

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
June 1, 2021

The regular meeting of the Weston County Board of Commissioners was called to order by Chairwoman Marty Ertman at 9:00 a.m. at the Weston County Courthouse. Commissioners Marty Ertman, Ed Wagoner, Tony Barton, and Don Taylor, Clerk Becky Hadlock and Deputy Attorney Michael Stulken were present. Assistant Publisher/Editor, for the *Weston County Gazette*, Nick Trandahl, led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Barton asked to add Black Hills Forest Update under Old Business. Commissioner Wagoner moved to approve the agenda with changes; seconded by Commissioner Barton. Carried.

APPROVAL OF CONSENT AGENDA

Commissioner Barton moved to approve the consent agenda, which included the vouchers, payroll, AP vouchers, collections for May 2021, Minutes of May 18, 2021, Executive Session Minutes of May 18, 2021, Treasurer's Reports, Chairman's Signature on Williamson Single Land Division Plat Map, Chairman's Signature on Briggs Single Land Division Plat Map and Chairman's Signature on Request for FAA Approval for Transfer of Entitlements; seconded by Commissioner Wagoner. Carried.

BUDGET AMENDMENT HEARING

At 10:00 a.m., a budget amendment hearing for the Weston County Fairgrounds Budget was opened to increase grants and sponsorship by \$8,859 due to unexpected income from SLIB Covid Grant, to increase grants and sponsorship by \$4,000 due to unexpected fair sponsorships, to increase equipment maintenance by \$6,158.52 from income from the SLIB grant to cover repairs on skid steer and to increase utilities by \$2,700.48 from the SLIB grant to cover increases in utilities bills. Chairwoman Ertman asked for public comment three times. Chairwoman Ertman asked for comments from the Board. Hearing none, Chairwoman Ertman closed the budget amendment hearing. Commissioner Barton moved to approve the Budget Amendment; seconded by Commissioner Taylor. Carried.

PRELIMINARY APPROVAL – SUNSET RIDGE MAJOR SUBDIVISION

Doug Hudson came before the Board for preliminary approval of the Sunset Ridge Major Subdivision. Chairwoman Ertman asked Mr. Hudson why the report from the Natural Resource District was not current. Mr. Hudson was told that it would not be approved without the current study as County Attorney Berger verified that a new report had to be submitted, within the 60 days of submission of the application.

ROAD & BRIDGE

Road & Bridge Superintendent Marty Habeck reported to the Board about a couple of washouts and the continuing of graveling roads. Chairwoman Ertman asked for an update on the sign replacement and Superintendent Habeck stated he wasn't having any luck finding anything. Superintendent Habeck added that the cost is going to be about \$8,000 to purchase them as well as paying someone to put them in. Chairwoman Ertman stated it will be worth it as this is a safety issue especially if there will be a new ambulance service. Superintendent Habeck asked for clarification on if the Hutt Road is a County Road or not. Chairwoman Ertman let him know that it is a County Road. Commissioner Barton asked if the Board needed to give Superintendent Habeck direction to purchase new signs. Chairwoman Ertman

responded for Superintendent Habeck to get with Homeland Security Coordinator Gilbert Nelson and get new ones purchased.

OLD BUSINESS

BLACK HILLS NATIONAL FOREST

Commissioner Barton reported that the Black Hills Forest is looking to do a plan amendment in July and Dru Palmer with Dru Consulting, suggested Weston and Crook Counties apply for an 80/20 grant match similar to the FNRPA funds. Commissioner Wagoner added that Ms. Palmer was very good with handling their Natural Resource Plan. Chairwoman Ertman isn't comfortable because Ms. Palmer is not involved already with Crook County and we do not have a lot of Black Hills National Forest. Chairwoman Ertman added she was not opposed to a letter of support.

LAW ENFORCEMENT RAMP/STAIRS – RFP

Deputy Attorney Michael Stulken reported that he had reviewed the RFP and what Commissioner Barton and Clerk Becky Hadlock had written looked good. Commissioner Wagoner moved to publish the RFP for the Law Enforcement Ramp once the dates and corrections are made; seconded by Commissioner Taylor. Carried.

NEW BUSINESS

CAD – RFP

Commissioner Barton moved to send out the RFP for the CAD and two modules pending review; seconded by Commissioner Wagoner. Carried.

