LEPC Mission: Local Emergency Planning Committees (LEPC's) work together with all emergency response agencies to understand chemical hazards in the community, develop emergency plans in case of an accidental release, and look for ways to prevent chemical accidents.

Meeting called to order: at 7:03 pm by Don Steveson LEPC Chairman

APPROVAL OF THE AGENDA:

- Motion: Randy Bury
- Second: James Curren Motion Carried

APPROVAL OF MINUTES: Minutes for the February 23, 2021.

Additions/Corrections:
Motion: Scott Beachler Second: Randy Bury Motion Carried

New faces with the group were Sara Gregory and Christa Martins with Public Health.

OLD BUSINESS:

- 1. Corona Virus (Covid-19) Update As of 3/11/22 this information will only be updated on Tuesdays and Fridays. Do we need to worry about posting updated numbers?
 - a. The CDC has approved a fourth dose. The group discussed the Covid numbers being reported and decided we would not need any additional reporting at this time.
- 2. WyoLink Tower Update
 - a. The city engineer has reported that the easement is with the attorneys working on language of the easement.
- 3. Dispatch Communications
 - a. The architect has presented plans for the new dispatch center in the city hall building. Some discussion on the county attorney is looking to hold a meeting to discuss a joint powers board again. With no representation from dispatch, discussion from the group was at this time it did not make sense with the county wanting seats on the board along with both city councils. The County Commissioners had basically stopped the process when they demanded several of them to be on the board and suggested the City of Newcastle and Town of Upton council members also be on the board. Discussions were that if and when the Joint Powers board would be formed, should only be members of the groups receiving dispatch services along with a member of dispatch.
- 4. HMEP Grant
 - a. With the spring coming up can we set up some tabletop drills or plan for an exercise? The group was good with planning a tabletop drill this summer.

NEW BUSINESS:

- 1. Review of Chapter 13 and 14 of the LEPC Handbook.
 - a. The group will review the chapters that pertain to the LEPC from the handbook.
- 2. Need to look at voting for LEPC Chair with the three-year cycle up. Need to also look at Co Chair.
 - a. Will need to send any nomination for the next meeting to be voted on. Austin Baker has sent a message that he would not make the meeting and would not be seeking another term as Co-Chair. Some discussions on if a Co-Chair would be needed as the handbook did not have anything noting of a Co-Chair. We have tried to have the Co-Chair from other location with-in the county such as Upton.
- 3. County Haz-Mat Response:
 - 1. Newcastle Report for 2022
 - a. 2-14-22 Vehicle hit parked car with leakage.
 - b. 3-2-22 Vehicle vs bale of hay with leakage.
 - 2. Upton Reports for 2022
 - a. Will need to get with the chief on reports.

HOMELAND SECURITY:

- 1. Moving away from Code Red to Nixl. This platform is a lot more user friendly for dispatch and will be opened up for others to be able to use so we can be more proactive and communicate better with the community. Code Red will be around for the next year as a backup until we get up and running and comfortable with the new program. Dispatch will not have to send out weather alerts anymore, this will automatically do that for them.
- 2. Planning for the full-scale active shooter drill June 25th. So far, we have NPD, WCSO, EMS, WCHS, WCSD#1, SAR, NVFD all participating but looking at getting life flight and Upton agencies as well as WHP. Chief Keller, Sheriff Colvard and Gilbert will be sitting down to hammer out the scenario more. Next meeting is April 8th at 2 pm. Melissa and Gilbert will be getting together to go over what she wants Dispatch to test as what the drill consists for them as well.
- 3. Working on getting some tactical medical training scheduled with SAR and Fire as well as Law Enforcement.
 - a. May 14th meeting scheduled for two four-hour classes. Friday April 29th May 13th and May 27th 0800 to 1700 with one hour lunch. May 28th 0700 to 1100 and 1300 to 1700. Thise wishing to attend will need to register.
- 4. All the plans have been submitted to the County for approval and signature including the LTPO plan

TRAINING:

- 1. Need to look at a date to conduct an overview of Wyoming Refining and Pipeline. This was noted from Dispatch to get a better idea of the facility.
 - a. Will see what will work with the group to schedule a date.

Next LEPC Meeting Scheduled for April 27, 2022.

ADJOURNMENT: 7:32 P.M.

Motion:	James Curren	Second:	Randy Bury	Motion Carried	

Attendance				
Name	Agency	Email		
Don Steveson	Refinery/ LEPC Chair/NVFD	dsteveson@parpacific.com		
Scott Beachler	WCSSR	sbnwy@outlook.com		
Randy Bury	Wyoming Public Health	randy.bury1@wyo.gov		
James Curren	NVFD	nvfdchief@rtconnect.net		
Sara Gregory	Public Health	Sara.gregory@wyo.gov		
Christia Martens	Public Health	Christia.martens@wyo.gov		