

**WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
December 3, 2019**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Tony Barton at 9:00 a.m. at the Weston County Courthouse. Commissioners Tony Barton, Tracy Hunt, Ed Wagoner and Nathan Todd, and Attorney Alex Berger and Clerk Becky Hadlock were present. Commissioner Hunt led the Pledge of Allegiance.

APPROVAL OF AGENDA

Vice-Chairman Ertman requested to have the Natural Resource Management Plan added to the agenda under old business and Commissioner Todd requested to have the Special Meeting Minutes of November 22 added under new business. Commissioner Hunt moved to approve the agenda with the changes; seconded by Commissioner Todd. Carried.

APPROVAL OF CONSENT AGENDA

Commissioner Wagoner moved to approve the consent agenda, which includes the vouchers, payroll, collections for November 2019, minutes of December 3, 2019, Treasurer's Report, Chairman's signature on Agreement between Wyoming Dept. of Family Services Child Support Enforcement & Weston County Clerk of District Court, Chairman's signature on Annual Report for Historical Preservation, Chairman's signature on Easement and Access Agreement Between the Board of County Commissioners and Keeline Ranch Co.; seconded by Commissioner Hunt. Carried.

BUDGET AMENDMENT HEARING

At 10:00 a.m., a budget amendment hearing was opened to receive unanticipated revenue from grant funds in the amount of \$19,177 for the 2019-2021 HMEP Grant Award and allocate the monies to expenditure line item 500.00.83.0104000.0922, to receive unanticipated revenue from grant funds in the amount of \$880,000 for the SLIB Federal Mineral Royalty Capital Construction Account Grant and allocate the monies to expenditure line item 355.50.56.0170000.000 and to receive unanticipated revenue from Unclaimed Property in the amount of \$1,672.59 and allocate the monies into the General Fund. Chairman Barton asked for public comment three times. Hearing none, Chairman Barton asked for Commissioner comment. Vice-Chairman Ertman asked if there was enough in the match account and Clerk Hadlock reported that there was. Chairman Barton closed the budget amendment hearing. Vice-Chairman Ertman moved to approve the Budget Amendment; seconded by Commissioner Wagoner. Carried.

OPEN HOUSE INVITATION – ANNA MILLER MUSEUM

Bobbi Jo Tysdal invited the Board to the Open House and mortgage burning, for the Red Onion Museum in Upton, on December 13th. Commissioner Hunt stated that Bobbi Jo's father and husband were both former County Commissioner's and were very well respected.

STRUCTURAL DYNAMICS

Phil Hohn, Principal Engineer for Structural Dynamics, came before the Board, as requested by Commissioner Hunt, to discuss why his firm had two different opinions on the condition of the ramp at the Weston County Law Enforcement building. Commissioner Todd asked what an initial assessment was and Mr. Hohn explained that it was just visual and there was no testing of any kind performed. Mr. Hohn explained that the document dated February 22, 2019 was a structural assessment. Vice-Chairman Ertman asked Mr. Hohn why the first report (February 22, 2019) stated that Structural Dynamics

recommended 'that all portions of the stairs and elevated ramp be replaced as soon as possible, and in no case should the use of the ramp extend into the winter of 2019/2020 without an in-depth structural assessment to ensure adequate structural capacity' (quoted directly from the document dated February 22, 2019), and then in a letter dated September 16, 2019 it was stated that the ramp could remain in use through the 2019/2020 season, what caused Structural Dynamics to change their mind? Mr. Hohn stated that they were aggressive in their wording and shouldn't have said it needed to be replaced before winter. Mr. Hohn stated they wanted to raise a red flag with the Board and that is why they were aggressive in their wording and the letter in September was in the county's interest as the cost was now going to be more with construction going into the winter months. Commissioner Todd asked Mr. Hohn if there was a need for further assessment. Mr. Hohn stated there was not, it needs replaced. Mr. Hohn stated he went and looked at it in September and again today and the ramp's condition has not changed. Commissioner Todd asked if there was any other bills and Mr. Hohn stated yes, the voucher for the four designs dated August 22, 2019 had been sent to Chairman Barton via email. Commissioner Barton stated he believed he did not inform Structural Dynamics of the proper way to submit a voucher and believes it got lost in Commissioner Barton's junk file. Commissioner Todd talked about a discussion that was had that by having Structural Dynamics write the letter about the ramp not needing to be replaced, it let the County off the hook if something were to happen with the ramp. Vice-Chairman Ertman asked if the ramp would make it through 2019/2020 and Mr. Hohn said yes as long as someone keeps an eye on it. Mr. Hohn again apologized for the 'red flag' language in the February letter. Mr. Hohn stated that he had not actually looked at the ramp when he wrote the letter in September, but had been through town on business prior to this date and had looked at the ramp then. Mr. Hohn suggested having someone do a walk through once a week and note any changes. Maintenance Foreman Steve Price stated more fell this week, but hasn't noticed anything falling apart. Mr. Price will take an initial report and compare pictures. Commissioner Hunt asked if Mr. Hohn would recommend no one going under the stairs. Mr. Hohn suggested putting up fencing as a caution. Vice-Chairman Ertman reported that there was a misunderstanding on the deadline for the SLIB application, so it will not be reviewed by the SLIB Board until June so if the county wanted any changes or a second opinion, there was time. Vice-Chairman Ertman asked Mr. Hohn how much the initial assessment was and he reported it was \$4,500. Vice-Chairman Ertman asked how much the amount was on the RFP from Engineering Associates Consulting Engineers & Surveyors. Clerk Hadlock reported that it was \$4,500 as well. Commissioner Todd would like to see how much it would be to replace the ramp with an elevator. Commissioner Todd led a discussion concerning alternate entrances. It was suggested to have Sheriff Colvard be asked for his input. Matter was asked to be put back on Old Business and discussed further.

