

**WESTON COUNTY BOARD OF COMMISSIONERS**  
**OFFICIAL MINUTES**  
**July 7, 2020**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Ed Wagoner at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Nathan Todd, Marty Ertman, Tracy Hunt and Tony Barton, and Clerk Becky Hadlock were present. Commissioner Todd led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Vice-Chairman Todd moved to approve the agenda; seconded by Commissioner Todd. Ayes: Wagoner, Todd, Hunt, Barton. Nays: Ertman. Carried.

**APPROVAL OF CONSENT AGENDA**

Commissioner Ertman requested to have the minutes pulled from the consent agenda. Commissioner Barton moved to approve the consent agenda, which includes the vouchers, payroll, AP vouchers, collections for June 2020, Treasurer's Report, Appointment of Airport Board Members and Library Board Member; Chairman's Signature on Contract Between Wyoming Department of Health, Public Health Division and Weston County, Chairman's Signature on Grant Agreement Between Wyoming Department of Health, Public Health Division and Weston County, Chairman's Signature on Annual Compensation Agreement Between the University of Wyoming and the Commissioners, Chairman's Signature on Agreement between Wyoming Department of Health, Weston County WIC Program and Weston County, Temporary Liquor License – Goose Landing; seconded by Commissioner Ertman. Carried.

Commissioner Barton moved to approve the minutes of June 16, 2020 with changes; seconded by Commissioner Ertman. Carried.

**THUNDER BASIN – NATURAL RESOUCE PLAN UPDATES**

Dru Bower, with DRU Consulting, phoned in to give the Board an update on the work that was being done on the Natural Resource Plan. Mrs. Bower let the Board know that she will be sending a request to secure the additional \$15,000 to get thru the project. Mrs. Bower will send the paperwork to Clerk Hadlock once it is ready for the Boards approval.

Mrs. Bower has a meeting scheduled with Weed and Pest and the Natural Resource Conservation District to work on the plan. Mrs. Bower would like the Board to go over the list that she provided Clerk Hadlock, to come up with additional members for steering committee.

Mrs. Bower stated that in order to be in compliance there needed to be a public meeting scheduled with Falon Law Office, Y2 Consulting and DRU Consulting. Mrs. Bower would like to know if the Board had a date that would work better and Chairman Wagoner stated to pick a date and the Board would make it work.

Mrs. Bower also updated the Board on the Thunder Basin Grasslands and will continue to keep them updated on the progress as it goes along.

**CONTRACTOR'S EXPECTATIONS**

Road and Bridge Foreman Jim Hansen and Road and Bridge Office Manager Brooke Weigel were present to discuss what the Board expected from the Contractors on any projects moving forward. The Board

stated that the Contractor as well as the Engineer had to keep Road and Bridge Superintendent Rick Williams in the loop with everything. The Board was reminded that the next projects were CMAQ and County Engineer Jerry Hunt would not be involved. Foreman Jim Hansen let the Board know that Superintendent Williams wanted him to pass on a message from Tom Bruce that Mr. Bruce is going to start charging a storage fee if the bridge is not moved from his property. Commissioner Ertman would like to get the SLIB checklist from Engineer Hunt as this falls back on Road and Bridge. Commissioner Barton stated we can't start all over again on this project however we can get a different engineer to get the project done. Engineer Hunt had stated that he was ready to advertise for bids on the Black Thunder Bridge Project and would contact Clerk Hadlock well over a month ago. Commissioner Hunt asked if Office Manager Weigel has a grip of understanding on where the process is coming apart. Office Manager Weigel stated the problem is with Engineer Hunt. Office Manager Weigel will come up with a process in house so that this doesn't happen again. Vice-Chairman Todd stated we need to keep bugging him until we get this handled. Commissioner Barton does not want this to go out for bid until the paper work is complete or we will have the same problems as the last bid.

### **PREVENTION MANAGEMENT**

Kristi Lipp, Community Prevention Specialist, gave an update on what is happening with Prevention Management. Ms. Lipp was happy to report that the Grant would be the same as in previous years. Chairman Wagoner let Ms. Lipp know that the CARES Act was available to help with any expenditures that were related to COVID and Commissioner Ertman stated the Wyoming Business Council would be who to contact for information on this.

### **OLD BUSINESS**

#### **ANNEX PARKING LOT**

Clerk Hadlock reported that Attorney Alex Berger will be getting with Thane Ashenhurst, with Frontier, and will have paperwork ready for the Chairman's signature at the next meeting. Clerk Hadlock also reported for Attorney Berger that the Public Defender's Newcastle Office will be closing and they will be vacating the Annex at the end of July or August. FOCUS wants to move spaces so Attorney Berger will be working on a new proposal.

