

Final Budget

Weston County Natural Resource District	
Budget Hearing Information	
1225 Washington Blvd. Suite 3	Location: 1225 Washington Blvd. Suite 3
Newcastle WY 82701	Date: 6/9/2020
307-746-3264	Time: 3:00 PM
Weston County	Budget Prepared by: Lacey K. Sloan

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The Weston County Natural Resource District (WCNRD) has continued to be very fiscally conservative. This year the WCNRD is going to request a full mil levy. They purpose is to provide maxiumum programming for our consitiuents. WCNRD is continuing to provide our staff with healthcare in order to assist in compliance with the Affordable Care Act. WCNRD has been working to facilitate and encourage landowners to actively manage their timber and rangeland. We have been providing guidance and costshare opprotunities to encourage good management practices.</p>		

S-B	RESERVE DESCRIPTION
<p>The reserves held by the WCNRD are for emergencies or use determined by a quorum vote of the WCNRD Board of Supervisors.</p>	

S-C		Does the district have regular office hours exceeding 20 hours per week?
Names of Board Members	Date of End of Term	<input checked="" type="checkbox"/> Yes
Tucker Hamilton	11/10/22	<p>If Yes, enter</p> <p>Address of office: 1225 Washington Blvd Suite 3</p> <p>City, State, Zip: Newcastle WY 82701</p> <p>Phone Number: 307-746-3264</p> <p>Hours Open: 7am-330PM</p>
Alicia Vigil-Redding	11/10/20	
Gene Norman	11/10/20	
Emily Hartinger	11/10/22	
David Tysdal	11/10/22	

Where are the minutes of your board meeting available for public review?

In the office in a binder and available digitally per request to be sent via email

How and where are the notices of meeting posted for the public?

The meetings are posted in our ocal papers, WCNRD Website, Social Media, Newsletter Mailings, and information board outside our office

Where are the public meetings held?

District Office: 1225 Washington Blvd Suite 3, Newcastle WY 82701

FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$427,797	\$199,696	\$447,730	\$447,730
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$11,637	\$11,709	\$10,000	\$10,000
S-4	Total General Fund and Forecasted Revenues Available	\$499,474	\$447,094	\$467,730	\$467,730
S-5	<i>Amount requested from County Commissioners</i>	\$133,938	\$144,281	\$130,000	\$130,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$32,406	\$21,609	\$20,000	\$20,000
S-8	Tax levy (From the County Treasurer)	\$133,938	\$144,281	\$130,000	\$130,000
S-9	Government Support	\$15,499	\$15,499	\$10,824	\$10,824
S-10	Grants	\$134,007	\$101,454	\$102,000	\$102,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$20,916	\$1,543	\$68,600	\$68,600
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$336,766	\$284,386	\$331,424	\$331,424

Weston County Natural Resource District
FY 7/1/20-6/30/21

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$37,850	\$42,038	\$62,650	\$62,650
S-18	Operations	\$371,448	\$140,897	\$366,330	\$366,330
S-19	Indirect Costs	\$18,499	\$16,761	\$18,750	\$18,750
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$427,797	\$199,696	\$447,730	\$447,730

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$162,708	\$162,708	\$136,307	\$136,307
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$59,678	\$71,315	\$83,024	\$83,024
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$59,678	\$71,315	\$83,024	\$83,024
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$11,637	\$11,709	\$10,000	\$10,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$11,637	\$11,709	\$10,000	\$10,000
S-31	Subtotal	\$71,315	\$83,024	\$93,024	\$93,024
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$71,315	\$83,024	\$93,024	\$93,024

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 1225 Washington Blvd. Suite 3
Newcastle WY 82701

PREPARED BY: Lacey K. Sloan

DISTRICT PHONE: 307-746-3264

Final Budget

Weston County Natural Resource District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2021 _____

