, annx comp sftwr, \$198.69, Mark Henry, elctn slyr, meals, \$160.00, Mastercard, p-hlth/shrf/law enf/assr/attny/dist crt/r&b/hmlnd sec/frgrnds exp, \$3,229.00, Max Masters, gis land records, \$2,000.00, MG Oil Company, r&b oil/gas/lube, \$204.18, Michael Tooman, elctn slyr, meals, \$170.00, Minuteman Lube Center, shrf, assr veh maint/fuel, \$1,941.83, Motor Power Equipment, r&b repair/maint, \$173.06, Motorola Solutions, shrf spec off equip, shrf coronavirus rspns, \$15,213.38, News Letter Journal, print/publ, elctn print/publ, law enf supp, r&b supp, crthse misc, hmlnd sec exp, \$916.50, Norco Inc, frgrnds repair/maint, \$61.43, Paul C Grummons, bldg & grnds maj repair, \$120.00, Pitney Bowes Inc, crthse supp, \$143.78, Powder River Energy Corporation, p-hlth/wic/hmlnd sec/frgrnds/r&b/arprrt/law enf util, \$2,443.08, Power Plan OIB, r&b repair/maint, \$1,580.38, R&S Northeast LLC, p-hlth supp, \$31.36, Ramsey Gross, elctn slyr, meals, \$155.00, Rancher's Feed & Supply, r&b repair/maint, \$105.67, RANGE, arprrt/p-hlth/wic/frgrnds/assr/clk/crthse/treas/ext/shrf/dist crt/r&b/hmlnd sec/law enf comm, \$2,617.82, Rena Quick, elctn slyr, meals, \$170.00, Roadrunner Disposal Service, arprrt, frgrnds util, \$250.00, Sagebrush Marketing, frgrnds util, \$100.00, Self Storage LLC, elctn misc, \$150.00, Servall Uniform/Linen Co, frgrnds repair/maint, crthse janitor supp, \$237.57, Sharon Kapsner, elctn slyr, meals, \$155.00, Shirley A Harder, elctn slyr, meals, \$155.00, Smith Psychological Services, law enf pre empl, \$400.00, Sundance Extinguisher LLC, frgrnds repair/maint, \$626.00, Susan Love, elctn slyr, meals, mile/trvl, \$183.75, Sylvana Holloway, elctn slyr, meals, \$160.00, Tabitha Quinones, elctn slyr, meals, \$160.00, Tammy Cleverdon, elctn slyr, treas mile/trvl, \$91.25, Tammy S Cookston, elctn slyr, meals, \$155.00, Tavis Witcher, law enf supp, law enf jlr schls, \$490.00, Team Lab Chemical Corp, r&b repair/maint, \$172.50, Teresa I Gross, elctn slyr, meals, \$155.00, Texas Refinery Corp, r&b oil/gas/lube, \$587.50, Toolpushers Supply Co, r&b repair/maint, \$30.84, Top Office Products, treas/law enf/shrf/yth srvs/crthse/dist crt/p-hlth supp, \$2,239.45, Town of Upton, uptn comm cntr, uptn Indfl, \$2,193.75, Trugreen, bldg & grnds maj repair, \$237.00, Twila Godfrey, elctn slyr, meals, mile/trvl, \$208.75, Tyler Technologies, misc comp softwr lic, \$1,166.89, Upton Co-op Association, r&b oil/gas/lube, \$35,652.39, Upton Senior Center, uptn sr citzns, \$531.25, Verizon Wirless, frgrnds util, p-hlth comm, p-hlth em prep, \$284.03, Vicki Hayman, ext nutrtn edctr, \$189.25, Visionary Communications, annx comm, \$158.10, Voelker's Autobody, shrf veh maint/fuel, \$451.08, Weston County Natural Resource District, nat resc garden, hzrd waste, \$1,106.25, West End Water District, arprrt util, \$60.00, Western Printing, elctn supp, \$54.75, Weston County Children's Center, wc chld ctr, \$3,187.50, Weston County 4-H Council, ext sec wkshp trng, \$75.00, Weston County Gazette, misc print/publ, r&b cntrct/equip/lbr, elctn print/publ, \$1,378.50, Weston County Health Services, co ward-involntry, r&b cntrct/equip/lbr, \$3,868.43, Weston County Hospital District, prvntn mngmnt, \$6,202.19, Weston County Library, library blk alloc, \$24,329.83, Weston County Road & Bridge, arprrt supprt eqp, srch & rscue, law enf/shrf/assr veh maint/fuel, frgrnds util, \$8,841.67, Weston County Senior Services, newc sr citzns, newc sr meals, uptn/osge sr meals, law enf brd of prisoners, \$8,000.50, Weston County True Value, crthse repair/maint, \$59.28, Weston County Weed & Pest, frgrnds repair/maint, law enf repair/maint, \$140.68, William H Fuller, elctn slyr, mile/trvl, \$91.25, Woody's Food Center, law enf brd of prisoners, annx janitor supp, ext 4-H supp, ext nut edctr, arprrt janitor supp, \$386.74, Wyoming Association of County Officers, treas mile/trvl/conventns, \$250.00, Wyoming Department of Agriculture, law enf brd of prisoners, \$200.00, Wyoming Department of Health/Rental, p-hlth reimb to state, \$15,894.87, WY Machinery Company, r&b repair/maint, \$14,275.88, WY Network, financial admin, \$270.00, Wyoming Public Health Division, p-hlth supp, \$28.00, WYDOT-Financial Services, rd constr co rd fund, \$1,619.21, Net Payroll, \$192,091.56.

With no further business, the meeting was adjourned at 1:45 p.m.

Marty Ertman  
Chairman

Attest: Becky Hadlock  
Weston County Clerk