PUBLIC HEALTH

Lori Bickford reported that the thermostats at the Public Health office were not working correctly. The board advised her to get into contact with Mr. Price to look at getting them fixed.

OLD BUSINESS

NATURAL RESOURCE MANAGEMENT PLAN RFP

Vice-Chairman Ertman would like to see what the next step is with the Natural Resource Management Plan since there were no RFP's sent in. Commissioner Wagoner will get ahold of Bailey Brennan and see if Dru Bower can do the plan for the County.

NEW BUSINESS

COUNTY SHARE OF PRE-DISASTER MITIGATION GRANT

Clerk Hadlock reported that Homeland Security Coordinator Gilbert Nelson had given her the report on the County's Share of the Pre-Disaster Mitigation Grant and it would be \$188,768.75. Coordinator Nelson has broken down the project into sections so that if the Board would like to remove sections they can. Vice-Chairman Ertman would like to make sure easements are obtained for all of the roads before anything can be decided.

SPECIAL MEETING MINUTES

Commissioner Todd moved to approve the Special Meeting minutes of November 22, 2019 with the addition of the e-mail from the SOS office; seconded by Vice-Chairman Ertman. During discussion Commissioner Todd stated it was his personal opinion and he felt it was pretty obvious to him what was stated and it was very important to protect Clerk Hadlock on the stance that she took on it, following the direction from the Secretary of State's office. Commissioner Todd mentioned the original letter cleaned up what was stated several times throughout the e-mail chain. Chairman Barton would like to have the e-mail from Attorney Alex Berger added as well. Commissioner Hunt wondered if adding this to the minutes was for a just "I told you so" moment. Commissioner Hunt talked about how the Board spent a lot of time on the problem and the blame needs to be laid on the Board. Commissioner Todd stated it is the Central Committees job to know how the process is done. Vice-Chairman Ertman stated this is a simple process that has been done several times, there were several stop gaps that were over ruled. Vice-Chairman Ertman stated that the opinion of the County Election Officer and the State Election Officer was the same. Commissioner Todd stated by adding the e-mail his intent was, one - a cleaner job in the future for whoever follows, two - in his personal opinion the board didn't do a great service to how they were supposed to perform the appointment process and third - this is further guidance for the future so it's in the record. Commissioner Todd stated it's not an "I told you so", but rather a good directional path to follow. Chairman Barton stated there was still a motion on the floor and asked what the pleasure of the Board was. Commissioner Wagoner would like to see the draft minutes before approving them. Commissioner Todd withdrew his motion and the Board will vote on the minutes at the next meeting.

PUBLIC COMMENT

None.

VOUCHERS

066 NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$2,264.18, Blue Cross Blue Shield, financial admin, \$58,356.78, Great West Trust Co, payroll ded, \$1,290.00, New York Life, financial admin, \$436.28, VSP Vision Care, financial admin, \$574.75, WEBT, financial admin, \$181.35, WC Clerk, financial admin, \$46,568.38, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,295.00, WY Dept of Workforce Services, financial admin, \$2,501.84, WY Retirement System, financial admin, \$33,111.49, Morrison Maierle, airport exp, \$54,482.67, Casper Star Tribune, airport exp, \$1,080.80, Mondell Airport, airport exp, \$2,500.00, Timberline Services, cong-mit, \$27,735.00, 307 Security Solutions, maj repair, \$1,482.66, ABMDI, coroner sch exp, \$50.00, Ad Pro, supp/new equip, \$2,096.26, Alpha Communications, tower rent, \$55.00, AT&T Mobility, comm, \$1,253.21, Axis Forensic Toxicology, coroner exp, \$460.00, BH Chemical & Janitorial, brd of prisoner, \$465.57, BH Energy, util, \$4,322.22, BH Plumbing, law enf repair/maint, \$145.75, Bob Barker, brd of prisoner, \$872.78, Brittany Hamilton, ed/trvl, \$90.48, Byrand Streeter, contract wage, \$1,332.09, Cambria Car Wash, veh maint/fuel, \$200.00, Cambria Supply, repair/maint, \$196.39, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$5,373.54, Collins Communications, hmlid sec exp/misc, \$48.43, Confidential Cleaners, supp, \$100.00, Culligan Water Conditioning, misc, \$28.00, Cynthia Crabtree, coroner misc, \$132.36, Decker's Market, supp, \$73.38, Double D, repair/maint, \$1,394.07, Eastern WY Equipment, maint/fuel, \$433.75, Fisher Sand & Gravel,

