

**WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
August 20, 2019**

The meeting of the Weston County Board of Commissioners was called to order by Chairman Tony Barton at 9:00 a.m. at the Weston County Courthouse. Commissioners Tony Barton, Marty Ertman, Tracy Hunt, Ed Wagoner, and Nathan Todd, Attorney Alex Berger and Clerk Becky Hadlock were present. Clerk Hadlock led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Wagoner moved to approve the agenda; seconded by Commissioner Hunt. Carried.

CONSENT AGENDA

Vice-Chairman Ertman asked to add Annex Lot under old business. Vice-Chairman Ertman asked to pull the minutes from the August 6, 2019 meeting for discussion. Vice-Chairman Ertman moved to approve the August 6, 2019 minutes with changes; seconded by Commissioner Wagoner. Carried. Commissioner Hunt moved to approve the Chairman's signature on the temporary liquor license for Goose Landing; seconded by Commissioner Todd. Carried.

OLD BUSINESS

County Natural Resource Plan

Vice-Chairman Ertman moved to have Clerk Hadlock put out an RFP for a Natural Resource Plan author; seconded by Commissioner Todd. Carried.

LAW ENFORCEMENT RAMP

Vice-Chairman Ertman wanted the Board to decide what exactly they wanted to go after and see if it was possible to get money from SLIB. Commissioner Hunt wondered how long it would set the project back. Vice-Chairman Ertman commented that the SLIB Board would meet in January. Maintenance Foreman Steve Price reported that he felt the project needed to be done right away. Commissioner Hunt moved to table the discussion until Sheriff Colvard was present; seconded by Vice-Chairman Ertman. Carried.

UPDATE ON ANNEX

Maintenance Foreman Price presented a bid to fix the door locks at the Annex. Commissioner Barton asked if these would be remote or keyed locks and Maintenance Foreman Price stated these would be keyed and would also have push bars. Vice-Chairman Ertman moved to have the payment for the doors to come out of the Annex Repairs Account; seconded by Commissioner Wagoner. Carried.

Maintenance Foreman Price also reported that the Cupola did not leak with all of the rain that we had and Lowe's is scheduled to come and fix it late/early fall.

ANNEX LOT

Vice-Chairman Ertman reported that Justin Tystad, president of Pinnacle Bank, had stopped and visited with her to see what the Board had decided about the purchase of the lot next to the Annex building. Vice-Chairman Ertman feels it would be nice to have the lot with the building if we ever sell it. The verbal asking price was \$37,500 which was for 3 lots and a written agreement with Frontier Hardware to rent to purchase the bottom lot. Vice-Chairman Ertman moved to purchase the 3 annex lots from

Pinnacle Bank; seconded by Commissioner Wagoner. During discussion Commissioner Todd would like to make it contingent that the survey is paid for and that Frontier pays for the bottom lot. Motion changed to state - Aye: Ertman, Wagoner, Barton. Nays: Todd. Carried.

NEW BUSINESS

SLIB UPDATE

Chairman Barton gave an update on the SLIB meeting that he, Vice-Chairman Ertman, Commissioner Wagoner and Road and Bridge Office Manager Brooke Weigel attended. The County has been awarded an 80/20 match from SLIB in the amount of \$880,000 for the Black Thunder Bridge Replacement.

BUDGET AMENDMENT HEARING

At 10:00 a.m., a budget amendment hearing was opened to increase the Gravel/Road Material Fund in the amount of \$50,000; to increase the Grant Match fund in the amount of \$8,750; to increase the Building and Grounds fund in the amount of \$20,000; to receive unanticipated revenue from grant funds in the amount of \$2,500 for the 2019 Aviation Encouragement Grant. Chairman Barton asked for public comment three times. Hearing none, Chairman Barton closed the public part of the hearing. Chairman Barton asked if there were any comments from the Board, no comment was heard. Commissioner Wagoner moved to approve the Budget Amendment; seconded by Commissioner Todd. Carried.

COURTHOUSE SECURITY

Clerk Hadlock addressed the Board about the need for someone to take over the Courthouse Security, if the Sheriff no longer wanted this to fall under the Homeland Security Coordinator, as the need for someone to be in charge of the cameras, alarms, motion detectors and fire alarms (most of which are located in the Homeland Security Office) is a concern of hers and the other elected officials. Commissioner Todd moved to get Homeland Security Coordinator Gilbert Nelson trained on the Courthouse Security items needed; seconded by Vice-Chairman Ertman. Aye: Ertman, Wagoner, Todd. Nays: Barton, Hunt. During discussion Vice-Chairman Ertman would like to see the position of the Homeland Security Coordinator moved back under the Board of Commissioners. Treasurer Susie Overman spoke very highly of Homeland Security Coordinator Nelson and agreed with Vice-Chairman Ertman that he needs to be back under the Board and be his own Department Head. Commissioner Todd also agreed to not have a supervisor over the Homeland Security Coordinator. Carried.

