

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
May 4, 2021

The regular meeting of the Weston County Board of Commissioners was called to order by Chairwoman Marty Ertman at 9:00 a.m. at the Weston County Courthouse. Commissioners Marty Ertman, Nathan Todd, Tony Barton, and Don Taylor, Clerk Becky Hadlock and Deputy Attorney Michael Stulken were present. Vice-Chairman Nathan Todd led the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairwoman Ertman asked to add Executive Session at the end of the agenda. Commissioner Barton moved to approve the agenda with changes; seconded by Commissioner Taylor. Carried.

APPROVAL OF CONSENT AGENDA

Chairwoman Ertman asked to pull the minutes of April 20, 2021. Commissioner Barton moved to approve the consent agenda, which included the vouchers, payroll, AP vouchers, collections for April 2021, Executive Session Minutes of April 20, 2021, Treasurer's Reports, Tax Roll Correction #1467-#1469, Resolution 2021-3 Amendment to the 2020-2021 Budget, Chairman's Signature on Wyoming Department of Health, Public Health Division; Weston County WIC Program; and Weston County, and pulling the minutes; seconded by Vice-Chairman Todd. Carried.

MINUTES

Vice-Chairman Todd moved to approve the Minutes of April 20, 2021 with changes; seconded by Commissioner Taylor. During discussion, Chairwoman Ertman wanted to correct statements that were wrong and make them right in previous minutes. Chairwoman Ertman didn't want to change what was stated in a meeting, just state the facts. Carried.

MAINTENANCE FOREMAN JOB DESCRIPTION UPDATE

Clerk Hadlock presented the Board with the current job description for the Maintenance Foreman as well as one that is being advertised by another County. The Board would like the two to be meshed together to create one job description. Commissioner Barton moved to have Clerk Hadlock advertise for a maintenance/custodian position in both papers with the full description available in her office and on the website; seconded by Vice-Chairman Todd. During discussion, the Board added that the applicants would need to submit a cover letter as well as a resume and the Clerk would need to advertise that the job would be open until filled. Carried.

OLD BUSINESS

LAW ENFORCEMENT RAMP/STAIRS

Commissioner Barton will look over the RFP that Clerk Hadlock worked on and e-mail his suggestion to the Board.

ROAD & BRIDGE – MAG CHLORIDE, ROAD SIGNS, TRAFFIC COUNTER

Chairwoman Ertman wanted these items added under Road and Bridge. Commissioner Barton asked to have Mag Chloride taken off of the list after the discussion with Road and Bridge Superintendent Marty Habeck about this not being an option at this time.

COMMISSIONERS' SCHOLARSHIP

Commissioner Barton moved to award the 2021-2022 Weston County Commissioners' Scholarships as discussed. Chairwoman Ertman stated it is a struggle to decide as they are great kids in Newcastle and Upton and Weston County Schools should be proud; seconded by Vice-Chairman Todd. Carried.

NEW BUSINESS

ROAD & BRIDGE

Road & Bridge Superintendent Marty Habeck let the Board know he is working on the budget and a couple of roads. Superintendent Habeck asked the Board if they had looked over the RFP for Engineering Services. Chairwoman Ertman reminded Superintendent Habeck to make sure a project eligibility form is done. Superintendent Habeck also reported that he is waiting on the State to get back to him about who is responsible for paying for the replacement. Vice-Chairman Todd asked for an update on the traffic counters and Superintendent Habeck reported that he is waiting to hear on this as well. Commissioner Barton asked if the Board could rattle some cages to help speed up the process. Chairwoman Ertman asked if Superintendent Habeck was including a priority list as part of his budget and he stated he was.