NEWCASTLE AMBULANCE

Roger Hespe, Misty Robertson, Chris Beltz and Joe Quinones came before the Board to discuss the new owners of the Newcastle Ambulance Service. Mr. Hespe let the Board know that there will be continued EMS Service thanks to the recent purchase by Campbell County Health. Mr. Beltz let the Board know that they plan on keeping all of the current staff as well as adding paramedics. Mr. Beltz let the Board know that all of the communities will be taken care of and he guaranteed that an ambulance will respond.

CONTRACT BETWEEN WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION AND WESTON COUNTY & AMENDMENT ONE TO THE MEMORANDUM OF UNDERSTANDING BETWEEN WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION AND WESTON COUNTY

Public Health Director Lori Bickford & Wyoming Department of Health Regional Supervisor Melissa Ohnstad met with the Board to discuss the questions that the Board had about the current Public Health Contracts.

Commissioner Wagoner moved to advertise for a County Health Officer with the effective July 1 qualifications in both newspapers; seconded by Commissioner Barton. Carried.

MIKE MOORE – CITY ENGINEER

Mike Moore, Newcastle City Engineer, came before the Board to discuss who owns East Wentworth. Chairwoman Ertman let him know that this had been discussed at a previous meeting and the Board found that it had been annexed into the City. Chairwoman Ertman also explained that the County did not Quitclaim the Road to the City as this is a lengthy process as well as several landowners requesting

the County to not do this so that this portion of the Road can never be abandoned or vacated. Mr. Moore added that the City would like to get a grant to chip seal the road but cannot get this because they do not own all of the Road. The Board will work on an MOU on the Road and get with Mr. Moore to help pay for their portion of the chip seal project.

BUDGET

The Board met with the Public Health, Mallo Board, Library, Fair Board and Road & Bridge to discuss their budgets.

Commissioner Wagoner moved to schedule a Budget Amendment Hearing to move \$17,174.25 out of the Public Health Family Planning State Grant Account and move it into a General Public Health Family Planning Account; seconded by Commissioner Taylor. Carried

Commissioner Barton moved to authorize East Winthrop chip seal project to be paid for out of 100.00.20.0041000.0000; seconded by Commissioner Taylor. Carried.

PUBLIC COMMENT

None.

VOUCHERS

066 NCPERS, financial admin, \$224.00, AFLAC, payroll ded, \$1,970.02, Blue Cross Blue Shield, financial admin, \$64,785.00, Delta Dental of WY, payroll ded, \$2,942.00, Great-West Trust Co, payroll ded, \$1,830.00, New York Life, financial admin, \$562.59, VSP of Wyoming, financial admin, \$573.00, WEBT, financial admin, \$190.75, WC Clerk, financial admin, \$48,291.50, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,250.00, WY Dept of Workforce Services, financial admin, \$2,215.44, WY Retirement System, financial admin, \$35,669.54, 21 Electric, repair/maint, \$1,270.00, 4R Vinyl Graphics & Design, repair/maint, \$50.00, Ad Pro, supp, \$1,030.26, Airgas USA, crisis relief, \$60.46, Al Costello, supp, \$21.45, Alpha Communications, tower rent, \$55.00, American Welding & Gas Inc, r&b exp, \$151.90, AT&T Mobility, comm, \$1,640.34, Axis Forensic Toxicology, coroner exp, \$245.00, Becky Hadlock, mile/trvl, \$168.00, BH Chemical & Janitorial, brd of prisoners, \$104.97, BH Energy, util, \$4,219.37, BH Plumbing, repair/maint, \$352.50, Blue Dog Cleaning, other emp, \$311.40, Bomgaars, repair/maint, \$46.97, Boom Concrete, Imbr/clvrts/brdg, \$3,672.00, Bridgestone Americas Inc, repair/maint, \$14,679.92, Brittany Hamilton, trvl, \$111.10, Brown & Gold Services, maint, \$63.00, Byrand Streeter, contract wages, \$1,383.09, Cambria Discount Drug LLC, jail med, \$134.01, Cambria Supply, repair/maint, \$217.27, Children's Home Society, sheriff exp, \$300.00, City of Newcastle, util, \$5,165.23, Creative Product Source, hmlnd sec exp, \$472.50, Culligan Water Conditioning, misc, \$43.00, Day Law LLC, spc attny, \$3,130.00, Decker's Market, ext misc, \$39.68, Denette J Price, mile/trvl, \$36.40, Double D, repair/maint, \$236.72, Eastern WY Equipment, repair/maint, \$242.43, Ed Wagoner, mile/trvl, \$717.80, Erickson Family Dental Center, jail med, \$855.00, Fisher Sand & Gravel, gravel/rd mtrl, \$32,107.21, Frontier Home, Ranch & Hardware, repair/maint, \$290.75, Gene's Lock Shop, brd of prisoners, \$7,894.90, GenPro Energy Solution, LLC, maj repair, \$1,176.86, Golden West Technologies, software/comm, \$2,740.00, Great Western Tire, repair/maint, \$600.00, Harris Govern, mile/trvl, \$150.00, Hillyard/Sioux Falls, supp, \$99.50, Humphrey Law LLC, spc attny, \$2,981.16, Inland Truck Parts, repair/maint, \$2,735.10, John Francis Masonry, maj repair, \$6,000.00, Karl's, brd of prisoners, \$494.16, KASL, p-hlth campaign, \$1,615.00, KC's Lawn Service, janitor supp, \$100.00, Keyhole Technologies LLC, lumber/clvrts/brdg, \$1,480.64, Kimberly Jenkins, mile/trvl, \$36.40, Kyra L Evick, other emp, \$450.00, Lori

