

**WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
March 3, 2020**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Ed Wagoner at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Nathan Todd, Marty Ertman, and Tony Barton, and Weston County Attorney Alex Berger and Clerk Becky Hadlock were present. Attorney Berger led the Pledge of Allegiance.

APPROVAL OF AGENDA

Clerk Hadlock requested to have the First State Bank depository added under the consent agenda. Commissioner Barton moved to approve the agenda with changes; seconded by Vice-Chairman Todd. Carried.

APPROVAL OF CONSENT AGENDA

Commissioner Ertman requested to have the minutes pulled from the consent. Commissioner Barton moved to approve the consent agenda, which includes the vouchers, payroll, collections for February 2020, Tax Roll Correction #1382-#1388, Treasurer's Report, Chairman's signature on Airport Improvement "Agreement for Transfer of Entitlements" to Pine Bluffs Municipal Airport, Chairman's Signature Airport Improvement "Agreement for Transfer of Entitlements" to Evanston-Uinta County/Burns Field, Chairman's Signature on Wyoming Airport Improvement Grant AEC013X, Chairman's Signature on First State Bank Depository, Temporary Liquor License – West End; seconded by Commissioner Ertman. Carried.

BUDGET AMENDMENT HEARING

At 10:00 a.m., a budget amendment hearing was opened to receive unanticipated revenue from grant funds in the amount of \$5,203 for the Airport Grant to replace AWOS Anemometer and allocate the monies to expenditure line item 300.00.40.0261000.0000; to receive unanticipated revenue from grant funds in the amount of \$234,808 for the CMAQ Project CM20408 and allocate the monies to expenditure line item 418.00.97.0104000.000; to receive unanticipated revenue from grant funds in the amount of \$45,245 for the High Risk Rural Roads Project and allocate the monies to line item 418.00.98.0104000.0000. Chairman Wagoner asked for public comment three times. Hearing none, Chairman Wagoner closed the budget amendment hearing. Vice-Chairman Todd moved to approve the Budget Amendment; seconded by Commissioner Barton. Carried.

Commissioner Barton moved to approve the minutes of February 18, 2020 with changes; seconded by Commissioner Ertman. Carried.

OLD BUSINESS

IRP UPDATE

Road and Bridge Superintendent Rick Williams let the Board know that he had talked with the BLM and they confirmed that Haliburton does have the permits needed to move forward with the project however it will be the middle of the summer due to the sage grouse study. Superintendent Williams reported the frost is starting to come out of the ground and causing a mess so the viewer's report hasn't been done. Commissioner Ertman asked if Superintendent Williams had visited with WYODOT about the smaller bridge and he responded that the bridge would be by-passed.

ROAD & BRIDGE – ENGINEER UPDATE/BLACK THUNDER BRIDGE

Superintendent Williams reported that he had visited with Engineer Jerry Hunt and he is struggling with getting the design abutments for this project. Superintendent Williams stated the water is already over the detour and he will not attempt taking the bridge out for at least three months. Commissioner Ertman asked for an explanation as to why there was both a no trespassing sign as well as a 5 ton limit sign on the bridge. Commissioner Ertman asked if this isn't giving permission for someone to go across and the signs contradicting. Both Superintendent Williams and Sheriff Bryan Colvard agreed they were ok and were posted for the local traffic.

Superintendent Williams let the Board know that he felt it was crazy to be doing the culvert projects this time of year, which normally these are shut down in November. Superintendent Williams stated the ideal time for this is between September and November. Superintendent Williams had to close Upton-Fairview down on Saturday, as the water was coming over the detour.

Superintendent Williams let the Board know that the Road and Bridge employees are working on an on call rotation with four employees being under him and the other four being under Road and Bridge Foreman Jim Hansen, putting the employee on a five week rotation. Commissioner Barton asked if the Board could be sent a copy of the schedule and Commissioner Ertman stated that was to be posted online.

