

**WESTON COUNTY BOARD OF COMMISSIONERS  
OFFICIAL MINUTES  
MARCH 1, 2022**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairwoman Marty Ertman at 9:00 a.m. at the Weston County Courthouse. Commissioners Nathan Todd, Ed Wagoner, Tony Barton and Don Taylor, Attorney Michael Stulken and Clerk Becky Hadlock were present. Newcastle City IT Leanne Cox led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Vice Chairman Todd moved to approve the agenda; seconded by Commissioner Wagoner. Carried.

**APPROVAL OF CONSENT AGENDA**

Commissioner Barton moved to approve the Consent Agenda which included the vouchers, payroll, AP vouchers, collections for February 2022, Minutes of February 15, 2022, Tax Roll Corrections #1500-#1502, Board's Signature on MOU between Wyoming Supreme Court County; seconded by Vice-Chairman Todd. Carried.

**ROAD & BRIDGE**

Road & Bridge Superintendent Jim Hansen let the Board know the CMAQ project CM22407 advertisement is ready. Vice-Chairman Todd moved to advertise the Invitation to Bid advertisement; seconded by Commissioner Wagoner. Carried. Superintendent Hansen also updated the Board on the status of the Fairgrounds Road. Glen Wise with Wyoming Earthmoving Corporation can start right away. Commissioner Barton moved to allow Road & Bridge to move forward with the Fairgrounds Project and authorize the Board's signature on County Road Fund Eligibility Certificate Form; seconded by Vice-Chairman Todd. Carried. WYDOT is ready to begin to survey the bridge on Old Hwy 85 going over the railroad tracks. Chairwoman Ertman would like WYDOT to have a public hearing explaining the plans. Vice-Chairman Todd asked Superintendent Hansen if the fence that was needing replaced would go all the way around the Road & Bridge yard and Superintendent Hansen stated it would. Superintendent Hansen presented the updated Cattleguard Agreement Form. Clerk Hadlock will have a resolution for the agreement at the March 15<sup>th</sup> meeting.

**HALLIBURTON – BEAVER CREEK BRIDGE UPDATE**

Michael Barr, Mineral Resource Coordinator and Tyler Tetrault, Mine Manager for Halliburton, discussed the different options to replace the Beaver Creek Bridge as well as the funding. Coordinator Barr stated a right of way easement was needed in order to get in the South end. Bentonite Performance is needing to send the BLM a letter of support from the Board of Commissioners that they can exit the North end of the project via Old Hwy 85. Commissioner Barton moved to authorize a letter of support working with Bentonite Performance to exit the North end of the project via Old Hwy 85. Commissioner Barton rescinded his motion and would like Halliburton to draw up a letter and bring it to the next meeting. Clerk Hadlock will add Halliburton to the next agenda.

**HISTORICAL PRESERVATION BOARD**

Betty Petranek came before the Board to let them know the Historical Preservation Board has selected the Fairgrounds for the Preservation Award and it will be presented on May 15, 2022. The Historical Preservation Board will present the award to the Fair Board as well as the Board of Commissioners.

**VICTIM WITNESS COORDINATOR GRANT**

County Attorney Stulken, Deputy County Attorney Jeani Stone, County Attorney Legal Assistant Brookelyn De La Rosa, and FOCUS Executive Director Stacie Hoxie came before the Board to talk more about the Victim Witness Coordinator Grant. Attorney Stulken explained that this position is currently under FOCUS and this would move it under the County Attorney. Director Hoxie and Deputy Stone explained why moving this under the County Attorney is important. Commissioner Barton moved to allow the Attorney to apply for the Victim Witness Coordinator Grant; seconded by Commissioner Taylor. During discussion, the difference in amount being applied for and the amount that FOCUS currently receives was discussed. Carried.

## **OLD BUSINESS**

### **WINDOWS AT UPTON LIBRARY**

Library Director Brenda Ayers presented two quotes to replace the windows at the Upton Library. The Board would like Director Ayers to find out why there is such a difference in the price. This will be put back under Old Business for the March 15<sup>th</sup> meeting.

### **HUMAN RESOURCES**

Vice-Chairman Todd moved to go into Executive Session per W.S. 16-4-405(a)(x); seconded by Commissioner Taylor. Carried. Executive Session began at 11:26 a.m.; regular meeting reconvened at 11:53 a.m. Matters concerning wages, salaries, benefits and terms of employment were discussed in Executive Session; no action was taken.

Commissioner Barton moved to accept the proposal of \$20,180.00, as written, by Deputy Attorney Stone; seconded by Commissioner Wagoner. Ayes: Barton, Wagoner and Ertman. Nays: Todd and Taylor. Carried.

