

WESTON COUNTY LIBRARY BOARD OF TRUSTEES MEETING

April 22, 2022

The regularly scheduled meeting of the board was called to order at 11:35 a.m. by Chairperson Pat Morgan. Present were Pat Morgan, Sherri Randall, Cathy Dunford, Paul Patterson, Brenda Mahoney-Ayres, and Deb Smith.

The agenda was reviewed and approved.

Minutes of the previous meeting were read and approved.

The treasurer's report was unavailable for this meeting.

Brenda presented the director's report. Brenda continues to attend the County Commissioners meetings and reported the board had voted to replace windows at the Upton Branch Library. She is continuing work on the FY2023 budget. Jenna Goodart attended Newcastle Elementary School's "Adventures in Learning with Parents and Pre-Ks", promoting the summer reading program and providing an activity for the children. National Library Week was recognized April 3 through 9, with the annual used book sale, followed by buck-a-bag and penny-a-book sales in the subsequent weeks. A total of 78 tax returns were prepared through the Volunteer Income Tax Assistance (VITA) program, which concluded April 11. She attended the quarterly Weston County Library Foundation meeting April 12. They have set aside \$300 for flowers and garden maintenance this coming summer. 11 people completed the Creative Aging class on Sumi Painting and Watercolor Techniques. David Scheie, Lifetime Arts consultant, attended the final class to observe and interview participants. The Library is hosting a program April 22, Earth Day, on Low Impact Living, presented by Maddi Peterson.

Sherri presented the Upton Branch Library report. National Library Week was celebrated with a used book sale April 4 through 8, followed by a three day one-cent used book sale, which was well received. Summer reading planning continues. Packets are being prepared for the elementary school class visits. They received a donation of 46 jigsaw puzzles, which will begin circulating to library patrons. Attendance at the library was up almost 100 over the previous month.

The Weston County Library Foundation report was covered in the Director's report.

Old Business:

Deb moved to approve the second reading of the Library Board Operations Policy; Paul seconded. Motion carried.

New Business:

The FY2023 budget was reviewed and discussion ensued. It was unanimously agreed to increase the amount for utilities by \$5500 overall. Cathy moved to accept the proposed total budget of \$393,750; Paul seconded. Motion carried.

Petty cash: Brenda requested the petty cash be increased by \$100 due to an increase in ILL expenses. Cathy moved to increase the petty cash amount to \$760; Paul seconded. Motion carried.

The Board went into executive session at 12:59 p.m. The board came out of executive session at 1:53p.m.

The next meeting will be May 20 at 11:30 a.m.

Paul moved the meeting adjourn; Cathy seconded. Meeting adjourned at 1:53 p.m.

Respectfully submitted,

Deb Smith, Secretary