LAW ENFORCEMENT RAMP - CONT

Sheriff Bryan Colvard joined the meeting to discuss the Law Enforcement Ramp and agreed that the heated concrete would be the better choice. The Board asked Sheriff Colvard how the public would access the building if the ramp and stairs were to collapse. Sheriff Colvard advised that there would have to be arrangements made for the public access to enter through the basement and up the stairs and there would not be handicap access if this were to happen and there would have to be someone to escort them through the building. Vice-Chairman Ertman mentioned that this arrangement would have to be done while construction was taking place as well. Vice-Chairman Ertman moved to move forward with design documents and bid packets for SLIB; seconded by Commissioner Hunt. During discussion Commissioner Todd would like to look into the possibility of an elevator. Vice-Chairman Ertman advised asking the fire marshal about this too. Chairman Barton would like to have this project started now. Aye: Ertman, Todd. Nays: Barton, Wagoner, Hunt. Failed. Commissioner Wagoner moved to move forward putting bids out to getting the ramp, sidewalks and gutters replaced and paying for it out of Buildings and Grounds Major Repairs. Aye: Barton, Hunt, Wagoner. Nays: Ertman, Todd. Carried.

ATTORNEY

Deputy County Attorney Saige Smith addressed the Board and thanked them for everything and wanted to say goodbye as she is leaving at the end of the month.

Attorney Alex Berger updated the Board on the bid for the cameras for the Courtroom Security for the second floor. This bid would be for monitors to put into the judge's room.

Attorney Berger is working on finding a replacement for Deputy Attorney Smith.

Chairman Barton addressed the alarm system for the Courthouse with Attorney Berger. Golden West Technology's visited the Courthouse and advised Clerk Hadlock that when Michael's Construction had been working on the Courtroom, some wiring and transmitter/receivers had been torn out. They had been advised of this issue, but it was never fixed. Attorney Berger will look into this and will advise the Board at the next meeting.

PUBLIC HEALTH

Lori Bickford updated the Board that her office is busy working on back to school vaccines and are working off of the 30 day rule which means the kids have to get vaccinated within 30 days of being in school or they cannot stay in school. Homeland Security Coordinator Nelson is doing a great job working with the community identifying potential mold in their homes after the flood.

INSURANCE UPDATE

Karen Ackerman, with ADI Insurance, presented the Board with an updated price for the County's Insurance Renewal Policy. Ms. Ackerman pointed out that there were a few changes made from last year. Vice-Chairman Ertman questioned if there was a liability on the vehicle if it's being used for personal use. Ms. Ackerman stated that this was. Vice-Chairman Ertman would like to have a memo put out that County vehicles are not to be used for personal use. Vice-Chairman Ertman moved to renew the renewal insurance for both auto and property insurance; seconded by Commissioner Hunt. During discussion Commissioner Wagoner wanted to make sure the price will include the change. Ms. Ackerman asked the Board if they wanted to look into cyber insurance. Vice-Chairman Ertman stated this is not something that was needed at this time. Carried.

ROAD AND BRIDGE

Superintendent Rick Williams reported that he received a bid for \$49,500 to repair the flared culvert ends on Morrissey Road. Vice-Chairman Ertman wondered if Homeland Security Coordinator Nelson had enough to go for FEMA funding. Superintendent Williams was not sure at this time what Coordinator Nelson's figure was at. Vice-Chairman Ertman would like to see what this amount was to see if the County could do a declaration. Superintendent Williams reported that he is able to get the bridge on the Materi Road moved for \$6,000 instead of \$51,000. Superintendent Williams tried calling Engineer Jerry Hunt to see where he is at with the projects that he is working on and he hopes to hear back from him soon.

COURTHOUSE SECURITY – CONT.

Sheriff Colvard reported that he did not have a problem with Coordinator Nelson being trained on Courthouse Security but would like the chain of command list changed. Sheriff Colvard does not want Coordinator Nelson to be the one called when the alarms at the Courthouse go off in the middle of the night. Clerk Hadlock explained that there is already a chain of command list in place and Dispatch is the

first on the list so that a Deputy can come over and check that there is not an intruder or fire in the building, the Deputy then resets the alarm, if there is something happening, Coordinator Nelson is called and then Maintenance Supervisor Price is called. If neither of those individuals are available, one of the Department Heads are called. Sheriff Colvard again explained that he does not want Coordinator Nelson to be called out during an emergency. The Board revisited the idea of hiring a Courthouse Security person. Sheriff Colvard will come back to the Board with a proposal and revisit the chain of command list at this time.

PUBLIC COMMENT

None.

With no further business, the meeting was adjourned at 12:32 p.m.

Tony Barton
Chairman

Attest: Becky Hadlock
Weston County Clerk