

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
April 6, 2021

The regular meeting of the Weston County Board of Commissioners was called to order by Chairwoman Marty Ertman at 9:00 a.m. at the Weston County Courthouse. Commissioners Marty Ertman, Nathan Todd, Ed Wagoner, and Tony Barton, Clerk Becky Hadlock and Deputy Attorney Michael Stulken were present. Deputy Attorney Stulken led the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairwoman Ertman asked to add Wyoming Department of Family Services – Rent Reimbursement under New Business. Commissioner Barton moved to approve the agenda with changes; seconded by Commissioner Wagoner. Carried.

APPROVAL OF CONSENT AGENDA

Commissioner Wagoner asked to pull the minutes of March 16, 2021 and Chairwoman Ertman asked to pull voucher #67762. Commissioner Barton moved to approve the consent agenda, which included the vouchers, payroll, AP vouchers, collections for March 2021, Treasurer's Reports, Tax Roll Correction #1459-#1466, Chairman's Signature on Letter of Support for Rep. Lummis' Bill on Devils Tower, and pulling the minutes and voucher #67762; seconded by Vice-Chairman Todd. Carried.

EXECUTIVE SESSION

Commissioner Barton moved to go into Executive Session per W.S. 16-4-405(a)(ii); seconded by Commissioner Wagoner. Carried. Executive Session began at 10:05 a.m.; regular meeting reconvened at 10:21 a.m. Matters concerning employment were discussed in Executive Session; no action was taken.

BLACK HILLS FOREST TIMBER SALES

Commissioner Barton discussed that it was important for the Board to stay on top of the reduction in timber sales as this could really affect Weston County.

OLD BUSINESS

LAW ENFORCEMENT RAMP/STAIRS

Maintenance Foreman Steve Price reported the ramp is slowly deteriorating more and more all of the time. Chairwoman Ertman wondered about the two year grace period that the Board was told there was left on the stairs. Foreman Price stated if there was something to happen, it would put the Board in a bind. Foreman Price added because of this, the hand rail would have to be moved. Commissioner Wagoner stated because the project was advertised and there was not a response, the Board can go ahead and hire someone to do the work. Commissioner Barton has concerns about an outside elevator. Vice-Chairman Todd and Foreman Price assured him that it would be like the one that was in the Courthouse. Foreman Price suggested putting a roof over the ramp if that was the option the Board went with. Vice-Chairman Todd would like to have Foreman Price contact a contractor to give a bid for either an elevator or a ramp with a cover. Commissioner Barton added that the Board would be able to throw out the bid if it was not a price the Board could not work with. Foreman Price feels an elevator is the way to go. Vice-Chairman Todd would like to know if the replacement would be on the top five things to get done and Foreman Price stated it would be at the top. Clerk Hadlock will contact the Fire Marshal to see if the Board can just replace the ramp instead of both the ramp and the stairs.

NEW BUSINESS

CONTRACT BETWEEN WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION AND WESTON COUNTY

The Board is waiting to utilize the new law allowing for a PA to be the County Health Officer before signing the Contract.

WYOMING DEPARTMENT OF FAMILY SERVICE – RENT REIMBURSEMENT

Chairwoman Ertman discussed the Wyoming Department of Family Services Rent Reimbursement that is part of the CARES Act. The Wyoming Department of Family Services would like to see if Weston County wants to be the administrator of the funds offered. Commissioner Wagoner stated he would like to see a third party handle this. Commissioner Wagoner made a motion to shift Weston County's administration portion of the ERAP funds to WYO HELP if they are interested; seconded by Commissioner Barton. Carried.

COURT APPOINTED ATTORNEY LINE ITEM

District Court Clerk Tina Cote came before the Board letting them know that additional funds would be needed in the Misc. Case/Prosecution account. Commissioner Barton made a motion to transfer \$50,000 from Financial Admin. 100.00.20.0099000.0000 to Case/Prosecution 100.00.20.0899000.0000; seconded by Commissioner Wagoner. Carried.

