

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
August 3, 2021

The regular meeting of the Weston County Board of Commissioners was called to order by Chairwoman Marty Ertman at 9:00 a.m. at the Weston County Courthouse. Commissioners Marty Ertman, Ed Wagoner, Nathan Todd, Tony Barton, and Don Taylor, Clerk Becky Hadlock and Attorney Michael Stulken were present. Attorney Stulken led the Pledge of Allegiance.

APPROVAL OF AGENDA

Clerk Hadlock asked to add Chairman's signature to the Amendment to the Grant Agreement between Wyoming Office of Homeland Security and Weston County Commissioners. Commissioner Barton asked to add responses to Law Enforcement Ramp questions and Response to EcoTech Fuels under Old Business. Commissioner Wagoner asked to add Application to University of Wyoming staff under New Business. Commissioner Wagoner moved to approve the agenda with changes; seconded by Vice-Chairman Todd. Carried.

APPROVAL OF CONSENT AGENDA

Commissioner Barton moved to approve the consent agenda, which included the vouchers, payroll, AP vouchers, collections for July 2021, Minutes of July 20, 2021, 24 Hour Permit for Dale Stietz DBA: Buckhorn Bar & Grill: 8/5/2021 – 8/15/2021, Chairman's Signature on Resolution 2021-7 – A Resolution Authorizing the Submission of an Application for Federal Funding Through the Congestion Mitigation Air Quality Program Administered by the Wyoming Department of Transportation for Weston County for the Purposes of the CMAQ FY2022 Project – Approved by E-mail, Chairman & Clerk's Signature on Treasurer's Abstract Statement, Chairman's Signature on Youth Service Agreement, Resolution 2021-6 – Amendment to the 2021-2022 Agreement, Tax Roll Correction #1470-#1474, Chairman's Signature on Major Subdivision Plat Sunset Ridge Subdivision, Chairman's Signature on Provider of Service Agreements, Chairman's Signature on Amendment One to the Grant Award Agreement between Wyoming Office of Homeland Security and Weston County Commissioners and the removal of the Treasurer's Reports; seconded by Commissioner Wagoner. Carried.

E-911 FUNDS

Chairwoman Ertman discussed how the Board wanted to handle the E-911 funds moving forward. Commissioner Taylor suggested setting up an account to accumulate the funds and not sending them to the City of Newcastle. Commissioner Taylor added the Commissioners hold the funds until the Joint Powers Board is established so that there is not another misunderstanding. Commissioner Barton suggested writing a letter to the City letting them know about this decision. Attorney Stulken will draw up a letter and send it to the City. Commissioner Barton authorized the County Attorney to write a letter to the City of Newcastle letting them know they are considering acting at the next meeting on putting the E-911 funds into a custodial account until such time a Joint Powers Board can be set up; seconded by Commissioner Wagoner. Carried.

PROPOSED WALKING PATH

Justin Kolbeck came before the Board with a proposal for a walking path from the 4-way to the Serenity Trail. Mr. Kolbeck's proposal is for the path to run on the East side of Hwy 85 instead of the West side like Bent Sprockets had proposed to the Board earlier in the year. Mr. Kolbeck stated he had visited with the State about some possible grants but either the City of Newcastle or the County would have to apply for them. Commissioner Barton suggested the City may be a better fit as the Board does not have a non-

motorized plan that is needed. Commissioner Taylor felt that this is a great idea but wondered about the maintenance once it is built. Mr. Kolbeck believed this would fall under the TAPS funding program through the State. Chairwoman Ertman would like Mr. Kolbeck to present this to the City and then come back to the County. Commissioner Barton suggested Mr. Kolbeck reach out to Scott Taylor with WYDOT.

MIL LEVY

Assessor Tina Conklin reported to the Board the valuation and levies associated with the 25 districts with the purpose of setting the Mil Levy for 2022. Assessor Conklin stated the West End Water District was now compliant. Commissioner Barton moved to approve the Weston County Tax Mil Levy for 2022; seconded by Commissioner Taylor. Carried.