Superintendent Williams reported to the Board that he had lost a truck to a fire and wondered about getting the insurance money to replace this truck. Superintendent Williams let the Board know that he bought the truck back for \$7,000 to use the truck as salvage. Superintendent Williams's only requests would be to have the new truck be an eighteen speed transmission and have a wet kit. Commissioner Ertman would like for him to go and find what he would like and then the Board can see what can be done.

BILL TO BIG R STATUS

Superintendent Williams has not visited with Engineer Hunt about the bill to Big R.

Commissioner Ertman asked if Upton-Fairview was open and if there had been anything posted on the website. Superintendent Williams stated that by the time Office Manager Brooke Weigel had gotten to work to post anything, the road had been opened. Commissioner Ertman asked if something could be put on to caution the public about the runoff.

ANNEX PARKING LOT UPDATE

Attorney Berger reported that he had taken paperwork over to Pinnacle Bank President Justin Tystad to look over and would have it to bring before the Board at the next meeting.

NEW BUSINESS

UNSIGNED APPROVED WARRANTS FROM JANUARY

Attorney Berger reported that he had spoken to the Treasurer and she had agreed to sign the Warrants and close the Homeland Security checking account but would like a motion from the Board.

Commissioner Ertman moved to request the Weston County Treasurer to close the Homeland Security special account that was opened on 11/12/2004; seconded by Commissioner Barton. During discussion Commissioner Ertman stated that the checking account will be closed and that it will now be filed through the General Fund. Carried.

FOREST SERVICE

Rob Robertson, District Ranger for the National Grassland, updated the Commissioners that the amendments to the EIS that Dru Bower had briefed the Board on should be final in May. Mr. Robertson let the Board know that the Wyoming Game and Fish Department is trying to get a grant for juniper removal. Commissioner Barton asked where the fuel reduction was going to be and Mr. Robertson responded that the focus would be on Skull Creek Road. Mr. Robertson updated the Board on utilizing funding to fix Turner Reservoir to control the breach, fill it back up and work on getting it re-stocked. Mr. Robertson also reported that a better bathroom would be put in at the Reservoir.

UPTON AIRPORT

Lori Olson, Upton Airport Manager, Laura Bourne, Airport Engineer, Morrison-Maierle and Scott Gerber, Upton Airport Board Member all came before the Board to discuss the rescue mission formed by the Upton Airport Board. Ms. Olson reported to the Board that she would be going before the WYDOT Commissioners for funding from the Airport Capital Plan. Ms. Olson stated she was early with coming before the Board because she has not gotten the funding, but she would like a letter of support. Commissioner Ertman asked if there was any possibility the town can help. Ms. Olson responded no. Commissioner Ertman let them know that we have an agreement with the City and Mondell Airport and she would feel better to have the same agreement with the Upton Airport Board. Mr. Gerber stated the Town of Upton has told them that there isn't any money available to help them. Vice-Chairman Todd stated he thinks they might be able to come up with a smaller match. Commissioner Ertman stated we could write a letter of support without a dollar amount and Chairman Wagoner agreed. Ms. Olson would like to be added to the agenda in April.

AUDIT

Paul Stille, with Leo Riley & Co., who is the County Auditor, presented the Board with the preliminary copy of the current County audit. Mr. Stille went over some of the highlights of the audit and would like the Board to go over this and approve the audit at the March 17th meeting. Mr. Stille stated everyone was very cooperative and went out of their way to help him. Mr. Stille let the Board know that QuickBooks is a higher risk program because it allows transactions to be changed. Vice-Chairman Todd asked Mr. Stille what negative effects there were, by the Friends of Fair and Weed and Pest not reporting, if the County were to go after funding. Mr. Stille responded that there were no ill effect on the County, it's an accounting rule that they are not following. Commissioner Ertman wanted clarification on what the difference between a donation and a sponsorship. Mr. Stille responded that a donation is no reciprocal exchange and a sponsorship expects a return such as a name on a banner, their name in a program or their name in an ad in the paper.

