

WESTON COUNTY LIBRARY BOARD OF TRUSTEES MEETING

March 25, 2022

The regularly scheduled meeting of the board was called to order at 11:32 a.m. by Chairperson Pat Morgan. Present were Pat Morgan, Sherri Randall, Cathy Dunford, Paul Patterson, Brenda Mahoney-Ayres, and Deb Smith.

The agenda was reviewed and approved.

Minutes of the previous meeting were read and approved.

The treasurer's report was presented, showing a total of 53.2% of the total budget utilized. Paul moved to accept the report as presented; Deb seconded. Motion carried.

Brenda presented the director's report. The Volunteer Income Tax Assistance program is ending and remains fully scheduled. The Lifetime Arts Creative Aging program on Sumi Painting and Watercolor Techniques, being taught by Walter Sprague, has fourteen registered. The Star Watch party was well attended by 20 people. Brenda met with garden club member Pat Morgan to discuss ideas for implementing the proposed seed library. Brenda attended the Weston County Commissioners meetings of March 1 and 15, with continuing discussion of repairs to both libraries, especially concerning windows at Upton Branch Library. Employee evaluations have been completed and she continues updating employee job descriptions. Mary Bickett has submitted her resignation as Weston County Library Board trustee. The library is set to begin digital database Hoopla service April 1. Tara Conklin was hosted March 23 for her book signing, "Guarded Hearts." Kaitlin Macke has been hired as Adult Services Librarian, effective March 21. Children's Librarian, Jenna Goodart, is participating in Newcastle Elementary School's "Adventures in Learning with Parents and Pre-Ks" April 7, promoting the summer reading program. National Library Week is April 3-9, during which the annual used book sale will be held.

Sherri presented the Upton Branch Library report. She attended an online workshop for the summer reading program and a webinar concerning homeless and displaced persons in a library setting. Upton preschool brought their classes to visit the library and for story time March 7. Upton Elementary class visits have been scheduled for May. Upton will also be hosting a used book sale in April. Summer reading program is well underway, with craft supplies for weekly craft programs being acquired.

There was no Weston County Library Foundation report.

Old Business:

Paul moved to approve the first reading of the Library Board Operations Policy; Cathy seconded. Motion carried.

New Business:

Brenda reviewed updated job descriptions, with no major changes. She is basically evening out the responsibilities and working on more cross-training. She would like to develop a Young Adult reading program. She also reminded the Board it was time to be thinking about the 2022-23 budget, especially in light of increasing expenses.

The Board went into executive session at 12:18 p.m. for personnel issues. The board came out of executive session at 12:37 p.m., with no decision made.

The next meeting will be April 22 at 11:30 a.m.

Cathy moved the meeting adjourn; Paul seconded. Meeting adjourned at 12:39 p.m.

Following the meeting, Every Library Trustee Training video was viewed.

Respectfully submitted,

Deb Smith, Secretary