

Final Budget

SALT CREEK WATER DISTRICT	
Budget Hearing Information	
PO BOX 847	Location: 5021 B. HWY 16 EAST
NEWCASTLE, WY, 82701	Date: 6/8/2021
307-746-8916	Time: 11:20 AM
WESTON COUNTY	Budget Prepared by: Secretary/Office Manager

S-A BUDGET MESSAGE W.S. 16-4-104(d)

LOAN THAT WAS TAKEN OUT IN NOVEMBER OF 2019 AS RECENTLY BEEN PAID OFF AS OF JULY 2021. INCOME AND EXPENSES ARE SHOWING THE CHANGES FOR THE CURRENT YEAR. ALL EXPENSES AND INCOME ARE FAIRLY COMMON AND NOTHING OUT OF THE ORDINARY.

S-B RESERVE DESCRIPTION

Reserve is a CD

S-C

Names of Board Members	Date of End of Term	
DICK RICH	12/1/22	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> No
MIKE ZEIMET	12/1/24	
JIM WESLEY	12/1/22	
NICK BROOKS	12/1/24	
		If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? <input type="checkbox"/> Yes

Where are the minutes of your board meeting available for public review?
 SCWD OFFICE & COURTHOUSE

How and where are the notices of meeting posted for the public?
 PUBLIC RADIO STATION

Where are the public meetings held?
 SCWD OFFICE

FINAL BUDGET SUMMARY

OVERVIEW	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1 Total Budgeted Expenditures	\$0	\$92,668	\$99,752	\$99,752
S-2 Total Principal to Pay on Debt	\$27,238	\$77,159	\$13,047	\$13,047
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$303,636	\$369,047	\$413,029	\$413,029
S-5 <i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7 Operating Revenues	\$200,800	\$266,796	\$280,000	\$280,000
S-8 Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$1,259	\$674	\$675	\$675
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$202,059	\$267,470	\$280,675	\$280,675

FY 7/1/21-6/30/22 SALT CREEK WATER DISTRICT

EXPENDITURE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15 Capital Outlay	\$0	\$0	\$0	\$0
S-16 Interest and Fees On Debt	\$4,177	\$2,547	\$1,402	\$1,402
S-17 Administration	\$21,468	\$24,139	\$24,100	\$24,100
S-18 Operations	\$63,021	\$62,645	\$70,700	\$70,700
S-19 Indirect Costs	\$3,222	\$3,338	\$3,550	\$3,550
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$91,887	\$92,668	\$99,752	\$99,752

DEBT SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21 Principal Paid on Debt	\$27,238	\$77,159	\$13,047	\$13,047

CASH AND INVESTMENTS	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22 TOTAL GENERAL FUNDS	\$101,577	\$101,577	\$132,354	\$132,354

Summary of Reserve Funds

S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$0	\$20,000	\$20,000	\$20,000
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)	\$0	\$20,000	\$20,000	\$20,000
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31 Subtotal	\$0	\$20,000	\$20,000	\$20,000
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$20,000	\$20,000	\$20,000

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: PO BOX 847
NEWCASTLE, WY, 82701

PREPARED BY: Secretary/Office Manager

DISTRICT PHONE: 307-746-8916

Final Budget

SALT CREEK WATER DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$200,800	\$270,248	\$280,000	\$280,000
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$200,800	\$266,796	\$280,000	\$280,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$1,259	\$674	\$675	\$675
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$1,259	\$674	\$675	\$675
R-5.5 Total Forecasted Revenue		\$202,059	\$267,470	\$280,675	\$280,675
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

SALT CREEK WATER DISTRICT

FYE 6/30/2022

NAME OF DISTRICT/BOARD _____

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003	\$16,800	\$17,825	\$18,000	\$18,000
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021	\$577	\$250	\$600	\$600
E-4.2 Accounting/Auditing	7022	\$2,150	\$2,500	\$2,500	\$2,500
E-4.3 Other (Specify)					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$649	\$737	\$800	\$800
E-5.2 Office equipment, rent & repair	7032	\$229	\$1,712	\$1,000	\$1,000
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 OFFICE CLEANING	7035	\$575	\$600	\$600	\$600
E-5.7 SOFTWARE	7035	\$488	\$515	\$600	\$600
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$21,468	\$24,139	\$24,100	\$24,100