ATTORNEY

Attorney Berger let the Board know that he has hired a new Deputy Attorney, Michael Stulken and his plans are to move to Newcastle in April. Attorney Berger stated that Deputy Attorney Jeanie Stone is doing a lot with the School. Attorney Berger gave an update on the Annex and said things are going well, however, there was a security report done and it was not favorable. Attorney Berger asked what had been decided about the gun cabinet and the Board let him know that it was to go in the Homeland Security Office.

PUBLIC HEALTH

Public Health Director of Services Lori Bickford visited with the Board that the CDC updates her office daily about the Corona Virus and she has meetings weekly with the State and there are currently no

cases in the State. Ms. Bickford stated there are no vaccines for this and if you have to be quarantined it will be a fifteen day period. Commissioner Ertman stated that the plans are the same as the flu and Ms. Bickford responded that she was correct and that her best advice to the public is to stay calm and wash their hands.

HOSPITAL BOARD

Attorney Berger would like direction from the Board on what they would like him to do. Commissioner Ertman made a motion to reiterate the previous offer and explain a little bit of why the Board is not responding to the request for information; seconded by Vice-Chairman Todd. During discussion Commissioner Barton questioned that the Board was not providing them any information and Vice-Chairman Todd stated the Board was and he added he wanted the acknowledgment from the Hospital District. Chairman Wagoner wants it known that the BOCC welcomes the new business, the Hospital Board would be the ones chasing them away by not honoring the people who signed these deeds back in 2005. Ayes: Wagoner, Ertman, Todd. Nays: Barton. Carried.

PUBLIC COMMENT

None.

VOUCHERS

066 NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$2,257.68, Blue Cross Blue Shield, financial admin, \$59,509.14, Great West Trust Co, payroll ded, \$1,570.00, New York Life, financial admin, \$471.28, VSP Vision Care, financial admin, \$589.55, WEBT, financial admin, \$187.00, WC Clerk, financial admin, \$47,155.99, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,015.00, WY Dept of Workforce Services, financial admin, \$2,526.26, WY Retirement System, financial admin, \$34,360.05, 21 Electric, repair/maint, \$189.60, 3 Fingers Ranch, contract wages, \$2,070.00, Aced Embroidery, sheriff supp, \$10.00, Alpha Communications, tower rent, \$55.00, AT&T Mobility, comm, \$1,235.38, Bam Document Destruction & Recycling, misc, \$163.90, Becky Hadlock, clerk mile/trvl, \$310.39, BH Chemical & Janitorial, brd of prisoner, \$1,077.13, BH Energy, util, \$6,158.39, BH Plumbing, repair/maint, \$831.76, Bomgaars, repair/maint, \$311.96, Brittany Hamilton, ext serv exp, \$32.20, Byrand Streeter, contract wage, \$1,332.09, Cambria Supply, repair/maint, \$412.21, City of Newcastle, util/dispatch/p-hlth exp, \$5,229.39, Confidential Cleaners, supp, \$100.00, Contractors Supply, repair/maint, \$56.88, Creative Culture Insignia, sheriff exp, \$291.50, Culligan Water Conditioning, misc, \$26.00, Day Law, spc attny, \$3,715.00, Decker's Market, supp, \$98.72, Double D, repair/maint, \$1,701.02, Eastern WY Equipment, repair/maint, \$231.28, Evident Crime Scene Products, sheriff exp, \$1,002.49, Farnsworth Services, gravel/rd mtrl, \$3,277.50, First State Bank, misc, \$25.00, Fisher Sand & Gravel, gravel/rd mtrl, \$23,069.75, Focus, focus, \$956.25, Frontier Home Ranch & Hardware, repair maint/supp, \$616.89, Gillette Steel Center, repair/maint, \$53.00, Golden West Technologies, comp software/p-hlth exp, \$4,777.62, Great Western Tire, repair/maint, \$1,943.25, Hermes Consolidated, oil/gas/lube, \$13,481.36, Hillyard/Sioux Falls, supp, \$308.20, Howard Supply, repair/maint, \$202.83, Hurricane Services 21, rd mtrl/supp, \$4,083.00, Inland Truck Parts, repair/maint, \$73.46, Iron Creek Services, rd mtrl, \$3,105.00, Jeff Regan Trucking, contract wages, \$1,380.00, Joe Dixon, maj repair, \$1,000.00, Jub Jub, financial admin, \$54.95, Kimberly Jenkins, mile/trvl, \$37.38, Kyra L Evick, other emp, \$450.00, Lakota Contracting, uniforms, \$279.77, Law Office of Patrick Crow, misc, \$430.95, Lori Bickford, p-hlth exp, \$1,184.64, Marina Renee McIlvain, coroner exp, \$300.00, Martha Ertman, mile/trvl, \$253.00, MasterCard, mile/trvl/fuel, \$608.72, Max Masters, gis land records, \$1,900.00, McKesson Medical-Surgical, p-hlth exp, \$85.69, Michelle Sweet, p-hlth exp, \$44.86, Motor Power Equipment, repair/maint, \$1,988.46, Motorola, sheriff exp/shsp grant, \$22,036.54, Natrona Co Legal Dept, invol commit, \$3,705.00, Newcastle Ambulance Service, ambul/invol commit, \$9,280.00, Newcastle Motors, maint, \$137.68, News Letter Journal, print/publ/supp, \$2,308.64, Office Ally, p-hlth exp, \$35.00, Onsolve,

