

**WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
September 3, 2019**

The meeting of the Weston County Board of Commissioners was called to order by Chairman Tony Barton at 9:00 a.m. at the Weston County Courthouse. Commissioners Tony Barton, Marty Ertman, Tracy Hunt, Ed Wagoner, and Nathan Todd, and Clerk Becky Hadlock were present. Chairman Barton led the Pledge of Allegiance.

APPROVAL OF AGENDA

Clerk Hadlock reported that Sheriff Colvard would not be able to attend at 10:00 due to prior commitment, Commissioner Barton moved Courthouse Security Employee to 11:00 and CWCSWDD to 11:30. Commissioner Wagoner moved to approve the agenda as amended; seconded by Commissioner Todd. Carried.

APPROVAL OF CONSENT AGENDA

Vice-Chairman Ertman moved to approve the consent agenda, which includes the vouchers (with the exception of warrants #65231 and #65291), payroll, collections for August 2019, Chairman/Attorney/Clerk signature on EMPG Grant, Temporary Liquor License – Flying V (2), Tax Roll Correction #1300, #1301, #1302, #1303, #1304, #1305, #1306, #1307, #1308; seconded by Commissioner Wagoner. Carried.

Vice-Chairman moved to approve the minutes of August 20, 2019 with corrections; seconded by Commissioner Todd. Carried.

Warrant #65231 for Fred's Welding and #65291 for WACO Composites were pulled for discussion. Vice-Chairman Ertman is not comfortable paying for these as the Board does not know for sure what these are for. Clerk Hadlock needs to let the Sheriff's Department know that they need to explain to the Board what these are for and to not have Court Security on the warrant. Vice-Chairman moved to deny payment of warrant #65231 and #65291; seconded by Commissioner Todd. During discussion Commissioner Todd asked if Attorney Alex Berger had explained what these items were for and Vice-Chairman Ertman didn't think that he had. Carried.

NEW BUSINESS

RFP

Clerk Hadlock presented copies of the County Natural Resource Plan RFP for review. Commissioner Wagoner moved to approve the RFP as discussed; seconded by Vice-Chairman Ertman. Carried.

ROAD AND BRIDGE

Road and Bridge Office Manager Brooke Weigel presented the Board an application for the HRRR Grant for the Kenwood Drive/Painted Hills Guardrail Project which is a 90.49/9.51 match. Commissioner Hunt moved to authorize the Chairman's signature on the HRRR Grant; seconded by Commissioner Todd. Carried.

Vice-Chairman Ertman asked Office Manager Weigel about the state declaration for emergency funding for the flooding and Office Manager Weigel reported that she was not aware of anything about this.

Clerk Hadlock reported that she had talked with Homeland Security Coordinator Gilbert Nelson and he stated that there was not enough in damages to qualify for a declaration.

OLD BUSINESS

COURHOUSE SECURITY EMPLOYEE/SHERIFF COLVARD

Sheriff Bryan Colvard reported that he has looked at a couple of options for the Courthouse Security Employee. One option would be to add an additional \$12,000 to his budget. Another option will be to put together a needs assessment and send it out to all of the Courthouse Department Heads to see what is actually needed of this employee and this could possibly be paid within his existing budget. Vice-Chairman Ertman moved to approve the Courthouse Security Employee position; seconded by Commissioner Wagoner. Carried.

PUBLIC COMMENT

Jim Darlington addressed the Board about the condition of the County's portion of the Cellar's Loop Road.

VOUCHERS

066 NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$2,398.51, Blue Cross Blue Shield, financial admin, \$59,489.69, Great West Trust Co, payroll ded, \$2,690.00, VSP Vision Care, financial admin, \$582.15, WEBT, financial admin, \$186.05, WC Clerk, financial admin, \$47,305.80, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$830.00, WY Dept of Workforce Services, financial admin, \$2,447.37, WY Retirement System, financial admin, \$34,610.65, CLT Flooring & Furnishings, maj repair, \$20,977.00, Max Masters, gis land, \$1,900.00, Hermes Consolidated, oil/gas/lube, \$22,084.89, Western States Fire Protection, maj repairs, \$10,221.00, Michaels Construction, crthse remodel, \$37,111.80, 3 Fingers Ranch, contract/equip/lbr, \$4,398.75, Aced Embroidery, hmlnd exp, \$202.00, Alpha Communications, tower rent/hmlnd exp, \$334.00, AT&T Mobility, comm, \$1,318.72, Bam Document Destruction & Recycling, misc, \$215.90, BH Chemical & Janitorial, brd of prisoner, \$284.07, BH Energy, util, \$4,569.20, BH Occupational Medicine, pre empl, \$45.00, Blue 360 Media, equip, \$856.98, Brittany Hamilton, ed/trvl, \$188.83, Byrand Streeter, contract wage/repair/maint, \$4,512.10, Cambria Supply, repair/maint, \$32.28, Campbell Co Memorial Hospital, invol commit, \$1,952.27, Cardiac Science Corp, brd of prisoners, \$1,997.50, CDW Government, comm/grant mch, \$492.63, Central WC Solid Waste District, cwcswd exp, \$7,500.00, Charm-Tex, brd of prisoners/inmate prog, \$2,754.38, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$936.18, Confidential Cleaners, supp, \$100.00, Culligan Water Conditioning, misc, \$34.50, Cynthia Crabtree, coroner exp, \$13.65, Decker's Market, misc/ext exp, \$65.96, Denette J Price, mile/trvl, \$37.70, Dixon Bros, oil/gas/lube, \$234.78, Double D, repair/maint, \$836.84, Eastern WY Equipment, maint/fuel, \$937.21, Eaton Sales & Service, maint, post/freight, \$294.28, Ed Wagoner, mile/travel, \$326.60, Finkey Law, spec attny, \$1,769.25, Fisher Sand & Gravel, gravel/rd mtrl, \$43,337.64, Focus, Focus, \$956.25, Fred's Welding Service, brd of prisoners/inmate prog, \$1,911.45, Frontier Home Ranch & Hardware, ext exp/repair maint/supp, \$294.45, FSU Center for Prevention & Early Intervention Policy, p-hlth exp, \$300.00, Golden West Technologies, comp software/new equip/p-hlth exp, \$3,109.15, Great Western Tire, repair/maint, \$80.00, Hillyard/Sioux Falls, supp, \$191.23, Inland Truck Parts, repair/maint, \$740.81, Jeff Regan Trucking, rd constr, \$1,600.00, Jub Jub, financial admin, \$89.90, KC's Lawn Service, supp, \$100.00, Keyhole Technologies, Imbr/clvrts/brdg, \$1,240.00, Kyra L Evick, other emp, \$510.00, Lori Bickford, p-hlth, \$333.06, Marina Cullum, coroner exp, \$350.00, Martha L Ertman, mile/trvl, \$255.20, MasterCard, mile/trvl/p-hlth exp, \$2,285.74, Max Masters, gis land, \$1,900.00, Minuteman Lube Center, maint/fuel, \$953.98, Motor Power Equipment, repair/maint, \$165.00, Mountain States Lithographing, misc, \$103.45, Newcastle Ambulance Service, Newc ambul, \$1,250.00, Newcastle Chamber of Commerce, newc chmbr, \$725.00, Newcastle