Final Budget

SALT CREEK WATER DISTRICT

FYE 6/30/2022

OPERATIONS BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-7 Personnel Services						
E-7.1	Wages--Operations	7202				
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____					
E-8 Travel						
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	_____	7212				
E-8.4	_____	7212				
E-8.5	_____					
E-9 Operating supplies (List)						
E-9.1	_____	7220				
E-9.2	ELECTRICITY	7220	\$11,231	\$10,163	\$12,000	\$12,000
E-9.3	TELEPHONE	7220	\$1,786	\$1,705	\$1,800	\$1,800
E-9.4	_____	7220				
E-9.5	see additional details		\$1,716	\$1,750		
E-10 Program Services (List)						
E-10.1	WATER TESTING	7230	\$1,888	\$1,486	\$1,500	\$1,500
E-10.2	_____	7230				
E-10.3	_____	7230				
E-10.4	_____	7230				
E-10.5	_____					
E-11 Contractual Arrangements (List)						
E-11.1	DISTRICT MAINTANCE	7400	\$8,370	\$12,048	\$15,000	\$15,000
E-11.2	_____	7400				
E-11.3	UTILITY LOCATES	7400	\$374	\$297	\$400	\$400
E-11.4	WATER/SEWER OPERATION	7400	\$37,656	\$35,196	\$40,000	\$40,000
E-11.5	_____					
E-12 Other operations (Specify)						
E-12.1	_____	7450				
E-12.2	_____	7450				
E-12.3	_____	7450				
E-12.4	_____	7450				
E-12.5	_____					
E-13 TOTAL OPERATIONS			\$63,021	\$62,645	\$70,700	\$70,700

Final Budget

SALT CREEK WATER DISTRICT

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502	\$506	\$500	\$600	\$600
E-14.2 Buildings and vehicles	7503	\$1,500	\$750	\$750	\$750
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 SURETY	7505	\$350	\$350	\$350	\$350
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511	\$196	\$196	\$200	\$200
E-15.2 Workers Compensation	7512	\$430	\$1,030	\$1,100	\$1,100
E-15.3 Unemployment Taxes	7513	\$135	\$366	\$400	\$400
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 MEDICARE	7516	\$46	\$46	\$50	\$50
E-15.8 FIT	7516	\$60	\$100	\$100	\$100
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$3,222	\$3,338	\$3,550	\$3,550

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$27,238	\$77,159	\$13,047	\$13,047
D-1.2 Interest	6410	\$4,177	\$2,547	\$1,402	\$1,402
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$31,414	\$79,705	\$14,449	\$14,449

Final Budget

SALT CREEK WATER DISTRICT

FYE 6/30/2022

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$30,361	\$30,361	\$41,829	\$41,829
C-1.2	Savings and Investments	1040	\$51,216	\$51,216	\$70,525	\$70,525
C-1.3	General Fund CD Balance	1050	\$20,000	\$20,000	\$20,000	\$20,000
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$20,000	\$20,000
C-1.6	Total Estimated Cash and Investments on Hand		\$101,577	\$101,577	\$152,354	\$152,354
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010				
C-2.2	b. Reserves		\$0	\$20,000	\$20,000	\$20,000
C-2.3	Total Deductions (a+b)		\$0	\$20,000	\$20,000	\$20,000
C-2.4	Estimated Non-Restricted Funds Available		\$101,577	\$81,577	\$132,354	\$132,354

	DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS	1070

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
RESERVES	1090

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$20,000	\$20,000	\$20,000
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$20,000	\$20,000	\$20,000
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$20,000	\$20,000	\$20,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$20,000	\$20,000	\$20,000

	DOA Chart of Accounts
BOND FUNDS	1060

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0