ROAD & BRIDGE

Road & Bridge Superintendent Marty Habeck and Road & Bridge Foreman Jim Hansen gave an update on the Road & Bridge Department. Commissioner Todd asked if a traffic study could be done on Barton Road to lower the speed limit. Foreman Hansen stated the signs are already ordered. Commissioner Barton suggested an idea, where the land owners who live along the county road, would pay for the mag chloride to help with the dust. Chairwoman Ertman would like to see the county road signs replaced as it is a big problem especially the ones that can't be read or are missing. Superintendent Habeck commented that once the inventory of the signs is complete and entered into Pub Works, the replacement cost can be given. Superintendent Habeck has looked into the HRR Grant and this cannot be used to replace the signs as this is a grant for warning signs only.

EXECUTIVE SESSION

Commissioner Barton moved to go into Executive Session per W.S. 16-4-405(a)(ii); seconded by Vice-Chairman Todd. Carried. Executive Session began at 11:35 a.m.; regular meeting reconvened at 12:18 p.m. Matters concerning employment were discussed in Executive Session; no action was taken.

Chairman Barton made a motion to authorize the Chairman's signature on the Final Acceptance Certificate for HR20404; seconded by Commissioner Wagoner. Carried.

PUBLIC COMMENT

None

VOUCHERS

066 NCPERS, financial admin, \$240.00, AFLAC, payroll ded, \$2,157.36, Blue Cross Blue Shield, financial admin, \$67,799.00, Delta Dental of WY, payroll ded, \$3,024.00, Great-West Trust Co, payroll ded, \$2,060.00, New York Life, financial admin, \$577.59, VSP of Wyoming, financial admin, \$624.35, WEBT, financial admin, \$197.35, WC Clerk, financial admin, \$48,686.57, WC Treasurer, financial admin, \$20.00,

