

Final Budget

Weston County Weed & Pest Control District	
Budget Hearing Information	
35 Fairgrounds Road	Location: District Office
Newcastle, Wy 82701	Date: 6/16/2021
307-746-4555	Time: 2:00 AM
Weston County	Budget Prepared by: Dana Gordon

S-A BUDGET MESSAGE W.S. 16-4-104(d)

We are asking for our full 2 mill levy. This Budget is effected by the possibility of a large Grasshopper Emergency Program. We are unsure at this time what the impact will be but have budgeted for what we think is possible.

S-B RESERVE DESCRIPTION

We will use one of our reserve accounts for the Grasshopper program if neccessary.

S-C

Names of Board Members	Date of End of Term
Donley Darnell - Chair	1/1/23
Wayne Christensen - Vice Chair	1/1/23
Clay Branscom - Treasurer	1/1/25
Glenn Materi	1/1/23
Scott Sewell	1/1/25
Troy Lynch	1/1/25
Taylor Tavegia	1/1/25

Does the district have regular office hours exceeding 20 hours per week? YES

If Yes, enter

Address of office: 35 Fairgrounds Road

City, State, Zip: Newcastle, Wy 82701

Phone Number: 307-746-4555

Hours Open: 8-4 Monday - Friday

Where are the minutes of your board meeting available for public review?

District office or Court House

How and where are the notices of meeting posted for the public?

Radio and Newspaper

Where are the public meetings held?

District Office

FINAL BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$721,370	\$688,075	\$1,056,775	\$1,056,775
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	-\$105,050	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$861,501	\$851,385	\$1,056,775	\$1,056,775
S-5	Amount requested from County Commissioners	\$362,362	\$350,000	\$300,000	\$300,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	Operating Revenues	\$117,270	\$120,000	\$200,000	\$200,000
S-8	Tax levy (From the County Treasurer)	\$362,362	\$350,000	\$300,000	\$300,000
S-9	Government Support	\$69,022	\$69,000	\$70,000	\$70,000
S-10	Grants	\$80,000	\$80,000	\$162,000	\$162,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$3,462	\$3,000	\$3,000	\$3,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$632,116	\$622,000	\$735,000	\$735,000

FY 7/1/21-6/30/22 Weston County Weed & Pest Control District

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	Capital Outlay	\$274	\$17,400	\$6,500	\$6,500
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$112,527	\$120,075	\$121,425	\$121,425
S-18	Operations	\$416,268	\$455,600	\$834,850	\$834,850
S-19	Indirect Costs	\$87,251	\$95,000	\$94,000	\$94,000
S-20R	Expenditures paid by Reserves	\$105,050	\$0	\$0	\$0
S-20	Total Expenditures	\$721,370	\$688,075	\$1,056,775	\$1,056,775

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$229,385	\$229,385	\$321,775	\$321,775
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$205,050	\$100,000	\$100,000	\$100,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$205,050	\$100,000	\$100,000	\$100,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$205,050	\$100,000	\$100,000	\$100,000
S-32	Less Total to be spent	\$105,050	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$100,000	\$100,000	\$100,000	\$100,000

End of Summary

_____ Date adopted by Special District _____
Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 35 Fairgrounds Road
Newcastle, Wy 82701

PREPARED BY: Dana Gordon

DISTRICT PHONE: 307-746-4555

Final Budget

Weston County Weed & Pest Control District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$362,362	\$350,000	\$300,000	\$300,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$69,022	\$69,000	\$70,000	\$70,000
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$69,022	\$69,000	\$70,000	\$70,000
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$117,270	\$120,000	\$200,000	\$200,000
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$117,270	\$120,000	\$200,000	\$200,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$80,000	\$80,000	\$162,000	\$162,000
R-4.4 Total Grants		\$80,000	\$80,000	\$162,000	\$162,000
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$3,462	\$3,000	\$3,000	\$3,000
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$3,462	\$3,000	\$3,000	\$3,000
R-5.5 Total Forecasted Revenue		\$269,754	\$272,000	\$435,000	\$435,000
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

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Weston County Weed & Pest Control District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201	\$0	\$0	\$0	
E-1.2 Vehicles	6210	\$0	\$8,400	\$0	
E-1.3 Office Equipment	6211		\$4,000	\$2,500	\$2,500
E-1.4 Other (Specify)					
E-1.5 Small Equipment	6200	\$274	\$5,000	\$4,000	\$4,000
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$274	\$17,400	\$6,500	\$6,500