MERIDIAN MORTUARY

Tom Walker and Marina Mcilvain, Funeral Directors for Meridian Mortuary, came before the Board to discuss an application for indigent burial. Mr. Walker let the Board know that there is an individual that is needing to be buried and his only next of kin is his Mother. Mr. Walker added that they can't depend on her because she is incompetent. Mr. Walker has visited with the City of Newcastle and they will donate an indigent grave, but a vault is required. Chairwoman Ertman asked who states that the Mother is incompetent and Ms. Mcilvain stated she is the one who has visited with her. Vice-Chairman Todd asked if there was any way to find out who is managing her finances. Chairwoman Ertman asked Deputy Attorney Michael Stulken if he had a statement from Attorney Alex Berger. Deputy Stulken stated he did not have a statement from Attorney Berger, but that the Resolution clearly states that the Board will pay \$1800 and nothing more. Commissioner Taylor asked how much it was going to be to bury this individual and Mr. Walker answered \$4,000. Vice-Chairman Todd would like to see how much it would cost to bury the individual in Upton. Mr. Walker let the Board know that it was not his job to contact Upton, it was the Coroner's responsibility. Commissioner Barton asked about cremation and Mr. Walker responded that this was not an option due to the fact that a family member could come forward and there needed to be a body to give them. Mr. Walker presented a resolution that stated the Board would pay \$85/day to Worden's Funeral Home. Chairwoman Ertman explained that this did not pertain to Meridian Mortuary. Chairwoman Ertman added that the County has become the collection agency and that is the reason the Statute became. Chairwoman Ertman asked that Mr. Walker come back after the State law changes as she does not like how this situation was handled. Commissioner Barton moved to authorize \$4,000 to Meridian Mortuary to bury the individual and suspend the 2017 resolution due to this purpose; seconded by Commissioner Taylor. Vice-Chairman Todd abstained from voting and Chairwoman Ertman was a nay vote. Failed. Vice-Chairman Todd explained that he abstained due to the fact that he wants to call Upton first to see what the charge of burial would be there. Clerk Hadlock contacted the Town of Upton and there would be no charge for the plot as there is a designated area for indigent burials. Commissioner Barton found a contractor that would do it in Upton. Vice-Chairman Todd responded that there would be a savings to the County of \$2,200 by burying him in Upton. Mr. Walker stated that he would charge the County if he had to drive to Upton. Commissioner Barton moved to reconsider the question; seconded by Commissioner Taylor. Carried.

EXECUTIVE SESSION

Vice-Chairman Todd moved to go into Executive Session per W.S. 16-4-405(a)(ii); seconded by Commissioner Barton. Carried. Executive Session began at 12:09 p.m.; regular meeting reconvened at 12:29 p.m. Matters concerning employment were discussed in Executive Session; no action was taken.

PUBLIC COMMENT

Walter Sprague, Treasurer and acting Secretary for the Weston County Arts Council, came before the Board to see, if during Warm Summer Nights, they could set something up in front of the Library and Courthouse. Mr. Sprague is hoping to possibly have the kids draw on the sidewalk with chalk. The Board did not have any issues with this and told him to have fun. Mr. Sprague added a personal comment that he is working on a painting of the Courthouse on a saw blade that he will be presenting to the County once it is complete.

VOUCHERS

066 NCPERS, financial admin, \$240.00, AFLAC, payroll ded, \$2,157.36, Blue Cross Blue Shield, financial admin, \$65,317.00, Delta Dental of WY, payroll ded, \$2,914.00, Great-West Trust Co, payroll ded, \$2,180.00, New York Life, financial admin, \$577.59, VSP of Wyoming, financial admin, \$590.00, WEBT, financial admin, \$191.70, WC Clerk, financial admin, \$49,407.24, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,250.00, WY Dept of Workforce Services, financial admin, \$2,218.89, WY Retirement System, financial admin, \$37,758.20, WC Fairgrounds, fairgrounds, \$29,371.32, State of WY-Office of the Governor, emerg relief reimb, \$43,820.30, 21 Electric, repair/maint, \$292.50, A&B Business Inc, new equip, \$830.00, Ad Pro, supp, \$124.04, Advanced Communications, equip, \$90.00, Advanced Drug Testing, misc, \$26.00, Airgas USA, crisis relief, \$33.71, Airport Lighting Company, util, \$1,391.28, Alpha Communications, tower rent, \$55.00, AT&T Mobility, comm, \$1,613.14, Axis Forensic Toxicology, coroner exp, \$245.00, BH Chemical & Janitorial, brd of prisoners, \$752.30, BH Energy, util, \$3,669.50, BH Plumbing, repair/maint, \$754.44, Bomgaars, repair/maint, \$531.90, Bridgestone Americas Inc, repair/maint, \$4,529.64, Brittany Hamilton, ext trvl, \$31.58, Byrand Streeter, contract wages, \$1,332.08, Cambria Supply, repair/maint, \$250.28, City of Newcastle, util, \$5,167.11, CLT Flooring & Furnishings, maint, \$472.00, Collins Communications, sheriff radio exp, \$37.50, Communication Technologies, hmlnd sec exp, \$1,196.50, Culligan Water Conditioning, misc, \$9.00, CureUV.com, law enf supp, \$169.66, Decker's Market, ext misc, \$103.97, Double D, repair/maint, \$1,913.03, Eastern WY Equipment, repair/maint, \$154.38, Fastenal Company, repair/maint, \$148.41, Fisher Sand & Gravel, gravel/rd mtrl, \$15,657.59, Frontier Home, Ranch & Hardware, repair/maint, \$1,028.53, Gillette Steel Center, Imbr/clvrts/brdg, \$4,597.40, Golden West Technologies, software/comm, \$5,885.37, Humphrey Law LLC, spc attny, \$3,539.56, Hurricane Services 21, repair/maint/supp, \$877.00, Inland Truck Parts, repair/maint, \$345.19, Jodi Brooks, spec proj, \$4.47, KASL, p-hlth exp, \$5,264.40, Kimberly Jenkins, mile/trvl, \$36.40, Kregel Towing & Recovery, maint/fuel, \$612.00, Kyra L Evick, other emp, \$450.00, Leo Riley & Co, financial admin, \$12,000.00, Lubnau Law Office, PC, spc attny, \$1,531.06, Mallo Camp, mallo, \$1,250.00, Mastercard, law enf/sheriff/attny/r&b/p-hlth exp, \$2,223.44, Max Masters, gis land records, \$1,900.00, McKesson Medical-Surgical, supp, \$126.05, MG Oil Company, repair/maint, \$2,366.20, Michelle Sweet, p-hlth reimb, \$34.00, Minuteman Lube Center, maint/fuel, \$340.78, Motorola Solutions, equip/radio exp, \$5,751.82, National Public Safety Info Bureau, sheriff equip, \$149.00, Natrona County Legal Dept, invol commit, \$1,290.00, Newcastle Ambulance Service, ambulance, \$3,750.00, Newcastle Chamber of Commerce, chmbr, \$725.00, Newcastle Motors, repair/maint/fuel, \$3,308.30, News Letter Journal, supp/print/publ, \$1,157.47, Office Ally, supp, \$35.00, Office of the State Public Defender, pblic dfnd, \$15,561.84, Osage Improvement & Service Dist, coroner exp, \$312.00, Powder River Energy, util, \$1,596.76, Powder River Heating & AC, maj repair, \$1,008.38, R&S Northeast LLC, p-hlth exp, \$17.79,