SHSP grant, \$7,500.00, Osage Improvement & Service District, coroner exp, \$312.00, Postmaster/hmlnd, hmlnd sec exp, \$1,080.33, Powder River Energy, util, \$1,975.59, Power Plan, repair/maint, \$1,844.80, Pro Force, sheriff exp, \$757.70, R&S Northeast, p-hlth exp, \$0.25, Ricks Electric, maint, \$2,409.86, Roadrunner Disposal Service, util, \$60.00, RT Communications, comm, \$2,510.75, Servall Uniform Linen, supp, \$256.32, Stulken Law, spc attny, \$1,010.00, Summit Plumbing & Heating, maj repair, \$329.17, Susan K Overman, mile/trvl/supp, \$504.30, Syn-Tech Systems, maint, \$96.00, Tammy Cleverdon, mile/trvl, \$37.38, Thurman Psychological, sheriff exp, \$400.00, Timberline Services, gravel/rd mtrl, \$8,066.59, Tony Barton, mile/trvl, \$540.25, Top Office Products, supp, \$698.55, Uber Geek Computers, inmate prg, \$180.00, Upton Co-op, oil/gas/lube, \$16,969.00, Verizon Wireless, comm, \$275.41, Vicki Hayman, ext serv exp, \$32.20, Visionary Communications, attny exp, \$103.05, Voelkers Autobody, maint/fuel, \$55.00, Wade Regan Trucking, contract wages, \$2,702.50, West End Water District, util, \$60.00, West Side Services, contract wages, \$3,220.00, WC Children's Center, chld ctr, \$3,187.50, WC Gazette, print/pub/supp, \$834.00, WC Humane Society, humane soc, \$637.50, WC Library, block alloc, \$25,889.56, WC Road & Bridge, maint/fuel, \$2,191.14, WC Sheriff's Office, post/freight, \$36.39, WC Sr Services, brd of prisoners, \$2,976.00, Wilder Graphic Design, supp, \$226.61, Woody's Food Center, brd of prisoners/supp, \$413.88, WSFP/API Systems Integrators, maj repair, \$282.00, WY Automotive, repair/maint, \$768.38, WY Co Treasures Assoc, mile/trvl, \$200.00, WY Dept of Health/Rental, p-hlth exp, \$168.30, WY Machinery, repair/maint, \$1,743.95, WY Network, financial admin, \$270.00, WY Public Health Division, p-hlth exp, \$42.00, WYDOT-Financial Services, rd mtrl, \$231.13, Net Payroll, \$160,315.00.

With no further business, the meeting was adjourned at 12:50 p.m.

Ed Wagoner
Chairman

Attest: Becky Hadlock
Weston County Clerk