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-2 Personnel Services					
E-2.1 Administrator	7002	\$45,700	\$49,000	\$49,000	\$49,000
E-2.2 Secretary	7003	\$44,935	\$49,000	\$49,000	\$49,000
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012	\$2,637	\$3,600	\$3,100	\$3,100
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021	\$30	\$200	\$100	\$100
E-4.2 Accounting/Auditing	7022	\$4,800	\$5,000	\$8,000	\$8,000
E-4.3 Other (Specify)					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$2,462	\$1,500	\$1,500	\$1,500
E-5.2 Office equipment, rent & repair	7032	\$3,424	\$1,275	\$1,500	\$1,500
E-5.3 Education	7033	\$941	\$1,500	\$1,500	\$1,500
E-5.4 Registrations	7034	\$2,525	\$3,000	\$2,525	\$2,525
E-5.5 Other (Specify)					
E-5.6 Postage & Telephone	7035	\$5,073	\$6,000	\$5,200	\$5,200
E-5.7 _____	7035				
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$112,527	\$120,075	\$121,425	\$121,425

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Weston County Weed & Pest Control District

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OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$89,957	\$119,600	\$106,000	\$106,000
E-7.2	Service Contracts	\$54,540	\$40,000	\$40,000	\$40,000
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	Motels & Meals	\$1,323	\$2,000	\$2,000	\$2,000
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Gas & oil	\$8,155	\$10,650	\$10,650	\$10,650
E-9.2	Chemical	\$169,316	\$180,000	\$225,000	\$225,000
E-9.3	Shop Supplies	\$774	\$4,000	\$3,000	\$3,000
E-9.4	Other Supplies	\$540	\$1,000	\$1,000	\$1,000
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Advertisement	\$35	\$200	\$100	\$100
E-10.2	Bonds	\$130	\$600	\$600	\$600
E-10.3	GIS & Bio Control		\$1,000	\$500	\$500
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Contract for White Top	\$40,335	\$40,000	\$40,000	\$40,000
E-11.2	Contract for Spurge	\$40,003	\$40,000	\$40,000	\$40,000
E-11.3	Contract for Grasshoppers			\$350,000	\$350,000
E-11.4	Drug Testing	\$0	\$1,050	\$500	\$500
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Utilities	\$6,769	\$7,500	\$7,500	\$7,500
E-12.2	Equipment Rentals	\$3,522	\$4,000	\$4,000	\$4,000
E-12.3	Other Repairs	\$869	\$4,000	\$4,000	\$4,000
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$416,268	\$455,600	\$834,850	\$834,850

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FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-14 Insurance					
E-14.1	Liability	\$1,943	\$2,500	\$2,500	\$2,500
E-14.2	Buildings and vehicles	\$6,132	\$7,000	\$6,000	\$6,000
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
E-15 Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes	\$12,777	\$13,000	\$13,000	\$13,000
E-15.2	Workers Compensation	\$3,261	\$4,000	\$4,000	\$4,000
E-15.3	Unemployment Taxes	\$0	\$500	\$500	\$500
E-15.4	Retirement	\$26,401	\$29,000	\$29,000	\$29,000
E-15.5	Health Insurance	\$36,737	\$39,000	\$39,000	\$39,000
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
E-17 TOTAL INDIRECT COSTS		\$87,251	\$95,000	\$94,000	\$94,000

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
D-1 Debt Service					
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

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Weston County Weed & Pest Control District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$203,544	\$203,544	\$225,775	\$225,775
C-1.2	Savings and Investments	1040	\$23,733	\$23,733	\$26,000	\$26,000
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020	\$2,108	\$2,108	\$70,000	\$70,000
C-1.5	Reserves (From Below)		\$100,000	\$100,000	\$100,000	\$100,000
C-1.6	Total Estimated Cash and Investments on Hand		\$329,385	\$329,385	\$421,775	\$421,775
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010				
C-2.2	b. Reserves		\$100,000	\$100,000	\$100,000	\$100,000
C-2.3	Total Deductions (a+b)		\$100,000	\$100,000	\$100,000	\$100,000
C-2.4	Estimated Non-Restricted Funds Available		\$229,385	\$229,385	\$321,775	\$321,775

	DOA Chart of Accounts	
SINKING & DEBT SERVICE FUNDS	1070	

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1					
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts	
RESERVES	1090	

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$100,000	\$100,000	\$100,000
C-4.1		\$205,050	\$100,000	\$100,000	\$100,000
C-4.2	<i>Date of Reserve Approval in Minutes:</i> 20-Jul-94				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$205,050	\$100,000	\$100,000	\$100,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. Grasshopper Emergenc	\$105,050			
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$105,050	\$0	\$0	\$0
C-4.12	Balance to be retained	\$100,000	\$100,000	\$100,000	\$100,000

	DOA Chart of Accounts	
BOND FUNDS	1060	

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1					
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$105,050	\$0	\$0	\$0