

Final Budget

SALT CREEK WATER DISTRICT	
	Budget Hearing Information
PO BOX 847	Location: 5021 B. US HWY 16 EAST
NEWCASTLE, WY 82701	Date: 6/30/2020
307-746-3331	Time: 8:00AM
WESTON COUNTY	Budget Prepared by: ZANNIE RICH (SECRETARY)

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
OPENED NEW LOAN TO PAY REMAINING BALANCE ON OUTSTANDING LOAN. LOAN STILL REMAINS EFFECTIVE FOR SALT CREEK WATER DISTRICT. INCOME AND EXPENSES ARE SHOWING THE CHANGES FOR THE CURRENT YEAR. ALL EXPENSES AND INCOME ARE FAIRLY COMMON AND NOTHING OUT OF THE ORDINARY.		

S-B	RESERVE DESCRIPTION	
RESERVE FUNDS HELD BY SALT CREEK WATER DISTRICT FOR LONG TERM DEBT.		

S-C																										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="font-size: small;">Names of Board Members</th> <th style="font-size: small;">Date of End of Term</th> </tr> <tr><td>DICK RICH</td><td>12/1/22</td></tr> <tr><td>MIKE ZEIMET</td><td>12/1/20</td></tr> <tr><td>JIM WESLEY</td><td>12/1/22</td></tr> <tr><td>NICK BROOKS</td><td>12/1/20</td></tr> <tr><td>MERRITT PEDERSON</td><td>12/1/22</td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	Names of Board Members	Date of End of Term	DICK RICH	12/1/22	MIKE ZEIMET	12/1/20	JIM WESLEY	12/1/22	NICK BROOKS	12/1/20	MERRITT PEDERSON	12/1/22													Does the district have regular office hours exceeding 20 hours per week? No
Names of Board Members	Date of End of Term																									
DICK RICH	12/1/22																									
MIKE ZEIMET	12/1/20																									
JIM WESLEY	12/1/22																									
NICK BROOKS	12/1/20																									
MERRITT PEDERSON	12/1/22																									
		If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes																								

Where are the minutes of your board meeting available for public review?
 WESTON COUNTY COURT HOUSE

How and where are the notices of meeting posted for the public?
 PUBLIC RADIO STATION

Where are the public meetings held?
 SCWD OFFICE BUILDING

FINAL BUDGET SUMMARY

OVERVIEW	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1 Total Budgeted Expenditures	\$131,021	\$102,838	\$123,776	\$123,776
S-2 Total Principal to Pay on Debt	\$285,823	\$119,174	\$86,776	\$86,776
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$402,668	\$386,862	\$296,100	\$296,100
S-5 <i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7 Operating Revenues	\$273,359	\$257,524	\$260,000	\$260,000
S-8 Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$52	\$81	\$100	\$100
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$273,411	\$257,605	\$260,100	\$260,100

FY 7/1/20-6/30/21 SALT CREEK WATER DISTRICT

EXPENDITURE SUMMARY	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15 Capital Outlay	\$0	\$0	\$0	\$0
S-16 Interest and Fees On Debt	\$13,812	\$7,618	\$5,851	\$5,851
S-17 Administration	\$22,141	\$20,882	\$22,250	\$22,250
S-18 Operations	\$91,186	\$70,506	\$91,350	\$91,350
S-19 Indirect Costs	\$3,882	\$3,832	\$4,325	\$4,325
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$131,021	\$102,838	\$123,776	\$123,776

DEBT SUMMARY	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21 Principal Paid on Debt	\$285,823	\$119,174	\$86,776	\$86,776

CASH AND INVESTMENTS	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22 TOTAL GENERAL FUNDS	\$129,257	\$129,257	\$36,000	\$36,000

Summary of Reserve Funds

S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$79,606	\$79,606	\$79,606	\$79,606
S-25 b. Reserves	\$0	\$0	\$0	\$0
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)	\$79,606	\$79,606	\$79,606	\$79,606
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31 Subtotal	\$79,606	\$79,606	\$79,606	\$79,606
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$79,606	\$79,606	\$79,606	\$79,606

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: PO BOX 847
NEWCASTLE, WY 82701

PREPARED BY: ZANNIE RICH (SECRETARY)

DISTRICT PHONE: 307-746-3331

Final Budget

SALT CREEK WATER DISTRICT
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2021

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$273,359	\$257,524	\$260,000	\$260,000
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$273,359	\$257,524	\$260,000	\$260,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$52	\$81	\$100	\$100
R-5.2	Other: Specify _____				
R-5.3	Other: Additional _____				
R-5.4	Total Miscellaneous	\$52	\$81	\$100	\$100
R-5.5	Total Forecasted Revenue	\$273,411	\$257,605	\$260,100	\$260,100
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