### **NEW BUSINESS**

#### **WCCA RETREAT UPDATE**

Chairman Wagoner gave an update on the WCCA Retreat. WYDOT will be making cuts and a list was handed out to the Board. Chairman Wagoner also talked about the CARES Act which reimburses Counties for funds spent on COVID. Chairman Wagoner talked about an investment firm called PEAK. Chairman Wagoner talked about investing Susie's money and Commissioner Ertman reminded Chairman Wagoner that this money was the Counties money and that before Treasurer Susie Overman could make investments she had to come before the Board.

### **PUBLIC HEALTH**

Public Health Director Lori Bickford updated the Board on the COVID-19 cases in the County. Director Bickford stated the case at the nursing home ended up not belonging to a Weston County resident. Commissioner Hunt wanted clarification that they mixed up the tests at the lab and Director Bickford confirmed that they had. Director Bickford let the Board know they are working on getting the back to school vaccines ready and they are hoping to have a COVID-19 vaccine available by January. Commissioner Hunt asked Director Bickford if she had read about the Mom stating that her daughter did

not have COVID-19 and Director Bickford responded that she had but could not comment. Director Bickford let Commissioner Hunt know that he could contact the Department of Health if he would like to have an investigation done. Commissioner Hunt stated we have two cases in Weston County but we don't have two cases because the testing failed us. Director Bickford commented that she is just doing her job and is taking care of the community and doing the best that she can do. Commissioner Ertman stated that by having a case is there any investigation as to why Weston County is not seeing the numbers. Director Bickford stated no and no one knows why we are doing so well but the State Health Officer and Dr. Fauchie have noticed that we have no cases. Director Bickford stated there is still so much that is unknown with the virus and that is the reason why the State uses the PCR testing.

#### **NEIGHBOR – JUNK DUMPING**

A group of concerned citizens came before the Board with a petition regarding dumping of junk on private property. Letters from the DEQ have been sent to the land owner. This property is located in the Hillsvie Heights subdivision and there are no covenants concerning this matter. Commissioner Hunt stated that with what is being dumped, there is a health and public safety matter. Clerk Hadlock will get the documents to the County Attorney to look over and he can give the Board guidance on how to move forward.

#### **PUBLIC COMMENT**

None.

#### **VOUCHERS**

066 NCPERS, financial admin, \$240.00, AFLAC, payroll ded, \$2,088.94, Blue Cross Blue Shield, financial admin, \$63,739.00, Delta Dental of WY, payroll ded, \$2,814.00, Great West Trust Co, payroll ded, \$1,670.00, New York Life, financial admin, \$471.28, VSP Vision Care, financial admin, \$600.46, WEBT, financial admin, \$185.45, WC Clerk, financial admin, \$47,877.01, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,015.00, WY Dept of Workforce Services, financial admin, \$2,432.62, WY Retirement System, financial admin, \$36,197.79, Hermes Consolidated, oil/gas/lube, \$11,909.40, WC Hospital Dist, prev mang, \$15,782.77, Pitney Bowes Global Financial Svcs, supp, \$650.07, Billy Soderberg, repair maint, \$39.44, Mondell Airport, airport insurance, \$975.00, 4 Imprint, p-hlth exp, \$347.38, Aced Embroidery, sheriff exp, \$129.00, Ad Pro, supp, \$2,197.47, Alpha Communications, tower rent, \$55.00, AT&T Mobility, comm, \$1,239.02, Bam Document Destruction & Recycling, misc, \$267.90, BH Chemical & Janitorial, brd of prisoners, \$21.94, BH Energy, util, \$9,522.90, BH Plumbing, repair/maint, \$923.43, Byrand Streeter, contract wage/equip, \$1,433.65, Campbell Co Commissioners, financial admin, \$3,922.26, Carmen Simon, p-hlth exp, \$3.20, Carr Custom Fencing, Imbr/clvrts, \$2,658.00, Chrisjen L McIlvain, coroner exp, \$50.00, City of Newcastle, util/dispatch/p-hlth exp, \$5,174.37, CNA Surety, attny exp, \$50.00, Collins Communications, hmlnd sec exp, \$605.48, Comtronix, misc, \$87.00, Creative Product Source, hmlnd sec exp, \$1,830.00, Culligan Water Conditioning, misc, \$212.00, Day Law, spc attny, \$6,560.00, Decker's Market, supp, \$61.71, Dixon Bros, oil/gas/lube, \$175.63, Double D, repair/maint, \$2,489.53, Dru Consulting, financial admin, \$1,000.00, Dunlap Photography, misc, \$439.24, Eastern WY Equipment, repair/maint, \$169.44, Ed Wagoner, mile/travel, \$188.60, Fastenal Co, repair/maint, \$40.74, Fisher Sand & Gravel, gravel/rd mtrl, \$4,787.38, Frontier Home Ranch & Hardware, repair maint/supp, \$429.88, Galls, hmlnd sec exp, \$68.94, Gillette Steel Center, Imbr/clvrts, \$10,800.00, Golden West Technologies, comp software/p-hlth exp, \$6,764.00, Great Western Tire, maint, \$20,090.00, Grimms Pump & Industrial Supply, airport tnk maint, \$319.77, Hansen Equipment, repair/maint, \$905.50, Hillyard/Sioux Falls, supp, \$309.46, Howard Supply, repair/maint, \$95.11, Inland Truck Parts, repair/maint, \$2,677.33, JD Power, comp softwr, \$700.00, Jones & Bartlett Learning, school exp, \$8.12, Jub Jub, financial admin, \$364.85, JW Services, rd fund, \$51,671.73, KASL, p-hlth exp, \$695.00, Keyhole Technologies, Imbr/clvrts, \$683.88, Kyra L Evick,