Motors, maint/fuel, \$58.69, News Letter Journal, supp/print/publ, \$494.45, Office Ally, p-hlth exp, \$35.00, Osage Ambulance, Osage Ambul, \$3,750.00, Osage Improvement & Service District, coroner exp, \$312.00, Pam Brackett, misc, \$12.53, Personnel Concepts, misc, \$20.90, Postmaster, hmlnd exp, \$235.00, Powder River Energy, util, \$1,052.92, Powder River Heating & AC, maj rep, \$2,950.00, Rebel Renovations Remodel & Repair, repair/maint, \$500.00, Reserve Acct-Pitney Bowes, post/freight, \$4,125.00, Ricks Electric, repair/maint, \$130.00, Roadrunner Disposal Service, util, \$60.00, Robin King Trucking, cntrct/equip, \$4,427.50, Rocky Mountain Propane, util, \$1,225.80, RT Communications, comm, \$1,957.55, Sanofi Pasteur, p-hlth exp, \$74.62, Scott Wiggins, p-hlth exp, \$130.00, Servall Uniform Linen, supp, \$99.56, Steven Titus & Associates, special attny, \$1,260.50, Stulken Law, special attny, \$190.00, Sundance Equipment, leased equip, \$27,495.00, Tammy Cleverdon, mile/trvl, \$37.70, TC Custom Woodworking, maj repair, \$978.71, Team Lab Chemical Corp, repai/maint/post, \$161.00, Texas Refinery Corp, oil/gas/lube, \$460.50, Thomas L Bennett, coroner exp, \$4,000.00, Timberline Services, cong-mit/rd mtrl, \$122,815.93, Top Office Products, supp/repair/maint/misc, \$990.42, Unemployment Tax Division, misc, \$4,855.03, Upton Ambulance, Upton Ambul, \$3,750.00, Upton Chamber Of Commerce, Upton Chmbr, \$425.00, Upton Senior Center, Upton Sr Cntr, \$531.25, Verizon Wireless, comm, \$275.81, Vilas Pharmacy, jail med, \$194.95, Visionary Communications, attny exp, \$279.42, Voelkers Autobody, repair/maint, \$177.50, WACO Composites, brd of prisoners, \$980.00, Wade Regan Trucking, cntrct/equip/rd constr, \$6,215.00, West End Water District, util, \$60.00, West Side Services, cntrct/equip/rd constr, \$7,480.00, Western States Fire Protection, maj repair, \$3,265.00, WC Children's Center, WC Chld Ctr, \$3,187.50, WC 4-H Council, ext serv exp, \$492.24, WC Gazette, print/pub, \$3,648.52, WC Health Services, in-home health, \$1,275.00, WC Humane Society, Humane Soc, \$637.50, WC Library, block alloc, \$25,889.56, WC Natural Resource District, nat res gard/nat res haz, \$1,168.75, WC Peace Officer Assoc, pub rel, \$240.00, Weston County Pharmacy, jail med, \$14.84, WC Road & Bridge, maint/fuel/trvl/maint, \$3,550.26, WC Sr Service, brd of prisoners/sr meal, \$7,996.50, Whites Queen City, maint/fuel, \$1,914.16, Wilder Graphic Design, equip, \$164.83, Wireless Advanced Communications, maint, \$684.00, Woody's Food Center, brd of prisoner/supp, \$355.34, Wy Association of County Officers, mile/trvl, \$675.00, WY Automotive, repair/maint, \$199.31, WY Behavioral Institute, invol commit, \$5,744.00, WY Dept of Health/Rental, p-hlth exp, \$260.55, WY Law Enforcement Academy, school, \$2,879.00, WY Machinery, repair/maint, \$1,789.28, WY Network, financial admin, \$270.00, WY Public Health Division, p-hlth exp, \$79.00, Net Payroll, \$160,617.67.

With no further business, the meeting was adjourned at 11:12 a.m.

Tony Barton
Chairman

Attest: Becky Hadlock
Weston County Clerk