ROAD & BRIDGE

Road & Bridge Foreman Jim Hansen reported they have finished replacing the bridge on the Green Mountain Road, mowing and finishing fixing washouts. Commissioner Barton asked if there was fire suppression supplied when mowing and Foreman Hansen stated when it was available. Road & Bridge Superintendent Marty Habeck let the Board know they will be putting out an RFP for an engine for the bridge replacement on the Dewey Road. Chairwoman Ertman asked about the CMAQ checklist and Office Manager Brooke Weigel reported that she is working on getting this simplified. Superintendent Habeck stated he is still working on the signs and may have a grant from WYDOT. Chairwoman Ertman felt that the new ambulance service is relying on GPS and this will not get them very far. Commissioner Barton added he was not in favor of waiting on a grant as this is a safety issue and a fire issue. Commissioner Barton wants to get a quote and then the signs replaced. Commissioner Wagoner agreed on getting a bid and getting them replaced. Superintendent Habeck let the Board know that the motorgrader quote from Caterpillar is \$20,000 less than what was previously quoted. The CMAQ grant was sent back immediately for corrections and these have been made and Superintendent Habeck presented it for the Chairman's signature. Commissioner Barton moved to ratify the Chairman's signature on the CMAQ Grant application; seconded by Commissioner Wagoner. Carried. Commissioner Taylor asked Superintendent Habeck about the Mallo truck and Superintendent Habeck stated Mallo Manager Caleb Thompson had picked it up and took it to Voelker's Autobody & Glass to be stripped down.

OLD BUSINESS

LAW ENFORCEMENT RFP QUESTIONS

The Board went over the questions that White Construction had about the Law Enforcement Ramp RFP. Commissioner Barton will respond via e-mail as per discussion with the Board.

ECOTECH FUELS, LLC

Chairwoman Ertman stated she has had several individuals approach her indicating they did not want the Board to support EcoTech Fuels. Vice-Chairman Todd is pro-business but would like the State to look more into it. Chairwoman Ertman added that EcoTech does not need a letter of support from the Board to move on with their project. Commissioner Barton agrees with Vice-Chairman Todd and added that the Board does not have the expertise that the State does. Commissioner Taylor stated this is a start-up company and he feels there is no reason not to support them. Commissioner Wagoner's concerns were the numbers and that they will run out of timber. There were concerns addressed from the public as well. Chairwoman Ertman added that they have not submitted a business plan. Commissioner Barton made a motion to write a letter of interest in this type of project but the Board entrusts the State to do their due diligence; seconded by Vice-Chairman Todd. During discussion Vice-Chairman Todd asked that

Clerk Hadlock draft the letter and make sure to add that there are a lot of concerns that the Board has not had answered. Aye: Todd, Wagoner, Barton, Taylor. Nay: Ertman. Carried.

NEW BUSINESS

CORONER POSITION

Discussion ensued about the current situation with the need for a Deputy Coroner. Clerk Hadlock was contacted about an MOU between Crook and Weston County Coroner offices. The Board would like a better explanation of this as they were not notified of what was going on. Crook County Mike Frolander explained via phone that he had offered Weston County Coroner Cynthia Crabtree one of his Deputy Coroners for payment of \$350 per month until she could find a Deputy. Sheriff Bryan Colvard is ok with having an MOU with Crook County for an Emergency Coroner, but feels there are individuals in Weston County that could be Deputy Coroners. Commissioner Wagoner made a motion to create a new MOU with Crook County to proceed as they have been and bring on a Deputy that they already have in Weston County; seconded by Vice-Chairman Todd. Carried.

INDIGENT BURIAL

The indigent burial case that was brought before the Board was discussed. Attorney Stulken stated there is a \$1500.00 cap per State Statute. Commissioner Barton moved for the County Attorney to take care of the Indigent Burial for the amount allowed per State statute; seconded by Vice-Chairman Todd. Carried.

APPOINTMENT TO UNIVERSITY OF WYOMING STAFF

Commissioner Wagoner let the Board know that the WCCA advised about an appointment of the hiring of Sharon Buccino by the University of Wyoming. There are concerns of where Ms. Buccino comes from and if she is against everything that Wyoming stands for. The WCCA wants to know what the Boards pleasure is if they want to support or not support the University's appointment. Vice-Chairman Todd stated this is concerning that she's teaching our youth in the State of Wyoming. Commissioner Wagoner put a lot of faith in Karen Budd-Falon and she does not support it at all and has e-mailed the Governor. The Board will not send anything at this time.