other emp, \$450.00, Leo Riley & Co, financial admin, \$6,000.00, Lori Bickford, p-hlth exp, \$5,664.01, MasterCard, hmlnd sec exp, \$69.54, Max Masters, gis land records, \$1,900.00, McKesson Medical-Surgical, p-hlth exp, \$38.13, MG Oil Company, oil/gas/lube, \$1,381.60, Minuteman Lube Center, maint/fuel, \$236.97, Motor Power Equipment, repair/maint, \$582.08, Newcastle Ambulance Service, ambulance, \$1,250.00, News Letter Journal, print/publ/supp, \$2,125.75, Northern WY Mental Health, mntl health, \$2,125.00, Office Ally, p-hlth exp, \$35.00, Osage Ambulance, ambulance, \$3,750.00, Osage Improvement & Service District, coroner exp, \$312.00, Overhead Door Co, crths sec, \$650.00, Postmaster c/o sheriff, brd of prisoners/postage, \$220.00, Powder River Energy, util, \$.33, Powder River Heating & AC, bldg & grounds, \$110.00, Power Plan, repair/maint, \$701.09, R&S Northeast, p-hlth exp, \$56.53, Regional Health, sheriff exp, \$74.40, Ricks Electric, repair/maint, \$5,017.32, Roadrunner Disposal Service, util, \$60.00, Roberts Machine & Repair, cntrct/equip, \$672.31, Rocky Mountain Propane, airport util, \$1,100.00, RT Communications, comm, \$2,208.60, Sarah Thompson, supp, \$50.88, Servall Uniform Linen, supp, \$139.94, Source Next, brd of prisoners, \$249.00, Summit Plumbing & Heating, maj repair, \$414.39, Team Lab Chemical Corp, repair/maint/post, \$311.50, Thomas L Bennett, coroner exp, \$2,250.00, Timberline Services, gravel/rd mtrl, \$18,884.55, Tom Sewell, rd fund, \$4,000.00, Top Office Products, supp/new equip, \$1,811.99, True North Steel, Imbr/clvrts, \$14,319.64, Tyler Technologies, misc, \$25,480.17, Upton Co-op, oil/gas/lube, \$14,529.94, UW-Admin Business, ext service exp, \$10,267.98, Verizon Wireless, comm, \$223.54, Visionary Communications, attny exp, \$103.05, WC Sheriff's Search & Rescue, srch & rscue, \$174.99, West End Water District, util, \$60.00, WC 4-H Council, ext service exp, \$1,202.98, WC Gazette, print/pub, \$694.50, WC Hospital, prev mang, \$13,362.36, WC Pharmacy, law enf exp, \$47.39, WC Road & Bridge, maint/fuel, \$2,318.89, WC Sr Services, brd of prisoners, \$1,366.00, WC True Value, repair, \$28.98, Whites Queen City, maint/fuel, \$53.91, Wilder Graphic Design, p-hlth exp, \$378.54, Woody's Food Center, brd of prisoners/supp, \$381.18, WY Automotive, repair/maint, \$673.24, WY Co Assessors, mile/trvl, \$200.00, WY Dept of Health/Rental, p-hlth exp, \$112.50, WY Guardian Ad Litem, special attny, \$4,082.37, WY Machinery, repair/maint, \$163.77, WY Network, financial admin, \$270.00, WY Earthmoving, rd fund, \$13,138.50, WY Secretary of State, attny exp, \$60.00, Net Payroll, \$164,240.72.

With no further business, the meeting was adjourned at 12:31 p.m.

Ed Wagoner  
Chairman

Attest: Becky Hadlock  
Weston County Clerk