SALT CREEK WATER DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

CAPITAL OUTLAY BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay					
E-1.1	Real Property					
E-1.2	Vehicles					
E-1.3	Office Equipment					
E-1.4	Other (Specify)					
E-1.5	_____					
E-1.6	_____					
E-1.7	_____					
E-1.8	TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services					
E-2.1	Administrator					
E-2.2	Secretary		\$16,800	\$16,800	\$16,800	\$16,800
E-2.3	Clerical					
E-2.4	Other (Specify)					
E-2.5	_____					
E-2.6	_____					
E-2.7	_____					
E-3	Board Expenses					
E-3.1	Travel					
E-3.2	Mileage					
E-3.3	Other (Specify)					
E-3.4	_____					
E-3.5	_____					
E-3.6	_____					
E-4	Contractual Services					
E-4.1	Legal		\$143	\$177	\$200	\$200
E-4.2	Accounting/Auditing		\$960	\$1,150	\$1,500	\$1,500
E-4.3	Other (Specify)					
E-4.4	_____					
E-4.5	_____					
E-4.6	_____					
E-5	Other Administrative Expenses					
E-5.1	Office Supplies		\$3,488	\$2,005	\$3,000	\$3,000
E-5.2	Office equipment, rent & repair					
E-5.3	Education					
E-5.4	Registrations					
E-5.5	Other (Specify)					
E-5.6	Rental Storage Building		\$750	\$750	\$750	\$750
E-5.7	_____					
E-5.8	_____					
E-6	TOTAL ADMINISTRATION		\$22,141	\$20,882	\$22,250	\$22,250

Final Budget

SALT CREEK WATER DISTRICT

FYE 6/30/2021

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	METERED WATER	\$3,583	\$0	\$500	\$500
E-9.2	ELECTRICITY	\$8,935	\$10,154	\$12,000	\$12,000
E-9.3	TELEPHONE	\$1,862	\$1,649	\$2,000	\$2,000
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	WATER TESTING	\$1,254	\$1,888	\$2,500	\$2,500
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	METER READING	\$6,009	\$6,275	\$6,400	\$6,400
E-11.2	WELL/LAGOON READIN	\$6,700	\$5,840	\$7,000	\$7,000
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	DISTRICT MAINTANCE	\$10,280	\$8,410	\$10,250	\$10,250
E-12.2	ELECTION EXPENSE	\$300	\$0	\$300	\$300
E-12.3	UTILITY LOCATES	\$309	\$374	\$400	\$400
E-12.4	WATER/SEWER OPERA	\$51,954	\$35,916	\$50,000	\$50,000
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$91,186	\$70,506	\$91,350	\$91,350

Final Budget

SALT CREEK WATER DISTRICT

FYE 6/30/2021

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$535	\$506	\$550	\$550
E-14.2	Buildings and vehicles		\$1,032	\$866	\$1,000	\$1,000
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$1,180	\$1,274	\$1,400	\$1,400
E-15.2	Workers Compensation		\$165	\$151	\$200	\$200
E-15.3	Unemployment Taxes		\$328	\$350	\$400	\$400
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	<u>MEDICARE</u>		\$275	\$298	\$350	\$350
E-15.8	<u>FEDERAK TAX</u>		\$367	\$387	\$425	\$425
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$3,882	\$3,832	\$4,325	\$4,325

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal		\$285,823	\$119,174	\$86,776	\$86,776
D-1.2	Interest		\$13,812	\$7,618	\$5,851	\$5,851
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$299,635	\$126,792	\$92,627	\$92,627

Final Budget

SALT CREEK WATER DISTRICT
NAME OF DISTRICT/BOARD

FYE 6/30/2021

GENERAL FUNDS

		<i>End of Year</i>	<i>Beginning</i>	<i>Beginning</i>	
		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$3,715	\$3,715	\$16,000	\$16,000
C-1.2	Savings and Investments Account Balance	\$105,542	\$105,542		
C-1.3	General Fund CD Balance	\$20,000	\$20,000	\$20,000	\$20,000
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$79,606	\$79,606	\$79,606	\$79,606
C-1.6	Total Estimated Cash and Investments on Hand	\$208,863	\$208,863	\$115,606	\$115,606
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$79,606	\$79,606	\$79,606	\$79,606
C-2.3	Total Deductions (a+b)	\$79,606	\$79,606	\$79,606	\$79,606
C-2.4	Estimated Non-Restricted Funds Available	\$129,257	\$129,257	\$36,000	\$36,000

SINKING & DEBT SERVICE FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)	\$79,606	\$79,606	\$79,606	\$79,606
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$79,606	\$79,606	\$79,606	\$79,606
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$79,606	\$79,606	\$79,606	\$79,606
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$79,606	\$79,606	\$79,606	\$79,606

RESERVES

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0