

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
October 5, 2021

The regular meeting of the Weston County Board of Commissioners was called to order by Chairwoman Marty Ertman at 9:00 a.m. at the Weston County Courthouse. Commissioners Marty Ertman, Nathan Todd, Ed Wagoner, Tony Barton and Don Taylor, Attorney Michael Stulken and Clerk Becky Hadlock were present. Clerk Hadlock led the Pledge of Allegiance.

APPROVAL OF AGENDA

Clerk Hadlock stated there would not be a Treasurer's Report, so it would need to be moved to the next agenda and Chairwoman Ertman asked to have an Executive Session for the Homeland Security Coordinator added under New Business. Commissioner Barton moved to approve the agenda with changes; seconded by Vice-Chairman Todd. Carried.

APPROVAL OF CONSENT AGENDA

Commissioner Barton moved to approve the consent agenda which included the vouchers, payroll, AP vouchers, collections for September 2021, Minutes of September 21, 2021, Executive Session Minutes of September 21, 2021, Chairman's Signature on Grant Award Agreement Between Wyoming Office of Homeland Security & Weston County (EMPG Grant), Resolution 2021—10 Amendment to the 2021-2022 Budget, Appointment of Board Member: 1 Position Library Board – Mary Bickett; seconded by Commissioner Wagoner. Carried.

30 x 30 RESOLUTION

Vice-Chairman Todd moved to approve Resolution 2021-11 Resolution Opposing the Federal Government's "30 x 30" Land Preservation Goal; seconded by Commissioner Wagoner, Carried.

ROAD SIGNS

Road & Bridge Superintendent Marty Habeck gave a sign quote for replacing the County road signs. Commissioner Taylor reported to Superintendent Habeck that he was notified by Mr. Grimm that the County broke his fence. Superintendent Habeck stated he would pass the information on to Road & Bridge Foreman Jim Hansen.

PARKING LOT

Chairwoman Ertman stated the pot hole needs to be fixed as well as the issue causing the damage. Chairwoman Ertman asked Attorney Stulken his opinion on an MOU concerning the parking lot. Attorney Stulken believes it would be a good idea for the County to have an MOU with the City of Newcastle pertaining to the parking lot. Clerk Hadlock will visit with the Local Liability Pool to see if this is needed. The Board discussed putting an RFP out for getting the parking lot fixed. Vice-Chairman Todd will reach out to an individual that he knows with some questions. Commissioner Barton suggested contacting Scott Taylor with WYDOT to see if they have a chip seal project in the area.

COURTHOUSE EXTERIOR

Vice-Chairwoman Ertman visited with John Francis and he stated the mortar could be done on the exposed area where the sprinkler hits it. Mr. Francis also suggested moving the sprinklers. Chairwoman Ertman will reach out to Mr. Francis and invite him to a meeting.

NEW BUSINESS

EXECUTIVE SESSION FOR THE HOMELAND SECURITY COORDINATOR

Commissioner Wagoner moved to go into Executive Session per W.S. 16-4-405(a)(ii); seconded by Commissioner Taylor. Carried. Executive Session began at 10:29 a.m.; regular meeting reconvened at 10:51 a.m. Matters concerning the Homeland Security Coordinator were discussed in Executive Session; no action was taken.

CORONER MOU

Attorney Stulken let the Board know that the only thing that he needed to discuss that was not in the Coroner MOU was that Weston County Coroner will provide insurance for the coroner's while covering calls. Vice-Chairman Todd asked if they would fall under our liability coverage. Attorney Stulken will look into that. Commissioner Barton asked if Attorney Stulken was ok with everything else in the MOU and he was. Commissioner Barton moved for the Chairman to sign and authorize the MOU with the revisions discussed; seconded by Vice-Chairman Todd. Carried.

OCTOBER 19TH COMMISSIONER MEETING DISCUSSION

Commissioner Barton moved to begin the October 19th meeting at 8:00 a.m. to conduct what business is needed and reconvene in Lusk to discuss the replacement representative for House District #2; seconded by Commissioner Taylor. Carried.