EXECUTIVE SESSION

Commissioner Barton moved to go into Executive Session per W.S. 16-4-405(a)(ii); seconded by Vice-Chairman Taylor. Carried. Executive Session began at 12:30 p.m.; regular meeting reconvened at 12:38 p.m. Matters concerning the Maintenance Foreman Job were discussed in Executive Session; no action was taken.

Commissioner Taylor made a motion to offer the Maintenance Foreman job to Al Costello starting as soon as he's available; seconded by Vice-Chairman Todd. During discussing the Board agreed to hire former Maintenance Foreman Steve Price to train Mr. Costello. Mr. Costello will be paid \$3,000 per month. Carried.

PUBLIC COMMENT

None.

VOUCHERS

066 NCPERS, financial admin, \$224.00, AFLAC, payroll ded, \$1,790.75, Blue Cross Blue Shield, financial admin, \$70,385.00, Delta Dental of WY, payroll ded, \$3,019.00, Great-West Trust Co, payroll ded, \$1,830.00, New York Life, financial admin, \$562.59, VSP of Wyoming, financial admin, \$590.00, WEBT,

financial admin, \$189.50, WC Clerk, financial admin, \$44,608.34, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,250.00, WY Dept of Workforce Services, financial admin, \$35,287.15, Weston County, bldg & grounds maj repair, \$143.80, WC Fairboard, fair block alloc, \$29,371.32, WC Library, library block alloc, \$26,583.33, Airgas USA, covid-19 campaign, \$32.84, Alpha Communications, tower rent, \$55.00, Amanda Bair, juror, \$30.00, American Solutions for Business, crthse supp, \$649.79, April Rothleutner, juror, \$30.00, Arlene Harp, juror, \$30.00, AT&T Mobility, comm, \$1,639.81, Austin Dixon, juror, \$60.00, Axis Forensic Toxicology, coroner exp, \$232.00, BAM Document Destruction & Recycling, p-hlth exp, \$267.90, Barbara Tschacher, juror, \$46.80, BH Energy, util, \$1,821.92, BH Plumbing, airport repair/maint, \$476.20, Blue 360 Media, sheriff equip, \$497.25, Blue Dog Cleaning, other emp, \$890.00, Bob Barker Co, brd of prisoners, \$109.20, Bob Egge, juror, \$60.00, Bomgaars, repair/maint, \$579.45, Brittany Hamilton, trvl, \$31.36, Brittany Osborne, juror, \$30.00, Bridgestone Americas Inc, r&b repair/maint, \$3,657.52, Brown & Gold Services, maint, \$63.00, Byrand Streeter, contract wages, \$1,332.09, Cambria Supply, r&b repair/maint, \$404.06, Carmen Simon, p-hlth reimb, \$12.26, Casey Thorson, juror, \$30.00, Catherine Jones, juror, \$30.00, Chris Gualtieri, juror, \$60.00, City of Newcastle, util, \$4,740.15, Craig Ausmann, juror, \$30.00, Culligan Water Conditioning, repair/maint, \$47.50, Dalton Phillips, juror, \$30.00, Decker's Market, crthse misc, \$82.76, Denette J Price, mile/trvl, \$36.40, Dennis Merritt, juror, \$30.00, Double D, r&b repair/maint, \$2,666.28, DRU Consulting LLC, financial admin, \$750.00, Eastern WY Equipment, repair/maint, \$1,075.55, Eaton Sales & Service, fuel tank maint, \$73.71, Election Systems & Software Inc, elctn repair/maint, \$6,505.00, Elizabeth Lacey, juror, \$60.00, Eric Hansen, juror, \$60.00, Fred's Welding Service, law enf repair/maint, \$70.00, Frontier Home, Ranch & Hardware, repair/maint/supp, \$50.40, George Vrana, juror, \$86.32, Golden West Technologies, software/comm, \$2,813.47, Hillyard/Sioux Falls, crthse supp, \$404.02, Humphrey Law LLC, spc attny, \$1,862.46, Jacy Marchant, juror, \$30.00, Jared Jarnagin, juror, \$60.00, Jason