RANGE, comm, \$2,620.98, Reserve Acct-Pitney Bowes, \$1,175.00, Ringer Law PC, spc attny, \$1,625.00, Roadrunner Disposal Service, util, \$60.00, Rocky Mountain Propane, util, \$990.06, Self Storage LLC, elctn misc, \$150.00, Servall Uniform Linen, supp, \$174.93, Sundance Extinguisher, maint, \$694.79, Tammy Cleverdon, mile/trvl, \$36.40, Thomas L Bennett, coroner exp, \$2,250.00, Top Office Products, supp, \$408.38, Town of Upton, upton comm ctr/landfill, \$2,193.75, Uber Geek Computers, sheriff equip, \$85.00, Upton Chamber of Commerce, chmbr, \$425.00, Upton Co-op Association, oil/gas/lube, \$36,592.33, Upton Senior Center, sr ctr, \$531.25, UW-Admin Business Office, other emp, \$5,130.00, Verizon Wireless, comm, \$307.23, Visionary Communications, comm, \$103.05, Voelkers Autobody, repair/maint, \$1,040.08, WC&PAA, attny dues, \$300.00, West End Water District, util, \$60.00, Weston County 4-H Council, ext support, \$95.30, WC Gazette, print/pub, \$1,348.00, WC Hospital District, prvntn mngmnt, \$5,594.46, WC Humane Society, humane soc, \$637.50, WC Library, blk allocation, \$25,889.56, WC Peace Officers Association, law schl/sheriff pub rel, \$285.00, WC Road & Bridge, maint/fuel/trvl, \$3,214.68, WC Senior Services, brd of prisoners/sr meals, \$7,018.50, WC True Value, supp, \$14.97, White's Queen City, maint/fuel, \$1,628.51, Wilder Graphic Design, maint/fuel, \$411.52, Woody's Food Center, brd of prisoners, \$360.87, Words Window Washing, repair/maint, \$55.00, WY Department of Agriculture, airport maint, \$40.00, WY Department of Health/Rental, p-hlth mile/trvl, \$112.50, WY Department of Transportation, clerk misc, \$240.40, WY Guardian Ad Litem, case/prosecution, \$14,961.18, WY Machinery Co, repair/maint/oil/gas/lube, \$6,234.10, WY Network, financial admin, \$270.00, WY Public Health Division, p-hlth exp, \$121.00, Y2 Consultants LLC, financial admin, \$6,569.00, Net Payroll, \$167,375.23.

With no further business, the meeting was adjourned at 12:39 p.m.

Marty Ertman
Chairwoman

Attest: Becky Hadlock
Weston County Clerk