ROAD & BRIDGE

Superintendent Habeck and Road & Bridge Foreman Jim Hansen were present for the job description discussion. Vice-Chairman Ertman stated they were not what was discussed. Foreman Hansen agreed that it was not what was discussed and Superintendent Habeck indicated they were just drafts. Commissioner Taylor asked if Superintendent Habeck and Foreman Hansen had visited with the Road & Bridge crew to let them know what the Board had decided and Foreman Hansen stated they were waiting to see how the job description went first. Chairwoman Ertman stated the job descriptions need to reflect this. Superintendent Habeck asked if the Board was going to re-write the job description and Vice-Chairman Todd answered yes. Chairwoman Ertman reminded the Board there is a 2% difference only so one can run the budget. The Board will work on the job descriptions and this will be discussed again at the November 2nd meeting. Commissioner Barton would like Superintendent Habeck to go ahead and order the road signs if it's in his budget.

PUBLIC COMMENT

During public comment Mayor Pam Gualtieri and Newcastle Police Chief Sam Keller came before the Board to discuss the updates with the Dispatch Center. Mayor Gualtieri reported the CIS demo had been given. Commissioner Barton asked if it was well-received. Chief Keller stated they were surprised at the capabilities that the program had. Commissioner Taylor stated he attended the meeting and is still in favor of a Joint Powers Board. Chairwoman Ertman agreed because everyone has a voice and the voices are equal. Mayor Gualtieri asked about the deputies taking pictures and doing inventory of the items in dispatch. Chairwoman Ertman stated this was a suggestion made to the Sheriff's Office.

Mayor Gualtieri then asked if the Board wrote a letter for Eco Tech & asked why Weston County doesn't want Eco Tech Fuels. The Board responded that they had wrote a letter indicating they welcomed new businesses to Weston County.

Commissioner Barton thanked the Mayor for coming but asked if she had something to discuss to next time please be put on the agenda.

