

April 24, 2020 LIBRARY BOARD MINUTES

This was a zoom meeting, attending were Becky Todd, Pat Morgan, Cathy Dunford, Kim Conzelman, Sherri Randall and Brenda Ayres. The meeting was called to order at 11:44 by President Pat Morgan.

After considering the agenda, the minutes were approved following a motion by Kim, seconded by Cathy that they be accepted. Motion carried.

Cathy reported that in the February budget, that 60% of the total had been spent and for March it was 66%, which is on track. Becky moved to accept her report, seconded by Kim. Motion carried.

Brenda read the director's report. She followed the directions of the county's health officer, Mike Jording, who said that libraries were on the list of facilities that needed to close due to the Covid 19 virus. She has been working with some of the staff coming in on a one to one basis on things that needed doing. The summer reading program is going to have a "plan B" in case the library is unable to open back up in time. With things changing daily, it is not set in stone as to what will actually occur. She also has been attending webinars on dealing with library materials and this virus, and county commissioner's meetings.

Sherry is also working on library catch-up jobs and is doing curb delivery of books, etc. She is basically planning "grab-n-go" craft packets to go along with the reading program for this summer.

Old Business: Discussion of library closure following the county's health officer's directions.

New Business: 2021 budget

The county is looking at cuts, so this budget reflects a 10-15% cut from last year. FYI 2020 actual budget was \$336,808 and the proposed budget for 2021 is \$302,108. Cathy moved to accept the proposed budget, seconded by Kim. Motion carried.

Pat pointed out that it is time to do a director's evaluation. Work will begin on it.

Numbers for the libraries are as follows: Weston County library 1287, Branch Library 434 prior to closure on March 19th.

Meeting adjourned at 12:29

Respectfully submitted: Becky Todd