

## LEPC AGENDA for April 27, 2022

**LEPC Mission:** Local Emergency Planning Committees (LEPC's) work together with all emergency response agencies to understand chemical hazards in the community, develop emergency plans in case of an accidental release, and look for ways to prevent chemical accidents.

Meeting called to order: 7 p.m. by Chairman Don Steveson

### APPROVAL OF THE AGENDA:

- Motion: *Melissa Stubbs*
- Second: *Chris Kenney*

### APPROVAL OF MINUTES: Minutes for the March 30, 2021.

- Additions/Corrections: *None*
- Motion: *Chris Kenney.* Second: *Scott Beachler.*

### OLD BUSINESS:

1. WyoLink Tower Update
  - a. *Mike Moore has reported a draft lease has been put together by WYDOT and hopes to have this finalized Clay Anderson bought the southbound property from Charles Marten all the way down the hill and ending at the eastern boundary of Frontier Addition and south towards the Fairgrounds.*
2. Dispatch Communications
  - a. Ongoing with each group. There is a special County Commissioners meeting scheduled for 4.26.22 at 9:00 am.  
*It was decided at this meeting that the County Attorney (Jeni Stone) would find 3 mediators. The City Council, County Commissioners, and the Upton Town Council would choose one to hire and work towards a Joint Powers Board. The cost of the mediator would be paid for by the County. There was a representation of citizens at the meeting that were mostly opposed against there being 2 separate dispatch centers. A contract for services was presented to the Commissioners by the Newcastle Mayor. The contract was a draft and had not been approved by the City attorney. The contract was not discussed.*
3. HMEP Grant
  - a. *Nothing heard*
4. Review Chapter 13 and 14 of the LEPC Handbook  
*A review took place. Melissa asked about the possibility of having meetings less often in the thought that we would get more attendance if it was every 3 months or every 2 months. Scott B. said he would get out of the swing of going to the meetings and would possibly not show up at all. It was the consensus of the group to keep the meeting to every month.*
5. LEPC Chair (Nominations)
  - a. Don Steveson  
*Chris Kenney motioned to continue Don Steveson as Chair. 2<sup>nd</sup> by Melissa Stubbs Co-Chair position was discussed, and it was decided it would be a good idea in case Chair was not available. Melissa Stubbs nominated Gilbert with Homeland Security/Emergency Management Chris Kenney made the motion to elect Gilbert Nelson and it was Seconded by Scott Beachler Secretary position was discussed, and Don Steveson advised that he was spending a lot of time with the Chair duties and the Secretary duties while Kristen was in school. Melissa Stubbs stated she would help with the Secretary duties until Kristen could take back over. She will get with Don Steveson to get a recent e-mail list for the minutes/agenda.*

### NEW BUSINESS:

1. County Haz-Mat Response:
  1. Newcastle Report for March 2022 No report
    - a.
  2. Upton Reports for March 2022 No report
    - a.
2. Wyoming Refining Company SO2 Report that occurred on 4.1.2022.  
*Don Steveson discussed the release of the Sulphur Dioxide and opened up ALOHA and explained how and what information was entered into the program and how it helped track the release and the information available to help determine mitigation through mapping and models. (See attached reports)*
3. Looking to replace the sirens around town and move the one at the fire hall  
*The siren at the fire hall will be moved over by the Children's Center for better coverage. Don Steveson showed maps that indicated the coverage of the current sirens and the decibels. Coverage is 800 feet at 90 decibels. Don Steveson. advised that Emergency Management/HLS will be purchasing 2 new sirens that they got through a grant and the coverage for the new sirens reaches 100-110 decibels.*

TRAINING:

1. WyoLink Training May 3<sup>rd</sup> at 1:00 PM at the Newcastle Fire Hall.
2. SHSP (State Homeland Security Program Grant) and EMPG (Emergency Management Performance Grant) Grant and deadlines
3. Tactical Medical Training 8-Hour classes April 29<sup>th</sup> and May 13<sup>th</sup> 0800 to 1700. 4-Hour Classes May 14<sup>th</sup> and May 28<sup>th</sup> 0700 to 1100 and 1300 to 1700. *So far not much response but only need 10 per class to keep it small.*
4. ICS 300 and ICS 400 in Deadwood May 9<sup>th</sup> to the 12<sup>th</sup>.
5. Ammonia Release Training in Cheyenne May 18<sup>th</sup> and 19<sup>th</sup>.
6. Need to look at a date to conduct an overview of Wyoming Refining and Pipeline. This was noted from Dispatch to get a better idea of the facility. *It was discussed that the fire department has access to the refinery for pre plans, etc. and there was a possibility that the public health nurse and possibly Dispatch could join FD members for a walk thru.*

Next LEPC Meeting Scheduled for May 25, 2022.

ADJOURNMENT: \_\_\_\_\_ 8 \_\_\_\_\_ P.M.

Motion: James Curren  
*All were in favor to dismiss*

Second: Chris Kenney

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Sarah Gregory	WC Public Health	<a href="mailto:sarah.gregory@wyo.gov">sarah.gregory@wyo.gov</a>
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