Bickford, reimb supp, \$784.61, Lubnau Law Office, PC, spc attny, \$2,780.19, Marina Renee McIlvain, deputy coroner, \$250.00, Mastercard, exp, \$5,716.32, Max Masters, gis land records, \$1,900.00, McKesson Medical-Surgical, supp, \$69.66, Minuteman Lube Center, maint/fuel, \$283.96, Newcastle Ambulance Service, ambulance, \$304.80, Newcastle Motors, maint/fuel, \$796.74, News Letter Journal, supp/print/pub, \$1,616.00, Office Ally, supp, \$35.00, Osage Ambulance, ambulance, \$3,750.00, Osage Improvement & Service Dist, coroner exp, \$312.00, Paul C Grummons, janitor supp, \$60.00, Pitney Bowes Inc, post/frght, \$282.60, Plainsman, supp, \$284.04, Powder River Energy, util, \$1,440.05, Power Plan OIB, repair/maint, \$627.24, RANGE, comm, \$2,557.19, Rapid Delivery, post/frght, \$19.26, Reserve Acct-Pitney Bowes, post/frght, \$1,050.00, Rick's Electric, maj repair, \$504.76, Roadrunner Disposal Service, util, \$60.00, Sanofi Pasteur, immuniz, \$3,634.75, Self Storage LLC, elctn misc, \$150.00, Servall Uniform/Linen Co, supp, \$174.93, Slickside Repair LLC, repair/maint, \$500.00, Summit Plumbing & Heating, repair/maint, \$72.20, Susan K Overman, mile/trvl, \$227.92, Thomas L Bennett, coroner exp, \$4,500.00, Timberline Services, gravel/rd mtrl fund, \$7,518.25, Top Office Products, supp, \$1,540.78, Travelers Insurance, misc insc, \$237.00, Upton Ambulance, ambulance, \$3,750.00, Upton Co-op Association, oil/gas/lube, \$6,627.32, UW-Admin Business Office, other emp, \$5,130.00, Verizon Wireless, comm, \$232.29, Vicki Hayman, supp reimb, \$31.58, Visionary Communications, comm, \$103.05, Voelkers Autobody, repair/maint, \$105.00, West End Water District, util, \$60.00, WC Childrens' Center, chld cntr, \$3,187.50, WC 4-H Council, ext support, \$213.45, WC Clerk, insc, \$1,074.00, WC Gazette, print/pub, \$841.75, WC Health Services, hlth srvc, \$1,275.00, WC Library, blk alloc, \$25,889.56, WC Natural Resource Dist, natrl resc, \$1,168.75, WC Road & Bridge, maint/fuel, \$3,453.48, WC Senior Services, brd of prisoners/sr meals, \$1,718.00, Whites Queen City Motors, maint/fuel, \$5,982.24, Wilder Graphic Design, misc, \$181.44, Woody's Food Center, brd of prisoners, \$484.32, Word's Window Washing, repair/maint, \$55.00, WY Department of Health/Rental, p-hlth exp, \$17,397.57, WY Machinery Co, repair/maint, \$8,814.61, WY Network, financial admin, \$270.00, WY Public Health Division, fmly pln p-hlth, \$62.00, WY Retirement System, misc retirement, \$255.33, Net Payroll, \$164,854.09.

With no further business, the meeting was adjourned at 3:26 p.m.

Marty Ertman
Chairwoman

Attest: Becky Hadlock
Weston County Clerk