gravel/rd mtrl, \$1,769.45, Focus, focus, \$956.25, Frontier Home Ranch & Hardware, repair maint/supp, \$460.92, Golden West Technologies, comp software/p-hlth exp, \$10,490.11, Grimm's Pump & Industrial Supply, tank maint, \$298.17, Hansen Equipment, repair/maint, \$17.50, Hillyard/Sioux Falls, supp, \$181.60, Howard Supply, repair/maint, \$66.14, IAC&ME coroner exp, \$100.00, Inland Truck Parts, repair/maint, \$2,251.44, J.D. Power, treas supp, \$240.00, John E Reid & Assoc, sheriff inv, \$575.00, Jones & Bartlett Learning, jailor sch, \$116.87, Jub Jub, financial admin, \$44.95, Karl's, inmate prog, \$277.02, Kenneth Bell, law enf pre empl, \$500.00, Kimberly Jenkins, mile/trvl, \$37.70, Kregel Towing & Recovery, abnd veh, \$83.60, Kyra L Evick, other emp, \$450.00, Law Enforcement Systems, sheriff equip, \$153.00, Lori Bickford, p-hlth exp, \$324.95, Mallo Camp, mallo camp, \$1,250.00, Marina Cullum, coroner exp, \$100.00, MasterCard, mile/trvl/p-hlth exp, \$51.39, Matthew Bender & Co, law lib, \$60.08, Max Masters, gis land records, \$1,900.00, MG Oil, oil/gas/lube, \$980.00, Michelle Sweet, p-hlth exp, \$6.96, Minuteman Lube Center, maint/fuel, \$67.99, Newcastle Ambulance Service, ambul, \$1,250.00, News Letter Journal, supp/print/publ, \$322.98, Osage Improvement & Service District, coroner exp, \$312.00, Parkridge Behavioral Healthcare, law enf pre empl, \$500.00, Pizza Barn, hmltd sec exp, \$110.00, Postmaster, sheriff supp/post/freight, \$420.00, Powder River Energy, util, \$1,241.72, Powder River Heating & AC, maj rep, \$220.00, Power Plan, repair/maint, \$188.88, RDJ Specialties, hmltd sec exp, \$245.31, Renegade Paint & Pipes, repair/maint, \$850.00, Ricks Electric, cntrct/equip/lbr, \$4,487.00, Roadrunner Disposal Service, util, \$60.00, RT Communications, comm, \$2,280.04, Sanofi Pasteur, p-hlth exp, \$1,012.29, Servall Uniform Linen, supp, \$244.16, Structural Dynamics, maj repair, \$9,900.00, Stulken Law, special attny, \$60.00, Tammy Cleverdon, mile/trvl, \$37.70, Team Lab Chemical Corp, repair/maint/freight, \$160.00, Thomas L Bennett, coroner exp, \$2,250.00, Top Office Products, supp/misc, \$480.62, Trugreen, supp, \$1,582.86, Upton Co-op, oil/gas/lube, \$7,414.67, Verizon Wireless, comm, \$275.90, Vicki Hayman, ext service exp, \$93.96, WC Sheriff's Search & Rescue, srch & rscue, \$914.20, West End Water District, util, \$60.00, WC Children's center, chld ctr, \$3,187.50, WC 4-H Council, ext service exp, \$66.21, WC Gazette, print/pub, \$847.52, WC Health Services, misc, \$184.00, WC Humane Society, humane soc, \$637.50, WC Library, block alloc, \$25,889.56, WC Road & Bridge, maint/fuel/trvl/maint, \$3,276.08, WC Sr Service, brd of prisoners/sr meal, \$2,798.00, WC Weed & Pest, repair/maint, \$49.95, Weston Engineering, engineer srvs, \$4,000.00, Woody's Food Center, brd of prisoner/supp, \$387.19, WY Automotive, repair/maint, \$1,070.53, WY Dept of Health/Rental, p-hlth exp, \$227.70, WY Dept of Transportation, supp, \$601.00, WY Guardian Ad Litem, special attny, \$3,496.69, WY Network, financial admin, \$270.00, WY Public Health Division, p-hlth exp, \$172.00, WY Plan Service, print/publ, \$210.00, Net Payroll, \$158,639.93.

With no further business, the meeting was adjourned at 1:27 p.m.

Tony Barton
Chairman

Attest: Becky Hadlock
Weston County Clerk