Simon, juror, \$60.00, Jennifer Carmichael, juror, \$30.00, Jeri Davis, juror, \$56.32, Jins Ulahannah, juror, \$30.00, Jodi Barker, juror, \$30.00, John Rodgers, juror, \$56.32, Karen Hicks, juror, \$36.72, KASL, covid-19 campaign, \$1,892.00, Kathryn Scott, juror, \$30.00, KC's Lawn Service, crthse maint, \$500.00, Kelly Hokanson, juror, \$30.00, Kent Petersen, juror, \$30.00, Kimberly Jenkins, mile/trvl, \$36.40, Kyra L Evick, other emp, \$450.00, Lane Zerbst, juror, \$30.00, Lori Bickford, p-hlth reimb, \$777.47, Lynne Davis, juror, \$60.00, Marcia Williams, juror, \$30.00, Marco, Inc, annex software, \$165.59, Marty Habeck, r&b reimb, \$5.00, Mastercard, exp, \$1,866.05, Mathew Johnston, juror, \$30.00, Max Masters, gis land records, \$1,900.00, MG Oil Company, r&b oil/gas/lube, \$283.22, Michael Jennings, juror, \$30.00, Michael Makousky, juror, \$30.00, Minuteman Lube Center, sheriff supp, \$79.99, Monte Hamilton, juror, \$54.08, Motor Power Equipment, r&b repair/maint, \$1,165.19, National Sheriff's Association, sheriff pub rel, \$68.00, Nelson Holwell, juror, \$60.00, News Letter Journal, print/publ/supp, \$3,091.04, Northern Hills Diesel, r&b repair/maint, \$4,879.60, Occupational Research & Assessment, coroner exp, \$450.00, Office Ally, p-hlth exp, \$35.00, Osage Improvement & Service District, coroner rent, \$312.00, Paul Sharpes, juror, \$30.00, Peggy King, juror, \$60.00, Plainsman, crthse supp, \$2,303.27, Pocket Press LLC, brd of prisoners, \$49.45, Powder River Energy, util, \$1,141.76, Powder River Heating & AC, bldg & grounds maj repair, \$3,532.24, Power Plan OIB, r&b repair/maint, \$6,807.96, Randy Hershey, juror, \$60.00, RANGE, comm, \$2,568.71, Rhonda Stearns, juror, \$40.64, Roadrunner Disposal Service, airport util, \$60.00, Ryan's Custom Designs, sheriff veh maint/fuel, \$4,500.00, Self Storage LLC, elctn misc, \$150.00, Servall Uniform/Linen Co, supp, \$292.41, Stephen Callison, juror, \$30.00, Steven Manders, juror, \$67.28, Steven Wrage, juror, \$30.00, Timothy Kessler, juror, \$30.00, Travelers, misc insc, \$100.00, True Tech Diesel Service, sheriff veh maint/fuel, \$175.00, Tyler Technologies, misc comp/softwr lic, \$46,947.30, Uber Geek Computers, brd of prisoners, \$130.00, Upton Chamber of Commerce, chmbr, \$425.00, Verizon Wireless, comm, \$181.50,

Visionary Communications, comm, \$103.05, Voelkers Autobody, repair/maint, \$97.50, WACO, treas mile/trvl/convention, \$225.00, West End Water District, airport util, \$60.00, WC Gazette, print/publ, \$1,819.75, WC Health Services, ward-involuntary, \$5,140.49, WC Library, library block alloc, \$26,583.33, WC Road & Bridge, veh maint/fuel, \$3,650.52, WC Senior Services, brd of prisoners, \$2,266.00, WC Weed & Pest, airport repair/maint, \$309.53, Wilder Graphic Design, crthse supp, \$808.40, Woody's Food Center, supp, \$388.21, Word's Window Washing, repair/maint, \$110.00, WY Department of Health/Rental, p-hlth mch grant, \$112.50, WY Machinery Co, r&b repair/maint, \$799.70, WY Network, financial admin, \$270.00, WY Public Health Division, p-hlth family plnng, \$28.00, Zanne Rich, juror, \$30.00, Net Payroll, \$154,317.61.

With no further business, the meeting was adjourned at 12:46 p.m.

Marty Ertman
Chairwoman

Attest: Becky Hadlock
Weston County Clerk