VOUCHERS

066 NCPERS, financial admin, \$208.00, AFLAC, payroll ded, \$1,688.27, Blue Cross Blue Shield, financial admin, \$69,503.00, Delta Dental of WY, payroll ded, \$2,993.00, Great-West Trust Co, payroll ded, \$1,730.00, New York Life, financial admin, \$512.59, VSP of Wyoming, financial admin, \$582.60, WEBT, financial admin, \$187.30, WC Clerk, financial admin, \$44,193.28, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,250.00, WY Dept of Workforce Services, financial admin, \$2,174.62, WY Retirement System, payroll ded, \$37,091.03, Elko County Sheriff's Office, attny exp, \$17.00, Ad-Pro, crthse supp, \$385.74, Airgas USA, LLC, covid-19 vaccine/campaign, \$33.71, Amber Prell, financial admin, \$120.00, AT&T Mobility, comm, \$1,640.02, BAM Document Destruction & Recycling, misc exp, \$189.90, BH Energy, util, \$3,598.85, BH Plumbing, repair/maint, \$478.46, Blue Dog Cleaning, other emp, \$440.00, Bomgaars, supp, \$124.74, Brown & Gold Services, crthse janitor supp, \$63.00, Byrand Streeter, contract wages, \$1,377.54, Cambria Supply, repair/maint, \$368.38, Carmen Simon, supp reimb, \$68.91, Catherine Alison Emmert, law enf repair/maint, \$462.00, City of Newcastle, util, \$4,870.90, CLT Flooring & Furnishings, p-hlth family plnng, \$474.75, Comtronix, crthse misc, \$90.00, Crook County, comp softwr lic, \$11,481.00, Culligan Water Conditioning, r&b supp, \$47.50, Day Law, LLC, dist crt special attny, \$3,605.00, Decker's Market, p-hlth supp, \$19.06, Denette J. Price, treas mile/trvl, \$36.40, Double D, r&b repair/maint, \$3,115.57, Eastern WY Equipment Co, repair/maint, \$352.85, Fastenal Company, r&b repair/maint, \$241.26, Frontier Home, Ranch & Hardware, repair/maint/supp, \$216.45, Golden West Technologies, software/comm, \$6,787.30, Grant Management USA, crthse misc, \$455.00, Grossenburg Implement, r&b repair/maint, \$87.98, Hillyard/Sioux Falls, crthse supp, \$52.22, Humphrey Law LLC, dist crt spec attny, \$937.08, IAAO, assr mile/trvl, \$220.00, Jub Jub Inc, financial admin, \$284.85, Karl's, law enf brd of prisoner, \$334.00, KASL, covid-19 vaccine/campaign, \$928.00, KC's Lawn Service, crthse janitor supp, \$500.00, LN Curtis & Sons, shrf supp, \$424.36, Mastercard, gen exp, \$831.26, Max Masters, gis land records, \$1,900.00, Minuteman Lube Center, shrf maint/fuel, \$1,157.98, Motor Power Equipment, r&b repair/maint, \$308.53, Newcastle Chamber of Commerce, chmbr of comm, \$725.00, Newcastle Lodge & Convention Center, hmlnd sec exp, \$250.00, Newcastle Motors, maint/fuel, \$223.77, News Letter Journal, print/publ/supp, \$3,744.38, Northern Hills Diesel, r&b repair/maint, \$1,263.10, Northern WY Mental Health, mntl hlth, \$2,125.00, Office Ally, p-hlth supp, \$35.00, Osage Improvement & Service District, coroner rent, \$312.00, Pathfinder Firearms, law enf supp, \$200.00, Paul C. Grummons, crthse janitor supp, \$60.00, Plainsman, crthse supp, \$445.30, Powder River Energy Corp, util, \$1,108.73, Rancher's Feed & Supply, r&b lmb/rlvts/brdg, \$67.76, RANGE, comm, \$2,558.87, Roadrunner Disposal Service, airport util, \$60.00, Rocky Mountain Propane, airport util, \$742.50, Sanofi Pasteur, p-hlth exp, \$5,202.78, Self Storage LLC, elctn misc, \$150.00, Servall Uniform/Linen Co, supp, \$68.09, Susan K. Overman, treas mile/trvl, \$95.20, Tammy Cleverdon, treas mile/trvl, \$36.40, Thomas L. Bennett, coroner exp, \$2,250.00, Top Office Products, supp, \$1,427.96, Traveler's, misc insurance, \$53,956.00, Upton Co-op Association, r&b oil/gas/lube, \$26,236.86, UW-Admin Business Office, ext 4-H educator salary, \$5,130.00, Verizon Wireless, comm, \$181.40, Visionary Communications, comm, \$104.05, Voelker's Autobody, shrf veh maint/fuel, \$540.87, WACO, comm & shrf mile/trvl, \$500.00, West End Water District, airport util, \$60.00, WC 4-H Council, ext exp, \$704.94, WC Gazette, print/publ/supp, \$1,185.25, WC Health Services, r&b supp, \$40.00, WC Library, library block alloc, \$26,583.33, WC Natural Resource District, nat res dist, \$1,106.25, WC Road & Bridge, veh maint/fuel/mile/trvl, \$4,166.66, WC Senior Services, sr services, \$1,380.00, Woody's Food Center, law enf brd of prisoners, \$66.42, WY Behavioral

Institute, ward-invol, \$3,770.00, WY County Commissioners Association, dues, \$8,271.00, WY Department of Health/Rental, p-hlth reimb to state, \$112.50, WY Machinery Co, r&b repair/maint, \$3,505.97, WY Network, financial admin, \$270.00, WYDOT, r&b Imbr/clvrts/brdg, \$11.44, Y2 Consultants LLC, financial admin, \$1,554.50, Net Payroll, \$157,959.71.

With no further business, the meeting was adjourned at 11:59 a.m.

Marty Ertman
Chairwoman

Attest: Becky Hadlock
Weston County Clerk