## **NEW BUSINESS**

### **AUDIT REVIEW**

County Auditor Paul Stille, with Leo Riley & Co., presented the Board with the preliminary copy of the current County audit. Mr. Stille went over some of the highlights of the audit and would like the Board to let him know if they have any questions. Mr. Stille will get the last things completed and then mail the final copy for the Board's approval. Chairwoman Ertman had Mr. Stille explain that it is beneficial for the Fairgrounds to have the Friends of Fair information included in the audit. Mr. Stille let the Board know that everyone was very helpful in working with his office to get them what they needed to get the audit completed.

### **FLOWERING FINGERS & FRIENDS OF FAIR/URBAN FORESTRY PHASE II – RECESS TO FAIRGROUNDS**

Linda Hunt with the Flowing Fingers and Nancy Darnell with the Friends of Fair came before the Board to discuss the Urban Forestry Phase II. Ms. Hunt and Ms. Darnell will show the Board what they have been working on when they recess to the Fairgrounds. The Friends of Fair would like the Board's permission to redo the crow's nest at the Fairgrounds. The Board recessed to the Fairgrounds.

## **OLD BUSINESS (continued)**

### **RECOVERY FUNDS**

Homeland Security Coordinator Gilbert Nelson had received a quote for new equipment in Dispatch. Coordinator Nelson and Sheriff Bryan Colvard let the Board know that either way the County goes, the

County has to be looking forward. Sheriff Colvard stated that everything that is purchased will be compatible with a Regional Dispatch Center as this is where we could find ourselves ten years from now. Vice-Chairman Todd moved to set aside the first payment of the ARPA to be used for the County Dispatch; seconded by Commissioner Barton. Carried. Coordinator Nelson will have Kevin from Motorola come and do a walk through and have him attend the next meeting. The Board will discuss how to spend the next round of \$672,000 at the next meeting. Commissioner Taylor would like the Board to consider giving the employees a raise.

Chairwoman Ertman stated that the new redistricting map splits Weston County in half.

The Board added the Fairgrounds proposal to the Recovery Funds list. Commissioner Wagoner moved to authorize the Friends of Fair to build a crow's nest and mobile crow's nest; seconded by Commissioner Taylor. Carried.

### **VOUCHERS**

Weston County Fairboard, frgrnds block alloc, \$29,371.32, 066 NCPERS, financial admin, \$192.00, AFLAC, payroll ded, \$1,673.32, Blue Cross Blue Shield-WEBT, payroll ded, \$67,582.00, Delta Dental of WY, payroll ded, \$2,933.00, Great-West Trust Co, payroll ded, \$1,560.00, New York Life, financial admin, \$512.59, VSP of Wyoming, financial admin, \$561.26, WEBT, financial admin, \$179.45, Weston County Clerk, financial admin, \$45,425.92, Weston County Treasurer, financial admin, \$15.00, WY Child Support, payroll ded, \$1,250.00, WY Department of Workforce Services, financial admin, \$2,165.91, WY Retirement System, payroll ded, \$34,759.88, 21 Electric LLC, bldg & grnds, \$180.30, Aced Embroidery, shrf unfrms, \$205.00, Adams-ISC-Services, r&b repair/maint, \$1,090.00, Alpha Communications, tower rent, \$55.00, American Welding & Gas Inc, r&b repair/maint, \$758.76, AT&T Mobility, comm, \$1,616.31, Betty Jensen, shrf unfrms, \$25.00, Black Hills Chemical & Janitorial, law enf brd of prisoners, \$924.41, Black Hills Energy, util, \$6,450.91, Black Hills Plumbing, law enf repair/maint, \$321.29, Blue Dog Cleaning, crthse/annx other emp, \$730.00, Bob Barker Co, law enf brd of prisoners, \$91.70, Bomgaars, law enf/r&b repair/maint, \$100.45, Byrand Streeter, cntrct wages, supp reimb, \$1,346.09, Cambria Supply, r&b repair/maint, \$319.39, Carmen Simon, supp reimb, \$3.60, Catherine Alison Emmert, law enf repair/maint, \$364.00, Central WC Solid Waste District, cwcswd, \$1,875.00, City of Newcastle, util, \$5,178.49, CLT Flooring & Furnishings, bldg & grnds, \$1,116.96, Culligan Water Conditioning, annx/r&b supp, \$37.00, Cummins Sales & Service, r&b repair/maint, \$4,133.88, DBT Transportation Services LLC, arprt awos repair/maint, \$193.80, Decker's Market, ext/p-hlth supp, \$167.73, Denette J Price, treas mile/trvl, \$38.03, Double D, r&b repair/maint, \$1,269.77, Dru Consulting LLC, financial admin, \$1,250.00, Eastern WY Equipment Co, r&b/shrf/law enf repair/maint, \$332.46, Eaton Sales & Service, r&b fuel tank maint, \$811.25, Ed Wagoner, comm mile/trvl, \$266.76, Election Systems & Software Inc, elctn supp, \$2,467.51, Floyd's Truck Center-Rapid City, r&b repair/maint, \$97.24, FOCUS, focus, \$956.25, Frontier Home, Ranch & Hardware, crthse/annx/r&b/law enf repair/maint, \$511.96, Godfrey's Brake Service, r&b repair/maint, \$2,462.35, Golden West Technologies, crthse/p-hlth/annx softwr, \$4,051.00, Great Western Tire Co, r&b veh maint, \$3,770.57, Grossenburg Implement, arprt support eqp, \$4,600.00, Humphrey Law LLC, dist crt splc attny, \$581.00, Hurricane Services 21 LLC, crthse janitor supp, \$1,772.00, Inland Truck Parts, r&b repair/maint, \$79.49, J & M Aircraft Supply Inc, arprt runway repair/maint, \$189.69, Jodi Brooks, wic spec proj, \$59.25, Mallo Camp, mallo camp, \$1,250.00, Marco Inc, annx comp software, \$294.16, Mastercard, gen exp, \$5,936.71, Max Masters, gis land records, \$1,900.00, MG Oil Company, r&b oil/gas/lube, \$147.40, Minuteman Lube Center, shrf veh maint/fuel, \$153.98, Mountain States Lithographing, crthse supp, \$208.46, Newcastle Chamber of Commerce, newc