WY Child Support, payroll ded, \$1,250.00, WY Dept of Workforce Services, financial admin, \$2,235.23, WY Retirement System, financial admin, \$37,447.82, Ad-Pro, supp, \$1,484.81, Airgas USA, p-hlth exp, \$31.10, Alpha Communications, tower rent, \$175.00, American Solutions for Business, supp, \$120.99, AT&T Mobility, comm, \$3,007.05, BAM Document Destruction & Recycling, misc, \$423.90, BH Chemical & Janitorial, brd of prisoners, \$436.84, BH Energy, util, \$5,563.38, Bomgaars, repair/maint, \$253.61, Bridgestone Americas, repair/maint, \$2,099.00, Brittany Hamilton, mile/trvl, \$100.12, Brownwells, law enf exp, \$147.61, Bruce Ranch Inc, blk thndr brdg, \$6,775.20, Byrand Streeter, contract wages, \$1,332.08, Cambria Car Wash, maint/fuel, \$200.00, Cambria Discount Drug, jail med, \$278.18, Cambria Supply, repair/maint, \$241.01, Carmen Simon, supp reimb, \$31.00, Charm-Tex, brd of prisoners, \$169.80, City of Newcastle, util, \$5,169.19, Comtronix, misc, \$90.00, Connie James, WIC exp, \$52.64, Contractors Suppy, repair/maint, \$753.22, Control Solutions, p-hlth crisis relief, \$64.00, Culligan Water Conditioning, misc, \$6.50, Deckers Market, supp, \$40.14, Denette J Price, mile/travel, \$36.40, Double D, repair/maint, \$1,677.61, Eastern WY Equipment, repair/maint, \$572.17, Ed Wagoner, mile/travel, \$247.52, Fastenal Company, repair/maint, \$786.86, First State Bank, misc, \$25.00, Fisher Sand & Gravel, gravel/rd mtrl, \$26,883.16, FOCUS, focus, \$956.25, Frontier Home Ranch & Hardware, repair/maint/supp, \$588.96, GALLS LLC, sheriff exp, \$2,103.96, Gillette Steel Center, repair/maint, \$249.96, Globalstar USA, emerg comm, \$4,427.00, Golden West Technologies, software/comm, \$3,175.00, Great Western Tire, repair/maint, \$694.48, Humphrey Law LLC, spc attny, \$739.50, Inland Truck Parts, repair/maint, \$2,307.82, Jub Jub Inc, financial admin, \$224.85, KASL, p-hlth exp, \$9,069.60, Kyra L Evick, other emp, \$450.00, Lakota Contracting Inc, law enf exp, \$264.40, Lori Bickford, supp reimb, \$169.10, Marina Renee McIlvain, coroner exp, \$150.00, Mastercard, law enf/sheriff/attny exp, \$671.72, Max Masters, gis land records, \$1,900.00, MG Oil Company, repair/maint, \$521.50, Michelle Sweet, p-hlth reimb, \$40.00, Minuteman Lube Center, maint/fuel, \$109.98, Motor Power Equipment, repair/maint, \$9,258.60, Motorola Solutions, hmlnd sec exp, \$23,987.96, Newcastle Ambulance Service, p-hlth exp, \$100.00, Newcastle Lodge & Convention Center, sheriff exp, \$89.00, Newcastle Motors, maint/fuel, \$1,312.28, News Letter Journal, supp/print/publ/crisis relief, \$5,723.93, Northern WY Mental Health, mntlh, \$2,125.00, Office Ally, p-hlth supp, \$35.00, Onsolve LLC, hmlnd comm, \$7,500.00, Osage Improvement & Service District, coroner exp, \$312.00, Pitney Bowes Global Financial, postage, \$650.07, Plainsman, supp, \$6,127.94, Powder River Energy, util, \$1,959.56, Power Plan, repair/maint, \$143.15, Rabe Elevator, repair/maint, \$782.50, RANGE, comm, \$2,608.68, Reserve Acct-Pitney Bowes, post/freight, \$2,350.00, Rick's Electric, maj repairs, \$638.56, Ringer Law PC, spc attny, \$8,065.50, Roadrunner Disposal Service, util, \$60.00, Self Storage LLC, elctn misc, \$150.00, Servall Uniform Linen, supp, \$174.93, Stalker Radar, sheriff equip, \$2,209.50, Tammy Cleverdon, mile/trvl, \$36.40, Team Lab Chemical Corp, repair/maint, \$403.50, Thomas L Bennett, coroner exp, \$2,245.00, Top Office Products, supp, \$1,288.40, Upton Ambulance, ambulance, \$3,750.00, Upton Co-op, oil/gas/lube, \$20,843.09, Verizon Wireless, comm, \$232.17, Vicki Hayman, ext reimb, \$31.58, Visionary Communications, comm, \$103.05, Voelkers Autobody, maint/fuel, \$2,228.59, Wayne's Heating Service, maint, \$318.50, West End Water District, util, \$60.00, WC 4-H Council, ext service supp, \$535.31, WC Gazette, print/pub, \$1,710.93, WC Health Services, misc, \$3,111.00, WC Hospital Dist, prvntn mngmnt, \$6,416.85, WC Library, block allocation, \$25,889.56, WC Road & Bridge, maint/fuel/trvl, \$3,207.62, WC Sheriff's Office, brd of prisoners, \$66.45, WC Sr Services, brd of prisoners/sr meals, \$1,588.00, Wilder Graphic Design, veh maint, \$344.86, Woody's Food Center, brd of prisoners, \$84.97, Word's Window Washing, repair/maint, \$55.00, WY Peace Officer's Assoc, sheriff exp, \$170.00, WY Behavioral Institute, invol commit, \$4,524.00, WY County Treasurers Assoc, conventions, \$200.00, WY Dept of Health, p-hlth mile/trvl, \$112.50, WY Machinery Co, repair/maint, \$1,848.59, WY Network, financial admin, \$270.00,

WY Public Health Div-Comm Health, crisis relief, \$46,646.22, WY Public Health Div, p-hlth exp, \$14.00, WYO Services LLC, equip/lbr, \$1,500, Net Payroll, \$167,037.77.

With no further business, the meeting was adjourned at 12:20 p.m.

Marty Ertman
Chairwoman

Attest: Becky Hadlock
Weston County Clerk