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$133,938	\$144,281	\$130,000	\$130,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$8,824	\$8,824	\$8,824	\$8,824
R-2.2	Additional County Aid (non-treasurer)	\$4,675	\$4,675	\$0	
R-2.3	City (or Town) Aid	\$2,000	\$2,000	\$2,000	\$2,000
R-2.4	Other (Specify) _____				
R-2.5	Total Government Support	\$15,499	\$15,499	\$10,824	\$10,824
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$32,406	\$21,609	\$20,000	\$20,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$32,406	\$21,609	\$20,000	\$20,000
R-4	Grants				
R-4.1	Direct Federal Grants	\$65,000	\$0	\$0	
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$69,007	\$101,454	\$102,000	\$102,000
R-4.4	Total Grants	\$134,007	\$101,454	\$102,000	\$102,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$11,097	\$434	\$11,000	\$11,000
R-5.2	Other: Specify _____ Sales Tax	\$875	\$379	\$1,500	\$1,500
R-5.3	Other: See Additional _____	\$8,944	\$731	\$56,100	\$56,100
R-5.4	Total Miscellaneous	\$20,916	\$1,543	\$68,600	\$68,600
R-5.5	Total Forecasted Revenue	\$202,828	\$140,105	\$201,424	\$201,424
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

Weston County Natural Resource District

FYE 6/30/2021

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$23,251	\$24,413	\$19,500	\$19,500
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel	\$0		\$3,000	\$3,000
E-3.2	Mileage	\$397	\$801	\$4,000	\$4,000
E-3.3	Other (Specify)				
E-3.4	Registration/Training	\$45	\$327	\$2,000	\$2,000
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$0	\$1,210	\$14,000	\$14,000
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$1,158	\$751	\$1,000	\$1,000
E-5.2	Office equipment, rent & repair	\$1,055	\$1,006	\$1,200	\$1,200
E-5.3	Education	\$40	\$25	\$2,000	\$2,000
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	State Dues (WACD)	\$7,000	\$8,000	\$8,150	\$8,150
E-5.7	National Dues (NACD)	\$1,000	\$1,000	\$1,000	\$1,000
E-5.8	see additional details	\$3,904	\$4,505	\$6,800	\$6,800
E-6	TOTAL ADMINISTRATION	\$37,850	\$42,038	\$62,650	\$62,650

Final Budget

Weston County Natural Resource District

FYE 6/30/2021

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$23,251	\$15,920	\$19,500	\$19,500
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	NWTF Forester	\$18,137	\$17,500	\$17,500	\$17,500
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage	\$0	\$197	\$2,000	\$2,000
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Equipment Maintenance	\$0	\$0	\$1,000	\$1,000
E-9.2	Publications	\$3,037	\$200	\$6,000	\$6,000
E-9.3					
E-9.4					
E-9.5					
E-10	Program Services (List)				
E-10.1	Education Program	\$6,012	\$1,832	\$10,000	\$10,000
E-10.2	Forestry Program	\$117,659	\$24,668	\$170,000	\$170,000
E-10.3	Water Program	\$185,207	\$41,863	\$52,000	\$52,000
E-10.4	Water Quality Funds	\$1,454	\$552	\$4,000	\$4,000
E-10.5	see additional details	\$15,601	\$29,205	\$44,000	\$44,000
E-11	Contractual Arrangements (List)				
E-11.1	Contract	\$0	\$8,498	\$38,830	\$38,830
E-11.2					
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Sales Tax	\$1,090	\$464	\$1,500	\$1,500
E-12.2					
E-12.3					
E-12.4					
E-12.5					
E-13	TOTAL OPERATIONS	\$371,448	\$140,897	\$366,330	\$366,330

Final Budget

Weston County Natural Resource District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2021

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$162,708	\$162,708	\$136,307	\$136,307
C-1.2	Savings and Investments Account Balance		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$71,315	\$71,315	\$93,024	\$93,024
C-1.6	Total Estimated Cash and Investments on Hand	\$234,023	\$234,023	\$229,330	\$229,330
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$71,315	\$83,024	\$93,024	\$93,024
C-2.3	Total Deductions (a+b)	\$71,315	\$83,024	\$93,024	\$93,024
C-2.4	Estimated Non-Restricted Funds Available	\$162,708	\$150,999	\$136,307	\$136,307

SINKING & DEBT SERVICE FUNDS

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$59,678	\$71,315	\$83,024	\$83,024
C-4.2	Date of Reserve Approval in Minutes: 7/14/2020				
C-4.3	Amount to be added to the reserve	\$11,637	\$11,709	\$10,000	\$10,000
C-4.4	Date of Reserve Approval in Minutes: 7/14/2020				
C-4.5	SUB-TOTAL	\$71,315	\$83,024	\$93,024	\$93,024
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$71,315	\$83,024	\$93,024	\$93,024

BOND FUNDS

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