chmbr comm, \$725.00, News Letter Journal, print/publ/supp, \$654.45, Oberle's Radiators & Repairs, r&b repair/maint, \$250.00, Osage Improvement & Service District, coroner rent, \$624.00, Plainsman, crthse misc, \$42.57, Powder River Energy Corporation, util, \$1,769.18, Power Plan OIB, r&b repair/maint, \$1,222.50, Rabe Elevator, crthse repair/maint, \$1,143.35, Randy Bury, p-hlth covid-19 crisis rspns, \$90.67, RANGE, comm, \$2,358.72, Roadrunner Disposal Service, arprt util, \$60.00, Rocky Mountain Propane, arprt util, \$740.00, Sarah Gregory, p-hlth mile/trvl, \$115.06, Servall Uniform/Linen Company, crthse janitor supp, \$68.09, SHP Holdings LLC, p-hlth em prep, \$76.80, Sign Solutions USA LLC, r&b cntrct/equip/lbr, \$14,702.93, Steve Price, crthse other emp, \$1,100.00, Tammy Cleverdon, treas mile/trvl, \$38.03, The Radar Shop, shrf school exp, \$490.00, Top Office Products, misc supp, \$3,215.72, Upton Ambulance Volunteer Fire Department, upton ambul, \$5,000.00, Upton Co-op Association, r&b oil/gas/lube, \$30,519.22, Verizon Wireless, p-hlth em prep, \$181.20, Visionary Communications, annx comm, \$159.10, Voelker's Autobody, misc insc, shrf veh maint/fuel, \$3,928.44, West End Water District, arprt util, \$60.00, Weston County Childrens Center, wc chld ctr, \$3,187.50, Weston County Gazette, print/publ, \$465.00, Weston County Health Services, r&b cntrct/equip/lbr, \$80.00, Weston County Hospital District, prvntn mngmnt, in-home hlth, \$10,309.15, Weston County Humane Society, humane soc, \$750.00, Weston County Library, library block alloc, \$26,583.33, Weston County Pharmacy, law enf jail mdcl, \$30.77, Weston County Road & Bridge, shrf mile/trvl, yth srvc, \$4,296.51, Weston County Senior Services, law enf brd of prisoners, \$1,222.00, Woody's Food Center, misc supp, \$312.07, WSFP DBA API Systems Integrators, bldg & grnds, \$282.00, WY Department of Health/Rental, p-hlth mch grant, reimb to state, \$9,578.58, WY Machinery Co., r&b repair/maint, \$4,803.73, WY Network, financial admin, \$270.00, WY Public Health Division Combined Laboratories Facility, p-hlth family plnng, \$70.00, WYDOT-Financial Services, r&b lbr/clvrts/brdg, \$8.76, Y2 Consultants LLC, financial admin, \$1,501.50, Self Storage, LLC, elctn misc, \$150.00, Net Payroll, \$152,680.36.

With no further business, the meeting was adjourned at 2:25 p.m.

Marty Ertman  
Chairman

Attest: Becky Hadlock  
Weston County Clerk